

**RESOLUTION NO. 1505**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON,  
COLUMBIA COUNTY, WASHINGTON REPEALING SECTION 2 OF  
RESOLUTION NO. 1448; AND, AUTHORIZING 2023 MASTER FEE  
SCHEDULE**

**WHEREAS**, the City Council has previously adopted a Master Fee Schedule establishing service fees and charges and such Master Fee Schedule has been revised and amended from time to time;

**WHEREAS**, the fees and charges that the City establishes for various services are intended to cover but not exceed the City's costs for providing such services; and

**WHEREAS**, the Master Fee Schedule now needs further revision to add or change certain fees associated with check processing fees, animal fees, cemetery services, code enforcement-property maintenance, standpipe water fee, reinspection fee of sewer and/or water system, planning-general processing, SEPA applications, planning-land use applications, planning-land division, and planning shoreline management

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON,  
WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

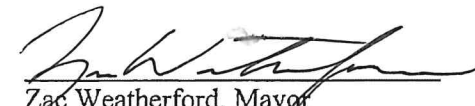
**Section 1.** Repeal. Section 2 of Resolution 1448 is hereby repealed in its entirety.

**Section 2.** Adopt. The 2023 Master Fee Schedule is hereby adopted as set forth and attached hereto as Exhibit "A" and incorporated herein by this reference.

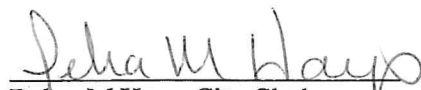
**Section 3.** Effective Date. This resolution shall be in full force and in effect January 1, 2023 through December 31, 2023.

**PASSED** by the City Council of Dayton, Washington on this 13<sup>th</sup> day of December, 2022.

**CITY OF DAYTON**

  
Zac Weatherford, Mayor

Attest/Authenticate:

  
Debra M Hays, City Clerk

Approved as to Form:

  
\_\_\_\_\_  
Quinn Plant, City Attorney

## **2023 MASTER FEE SCHEDULE**

Description	Fee Amount
<b>1. Black and White Copies and Other*:</b>	
a) 8 ½" x 11"	\$ .15 per page
b) 8 ½" x 14"	\$ .15 per page
c) 11" x 17"	\$ .15 per page
d) Scanned into electronic format	\$ .10 per page
e) Electronic delivery files/attachments	\$ .05 per 4
f) Gigabyte of electronic records transmission	\$ .10 per gigabyte
<i>*Charges can be combined if more than one type of charge applies.</i>	
<b>2. Color Copies*:</b>	
a) 8 ½" x 11"	\$.15 per page
b) 8 ½" x 14"	\$.15 per page
c) 11" x 17"	\$.15 per page
<i>*Charges can be combined if more than one type of charge applies.</i>	
<b>3. Audio Duplication*:</b>	
a) USB Only	Actual cost of device, plus shipping, handling, and sales tax
<i>*Charges can be combined if more than one type of charge applies.</i>	
<b>4. Check Processing Fee</b>	
a) Non-sufficient funds (NSF) Check Handling Fee	\$35.00
b) Closed account	\$35.00
c) Incorrect banking account data	\$35.00
<b>5. Animal Fees:</b>	
a) Altered dog annual license	\$25.00
b) Unaltered dog annual license	\$35.00
c) Late fee	\$25.00
d) Guide dogs license (proof of disability required)	WAIVED
e) Duplicate animal license	\$5.00
f) Potentially Dangerous Dog	\$250.00
g) Dangerous dog registration	\$500.00
h) Commercial kennel license	\$150.00
i) Commercial cattery license	\$150.00
j) Commercial groomers license	\$150.00
k) Commercial pet shops license	\$150.00

l) Commercial veterinary clinics/hospitals license	\$150.00
m) Commercial riding stables license	\$150.00
n) Animal At Large	
1 <sup>st</sup> Offense \$75.00    2 <sup>nd</sup> Offense \$150.00	
3 <sup>rd</sup> & Subsequent Offense \$250.00	
o) Confinement (Impound)	
1 <sup>st</sup> Offense \$50.00    2 <sup>nd</sup> Offense \$100.00	
3 <sup>rd</sup> & subsequent Offense \$150.00	
p) Boarding fee per calendar day of confinement	\$12.00

## 6. Cemetery services:

a) Burial Section Transfer Fee	\$62.50
b) Burial Section/Space	\$1025.00
c) Cemetery Endowment	\$65.00
d) Open and Closing Costs:	
a. Cremation Interment (Monday – Thursday)	\$270.00
b. Cremation Interment (Friday- Saturday)	\$335.00
c. Casket Interment (Monday - Thursday)	\$515.00
d. Casket Interment (Friday – Saturday)	\$835.00

\*Winter Charges December 1- February 29 Casket add \$100.00 Cremation add \$50.00

e) Disinterment:	
a. Cremation (Monday – Thursday only)	\$350.00
b. Casket (Monday – Thursday only)	\$915.00

## 7. Fireworks – Application/Permit Fee:

a) Retail sale of fireworks/stands	\$100.00
b) Public display fee	\$100.00

## 8. Miscellaneous Charges/Fees:

a) Intent to lien letter	\$20.00
b) Interest, Delinquent Lien Note	8% annum
c) Non-Refundable New Service Application Charge	\$50.00
d) Utility Lien Filing fees - Actual current filing fees charged by Columbia County Auditor	
e) Delinquent Invoice for Services Rendered	8% annum

## 9. Code Enforcement-Property Maintenance

a) First Notice of Neglect	\$75.00
b) Second Notice of Neglect	\$150.00
c) Third & Subsequent Notice of Neglect	\$250.00

## 10. Peddler/Solicitor License:

- a) Primary applicant \$50.00
- b) Each additional applicant \$20.00

## 11. Utility Charges – Billing and Collection:

- a) Water disconnection (turn-off) charges
  - a. \*Voluntary \$20.00
  - b. \*\*Involuntary \$50.00
  - c. After hours (after 4:30 p.m.) \$75.00
- b) Water reconnection (turn-on) charges
  - a. \*Voluntary \$20.00
  - b. After hours \$75.00
- c) Tampering Fees
  - a. Tampering with Water Meter \$250.00
  - b. Installation of Water Meter Lock following disconnection \$50.00
  - c. Removal of Water Meter Lock following reconnection \$50.00

\*Voluntary disconnection or connection – Scheduled turn-on/turn-off between customer and City.

\*\* Involuntary disconnection – Turn-off was due to non-payment of monthly utility fees.

### d) Water Rates:

- a. Base Monthly Rate for first 800 cubic feet or less of water usage per month per unit (based on size of water meter) shall be as follows:

<u>Basic Rates</u>	<u>Inside City Limits</u>	<u>Outside City Limits</u>	<u>Water Meter Surcharge</u>
1¼" or less	\$48.40	\$66.77	\$0.00
1½"—2"	\$48.40	\$66.77	\$30.25
3"	\$48.40	\$66.77	\$60.50
4"	\$48.40	\$66.77	\$90.75
6"	\$48.40	\$66.77	\$181.50

- b. Standpipe Water Fee \$20.00 setup, plus applicable City/County water consumption rate, plus any additional consumption overage.

- c. **Water Usage Fee.** In addition to the minimum monthly base water rates set out in Section 11 (c)(i), there shall be a per cubic foot water usage fee applied that shall be based on the volume of water usage in excess of 800 cubic feet as follows:

<u>Per Cubic Foot of Water Consumption</u>	<u>Inside City Limits</u>	<u>Outside City Limits</u>
	<u>Per Cubic Foot</u>	
801—50,000 cubic feet consumption	\$0.01009	\$0.01153
50,001—100,000 cubic feet consumption	\$0.01009	\$0.01258
Over 100,000 cubic feet consumption	\$0.01111	\$0.01295

f) **Sewer Rates:**

- a. Base Monthly Rate Charge per unit for the following Character Sewer Users is as follows:

<u>CHARACTER OF USER</u>	<u>RATES PER UNIT</u>
Residence within the city limits	\$ 68.81
Residence outside the city limits	\$ 107.20
Apartment houses (per apartment)	\$ 68.81
Hotels and motels (per room)	\$ 24.31
Temporary Travel Trailers or Recreational Vehicles (each) in established RV Park	\$ 24.92
Schools	\$ 652.96
Privately owned canneries/wine production plant	\$ 753.45
Service stations and garages	\$ 88.06
Laundries, dry cleaning, creameries	\$ 88.06
Self-service laundry	\$ 132.88
Restaurants	\$ 132.88
Lunch counters	\$ 132.88
Taverns, pool halls	\$ 88.06
Clubs, cocktail lounges	\$ 88.06
Churches	\$ 34.60
Hospitals	\$ 619.36
Nursing Homes	\$ 185.63
Greywater Treatment (cost per gallon)	\$ 0.099
All other unclassified users and/or premises	\$ 68.81

## 12. Public Works - Sewer (Wastewater) System Fees:

- |  |   |
|--|---|
| a) New Connection to the Sewer (Wastewater) System |   |
| a. Application Fee:                                | \$50.00   |
| b. Permit Review:                                  | Actual costs for professional services, including engineering, land surveying and legal services  |
| c. Installation/Connection to sewer service:       |   |
|  | Actual costs for professional services, including supplies, equipment, Capital Facility Charges, and, if applicable, all costs associated with any repairs to the public right-of-way.  |
| d. *Fee for inspection of new sewer service        | \$60.00   |
| e. *Reinspection Fee                               | \$20.00   |
| b) Sewer Plumbing Permit***                        | \$35.00   |
| c) Sewer – Excavations                             | An additional charge may be assessed to defray costs in the event that repairs do not meet city specifications and it becomes necessary for the city to make repairs to public right of ways which have been improperly repaired after installation of sewer line |

*\*Public Works Director shall waive the inspection fee if service connection is performed by the City of Dayton.*

*\*\* Public right of way includes, but is not limited to, sidewalks, bicycle lanes, streets, and alleyways.*

*\*\*\* May need to obtain a separate plumbing permit for construction related projects. Contact the building permit department for details.*

### 13. Public Works - Streets:

- |   |   |
|---|---|
| a) Street Opening/Cutting Permit Fee                      | \$50.00 plus \$1.39 per linear foot of street that is excavated or opened   |
|   |   |
| b) Street Blocking Permit Fee/ROW Occupation              |   |
| a. Standard Permit  | \$25.00 plus the sum of \$5.00 per day for each day of blockage if more than three days   |
|   |   |
| b. Comprehensive Permit                                   | \$75.00   |
|   |   |
| c) Utilities & Telecommunications/<br>Franchise Agreement |   |
| a. Application and permit Fee                             | *\$250.00 deposit and all actual reasonable costs associated with processing of the application/permit and as prescribed by RCW 35.21.860 |
|   |   |
| b. Non-Refundable Charge                                  | \$50.00   |
|   |   |
| d) Petition for Vacation of Streets/**Public Right of Way | **\$200.00 plus actual costs for professional services, including engineering, land surveying, appraisal and legal services               |

*\*The city shall apply the \$250.00 deposit towards the processing of the application/permit. Any deposit amount remaining in excess of all actual reasonable costs upon issuing of the permit shall be reimbursed within 45-days from the permit issuance date.*

*\*\* Public right of way includes, but is not limited to, sidewalks, bicycle lanes, streets, and alleyways.*

### 14. Public Works - Water System Fees:

- |                                       |  |
|---------------------------------------|--|
| a) New Connection to the Water System |  |
| a. Application Fee                    | \$50.00  |
| b. Permit review                      | Actual costs for professional services including engineering, land surveying, and legal services |



c. Installation/Connection of Water Service	Actual cost of installation, including supplies, equipment, and labor costs including benefit charges, Capital Facility Charges, and, if applicable, all costs associated with repairs to the public ***right-of-way
d. *Fee for inspection of new water service	\$60.00
e. *Reinspection Fee	\$20.00
b) Water Plumbing Permit ***	\$35.00
c) Water – Excavations	An additional charge may be assessed to defray costs in the event that repairs do not meet city specifications and it becomes necessary for the city to make repairs to public right of ways which have been improperly repaired after installation of water line
d) Water Hydrant Meter Rental Deposit	\$1,000.00

*\*Public Works Director shall waive the inspection fee if service connection is performed by the City of Dayton.*

*\*\* Public right of way includes, but is not limited to, sidewalks, bicycle lanes, streets, and alleyways.*

*\*\*\* May need to obtain a separate plumbing permit for construction related projects. Contact the building permit department for details.*

## 15. Planning – General Processing:

- |                             |  |
|-----------------------------|--|
| a) *Pre-Application Meeting | \$100.00 + actual costs for professional services to attend, including engineering, land surveying, and legal services |
|-----------------------------|--|

*If a land use application is filed within 6-months of the pre-application meeting date, the \$100 fee will be credited towards the land use application. Credit cannot be awarded towards a building permit application.*

- |   |  |
|---|--|
| b) Administrative Interpretation                  | \$100.00   |
| c) Open Record Hearing                            | \$250.00 + hearing examiner costs                                  |
| d) Closed, administrative, or open record appeals | \$200.00 + hearing examiner costs                                  |
| e) Reconsideration                                | \$50.00 plus (administrative) Hearing examiner costs as applicable |
| f) Notice Board – Posting on-site                 | Applicants responsibility for purchase and installation            |

## 16. Planning – \*State Environmental Act (SEPA) Applications & Reviews

- |   |  |
|---|--|
| a) Written SEPA Categorical Exemption Documentation | \$50.00  |
| b) SEPA Threshold Determination                     | \$300.00   |
| c) Critical Area Ordinance (CAO) Review             | \$150.00 for each review, plus actual costs for city consultant services |

- |   |   |
|---|---|
| d) Special Study Review – Traffic, Shoreline, or Other    | \$250 for each review, plus actual costs for city consultant services |
| e) Environmental Impact Statement (EIS)                   | Cost agreement as determined  |
| f) *Reasonable Use Exception                              | \$200 plus hearing examiner costs                                     |
| g) *Public Agency and Utility Extension                   | \$200 plus hearing examiner costs                                     |
| h) *Minor Variance: 10% or less; Critical Areas Ordinance | \$200.00  |
| i) *Variance: Critical Areas Ordinance                    | \$350.00 plus hearing examiner costs                                  |
| j) Waiver   | \$200.00  |
| k) *Floodplain Development Permit                         | \$100.00  |

*\*May include a CAO or special study review, as required*

## 17. Planning – Land Use Applications:

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|--|---|
| a) Zoning Changes                          | \$500 plus \$25.00 per 10,000 sq. ft. (\$25.00 minimum if less than 10,000 sq. ft.) plus hearing examiner costs |
| b) Minor Variance: 10 % or less for Zoning | \$150.00  |
| c) Variance – Zoning                       | \$250.00 plus hearing examiner costs  |
| d) Conditional Use permit                  | \$350.00 plus hearing examiner costs  |

- |  |  |
|--|--|
| e) Essential Public Facility                 | \$250.00 plus<br>hearing examiner<br>costs   |
| f) Site Development Plan                     | \$300.00 plus<br>\$25.00 per acre<br>plus engineering<br>consultant fees,<br>if required         |
| g) Mobile/Manufactured Home Park             | \$400.00 plus<br>\$25.00 per space;<br>plus hearing<br>examiner and<br>city engineering<br>costs |
| h) Planned Unit Development                  | \$400.00 plus<br>\$25.00 per acre<br>plus \$25.00 per<br>D.U.                                    |
| i) Minor Site Plan modification              | \$100.00   |
| j) Sign and Lighting Permits: non-structural | \$20.00 plus<br>building permit<br>fees  |
| k) Sign and Lighting Permits – structural    | \$20.00 plus<br>building permit<br>fees  |

## 18. Planning – Land Division:

- |                                    |  |
|------------------------------------|--|
| a) Subdivision – Preliminary/Final | \$700.00 plus<br>\$25.00 for each<br>lot, plus City<br>engineering, land<br>surveying, legal<br>services, and<br>hearing examiner<br>costs |
|------------------------------------|--|

b) Major Preliminary Plat Revisions	\$350.00 plus \$25.00 for each new or revised lot, plus City engineering, land surveying, legal services, and hearing examiner costs
c) Short Plat Preliminary/Final	\$400.00 plus engineering costs
d) Boundary Line Adjustment	\$200.00
e) Lot Merger	\$200.00
f) Plat Vacation or Alteration	\$200.00 plus engineering consultant costs, plus hearing examiner
g) Binding Site Plan Preliminary/Final	\$600.00 plus \$25.00 per lot plus engineering consultant costs, and hearing examiner

## 19. Planning – Shoreline Management:

a) Shoreline Management Re-Designation	\$500.00 plus \$25 per 10,000 sq. ft (\$25.00 minimum if less than 10,000 sq. ft.) plus hearing examiner costs
b) Shoreline Exemption – residential & vegetation management	\$50.00
c) Shoreline Exemption – other, not listed in 18(b)	\$100.00
d) Shoreline Substantial Development Permit (SSDP)	\$350.00
e) Minor Revision to SSDP	\$150.00
f) Shoreline Conditional Use Permit	\$350.00 plus hearing examiner costs
g) Shoreline Variance	\$350.00 plus hearing examiner costs

## 20. Planning – Legislative, Type V:

- |                                       |   |
|---------------------------------------|---|
| a) Comprehensive Plan Amendment (CPA) | \$450.00 each amendment, including subordinate text, policies, and objectives   |
| b) CPA Docket – Map Change            | \$300.00 per designation, plus \$25.00 per 10,000 sq. ft (\$25.00 minimum if less than 10,000 sq. ft.) plus GIS services, and engineering costs |
| e) Development Code Text Amendment    | \$200.00  |
| f) Development Agreement              | \$400.00 plus applicable application fees, plus consultant services costs   |
| g) Annexation                         | \$100.00 plus actual consultant costs   |

## 21. Building Permit Fee Schedules:

The Columbia County Building Permit Fee Schedule, as amended from time to time by the Board of Columbia County Commissioners, shall be adopted by reference within the City of Dayton Master Fee Schedule upon amendment. Subsequent amendments are hereby adopted.