

City of Dayton

2012 Budget



JANUARY 1, 2012 - DECEMBER 31, 2012

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MAYOR'S BUDGET MESSAGE

The 2012 budget reflects one continuing goal---that is to maintain our existing services at the same, high level they have been during this past year. Although it was a very tight budget in 2011, WE were able to accomplish many things including:

- Maintained a minimum 8% cash reserve in our operating and maintenance funds.
- Completed a total reconstruction of the alley located between 2nd and 3rd Streets on the south side of Dayton.
- Completed the Patit Creek Floodway Encroachment Removal Project that was the result of the 1996 and 1997 floods. We are once again, in compliance with FEMA and Department of Ecology's floodway requirements.
- The City purchased an up-to-date used street sweeper to replace the one we had been using which was over 30 years old.
- Continued cooperative efforts with Federal, State and Local officials to mitigate flood potential while minimizing its effects on fish and wildlife.
- Actively pursuing funding to complete a feasibility study for the sewer treatment plant to meet Department of Ecology requirements that are to be imposed in 2018.
- Continued to provide economic development support to Blue Mountain Station as the ag-value project gets off of the ground.
- Continued to support efforts to create employment opportunities for Columbia County with our participation in SEWEDA (Southeast Washington Economic Development Association).
- Continued to work with Columbia County on cooperative functions such as planning, municipal court services and law enforcement services.
- Continued efforts to control the vegetation on the Touchet River dike to meet the Army Corps of Engineers maintenance requirements for levee certification.

Economically, 2011 was a tough year, and, it appears that 2012 will be another one. The City was very conservative in our revenue estimates and we will have another tight but efficient budget in 2012. The city will continue to do everything possible to maintain our high levels of customer service within the stated budget. We are keeping our utility costs as low as possible. There will be a 4.75% increase in garbage rates to accommodate our garbage contract increase and to save for a new, needed software transition. Also, there is a proposed 3% increase in sewer rates to maintain our sewer reserves and prepare for Department of Ecology's treatment plant permit requirements that the City will be required to meet by 2018.

Goals we hope to accomplish in 2012 include the following:

- Maintain 8% contingency reserve with the exception of Current Expense.
- Continued support of Blue Mountain Station economic developments efforts.
- Support a 1.5% salary and wage increase for the staff
- NO increase in the property tax levy amount. (Allowed 1%)
- Outsourcing short and long-term planning services
- Goat vegetation and Herbicide management for the Dike system to meet Corps of

Engineers Levee Certification requirements.

- Begin planning phase for the compliance with DOE's 2018 permit requirements for the City's wastewater treatment plant discharge- likely resulting in a new treatment plant between 2018 and 2021.
- Improve code enforcement services.
- Implement a yard waste management program in an effort to mitigate the impact of the burn ban legislation.
- Assess street and alley maintenance needs and perform roadside vegetation management practices within our street/alleys.
- Improve the park's sprinkler system to conserve water.
- Increase sewer capital reserves through a small increase in sewer fees.
- Continue to meet debt covenant requirements.
- Continue support the ERR funds for equipment upgrades.
- Provide continued funding towards Columbia County Transfer Station's capital improvement needs.
- Continue to establish design guidelines to assist property owners located within an historic district.
- Install new pedestrian safety enhancement blinking light on top of Main Street hill with the funds from the Pacific Power Foundation.
- Continue with the water meter replacement program as required by the bond covenants.

2012 is the year to maintain what we have and then to look out to the future.

Sincerely

Craig George

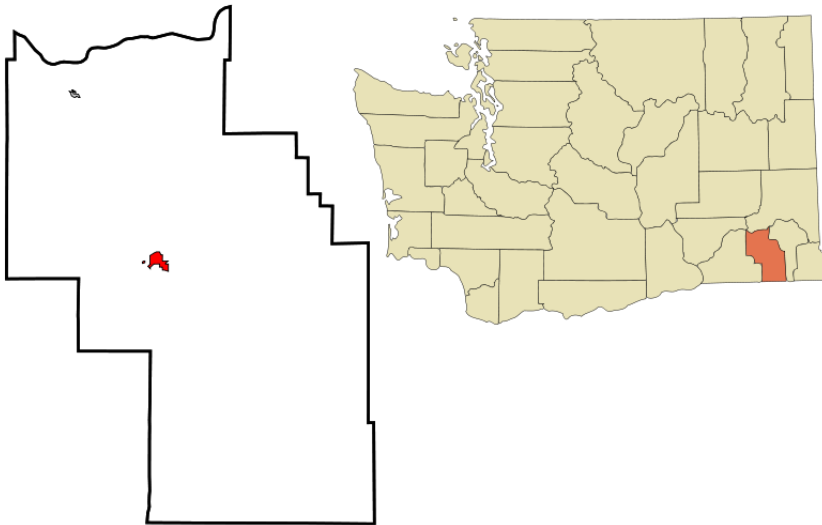
Mayor

HISTORY OF DAYTON, WASHINGTON

Rich in history, Dayton was originally explored by Lewis and Clark during their expedition, Corps of Discovery. They camped on the Patit Creek just east of Dayton on their return in 1806. At that time Dayton's Main Street was a racetrack for regional Indian Tribes. The first settlers in 1859 used the land for grazing, but by 1861 had turned to farming wheat and other grain because of the highly fertile soil and the adequate rainfall. The town had been platted in 1871 by Jesse N. and Elizabeth Day and was officially incorporated by Jesse Day on November 10, 1881.

Dayton boasts the oldest train depot in the state (1881) and the oldest working county courthouse (1887). Both have been lovingly restored to their original splendor. Today, this thriving county seat honors its rich past with walking tours, annual festivals, home tours, and continued preservation and restoration of the community's history.

Dayton offers a warm and friendly rural, small town atmosphere with spectacular views of the Blue Mountains. The city is nestled in the foothills close to one of the most magnificent natural wonders of our region, Palouse Falls. Also, Dayton is within an easy drive to some of the most prestigious wineries in Washington State.



Location of Dayton, Columbia County, Washington

Coordinates: 46°19'11"N 117°58'40"W, Total Area of Land: 1.5 sq. miles,
Elevation: 1660 feet, Population: 2526 (2010 Census)

FORM OF GOVERNMENT

The City of Dayton is a “Code City” as described under Title 35A in the Revised Code of Washington. It operates under a mayor-council form of government with seven (7) elected council members serving various terms. The Mayor serves as the chief administrative officer of the City and the Council functions as the legislative body.

The City is also served by Congressional District 5 and Legislative District 16.

BUDGET PROCESS

Budgeting is an essential element of the financial planning, control and evaluation process of government. The planning process involves determining the types and levels of services to be provided by at the various departments, programs and functions.

The City of Dayton budgets annually on the calendar year beginning January 1 and ending December 31. Budget amendments are limited by state law (RCW 35A.33.120).

Allocations are made based on fund structure, limiting uses outside of each fund. Funds are segregated to carry on specific objectives and budgeted on a cash basis in accordance with the Revised Code of Washington, RCW 35.33.

Appropriations in the budget constitute maximum expenditure authorizations during the year and cannot be legally exceeded until subsequently amended by the City Council.



2012 CITY OF DAYTON CITY COUNCIL AND MAYOR

Mayor

Craig George
Term expiring 12/31/2015

Council Members

Position No. 1

V. Delphine Bailey
Term expiring 12/31/2013

Position No. 2

Kathy A. Berg
Term expiring 12/31/2015

Position No. 3

Charlie Button
Term expiring 12/31/2013

Position No. 4

Terry Herrin
Term expiring 12/31/2015

Position No. 5

Vacant

Position No. 6

Jim Cooper
Term expiring 12/31/2015

Position No. 7

Christine Broughton
Term expiring 12/31/2013

ORDINANCE NO. 1813

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF DAYTON, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012.

WHEREAS, the Mayor of the City of Dayton, Washington completed and placed on file with the city clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said city for the fiscal year ending December 31, 2012 and a notice was published that the Council of said city would meet on the _____ day of _____, 2011 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said city for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and,

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and,

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Dayton for the purpose set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of Dayton during said period.

NOW, THEREFORE, the City Council of the City of Dayton do ordain as follows:

Section 1. The budget for the City of Dayton, Washington, for the year 2012 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Dayton, 2012 Budget, three copies of which are on file in the Office of the Clerk.

Section 2. Estimated resources for each separate fund of the City of Dayton, and aggregate expenditures for all such funds for the year 2012 are set forth in a summary form below, and are hereby appropriated for expenditure at the fund level during the year 2012 as set forth in the City of Dayton, 2012 Budget

FUND	BUDGET
CURRENT EXPENSE	\$ 1,307,400
CEMETERY	\$ 98,850
CITY STREET & ROAD	\$ 360,600
LIBRARY	\$ 7,500
C.E. CUMULATIVE RESERVE	\$ 43,000
MOTEL/HOTEL EXCISE TAX	\$ 27,000
DELANY	\$ 5,600

FUND	BUDGET
SEWER REVENUE	\$ 839,100
SEWER CUMULATIVE RESERVE	\$ 107,250
WATER REVENUE	\$ 834,500
WATER CUMULATIVE RESERVE	\$ 190,600
W & S SYSTEM DEBT RESERVE	\$ 398,100
W & S SYSTEM DEBT SERVICE	\$ 393,250
W or S LOAN REPAYMENT	\$ 332,700
EQUIPMENT REPAIR/REPLACEMENT	\$ 49,725
CEMETERY ENDOWMENT	\$ 454,000
LIBRARY ENDOWMENT	\$ 168,900
PATHWAY ENDOWMENT	\$ 9,000
TOTAL 2011 BUDGET	\$5,627,075

Section 3. The City Clerk-Treasurer is directed to transmit a certified copy of the budget hereby adopted to the Washington State Auditor's Office and to the Association of Washington Cities.

Section 4. The salaries and wages set forth in the 2012 Budget constitute the appropriations for salaries and wages that will be paid to the legislative body and employees of the City of Dayton. The number of positions as stated in the budget is, insofar as can be ascertained, the number of positions ordinarily filled. The compensation to each employee affected may differ from the amount specified in the budget, so long as the compensation does not exceed the amount appropriated in the 2012 budget.

Section 5. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council of the City of Dayton and approved by the Mayor on this ____ day of _____, 2011.

Craig George, Mayor

Attest:

Approved as to form:

Trina Cole, City Clerk-Treasurer

Kimberly Boggs, City Attorney
WSBA #24387

**ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES
ORDINANCE NUMBER 1813**

**AN ORDINANCE ADOPTING THE BUDGET FOR
THE CITY OF DAYTON, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31,
2012.**

The full text of Ordinance 1813, adopted the _____ day of _____, 2011 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, 9:00 a.m. to 4:00 p.m.

By: /s/ Craig George, Mayor

Attest: /s/ Trina Cole, City Clerk-Treasurer

Approved as to form: /s/ Kimberly Boggs, City Attorney, WSBA #24387

Dayton Chronicle

Published: _____

City of Dayton
2012 Schedule of Sources and Uses

Fund Type and/or Dept.	Estimated Sources	Estimated Uses	Net Source (Use)	Estimated Beginning Fund Balance	Ending Fund Balance
Current Expense Fund					
Non-Departmental		\$ 82,525			
General Government Department		\$ 78,050			
Judicial Department		\$ 97,700			
City Clerk-Treasurer Department		\$ 43,900			
City Attorney Department		\$ 11,000			
Planning & Economic Dev. Dept.		\$ 90,000			
Law Enforcement Services Dept.		\$ 379,900			
Animal Control Services Dept.		\$ 16,400			
City Parks Department		\$ 85,950			
Swimming Pool Services Dept.		\$ 57,100			
Solidwaste Disposal Services Dept		\$ 335,200			
Total Current Expense Fund	\$1,102,400	\$1,277,725	\$ (175,325)	\$ 205,000	\$ 29,675
Special Revenue Funds					
Cemetery	\$ 81,850	\$ 91,950	\$ (10,100)	\$ 17,000	\$ 6,900
City Street & Road	\$ 245,600	\$ 326,550	\$ (80,950)	\$ 115,000	\$ 34,050
Library	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -
Current Expense Cumulative Reserve	\$ 6,000	\$ 20,000	\$ (14,000)	\$ 37,000	\$ 23,000
Motel/Hotel Excise Tax	\$ 27,000	\$ 27,000	\$ -	\$ -	\$ -
Delany Building	\$ 800	\$ 800	\$ -	\$ 4,800	\$ 4,800
Total Special Revenue Funds	\$ 368,750	\$ 473,800	\$ (105,050)	\$ 173,800	\$ 68,750
Proprietary Enterprise Funds					
Sewer Revenue	\$ 762,100	\$ 774,200	\$ (12,100)	\$ 77,000	\$ 64,900
Water Revenue	\$ 704,500	\$ 772,500	\$ (68,000)	\$ 130,000	\$ 62,000
Total Proprietary Enterprise Funds	\$1,466,600	\$1,546,700	\$ (80,100)	\$ 207,000	\$ 126,900
Capital Project Funds					
Sewer Cumulative Reserve	\$ 104,250	\$ 74,000	\$ 30,250	\$ 3,000	\$ 33,250
Water Cumulative Reserve	\$ 22,600	\$ 190,600	\$ (168,000)	\$ 168,000	\$ -
Total Capital Project Funds	\$ 126,850	\$ 264,600	\$ (137,750)	\$ 171,000	\$ 33,250
Debt Service Funds					
W & S System Debt Reserve	\$ -	\$ -	\$ -	\$ 398,100	\$ 398,100
W & S System Debt Service	\$ 317,450	\$ 317,450	\$ -	\$ 75,800	\$ 75,800
W or S Loan Repayment	\$ 216,700	\$ 216,700	\$ -	\$ 116,000	\$ 116,000
Total Debt Service Funds	\$ 534,150	\$ 534,150	\$ -	\$ 589,900	\$ 589,900
(Continued next page)					

Internal Service Fund					
Equipment Repair & Replacement	\$ 32,225	\$ 49,725	\$ (17,500)	\$ 17,500	\$ -
Total Internal Service Fund	\$ 32,225	\$ 49,725	\$ (17,500)	\$ 17,500	\$ -
Fiduciary Funds					
Cemetery Endowment	\$ 38,000	\$ -	\$ 38,000	\$ 416,000	\$ 454,000
Library Endowment	\$ -	\$ -	\$ -	\$ 168,900	\$ 168,900
Pathway Project Endowment	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000
Total Fiduciary Funds	\$ 38,000	\$ -	\$ 38,000	\$ 593,900	\$ 631,900
TOTAL ALL FUNDS	\$3,668,975	\$4,146,700	\$ (477,725)	\$ 1,958,100	\$ 1,480,375

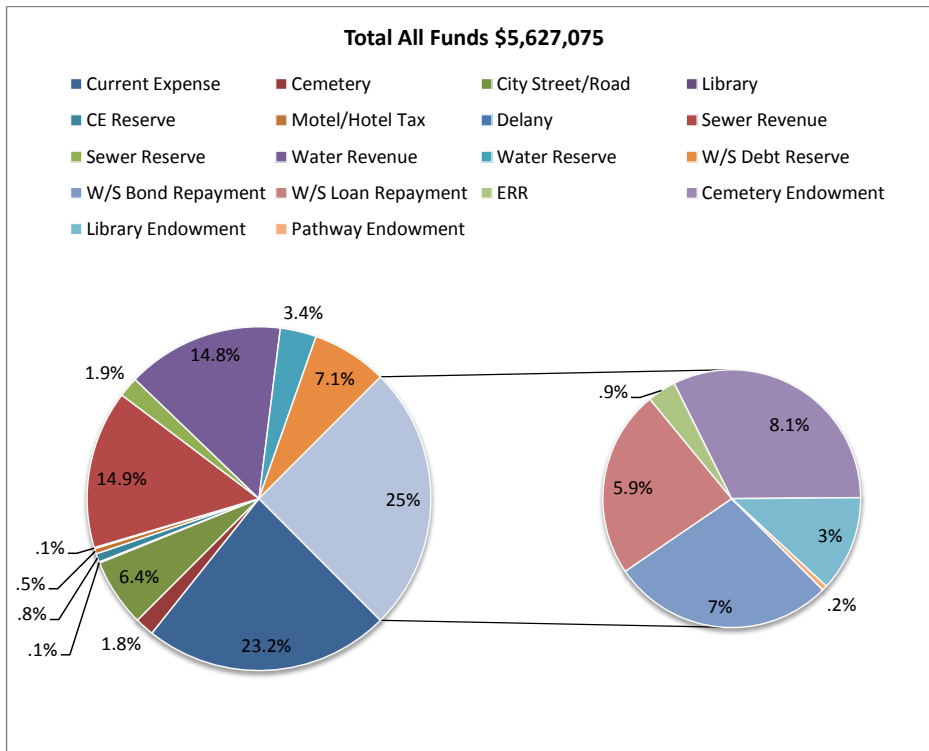


Figure A

**CITY OF DAYTON
2012 Budget Compared
to the 2011 Original Budget**

WITH ANTICIPATED FUND BALANCES

FUND	FUND NAME	2011 BUDGET	2012 BUDGET	DIFFERENCE Incr. (Decr.)	INCREASE/ DECREASE
001	CURRENT EXPENSE:				
	<u>Departments</u>				
	Non-Departmental	\$ 61,500	\$ 112,200	\$ 50,700	82.44%
	General Govt.	\$ 78,150	\$ 78,050	\$ (100)	-0.13%
	Judicial	\$ 107,600	\$ 97,700	\$ (9,900)	-9.20%
	Clerk/Treasurer	\$ 36,275	\$ 43,900	\$ 7,625	21.02%
	City Attorney	\$ 11,000	\$ 11,000	\$ -	0.00%
	Planning	\$ 98,550	\$ 90,000	\$ (8,550)	-8.68%
	Law Enforcement	\$ 364,400	\$ 379,900	\$ 15,500	4.25%
	Animal Control	\$ 16,150	\$ 16,400	\$ 250	1.55%
	Parks	\$ 89,025	\$ 85,950	\$ (3,075)	-3.45%
	Pool	\$ 57,550	\$ 57,100	\$ (450)	-0.78%
	Solid Waste Collection	\$ 320,000	\$ 335,200	\$ 15,200	4.75%
	Total Current Expense Fund	\$ 1,240,200	\$ 1,307,400	\$ 67,200	5.42%
101	CEMETERY	\$ 107,575	\$ 98,850	\$ (8,725)	-8.11%
103	CITY STREET & ROAD	\$ 465,500	\$ 360,600	\$ (104,900)	-22.53%
104	LIBRARY	\$ 7,500	\$ 7,500	\$ -	0.00%
105	C.E. CUMULATIVE RESERVE	\$ 41,000	\$ 43,000	\$ 2,000	4.88%
106	HOTEL MOTEL EXCISE TAX	\$ 21,980	\$ 27,000	\$ 5,020	22.84%
107	DELANY BUILDING	\$ 6,400	\$ 5,600	\$ (800)	-12.50%
401	SEWER REVENUE	\$ 829,600	\$ 839,100	\$ 9,500	1.15%
402	SEWER CUMULATIVE RESERVE	\$ 30,650	\$ 107,250	\$ 76,600	249.92%
403	WATER REVENUE	\$ 862,500	\$ 834,500	\$ (28,000)	-3.25%
404	WATER CUMULATIVE RESERVE	\$ 240,950	\$ 190,600	\$ (50,350)	-20.90%
413	WATER & SEWER SYSTEM RESERVE	\$ 398,100	\$ 398,100	\$ -	0.00%
414	WATER & SEWER SYSTEM DEBT SERVICE	\$ 386,300	\$ 393,250	\$ 6,950	1.80%
420	WATER OR SEWER LOAN REPAYMENT	\$ 333,320	\$ 332,700	\$ (620)	-0.19%
501	EQUIPMENT REPLACEMENT PROGRAM	\$ 93,800	\$ 49,725	\$ (44,075)	-46.99%
601	CEMETERY ENDOWMENT	\$ 416,000	\$ 454,000	\$ 38,000	9.13%
602	LIBRARY ENDOWMENT	\$ 168,900	\$ 168,900	\$ -	0.00%
603	HISTORIC PATHWAY ENDOWMENT	\$ 9,000	\$ 9,000	\$ -	0.00%
	GRAND TOTAL ALL FUNDS	\$5,659,275	\$ 5,627,075	\$ 32,200	-0.57%

2012 Employee Allocations by Funding Source

Positions	Full-time Equivalent (FTE)	Current Expense Fund	Cemetery Fund	City Street/ Road Fund	Sewer Revenue Fund	Water Revenue Fund
Legislative						
Mayor	0.10	0.10				
City Council	0.21	0.21				
Total Legislative	0.31	0.31				
Public Works						
Public Works Director	1.00	0.11	0.03	0.30	0.21	0.36
Assistant Public Works Director	1.00	0.02	0.05	0.10	0.10	0.73
Wastewater Treatment Plant	1.00				1.00	
Public Works Maintenance	4.00	0.27	0.30	0.70	1.20	1.53
Cemetery Maintenance	1.00		0.35	0.15	0.15	0.35
Parks Maintenance	1.00	0.78			0.05	0.17
Seasonal-Employees	1.04	0.45	0.45	0.05	0.05	0.05
Total Public Works	10.04	1.63	1.18	1.30	2.75	3.19
City Clerk-Treasurer						
City Clerk-Treasurer	1.00	0.53	0.01	0.05	0.12	0.30
Deputy City Clerk	1.00	0.35	0.10		0.10	0.45
Administrative Assistants	0.80	0.45			0.10	0.25
Total City Clerk-Treasurer	2.80	1.33	0.11	0.05	0.32	1.00
Total Budgeted Positions	13.150	3.260	1.290	1.350	3.070	4.180
Less Frozen and Unfunded Positions	0.000					
Actual Funded Positions	13.150	3.260	1.290	1.350	3.070	4.180

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DAYTON, WASHINGTON ADOPTING THE
2012 SALARY SCHEDULE FOR THE CITY OF DAYTON.

Section 1. Salary Schedules.

Positions	Salary Scale per Month	
	Low	High
Mayor		\$1,000.00
Councilmember		\$150.00
Public Works Director	\$4,800.00	\$6,335.00
Assistant Public Works Director	\$4,101.00	\$5,275.00
Wastewater Treatment Plant Operator	\$2,539.00	\$4,085.00
Mechanic	\$2,539.00	\$3,660.00
Cemetery Maintenance	\$2,539.00	\$3,660.00
Public Works Maintenance I	\$2,539.00	\$3,660.00
Public Works Maintenance II	\$2,539.00	\$3,660.00
Parks Maintenance	\$2,539.00	\$3,660.00
City Clerk-Treasurer	\$4,200.00	\$6,100.00
Deputy City Clerk Treasurer	\$3,300.00	\$4,975.00
Clerical Assistant I	\$12.85/hr.	\$15.92/hr.
Swimming Pool Manager	\$11.50/hr.	\$12.25/hr.
Asst. Swimming Pool Manager	\$10.50/hr.	\$11.25/hr.
Lifeguard	\$ 9.00/hr.	\$10.00/hr.
Seasonal Public Works Maintenance	\$10.00/hr.	\$13.00/hr.

Section 2. The salaries and wages set forth in the 2012 City of Dayton Budget constitute the appropriations for salaries and wages that will be paid to the legislative body and employees of the City of Dayton. The numbers of positions as stated in the budget are, insofar as can be ascertained, the number of positions ordinarily filled.

Section 3. The salary and wage schedules are exclusive of overtime and compensatory time as provided by the 2008 City of Dayton Personnel Policies effecting non-contractual, non-exempt employees or as specified in the Union Agreement effective January 1, 2010 through December 31, 2012 effecting contractual, non-exempt employees. As a result, the compensation to each employee affected may differ from the amount specified in this schedule, so long as the compensation does not exceed the amount appropriated in the 2012 City of Dayton Budget.

Section 4. This ordinance shall be in force and take effect five (5) days after its publication according to law.

Passed by the City Council of the City of Dayton on this _____ day of _____, 2011.

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES
ORDINANCE NUMBER _____

AN ORDINANCE OF THE CITY OF DAYTON, WASHINGTON ADOPTING THE
2012 SALARY SCHEDULE FOR THE CITY OF DAYTON.

The full text of Ordinance _____, adopted the _____ day of _____, 2011 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, 9:00 a.m. to 4:00 p.m.

By: /s/ Craig George, Mayor

Attest: /s/ Trina Cole, City Clerk-Treasurer

Published: _____

CURRENT EXPENSE FUND

CURRENT EXPENSE				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 205,000	\$ 225,000	\$ 251,147	\$ 269,426
Taxes	\$ 599,500	\$ 537,500	\$ 616,885	\$ 637,000
License and Permits	\$ 3,500	\$ 3,500	\$ 4,246	\$ 4,606
Intergovernmental Revenues	\$ 58,900	\$ 76,400	\$ 201,722	\$ 108,968
Fines and Forfeitures	\$ 60,500	\$ 60,500	\$ 61,105	\$ 90,960
Charges for Goods & Services	\$ 349,700	\$ 337,000	\$ 336,594	\$ 331,243
Miscellaneous Revenue	\$ 30,300	\$ 300	\$ 7,670	\$ 8,270
Total Current Expense Fund	\$ 1,307,400	\$ 1,240,200	\$ 1,479,369	\$ 1,450,473

NARRATIVE: Current Expense Fund revenues are available to fund the various services accounted for in the Current Expense Fund, such as Law Enforcement, Municipal Court Services, Parks, Code Compliance, Swimming Pool, Planning, Solid Waste Collection and other City functions. Most of these services are not self-supporting but rely upon the general taxation authority provided to cities. About 45.9% of the Current Expense's revenue is generated by this taxing authority. Details are reflected in Figure 2 below.

2012 BUDGET TAX REVENUE SOURCES

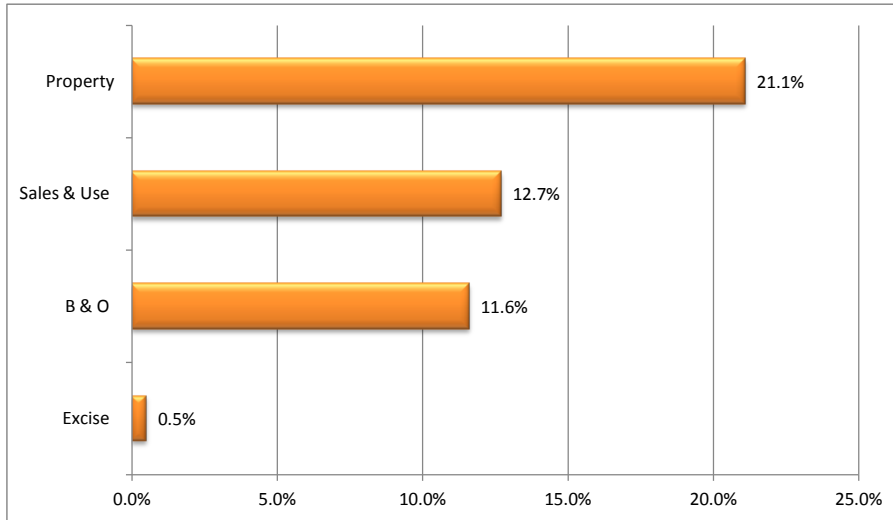


Figure B

CURRENT EXPENSE FUND - EXPENDITURES

GENERAL GOVERNMENT SERVICES				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Salaries & Wages	\$ 24,600	\$ 24,600	\$ 24,150	\$ 23,925
Benefits	\$ 1,950	\$ 1,950	\$ 1,848	\$ 1,831
Supplies	\$ 8,200	\$ 7,000	\$ 5,415	\$ 4,525
Other Services & Charges	\$ 36,100	\$ 35,000	\$ 31,368	\$ 43,306
Training	\$ 2,800	\$ 2,800	\$ 45	\$ 988
Intergovernmental Services	\$ 4,400	\$ 6,800	\$ 5,189	\$ 6,524
Total General Government Services	\$ 78,050	\$ 78,150	\$ 68,015	\$ 81,099

NARRATIVE: The General Government Services Department reports the costs associated with activities of the mayor and council and other general expenses of the local government. Some examples of the general expenses are legal publication services, election services, and voter registration costs.

MUNICIPAL COURT SERVICES (JUDICIAL)				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Intergovernmental Services	\$ 97,700	\$ 107,600	\$ 118,682	\$ 126,211
Total Judicial Department	\$ 97,700	\$ 107,600	\$ 118,682	\$ 126,211

NARRATIVE: The mission of the municipal court is to lawfully, ethically, and efficiently administer justice for misdemeanor, traffic and municipal code violations within the City.

In 2005, the City contracted with Columbia County to provide our community with Municipal Court Services. We continue to maintain this cooperative.

In an effort to determine a value for the municipal court services, the County and City have been working together on a cost-analysis of the service. It is unknown if the cost-analysis will create an increase or reduction in the 2012 contract amount.

CITY CLERK-TREASURER				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Salaries & Wages	\$ 29,600	\$ 22,875	\$ 17,075	\$ 22,779
Benefits	\$ 7,650	\$ 6,750	\$ 3,966	\$ 5,576
Supplies	\$ 2,300	\$ 2,300	\$ 2,570	\$ 2,156
Other Services & Charges	\$ 1,750	\$ 1,750	\$ 3,002	\$ 3,388
Training	\$ 2,600	\$ 2,600	\$ 917	\$ 534
Total Clerk-Treasurer Services	\$ 43,900	\$ 36,275	\$ 27,530	\$ 34,433

NARRATIVE: The City Clerk-Treasurer Department serves as the chief advisory department to the legislative body, administration, and department staff on all municipal financial matters. The City Clerk-Treasurer also serves as the Director of Finance. The Department is responsible for reporting the financial status of the city through the preparation of the monthly and annual financial statements and budgets. These employees play many roles and serve several varied functions, not only for the public, but for the municipality as well. Some functions of the department also include:

- Billing and collections of revenues for utilities and the cemetery;
- Preparing the bi-monthly payroll and associated reporting to state and federal agencies;
- Annual budget preparation and continued monitoring of the financial status of the City
- Preparation and processing of city vendor payments;
- Billing and collection of business and occupation, gambling and utility taxes;
- Processing and collection of animal license fees and fines;
- Preparation of council agenda packets and meeting minutes;
- Finalization and publication of all ordinances and resolutions;
- Preparation and delivery of all city hall mail;
- Central repository of city government records;
- Central depository for all city funds and responsible for investment of cash reserves;
- Administration of City email and internet system;
- Utility accounting to include job costing, inventory control, collections and tax reporting;
- Receive and fulfill public records requests as prescribed by the Revised Code of Washington

Current staff consists of the following FTE:

- City Clerk-Treasurer (1)
- Deputy City Clerk (1)
- (2) Clerical Assistant/Part time (.80)

Proposed Goals

City of Dayton, Washington

<p>Preparation Notes:</p> <ul style="list-style-type: none"> • List the ten most important goals required to fulfill your mission statement or to achieve other work program objectives. • Additional comments on the continuation sheet should be correspondingly numbered. 	<p>Budget Year: 2012 Fund: 001 Department: Finance Division: City Clerk/Treasurer</p>
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1. Continue improving communication between the Citizens and the City by maintaining the City’s website. Continue to provide government forms enhancing user access.
2. Continue coordinating implementation of a records retention program that will allow easier access to public records and meeting public record requests.
3. Inventory customer concerns and research options to improve policies to better serve their needs.
4. Complete the Codification project of the City’s ordinances and providing them through the City’s website.
5. Continue to revise & update ordinance language for consistency with policies & procedures.
6. Submit the 2011 financial statements to the State Auditor’s Office in March 2012.
7. Revisit and further research on-line payment options for city utility bills.
8. Obtain Certified Safety Coordinator status by utilizing Association of Washington Cities Certified Safety Coordinator Program in an effort to increase knowledge and effectiveness in developing and administering city-wide safety programs.

CITY ATTORNEY				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Other Services & Charges	\$ 10,000	\$ 10,000	\$ 6,115	\$ 2,530
Training	\$ 1,000	\$ 1,000	\$ 509	\$ -
Total City Attorney Services	\$ 11,000	\$ 11,000	\$ 6,624	\$ 2,530

NARRATIVE: The City contracts for legal services with a local law firm, Nealey and Marinella, on an hourly basis.

The City Attorney acts as the legal adviser to the Mayor, City Council and Staff. This includes reviewing ordinances, resolutions, the form of all contracts and insurance policies for the City.

The City Attorney is heavily involved in personnel issues, including hiring procedures, grievances, and disciplinary actions.

PLANNING & COMMUNITY DEVELOPMENT (cont. next page)				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
PLANNING				
Salaries & Wages	\$ -	\$ 6,500	\$ -	\$ 4,698
Benefits	\$ -	\$ 2,450	\$ -	\$ 1,042
Training/Travel	\$ -	\$ -	\$ -	\$ 225
Supplies	\$ 1,000	\$ 300	\$ -	\$ 668
Other Services & Charges	\$ 35,000	\$ 10,700	\$ 523	\$ 8,320
Intergovernmental Services	\$ 2,500		\$ 6,000	\$ -
Total Planning	\$ 38,500	\$ 19,950	\$ 6,523	\$ 14,953
COMMUNITY DEVELOPMENT:				
Economic Development Programs	\$ -	\$ -	\$ 1,750	\$ 5,000
Blue Mtn. Station	\$ -	\$ 5,000	\$ 5,000	\$ 2,500
Total Community Development	\$ -	\$ 5,000	\$ 6,750	\$ 7,500
CODE ENFORCEMENT				
Supplies	\$ 1,500			
Other Services & Charges	\$ 3,500			
Total Code Enforcement	\$ 5,000	\$ -	\$ -	\$ -
PATIT CREEK PROJECT				
Other Services & Charges	\$ -	\$ 40,000	\$ 4,041	\$ -
Total Patit Creek Project	\$ -	\$ 40,000	\$ 4,041	\$ -

PLANNING & COMMUNITY DEVELOPMENT				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
HISTORIC PRESERVATION				
Salaries & Wages	\$ 3,250	\$ 3,250	\$ -	\$ -
Benefits	\$ 1,450	\$ 1,350	\$ -	\$ -
Training/Travel	\$ 1,200	\$ -	\$ 6	\$ -
Supplies	\$ 800	\$ 500	\$ 479	\$ 520
Other Services & Charges	\$ 300	\$ 2,000	\$ 5,208	\$ 9,592
Total Historic Preservation	\$ 7,000	\$ 7,100	\$ 5,693	\$ 10,112
FLOOD CONTROL/LEVEE MAINTENANCE				
Salaries & Wages	\$ 8,000		\$ 3,570	
Benefits	\$ 5,000		\$ 828	
Supplies	\$ -	\$ -	\$ 485	\$ -
Other Services/Charges	\$ 26,500	\$ 26,500	\$ 106,011	\$ 30,562
Total Flood Control/Levee Maintenance	\$ 39,500	\$ 26,500	\$ 110,894	\$ 30,562
Total Planning/Economic Development	\$ 90,000	\$ 98,550	\$ 133,901	\$ 63,127

NARRATIVE: The Planning Department's mission is to guide Dayton from its past and its present into the future, to advise and inform the public concerning policies that serve to protect the environment and to preserve the City's unique identity and quality of life.

The Dayton Planning Commission falls under the Planning umbrella. This is a Commission of seven citizens, appointed by the Mayor and confirmed by City Council.

The Planning Commission advises the City Council on planning related issues and is responsible for four key areas: Current, Policy, and Environmental Planning and Historic Preservation.

Current Planning administers the City's Land Use Development Regulations including the City's Zoning Ordinance, Subdivision Code, Critical Areas Ordinance and Shoreline Master Program through the review of land use development applications for all public and private development proposals.

Policy Planning develops, updates and maintains the City's Comprehensive Plan, updates Land Use codes, processes annexations and coordinates with neighboring jurisdictions.

Environmental Planning reviews proposed land use policies and regulations and development proposals for compliance with the State Environmental Policy Act (SEPA) and prepares Environmental Impact Statements required under SEPA.

The Dayton Historic Preservation Commission, a Commission of seven citizens, appointed by the Mayor and confirmed by City Council, also is included in the Planning budget. Their major responsibility is to identify and actively encourage the conservation of the City of Dayton's historic resources by initiating and maintaining a register of historic places and reviewing proposed changes to register properties; to raise community awareness of the City's history and historic resources; and to serve as the City's primary resource in matters of history, historic planning and preservation.

Proposed Goals

City of Dayton, Washington

Preparation Notes:

- List the **ten** most important goals required to fulfill your mission statement or to achieve other work program objectives.
- Additional comments on the continuation sheet should be correspondingly numbered.

Budget Year: 2012

Fund: 001

Department: Finance

Division: City Clerk/Treasurer

1. Research and formulate new signage policies to reflect zoning needs of the community.
2. Establish and broadly disseminate to the public, a public participation program identifying policies and procedures for early and continuous public participation in the development and amendment of the City's Comp Plan and development regulations.
3. Provide educational materials that will assist citizens in understanding the Municipal Codes of Dayton.
4. Complete design guidelines to assist with development and or improvements within the existing Downtown Dayton Historic Districts.
5. Actively research and apply for grant funding to establish design standards for the various the remaining two local historic districts.
6. Implement a goat vegetation management program and herbicide application maintenance program for continued dike maintenance efforts to meet the Corps of Engineer's dike standards.
7. Outsource the City's planning to eliminate the duplication of services and provide improved planning services.
8. Review of the existing Zoning Codes to ensure compliance with the City's Comprehensive Plan.
9. Review options for improving land use and zoning designations diversifying growth opportunities within Dayton.
10. Research the possibility of creating and implementing a special event process in an effort to reduce safety issues.
11. Review Critical Areas policy to ensure that current regulations are incorporated into such policy.
12. Continue working with various federal, state and local agencies to create policy that will allow environmentally friendly, flood mitigation projects.

LAW ENFORCEMENT SERVICES				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Personnel Benefits (LEOFF 1 Retirees Only)	\$ 54,600	\$ 50,900	\$ 44,469	\$ 41,204
Intergovernmental Services	\$ 322,300	\$ 310,500	\$ 310,500	\$ 300,000
Interfund Transfer to LEOFF 1 Reserves	\$ 3,000	\$ 3,000	\$ -	\$ -

NARRATIVE: The City of Dayton contracts with the Columbia County Sheriff's Department for law enforcement services. The contract provides for 24-7 law enforcement coverage for our citizens.

The Sheriff's Office mission is to make a positive difference for members of our community by seeking and finding ways to affirmatively promote, preserve and deliver security, safety and quality service.

The Sheriff's Departments personnel includes 1 Sheriff, 8 Deputies, 7 Reserve Deputies, 5 full-time Communication Officers and 1 part-time Communication Officer.

The City projects an increase in 3.8% to maintain the contract with Columbia County for law enforcement services in 2012.

ANIMAL CONTROL SERVICES				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Salaries & Wages	\$ 10,450	\$ 7,200	\$ 9,492	\$ 8,159
Benefits	\$ 3,450	\$ 2,550	\$ 3,153	\$ 2,412
Supplies	\$ 1,050	\$ 1,050	\$ 965	\$ 581
Other Services & Charges	\$ 1,450	\$ 5,350	\$ 998	\$ 2,707
Total Animal Control Services	\$ 16,400	\$ 16,150	\$ 14,608	\$ 13,859

NARRATIVE: The mission of the City of Dayton Animal Control Office is to provide a safe community, free of stray and dangerous animals, by enforcing animal control ordinances and laws and by educating the public to be responsible pet owners.

The Animal Control Department consists of one Animal Control Officer (ACO).

CITY PARKS				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Salaries & Wages	\$ 43,650	\$ 43,650	\$ 41,193	\$ 38,745
Benefits	\$ 16,000	\$ 18,475	\$ 14,503	\$ 12,841
Supplies	\$ 9,000	\$ 9,200	\$ 9,753	\$ 8,571
Other Services & Charges	\$ 16,800	\$ 17,200	\$ 16,599	\$ 16,501
Capital Outlay	\$ 500	\$ 500	\$ -	\$ 6,610
Total City Park Services	\$ 85,950	\$ 89,025	\$ 82,048	\$ 83,268



Pietrzycki City Park

Dayton Skate Park



SWIMMING POOL SERVICES				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Salaries & Wages	\$ 32,200	\$ 30,500	\$ 35,271	\$32,128
Benefits	\$ 5,700	\$ 8,650	\$ 7,731	\$5,531
Supplies	\$ 12,600	\$ 12,600	\$ 10,625	\$16,928
Other Services & Charges	\$ 5,800	\$ 5,800	\$ 6,771	\$19,625
Intergovernmental Services			\$ 380	
Capital Outlay	\$ 800	\$ -	\$ -	\$ -
Total Swimming Pool Services	\$ 57,100	\$ 57,550	\$ 60,778	\$74,212

NARRATIVE: The mission of the City's Park Department is to serve the citizens with public recreational facilities and recreational programs that satisfy the leisure needs and desires of the community within available resources. City staff strives to do the following:

- Provide sufficient public recreational areas and facilities that are planned and designed to meet the needs and desires of all the residents of the City of Dayton which do not conflict with the responsibilities of Federal, State, Local, School District and private interests.
- Increase the efficiency of the parks program operation by reviewing all aspects of park operations and maintenance practices by replacing outdated and inefficient systems and equipment and keep staff up to date and informed on changes.
- Provide good public relations and to be a positive resource in the community.
- Work with youth and civic groups to encourage growth, civic pride, community spirit and a healthy life style.
- Offer the highest quality recreational resources and the widest range of recreational opportunities within the resources available, as identified in the City Comprehensive Plan.



Proposed Goals

City of Dayton, Washington

Preparation Notes:

- List the **ten** most important goals required to fulfill your mission statement or to achieve other work program objectives.
- Additional comments on the continuation sheet should be correspondingly numbered.

Budget Year: 2012

Fund: 001

Department: Parks

**Division: Parks
and Swimming Pool**

1. Continue upgrading to conform to ADA guidelines for recreation facilities with available resources.
2. Increase the efficiency of the Parks program operation by reviewing all aspects of park operations and maintenance practices by replacing outdated and inefficient systems and equipment; keep staff up to date and informed on changes.
3. Provide good public relations.
4. Continue to work with Youth and Civic Groups to encourage growth, civic pride and community spirit, and continue to provide a healthy lifestyle and education.
5. Provide good public relations.
6. Continue partnership with the Dayton School District.
7. Continue to perform needed capital improvements to the Dayton Swimming Pool in an effort to reduce hazards and improve efficiency of the facility.



SOLIDWASTE DISPOSAL SERVICES				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Salaries & Wages	\$ 31,500	\$ 25,800	\$ 26,853	\$ 27,336
Benefits	\$ 7,750	\$ 7,700	\$ 6,689	\$ 7,291
Supplies	\$ 3,500	\$ 3,000	\$ 1,810	\$ 1,852
Other Services & Charges	\$ 271,800	\$ 263,000	\$ 255,081	\$ 258,593
Intergovernmental Charges	\$ 17,500	\$ 17,500	\$ 16,474	\$ 22,043
Capital Outlay	\$ 3,150	\$3,000	\$ -	\$ -
Total Solidwaste Disposal Services	\$ 335,200	\$ 320,000	\$ 306,907	\$ 317,115

NARRATIVE: The City of Dayton outsources its solid waste disposal services to Basin Disposal Incorporated (BDI). The contract extends through December 31, 2012, and renews automatically annually. The contract will increase by 2.48% in 2012. The overall increase for solid waste disposal services will be approximately 4.75%.

Comment [CC1]: Waiting to hear from BDI on increase amount.

In cooperation with Columbia County and the Department of Ecology, the City will implement a curbside yard waste pick-up program in 2012.

The City also contracts with Columbia Compost. Columbia Compost provides a disposal site for the City's yard waste collection program and solid waste associated with the Wastewater Treatment Plant.

The City also provides some financial assistance towards the capital improvement needs of the Columbia County Transfer Station.

Comment [CC2]:

Current Expense Fund Expenditures by Department = \$1,307,400

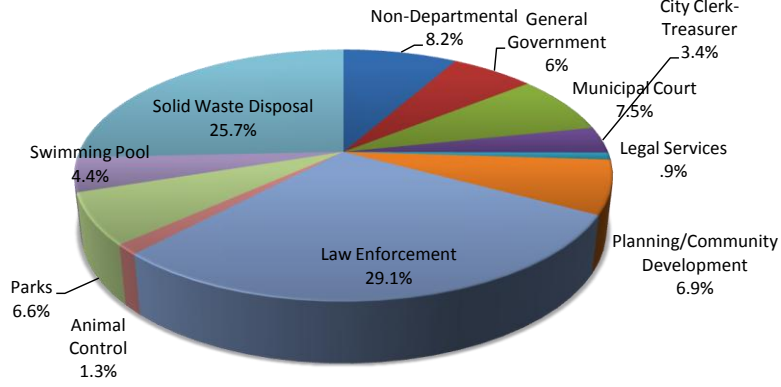


Figure C

**City of Dayton
2012 Budget
Current Expense Fund by Expense Category
(Reserve serves as projected ending fund balance for 2012)**

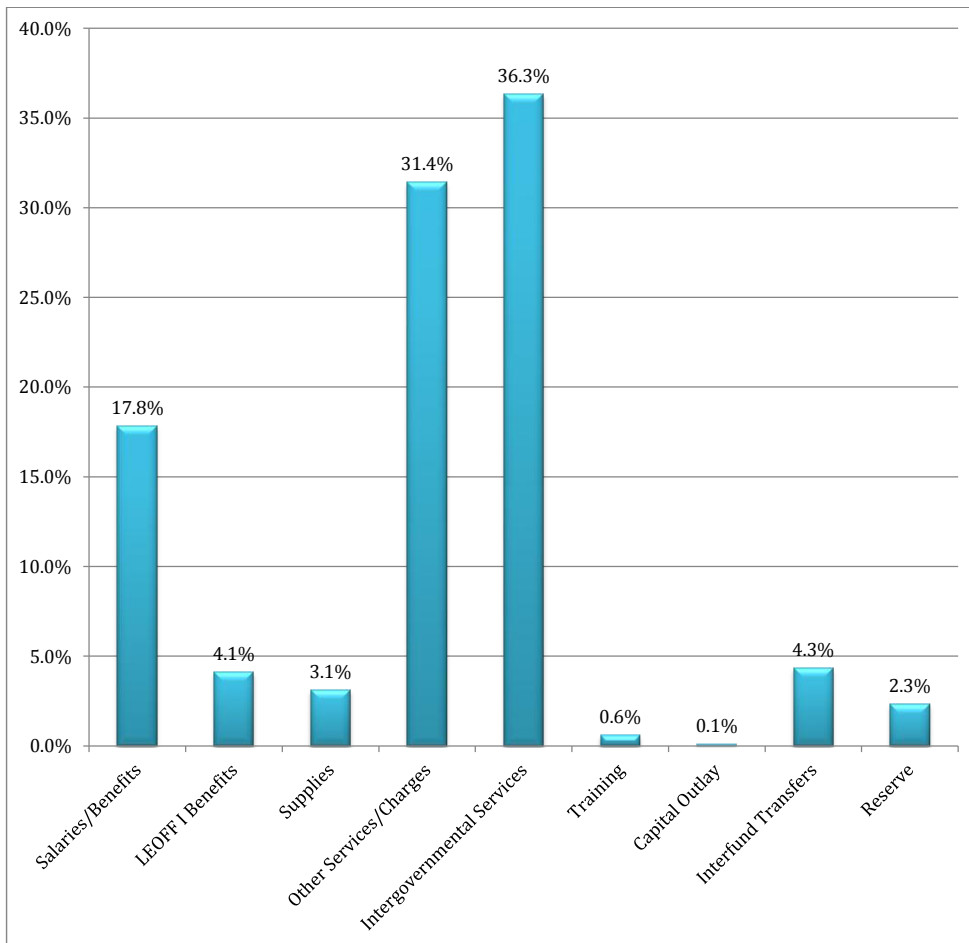


Figure D

CEMETERY FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 17,000	\$ 17,000	\$ 31,209	\$ -
Charges for Goods & Services	\$ 20,000	\$ 21,500	\$ 26,214	\$ 24,562
Miscellaneous Revenue	\$ 27,000	\$ 27,700	\$ 29,014	\$ 36,808
Interfund Transfers	\$ 34,850	\$ 41,375	\$ 14,421	\$ 13,441
Total Cemetery Fund	\$ 98,850	\$ 107,575	\$ 100,858	\$ 74,811

CEMETERY FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Fund Balance	\$ 6,900	\$ 6,900	\$ 26,924	\$ 31,209
Salaries & Wages	\$ 46,500	\$ 47,500	\$ 40,465	\$ 32,815
Benefits	\$ 17,650	\$ 17,550	\$ 15,201	\$ 10,767
Supplies	\$ 4,700	\$ 4,675	\$ 8,304	\$ 10,820
Intergovernmental Services	\$ 500	\$ 700	\$ 728	\$ 576
Other Services & Charges	\$ 21,750	\$ 24,250	\$ 23,805	\$ 26,664
Capital Outlay	\$ 850	\$ 6,000	\$ 600	\$ 3,410
Total Cemetery Fund	\$ 98,850	\$ 107,575	\$ 116,027	\$ 116,261

NARRATIVE: The Dayton City Memorial Cemetery serves the community with respect and dignity in the time of personal need. The Dayton City Memorial Cemetery contains approximately 24 acres with twelve (12) plotted blocks. The Public Works Department is responsible for the maintenance of the grounds. Dayton City Hall is responsible for receiving customer calls, finding grave and plot locations, and making sales.



Proposed Goals

City of Dayton, Washington

Preparation Notes:

- List the **ten** most important goals required to fulfill your mission statement or to achieve other work program objectives.
- Additional comments on the continuation sheet should be correspondingly numbered.

Budget Year: 2012

Fund: 101

Department: Cemetery

Division:

1. Continue providing maintenance to the grounds and the department's facilities.
2. Improve customer service skills by attending various customer service workshops.

103 CITY STREET AND ROAD FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 115,000	\$ 115,000	\$ 153,700	\$ 168,565
Taxes	\$ 192,000	\$ 192,000	\$ 210,170	\$ 188,377
License and Permits	\$ -	\$ -	\$ 607	\$ 408
Intergovernmental Revenues	\$ 53,600	\$ 58,500	\$ 59,239	66312
Grant Funding	\$ -	\$ 50,000	\$ 544,152	\$ 395,833
Miscellaneous Revenue	\$ -	\$ -	\$ 1,359	\$ 1,881
Interfund Loan	\$ -	\$ 50,000	\$ 33,570	
Total City Street & Road Fund	\$ 360,600	\$ 465,500	\$ 1,002,797	\$ 821,376

103 CITY STREET & ROAD FUND (continued next page)				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Unreserved Ending Fund Balances	\$ 34,050	\$ 68,635	\$ 96,899	\$ 153,700
City Street & Road Maintenance				
Salaries & Wages	\$ 81,700	\$ 75,700	\$ 91,534	\$ 86,417
Benefits	\$ 32,350	\$ 22,350	\$ 12,759	\$ 30,985
Supplies	\$ 25,000	\$ 16,500	\$ 13,112	\$ 18,613
Other Services & Charges	\$ 4,700	\$ 7,450	\$ 3,162	\$ 24,126
Factor Reserve	\$ -	\$ -	\$ -	\$ -
Main Street Tree Replacement Program	\$ 1,000	\$ 1,000	\$ -	\$ -
Capital Outlay	\$ 1,900			
Total City Street & Road Maintenance	\$ 144,750	\$ 123,000	\$ 120,567	\$ 160,141
Pavement Preservation				
Supplies - Pot Hole Patching	\$ 10,000	\$ 10,000	\$ 579	\$ 4,330
Other Services & Charges	\$ -	\$ 63,000	\$ -	\$ -
Total Pavement Preservation	\$ 10,000	\$ 73,000	\$ 579	\$ 4,330
Traffic Control Services				
Supplies	\$ 5,000	\$ 4,500	\$ 4,609	\$ 2,825
Other Services & Charges	\$ -	\$ -	\$ -	\$ 250
Capital Outlay	\$ -	\$ 5,000	\$ -	\$ -
Total Traffic Control	\$ 5,000	\$ 9,500	\$ 4,609	\$ 3,075

103 CITY STREET & ROAD FUND (continued next page)				
Snow and Ice Control				
Salaries	\$ 6,000	\$ 12,000	\$ 4,752	\$ 7,887
Benefits	\$ 2,050	\$ 3,650	\$ 2,314	\$ 1,497
Supplies	\$ 2,800	\$ 2,800	\$ 4,243	\$ 5,139
Other Services and Charges	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ 16,500	\$ -	\$ -
Total Snow and Ice Control	\$ 10,850	\$ 34,950	\$ 11,309	\$ 14,523
Street Cleaning				
Salaries	\$ 4,800	\$ 4,800	\$ 3,601	\$ 7,154
Benefits	\$ 1,450	\$ 1,450	\$ 1,304	\$ 1,507
Supplies	\$ 4,500	\$ 4,500	\$ 1,330	\$ 2,434
Other Services & Charges	\$ 1,000	\$ 1,000	\$ -	\$ -
Total Street Cleaning	\$ 11,750	\$ 11,750	\$ 6,235	11,095
Street Lighting				
Supplies	\$ 4,000	\$ 2,000	\$ 244	\$ 1,161
Other Services & Charges	\$ 26,000	\$ 28,500	\$ 24,632	\$ 24,358
Total Street Lighting	\$ 30,000	\$ 30,500	\$ 24,876	\$ 25,519
Ancillary Operations - Road and Street Administration City Clerk				
Salaries	\$ 4,500	\$ 4,500	\$ -	\$ -
Benefits	\$ 1,350	\$ 1,350	\$ 17,158	\$ -
Supplies	\$ 2,500	\$ 500	\$ 4,257	\$ 605
Other Services & Charges	\$ 10,850	\$ 6,500	\$ 20,029	\$ 423
Transfer to ERR Fund	\$ 20,000	\$ 15,000	\$ 30,000	\$ -
Total Ancillary Operations	\$ 39,200	\$ 12,850	\$ 71,444	\$ 1,028
Non-Expenditures				
Interfund Loan Repayments	\$ 25,000	\$ 36,315	\$ 16,850	\$ 16,803
Total Non-Expenditures	\$ 25,000	\$ 36,315	\$ 16,850	\$ 16,803
STREET IMPROVEMENTS				
Capital Improvements	\$ -	\$ 100,000	\$ 649,429	\$ 431,162
Total City Street & Road Fund	\$ 360,600	\$ 450,500	\$ 1,002,797	\$ 821,376

NARRATIVE: The Street Department is a sub-set of the Public Works Department. The Superintendent of Public Works is responsible for the wastewater treatment plant and the sanitary and storm sewer systems in addition to maintenance functions relating to city streets. There are eight (8) workers in addition to the Superintendent who perform street, sewer and storm water maintenance functions.

The Public Works Department is responsible for the basic maintenance of the paved streets and roads within the city. Other responsibilities include signage, striping of curbs and crosswalks and exempt areas, vegetation control, street cleaning, patching and paving of surfaced streets.

Proposed Goals

City of Dayton, Washington

<p>Notes:</p> <ul style="list-style-type: none"> List the ten most important goals required to fulfill your mission statement or to achieve other work program objectives. Additional comments on the continuation sheet should be correspondingly numbered. 	<p>Budget Year: 2012 Fund: 103 Department: Public Works Division: Street</p>
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1. Assess street and alley maintenance program needs and perform maintenance on roadside vegetation located within the city street/alley proper.
2. Maintain clean and safe wearing surfaces with signage for addressing public safety needs.
3. Continue pursuing funding opportunities to reconstruct N. Front Street.
4. Inventory City potholes and perform pavement preservation techniques for repairing potholes.
5. Continue to maintain the catch basins and open ditches to ensure storm water runoff.
6. Research and apply for grant opportunities to perform pavement preservation measures such as crack sealing and chip sealing to increase longevity of the existing street system.
7. Respond to all kinds of weather such as rain, wind, snow, ice and other debris on streets.
(Continued next page)

8. Continue the street sweeping program to keep debris off of street surfaces and remove safety hazards.
9. Continued support of the equipment replacement and rental program to actively pursue funding sources to replace aging equipment.
10. Review and update annual Six-year Transportation Improvement Program to encompass City street needs and recognize the City's Growth Management Comprehensive Plan.
11. Continue maintaining the Main Street Tree Replacement program to ensure longevity of the Main Street beautification efforts.

LIBRARY FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ -	\$ -	\$ 350	\$ 48,827
Miscellaneous Revenues	\$ 7,500	\$ 7,500	\$ 4,154	\$ -
Interfund Transfers	\$ -	\$ -	\$ 58,430	\$ -
Total Library Fund	\$ 7,500	\$ 7,500	\$ 62,934	\$ 48,827

LIBRARY FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Unreserved Fund Balances	\$ -	\$ -	\$ 1,489	\$ 351
Salaries & Wages	\$ -	\$ -	\$ -	\$ 131
Benefits	\$ -	\$ -	\$ -	\$ 44
Supplies	\$ -	\$ -	\$ -	\$ 241
Other Services & Charges	\$ 7,500	\$ 7,500	\$ 4,026	\$ 58,397
Intergovernmental Services	\$ -	\$ -	\$ 57,420	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ 1,768
Total Library Fund	\$ 7,500	\$ 7,500	\$ 62,935	\$ 60,932

DELANY BUILDING CUMULATIVE FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 4,800	\$ 5,600	\$ 5,623	\$ 7,535
Miscellaneous Revenue	\$ 800	\$ 800	\$ 1,979	\$ 2,120
Total Delany Building Cumulative Fund	\$ 5,600	\$ 6,400	\$ 7,602	\$ 9,655

DELANY BUILDING CUMULATIVE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Unreserved Ending Fund Balance	\$ 4,800	\$ 5,600	\$ 4,597	\$ 5,623
Other Services & Charges	\$ 800	\$ 800	\$ 6	\$ 2,638
Intergovernmental Services	\$ -	\$ -	\$ 3,000	\$ -
Capital Improvements	\$ -	\$ -	\$ -	\$ 1,394
Total Delany Building Cumulative Fund	\$ 5,600	\$ 6,400	\$ 7,603	\$ 9,655

Narrative: In 2009, our community agreed to an annexation which incorporated Dayton into the Columbia County Rural Library District (CCRLD). In exchange, the District owns and operates the Library and the Henry Delany Building. It provides library services and a gathering place for the citizens of Columbia County.

As part of the agreement between the City and CCRLD, the City distributes all miscellaneous revenue (investment interest) generated by the Library, Delany Building Cumulative and Library Endowment Funds to CCRLD. The revenues must be used as prescribed by the agreement between the City and CCRLD.

CURRENT EXPENSE CUMULATIVE RESERVE FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 37,000		\$ 34,236	
Taxes	\$ 6,000	\$ 6,000	\$ 17,618	\$ 12,446
Miscellaneous Revenue	\$ -	\$ -	\$ 18,343	\$ 635
Total C.E. Cum. Reserve Fund	\$ 43,000	\$ 6,000	\$ 70,197	\$ 13,081

CURRENT EXPENSE CUMULATIVE RESERVE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Unreserved Ending Fund Balance	\$ 23,000	\$ 14,000	\$ 40,013	\$ 34,236
Capital Improvements	\$ 20,000	\$ 27,000	\$ 30,185	\$ 40,101
Total Current Expense Cumulative Reserve Fund	\$ 43,000	\$ 41,000	\$ 70,198	\$ 74,337

NARRATIVE: The Current Expense Cumulative Reserve Fund's primary revenue source is Real Estate Excise Tax. This fund is limited by RCW and can only be utilized for capital projects established within the City's Growth Management Comprehensive Plan. The City's primary goal in 2012 is to expand and improve the City Park's automated sprinkler system.

HOTEL MOTEL EXCISE TAX FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments			\$ 6,329	
Taxes	\$ 27,000	\$ 20,000	\$ 22,810	\$ 21,930
Miscellaneous Revenue			\$ 23	\$ 11
Total Motel/Hotel Excise Tax Fund	\$ 27,000	\$ 20,000	\$ 29,162	\$ 21,941

HOTEL MOTEL EXCISE TAX FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Unreserved Ending Fund Balance	\$ -	\$ -	\$ 8,744	\$ (2,764)
Other Services & Charges	\$ 27,000	\$ 21,980	\$ 20,418	\$ 24,705
Total Motel/Hotel Excise Tax Fund	\$ 27,000	\$ 21,980	\$ 29,162	\$ 21,941

NARRATIVE: The Hotel Motel Excise Tax Fund is supported by taxes derived from furnishing lodging by a hotel, rooming house, tourist court, motel or a trailer camp within Dayton. This fund is governed by 67.28 RCW and can only be used towards tourism activities including paying for tourism promotion, acquisition of tourism-related facilities or operation of tourism-related facilities.

The City contracts with the Dayton Chamber of Commerce to provide promotional, tourism and marketing activities for our community. Revenues received into the Hotel Motel Excise Tax Fund are distributed to the Chamber on a quarterly basis.

PUBLIC WORKS

NARRATIVE: The Public Works office and budget covers administrative costs related to the oversight of departments that provide Water, Sewer, Street Maintenance, Parks and a municipal Cemetery.
(Narratives relating to the listed departments can be found with the budgets for those departments.)

The Public Works Director and his maintenance crew perform most of the activities funded in the Public Works Department budget. These employees play many roles and serve several varied functions, not only for the public, but for the municipality as well, including:

- Functions primarily as overseer of construction related activity within the city but also has a role in planning, facilities maintenance, environmental health and community development functions as well.
- Makes final determinations on behalf of the City regarding the interpretation and application of model codes.
- Accepts and reviews applications for right-of-way and grade and fill.
- Discusses and explains various code regulations with the Planning Commission and the City Council as necessary.
- Administers the laws found in the municipal code, works with the Army Corps of Engineers and the Department of Ecology to administer and enforce the Federal Water Pollution Control Act of 1972 and interacts with various state and private agencies reviewing proposals and plans that occur within the public right-of-way.
- Assists Committee members, Council and the Mayor in the maintenance and improvement of the municipal facilities encompassing virtually every building the City owns; identifies needs, crafts projects, provides estimates, places work out to bid and administers contracts for construction; secures routine maintenance projects, acts as facilities manager, looks for ways to complete and close past projects and propose new projects based on changing needs, circumstances and budget.
- Works to protect the health, safety and welfare of the public.

SEWER REVENUE FUND (continued next page)				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 77,000	\$ 93,500	\$ 100,655	\$ 135,367
Licenses and Permits	\$ -	\$ -	\$ 284	\$ 282
Charges for Goods & Services	\$ 762,100	\$ 736,100	\$ 720,453	\$ 680,437
Miscellaneous Revenue	\$ -	\$ -	\$ 807	\$ 1,398
Total Sewer Revenue Fund	\$ 839,100	\$ 829,600	\$ 822,199	\$ 817,484

SEWER REVENUE FUND (continued next page)

EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Unreserved Ending Fund Balance	\$ 64,900	\$ 65,600	\$ 98,882	\$ 100,655
Administration - General				
Salaries & Wages	\$ 19,450	\$ 16,350	\$ 32,181	\$ -
Benefits	\$ 4,800	\$ 5,200	\$ 10,427	\$ -
Training/Travel	\$ 1,500	\$ 1,500	\$ 371	\$ 1,838
Supplies	\$ 3,500	\$ 2,000	\$ 1,714	\$ 2,724
Other Services & Charges	\$ 20,850	\$ 27,700	\$ 18,864	\$ 22,346
Intergovernmental Services	\$ 20,000	\$ 16,800	\$ 15,584	\$ 14,059
Capital Outlay	\$ 1,000	\$ -	\$ -	\$ -
Sub-total Administration	\$ 71,100	\$ 69,550	\$ 79,141	\$ 40,967
Operations-General				
Salaries & Wages	\$ 62,350	\$ 127,500	\$ 95,310	\$ 127,220
Benefits	\$ 26,000	\$ 52,900	\$ 29,628	\$ 39,185
Training/Travel	\$ 4,000	\$ 4,000	\$ 1,180	\$ -
Supplies	\$ 28,700	\$ 44,950	\$ 40,015	\$ 32,105
Other Services & Charges	\$ 5,000	\$ 77,450	\$ 54,865	\$ 47,545
Capital Outlay	\$ -	\$ -	\$ 32,980	\$ 10,271
Sub-total Operations	\$ 126,050	\$ 306,800	\$ 253,978	\$ 256,326
Wastewater Treatment Plant				
Salaries & Wages	\$ 65,500			
Benefits	\$ 24,800			
Training/Travel	\$ 3,000			
Supplies	\$ 38,900			
Other Services & Charges	\$ 27,100			
Capital Outlay	\$ -			
Sub-total Wastewater Treatment Plant	\$ 159,300			

SEWER REVENUE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Interfund Transfers				
Interfund Transfer to ERR	\$ 11,700	\$ 6,700	\$ 13,498	\$ -
Interfund Transfer to Debt Service Funds	\$ 301,800	\$ 315,500	\$ 321,530	\$ 419,536
Interfund Loan Repayment	\$ -	\$ 41,300	\$ 55,168	\$ -
Transfer to Capital Reserve	\$ 104,250	\$ 26,150	\$ -	\$ -
Sub-total Interfund Transfers	\$ 417,750	\$ 389,650	\$ 390,196	\$ 419,536
Total Sewer Revenue Fund	\$ 839,100	\$ 831,600	\$ 822,197	\$ 817,484

NARRATIVE: The Wastewater Treatment Plant sewer systems fall under the Public Works Department. The Public Works Department will consist of a Supervisor and eight (8) employees. The Wastewater Treatment Plant's wastewater permit limit allows for 750,000 gallons per day. The plant is impacted during rainy weather with peak inflow/infiltration (I/I) flows. In 2007, the City completed a Sewer Study to ascertain areas of I/I and have established a plan to address those areas of most concern. However, with good operational procedures, the operators have successfully managed the I/I flows. The sanitary sewer collection system consists of approximately 86,514 lineal feet of collector mains. There are approximately 1329 sewer services.

In 2012, the City will begin planning for the construction of a new wastewater facility to meet new Department of Ecology requirements that specifically address Total Maximum Daily Loads. DOE is requiring that the City lower the levels of TMDL's by 2018. One alternative to accomplish this is by removing the Wastewater Treatment Plant's effluent from the Touchet River. Planning is the first phase of several phases to accomplish Department of Ecology's permit requirements





SEWER CUMULATIVE RESERVE FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 3,000	\$ 4,500	\$ 38,326	\$ 33,079
Miscellaneous Revenue	\$ -	\$ -	\$ 679	\$ 128
Interfund Transfers	\$ 104,250	\$ 26,150	\$ -	\$ 27,372
Total Sewer Cumulative Reserve Fund	\$ 107,250	\$ 30,650	\$ 39,005	\$ 60,579

SEWER CUMULATIVE RESERVE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Unreserved Fund Balance	\$ 33,250	\$ -	\$ 7,024	\$ 38,327
Capital Improvements	\$ 74,000	\$ 30,650	\$ 31,980	\$ 22,125
Total Sewer Cumulative Reserve Fund	\$ 107,250	\$ 30,650	\$ 39,004	\$ 60,452

NARRATIVE: The Sewer Cumulative Reserve Fund serves as a sewer capital improvement fund. The City continues to make wastewater treatment plant capital improvements to meet the needs of the facility and Department of Ecology's testing requirements.

In addition, the Sewer Cumulative Reserve Fund will assist in funding future improvements required to meet the City's new Department of Ecology permit requirements.

WATER REVENUE FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 130,000	\$ 160,000	\$ 167,300	\$ 184,421
Licenses and Permits	\$ -	\$ -	\$ 567	\$ 441
Charges for Goods & Services	\$ 684,500	\$ 684,500	\$ 710,003	\$ 715,413
Fines/Forfeitures	\$ 20,000	\$ 18,000	\$ 22,431	\$ 20,647
Miscellaneous Revenue	\$ -	\$ -	\$ 2,534	\$ 4,103
Total Water Revenue Fund	\$ 834,500	\$ 862,500	\$ 902,835	\$ 925,025

WATER REVENUE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Unreserved Ending Fund Balance	\$ 62,000	\$ 62,000	\$ 154,022	\$ 167,300
Administration - General				
Salaries & Wages	\$ 60,650	\$ 55,250	\$ 52,147	\$ -
Benefits	\$ 15,550	\$ 15,125	\$ 16,380	\$ -
Training/Travel	\$ 1,500	\$ 1,500	\$ -	\$ 871
Supplies	\$ 4,100	\$ 3,500	\$ 3,451	\$ 1,839
Other Services & Charges	\$ 26,250	\$ 67,400	\$ 24,892	\$ 20,737
Intergovernmental Services	\$ 38,000	\$ -	\$ 35,736	\$ 37,226
Capital Outlay -Minor Equipment	\$ 1,000	\$ -	\$ -	\$ 2,490
Sub-total Administration	\$ 147,050	\$ 142,775	\$ 132,606	\$ 63,163
Operations-General				
Salaries & Wages	\$ 151,800	\$ 164,250	\$ 150,145	\$ 162,563
Benefits	\$ 56,300	\$ 66,125	\$ 46,621	\$ 50,786
Training/Travel	\$ 2,500	\$ 2,000	\$ -	\$ -
Supplies	\$ 24,100	\$ 26,700	\$ 23,523	\$ 22,802
Other Services & Charges	\$ 108,000	\$ 114,850	\$ 104,764	\$ 112,607
Interfund Transfers	\$ 237,400	\$ 252,850	\$ 255,910	\$ 345,804
Transfer to Reserve Fund	\$ 45,350	\$ 30,950	\$ 35,244	\$ -
Sub-total Operations	\$ 625,450	\$ 657,725	\$ 616,207	\$ 694,562
Total Water Revenue Fund	\$ 834,500	\$ 862,500	\$ 902,835	\$ 925,025

NARRATIVE: The primary function of the Water Department is to provide the citizens of Dayton with quality potable water supply, while keeping within the Washington Administrative code (WAC) 245-290 related to the Washington State Department of Health (DOH). The physical facilities of the Department consist of three (3) wells, each with their own filtration system, a 220,000 gallon Standpipe and Water

Reservoir with a 2 million gallon storage capacity. The operational portion of the Water Department falls under the auspices of the Public Works Department and administration falls under the City Clerk-Treasurer Department.

The Water system consists of approximately 131,525 lineal feet of water distribution lines ranging in size from ½ inch to 12 inches in diameter. The Water Department maintains the system distribution lines, service lines and physical facilities. Service is provided to the property line for approximately 1,350 service connections within and outside the corporate city limits. The Department also maintains, replaces and installs new fire hydrants on an as needed basis in conjunction with the Fire Department’s needs and good engineering practice. We also have an active Cross-Connection Control Program that protects the public water system from contamination through the elimination of any actual or potential physical connection between the water distribution system and the consumer’s water system source of non-potable liquid, solid, or gas that could contaminate the potable water by backflow. Sampling stations are located throughout the distribution system to monitor water quality and chlorine residual.

WATER CUMULATIVE RESERVE FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 168,000	\$ 210,000	\$ 192,827	\$ 171,589
Miscellaneous Revenue	\$ -	\$ -	\$ 9,990	\$ 1,246
Interfund Transfers	\$ 22,600	\$ 30,950	\$ 35,244	\$ 104,004
Total Water Cumulative Reserve Fund	\$ 190,600	\$ 240,950	\$ 238,061	\$ 276,839

WATER CUMULATIVE RESERVE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Unreserved Fund Balance	\$ -	\$ -	\$ 221,341	\$ 192,826
Capital Improvements	\$ 190,600	\$ 240,950	\$ 16,720	\$ 84,013
Total Water Cumulative Reserve Fund	\$ 190,600	\$ 240,950	\$ 238,061	\$ 276,839

NARRATIVE: The Water Cumulative Reserve Fund serves as a water capital improvement fund.

United States Department of Agriculture (USDA), as part of the debt issuance covenants, required that the City establish a Cumulative Reserve Fund to meet future capital improvement/maintenance needs. This Fund allows for the City to meet these requirements of long-term debt obligations administered by the USDA.

Proposed Goals

City of Dayton, Washington

Preparation Notes:

- List the **ten** most important goals required to fulfill your mission statement or to achieve other work program objectives.
- Additional comments on the continuation sheet should be correspondingly numbered.

Budget Year: 2012

Fund: 401, 402, 403, 404

Department: Public Works

Division: Sewer/Water

1. Prioritize the topics and concerns of the Mayor and City Council, as well as carrying out their directives and mandates.
2. Continue the practice of the annual maintenance work that is necessary to be accomplished within the narrow window of opportunity.
3. Improve the crew efficiency by prioritizing the weekly work schedules and minimize the unscheduled work requests. Unscheduled work requests need to be scheduled and addressed in a timely manner. Emergency situations have top priority.
4. Pursue and review the implementation of the update of the City Codes and Ordinances for better interpretation and understanding by the citizens, as well as enforcement.
5. Seek outside assistance in the identification and making applications for grants to assist in upgrading and maintenance of the services extended by the City to the residents within the City.
6. Continue to provide the citizens of Dayton with a high level of service and the quality and capacity of potable water.
7. Continue replacing residential meters to ensure accurate consumption readings.
8. Continue proactive maintenance and repair program at the Wastewater Treatment Plant.
9. Continue meeting USDA Bond Covenants and capital improvement needs by maintaining adequate revenue sources through annual utility charge increases.
10. Maintain revenue levels to persist capital reserve levels in an effort to meet future infrastructure requirements.

(Continued next page)

11. Research funding options to make needed infrastructure improvements to Syndicate Hill area.
12. Review Cornaggia Subdivision requirements and begin researching Local Improvement District process for infrastructure installation on site.
13. Carry on with successful backflow prevention program.
14. Continue supporting the Equipment Replacement and Repair program.
15. Continue towards training and licensing a second Wastewater Treatment Plant Operator to meet the continuing requirements of Department of Ecology.
16. Continue high level of maintenance to ensure the efficient operation of the sanitary sewer collection system, pump stations and Wastewater Treatment Plant.

WATER & SEWER SYSTEM RESERVE FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 398,100	\$ 398,100	\$ 435,510	\$ 435,510
Total Debt Service Reserve Fund	\$ 398,100	\$ 398,100	\$ 435,510	\$ 435,510

WATER & SEWER SYSTEM RESERVE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Reserved Fund Balance	\$ 398,100	\$ 398,100	\$ 398,180	\$ 435,510
Refunding Escrow	\$ -	\$ -	\$ 37,331	\$ -
Total Debt Service Reserve Fund	\$ 398,100	\$ 398,100	\$ 435,511	\$ 435,510

NARRATIVE: As required by the United States Department of Agriculture, the City must maintain a debt reserve totaling approximately one full payment for each bond obligation. The principal balance of this fund must remain intact until all of the City's USDA bond obligations are met.

WATER & SEWER SYSTEM DEBT SERVICE FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 75,800	\$ 71,000	\$ 128,169	\$ 93,715
Miscellaneous Revenue	\$ -	\$ -	\$ 6,012	\$ 13,654
Interfund Transfers	\$ 317,450	\$ 315,300	\$ 472,569	\$ 578,796
Total Water & Sewer Debt Service Fund	\$ 393,250	\$ 386,300	\$ 606,750	\$ 686,165

WATER & SEWER SYSTEM DEBT SERVICE FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Reserved Ending Fund Balance	\$ 75,800	\$ 70,300	\$ 71,687	\$ 128,169
Debt Service	\$ 317,450	\$ 316,000	\$ 535,063	\$ 557,996
Total Water & Sewer Debt Service Fund	\$ 393,250	\$ 386,300	\$ 606,750	\$ 686,165

NARRATIVE: The Debt Service Fund is also required by the USDA Bond covenants. Payments towards the City's bond obligations must be made from this fund.

WATER OR SEWER SYSTEMS LOAN REPAYMENT FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 116,000	\$ 99,320	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -	\$ 44	\$ -
Interfund Transfers	\$ 216,700	\$ 234,000	\$ 99,320	\$ -
Total Water & Sewer Debt Service Fund	\$ 332,700	\$ 333,320	\$ 99,364	\$ -

WATER OR SEWER SYSTEMS LOAN REPAYMENT FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Reserved Ending Fund Balance	\$ 116,000	\$ 113,620	\$ 99,364	\$ -
Debt Service	\$ 216,700	\$ 219,700	\$ -	\$ -
Total Water & Sewer Debt Service Fund	\$ 332,700	\$ 333,320	\$ -	\$ -

NARRATIVE: The Loan Repayment Fund is designated for making water or sewer debt payments to private and Public Works Board loans.

EQUIPMENT REPLACEMENT PROGRAM				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 17,500	\$ 52,500	\$ 24,140	\$ 24,004
Miscellaneous Revenues	\$ -	\$ -	\$ 129	\$ 136
Interfund Transfers	\$ 32,225	\$ 41,300	\$ 56,658	\$ -
Total Equipment Repair & Rental Fund	\$ 49,725	\$ 93,800	\$ 80,927	\$ 24,140

EQUIPMENT REPLACEMENT PROGRAM				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Reserved Fund Balances	\$ -	\$ -	\$ 80,927	\$ 24,140
Equipment Purchases	\$ 49,725	\$ 93,800	\$ -	\$ -
Total Equipment Repair & Rental Fund	\$ 49,725	\$ 93,800	\$ 80,927	\$ 24,140

NARRATIVE: There is one mechanic in the Public Works Department whose primary responsibility is to keep all City rolling stock and equipment in safe, operational working order. This Department also maintains all petroleum driven and pneumatic hand tools. The mechanic has the authority to "red tag" any pieces of City equipment or hand tool for safety reasons and cause the repair or surplus/disposal thereof through City procedures of surplus by the City Council.

The Department promotes and has in place a preventative maintenance program with most departments participating. This program minimizes the breakdown of City equipment and provides the departmental crews reliable and safe equipment to operate to meet the needs of the City when the equipment and tools are needed.

The City does not anticipate replacing any vehicles in 2012.

Proposed Goals

City of Dayton, Washington

Preparation Notes:

- List the **ten** most important goals required to fulfill your mission statement or to achieve other work program objectives.
- Additional comments on the continuation sheet should be correspondingly numbered.

Budget Year: **2012**
 Fund: **001**
 Department: **Public Works**
 Division: **EQ Rental**

1. Continue to service and maintain all City owned rolling stock, equipment and hand tools, except electrical powered hand tools.
2. Maintain a routine inspecting of all hand tools, rolling stock and equipment for preventative maintenance.
3. Continue to have a quick turn-around on all hand tools, rolling stock and equipment requiring repair and maintenance.
4. Continue to provide assistance in the maintenance and repair of all City property.
5. Maintain the coordination in Public Works as well as the Parks, Streets and Cemetery Departments to ensure equipment needs and rolling stock replacements are made for safety and reliability.
6. Enforce the City's safety plan for rolling stock, equipment and hand tools.
7. Continue to be involved in the purchase of hand tools, rolling stock and equipment within the Public Works department.
8. Provide for utility software updates in 2012.

CEMETERY ENDOWMENT FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 416,000	\$ 330,000	\$ 288,878	\$ 214,957
Charges for Goods & Services	\$ -	\$ -	\$ 750	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ 1,950
Loan Repayments	\$ 38,000	\$ 86,000	\$ 50,746	\$ 71,971
Total Cemetery Endowment Fund	\$ 454,000	\$ 416,000	\$ 340,374	\$ 288,878

CEMETERY ENDOWMENT FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Reserved Fund Balance	\$ 454,000	\$ 366,000	\$ 306,803	\$ 288,878
Interfund Loan	\$ -	\$ 50,000	\$ 33,570	\$ -
Total Cemetery Endowment Fund	\$ 454,000	\$ 416,000	\$ 340,373	\$ 288,878

LIBRARY ENDOWMENT FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Net Cash & Investments	\$ 168,900	\$ 168,900	\$ 168,900	\$ 168,943
Total Library Endowment Fund	\$ 168,900	\$ 168,900	\$ 168,900	\$ 168,943

LIBRARY ENDOWMENT FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Reserved Fund Balance	\$ 168,900	\$ 168,900	\$ 168,943	\$ 168,943
Total Library Endowment Fund	\$ 168,900	\$ 168,900	\$ 168,943	\$ 168,943

PATHWAY ENDOWMENT FUND				
REVENUES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Beginning Fund Balance	\$ 9,000	\$ 7,000	\$ 7,000	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ 2,000	\$ -
Total Pathway Endowment Fund	\$ 9,000	\$ 7,000	\$ 9,000	\$ -

PATHWAY ENDOWMENT FUND				
EXPENDITURES	2012 BUDGET	2011 BUDGET	2010 BUDGET	2009 BUDGET
Ending Reserved Fund Balance	\$ 9,000	\$ 7,000	\$ 9,000	\$ -
Total Pathway Endowment Fund	\$ 9,000	\$ 7,000	\$ 9,000	\$ -

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