

CITY OF DAYTON
Columbia County Planning Department
114 S. 2nd Street, Dayton, WA 99328 (T) 509.382.4676

BOUNDARY LINE ADJUSTMENT/ LOT MERGER APPLICATION

Application must be completed and signed by the applicant or owner.

Owner: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Surveyor: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Assessor's Parcel Number(s) of Property: _____

Address or general location of property: _____

Description of proposal: _____

A boundary line between parcels can be moved if the resulting lots meet the size and width requirements of the zoning district in which the property is located. All applicable setbacks must be met after the boundary adjustment occurs. No additional lots can be created through the boundary adjustment process.

The County Planning Department must make a determination whether the application is complete or incomplete within 28 days of receiving your application. If the application is found to be incomplete, you will be mailed a letter outlining what additional information is needed. Once the application is complete, the County has 120 days from date of Notice of Completeness to approve, modify or deny the application. Upon receiving approval from the County, the applicant will be responsible for picking up the documents from Columbia County Planning Department and recording them with Columbia County Recorder's Office. A copy of the recorded documents must be returned to the Columbia County to finalize the approval process

The following must be submitted with this completed application in order for the application to be accepted:

- Application fee of \$50.00 payable to the Columbia County Planning Department.
- Two (2) copies of a survey prepared by a professional land surveyor, size 18" x24" (This requirement may be waived).

- The survey shall depict all parcels involved and show existing and proposed property line(s), location of existing buildings and their setbacks, adjoining roads and easements, access to the property and driveways, fencing, unique topographical features or conditions and any other information that will illustrate the proposal.
- Provide legal descriptions for the existing and proposed parcels.
- Proof that the proposed lots to be adjusted are legal lots of record and are separate lots.
- A title report verifying the current ownership and title of all interested parties of the property and a listing of all encumbrances.
- A notarized statement that all property owners and/or parties of interest are aware of and agree to the proposed BLA.
- Identify all critical areas (water courses, areas subject to inundation of storm water overflows, marshes, etc.) on the site and within 100 feet of the site.
- Copies of existing and/or proposed easement/restriction documents.

(We)(I) certify that the information furnished within this application, including all submittals and attachments are true and correct to the best of (our) (my) knowledge.

Applicant Signature _____ Date: _____

Property Owner Signature: _____ Date: _____

OFFICIAL USE ONLY:

Application received by: _____ Date: _____

Complete: _____Y _____N

Comments:

Public Works:

Fire District:

Other:

Application approved: _____ Denied: _____

By: _____ Date: _____