



**DAYTON CITY COUNCIL**

111 S. 1<sup>st</sup> Street, Dayton, WA 99328

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**PRELIMINARY AGENDA**

**REGULAR MEETING**

**Monday, March 27, 2017**

**7:00p.m.**

*Craig George, Mayor*

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**1. CALL TO ORDER**

- A. Roll Call

**2. CONSENT AGENDA - Action**

- A. Approve February 27, 2017 Council Minutes
- B. Approve March 16, 2017 Special City Council Minutes
- C. Approve Voucher Warrants as audited by the Finance Committee
- D. Approve Payroll Warrants - February 28 and March 15, 2017
- E. Authorize Resolution No. 1303 - Interfund Transfer from Current Expense and Street Funds to Capital Improvements Fund for the budgeted purchase a netting system for animal control purposes and as provided by the City of Dayton 2017 Budget
- F. Authorize Resolution No. 1304 - Interfund Transfers from Current Expense and City Street and Road Funds to Capital Improvements Fund for purchase of a laptop computer for code compliance services and as provided by the City of Dayton 2017 Budget
- G. Authorize Resolution No. 1305 - Interfund Transfer from Current Expense Fund to Capital Improvements Fund for purchase of a laptop computer for planning services and as provided by the City of Dayton 2017 Budget

**3. SPECIAL GUESTS AND PUBLIC COMMENT**

- A. Dell Groom and Roseann Groom - Annual Alumni Association
- B. Don Brooks - Street Conditions Concerns

**4. COMMITTEE/BOARD/COMMISSION REPORTS**

**5. REPORTS OF CITY OFFICERS**

- A. "Envision Dayton 2039" - April 27<sup>th</sup> and May 4<sup>th</sup> - Karen Scharer
- B. Trailhead Cannabis Co., Columbia Co. CUP Application - Comment Deadline 4/7/2017 - Karen Scharer
- C. Report on 2017 Swimming Pool Season - Trina Cole
- D. Report on Storm Damages resulting from 2016-2017 Weather event(s) - Jim Costello

**6. UNFINISHED BUSINESS**

- A. Action: Authorize Resolution 1306, authorizing the Reimbursement Obligation for Street Sweeper through the Office of State Treasurer - LOCAL PROGRAM

**7. NEW BUSINESS**

**8. FINAL PUBLIC COMMENT**

**9. ADJOURN**

AGENDA ITEM NO. 2 (A)

Unfortunately, I left my personal computer at home today and that is where the February 27, 2017 meeting minutes are located. Therefore, Agenda Item No. 2 (A) will be provided no later than Monday, March 27, 2017.

**DAYTON CITY COUNCIL MINUTES**

**Special Meeting**

**Monday, March 16, 2017**

**111 S. 1<sup>st</sup> Street**

**Dayton, WA 99328**

**1. CALL TO ORDER:** Mayor George calls the meeting to order at approximately 5:00 p.m.

Roll Call: Present - zac Weatherford, Byron Kaczmariski  
Michael Paris, Delphine Bailey, Christine  
Broughton, Dain Nysoe

Absent: Kathy Berg

Staff: Jim Costello, Public works Director; Trina Cole,  
City Clerk-Treasurer

**2. NEW BUSINESS**

**ACTION:** Berg makes a motion; Paris seconds the motion to authorize Resolution No. 1302, an Interfund Loan from the Cemetery Endowment Fund to the Capital Improvements Fund for \$86,709.25 for the purchase of a Street Sweeper. Nysoe asks what the costs include. Cole and Costello explain that the costs include the purchase price for the sweeper, tax and licensing, and the cost for shipping and handling of the sweeper. The motion carries unanimously.

**ACTION:** Paris makes a motion; Nysoe seconds the motion to authorize Ordinance No. 1909, an amendment to the 2017 Budget. There is no discussion. The motion carries unanimously.

**3. ADJOURN**

With no further business to come before the Council, the special meeting is adjourned at 5:11 p.m.

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested:

Approved:

February 27, 2017

\_\_\_\_\_  
Trina Cole, City Clerk-Treasurer

\_\_\_\_\_  
Date

**RESOLUTION NO. 1303**

**A RESOLUTION OF THE CITY OF DAYTON, COLUMBIA COUNTY, WASHINGTON AUTHORIZING AN INTERFUND TRANSFER FROM THE CURRENT EXPENSE FUND TO THE CAPITAL IMPROVEMENTS FUND FOR THE PURCHASE OF A NETTING SYSTEM TO ASSIST WITH ANIMAL CONTROL SERVICES AND AS PROVIDED FOR IN THE CITY OF DAYTON 2017 BUDGET.**

**WHEREAS**, animal control services are provided by the City and its Current Expense Fund; and

**WHEREAS**, the City desires to provide safe, humane and effective capturing of animals by purchasing a netting system; and

**WHEREAS**, the City Council authorized the purchase of a netting system for animal control purposes as part of the City of Dayton 2017 Budget; and

**WHEREAS**, the netting system is considered a capital outlay expenditure;

**WHEREAS**, as prescribed by Section 3.1.7.50, Fund Types and Accounting, Type of Funds, of the Washington State Auditor Budgeting, Accounting, Reporting System, capital outlay acquisitions should be made from a capital projects fund; and

**WHEREAS**, the Capital Improvements Fund serves as the capital outlay fund for the Current Expense Fund.

**NOW, THEREFORE, CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The City Council authorizes an interfund transfer from the Current Expense Fund to the Capital Improvements Fund for \$2,500 for the purchase of a netting system for animal control services.

**Section 2.** That the City Clerk-Treasurer is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

**Section 3.** That this resolution shall take effect and be in full force upon passage.

Dated this 27<sup>th</sup> day of March, 2017.

CITY OF DAYTON

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Craig George, Mayor

ATTEST:

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Trina Cole, City Clerk-Treasurer

APPROVED AS TO FORM:

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Quinn N. Plant, City Attorney

RESOLUTION NO. 1304

A RESOLUTION OF THE CITY OF DAYTON, COLUMBIA COUNTY, WASHINGTON AUTHORIZING INTERFUND TRANSFERS FROM THE CURRENT EXPENSE FUND AND CITY STREET AND ROAD FUND TO THE CAPITAL IMPROVEMENTS FUND FOR THE PURCHASE OF A LAPTOP COMPUTER FOR CODE COMPLIANCE SERVICES AND AS PROVIDED FOR IN THE CITY OF DAYTON 2017 BUDGET.

WHEREAS, code compliance services are provided by the City and its Current Expense Fund and City Street and Road Fund; and

WHEREAS, a computer is necessary for carrying out various functions associated with code compliance services; and

WHEREAS, the City Council authorized the purchase of a laptop computer for code compliance purposes as part of the City of Dayton 2017 Budget; and

WHEREAS, the laptop computer is considered a capital outlay expenditure;

WHEREAS, Section 3.1.7.50, Fund Types and Accounting, Type of Funds, of the Washington State Auditor Budgeting, Accounting, Reporting System, prescribes that capital outlay acquisitions should be made from a capital projects fund; and

WHEREAS, the Capital Improvements Fund serves as the capital outlay fund for the Current Expense Fund and City Street and Road Fund.

NOW, THEREFORE, CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council 'authorizes an interfund transfer as provided in Attachment "A" for the purchase of a laptop computer for code compliance services.

Section 2. That the City Clerk-Treasurer is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 3. That this resolution shall take effect and be in full force upon passage.

Dated this 27<sup>th</sup> day of March, 2017.

CITY OF DAYTON

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CRAIG GEORGE, MAYOR

ATTEST:

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Trina Cole, City Clerk-Treasurer

APPROVED AS TO FORM:

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Quinn N. Plant, City Attorney

Attachment "A"  
Resolution No. 1304

<b>From</b>	<b>To</b>	<b>Amount</b>
City Street and Road Fund (103)	Capital Improvements Fund (301)	\$ 1,000.00
Current Expense (001)	Capital Improvements Fund (301)	\$ 1,500.00
	<b>TOTAL INTERFUND TRANSFERS 2017</b>	\$ 2,500.00



RESOLUTION NO. 1305

A RESOLUTION OF THE CITY OF DAYTON, COLUMBIA COUNTY, WASHINGTON AUTHORIZING AN INTERFUND TRANSFER FROM THE CURRENT EXPENSE FUND TO THE CAPITAL IMPROVEMENTS FUND FOR THE PURCHASE OF A LAPTOP COMPUTER FOR PLANNING SERVICES AND AS PROVIDED FOR IN THE CITY OF DAYTON 2017 BUDGET.

**WHEREAS**, planning services are provided by the City and its Current Expense Fund; and

**WHEREAS**, a computer is necessary for carrying out various functions associated with planning services; and

**WHEREAS**, the City Council authorized the purchase of a laptop computer for planning purposes as part of the City of Dayton 2017 Budget; and

**WHEREAS**, the laptop computer is considered a capital outlay expenditure;

**WHEREAS**, Section 3.1.7.50, Fund Types and Accounting, Type of Funds, of the Washington State Auditor Budgeting, Accounting, Reporting System, prescribes that capital outlay acquisitions should be made from a capital projects fund; and

**WHEREAS**, the Capital Improvements Fund serves as the capital outlay fund for the Current Expense Fund.

**NOW, THEREFORE, CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The City Council authorizes an interfund transfer from the Current Expense Fund to the Capital Improvements Fund for \$1,000 to purchase a laptop computer for planning services.

**Section 2.** That the City Clerk-Treasurer is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

**Section 3.** That this resolution shall take effect and be in full force upon passage.

Dated this 27<sup>th</sup> day of March, 2017.

CITY OF DAYTON

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 \_\_\_\_\_  
Craig George, Mayor

ATTEST:

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Trina Cole, City Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_   
Quinn N. Plant, City Attorney

5(A)

# ENVISION DAYTON 2039 PUBLIC WORKSHOPS



**What will Dayton be in 20 years? You decide.**

THURSDAY  
**APRIL 27<sup>th</sup>**

**6:00 – 8:00 PM**

*Repeat  
of  
Workshop*

THURSDAY  
**MAY 4<sup>th</sup>**

**6:00 – 8:00 PM**

**Workshop Location:**

**St. Joseph's Parish Hall, 112 S. 1<sup>st</sup> Street, Dayton WA**

**Dayton is updating the City's Comprehensive Plan and wants your involvement. You decide what will be the vision for Dayton in 20 years and goals of the Comprehensive Plan.**

**MONKEY SURVEY - Unable to attend a workshop? Complete a survey at <https://www.surveymonkey.com/r/DRNPRMV>**

**RECEIVE NOTICE of upcoming workshops, public hearings and published draft documents by emailing [kscharer@daytonwa.com](mailto:kscharer@daytonwa.com)  
Subject line: 2019 CP Update**

**FOLLOW THE PROGRESS – Search “2019 Comprehensive Plan Update” at [www.daytonwa.com](http://www.daytonwa.com) to link to the project.**

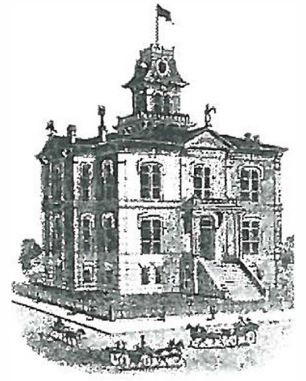


City of Dayton Planning Department, 111 S. 1<sup>st</sup> Street, Dayton WA 99328  
PH 509-540-6747 EMAIL [kscharer@daytonwa.com](mailto:kscharer@daytonwa.com)

5(B)  
**Columbia County**  
**Planning and Building Department**

114 So. 2<sup>nd</sup> Street  
Dayton, WA 99328  
(509) 382-4676

**Meagan Bailey**  
Planner 1  
Administrator  
(509) 382-3940  
Meagan\_bailey@co.columbia.wa.us



March 22<sup>nd</sup>, 2017

Karen Scharer  
111 South 1<sup>st</sup> Street  
Dayton, WA 99328

RE: Notice of Conditional Use Application and Request for Comments

To Whom It May Concern,

This letter is to notify you of a Conditional Use Permit application and to request comment on the proposed use. The location information of the application is as follows:

36711 Highway 12, Dayton Washington, 99328  
Assessor's Property ID: 268435  
Zone: Commercial (C-1)

The application received is for a Conditional Use Permit for a marijuana retail store at the above application. For simplicity, the application materials have been included with this letter for your review. The proposal meets applicable Columbia County Code and the Washington State requirements.

We are requesting comments prior to any decisions on approval are made. This letter is not conformation of the approval or denial of this application-it is solely a solicitation for comments from neighboring properties and applicable agencies.

Feel free to submit comments via mail to the address above, in person, over the phone, or through email. All comments are to be received no later than April 7<sup>th</sup>. After that date, we will review received comments and continued as deemed necessary.

Thank you for your time,  
Meagan Bailey

A handwritten signature in blue ink, appearing to be 'Meagan Bailey'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Planner 1

36711 US-12

Search

History



### Ruler

Line | Path | Polygon | Circle | 3D path

Measure the circumference or area of a circle on the

Radius: 502.35 feet

Area: 73,608.06 Square M

Circumference: 3,160.41 Feet

Mouse Navigation

Save

0 ft

100

Customize...

Tour Guide

1996

Imagery Date: 8/14/2016 46°18'35.55" N 117°59'



RESOLUTION NO. 1306

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, AUTHORIZING REIMBURSEMENT FOR EARLY EXPENDITURES FOR THE PURCHASE OF A 2008 INTERNATIONAL CROSSWIND STREET SWEEPER WITH THE PROCEEDS OF A FINANCING CONTRACT BETWEEN THE OFFICE OF THE STATE TREASURER AND THE CITY OF DAYTON

**WHEREAS**, an effective street sweeping program removes dirt and debris from the City streets to provide a healthy, safe and attractive environment for Dayton's residents and visitors; and

**WHEREAS**, Public Works Director recommended updating the City's street sweeping program as part of the 2017 Budget process; and

**WHEREAS**, the purchase of a street sweeper was incorporated into the City of Dayton 2017 Budget; and

**WHEREAS**, the purchase of a street sweeper will require obtaining a long-term debt obligation; and

**WHEREAS**, on March 16, 2017, the City Council authorized the purchase of a 2008 International Crosswind Street Sweeper; and

**WHEREAS**, the City plans to seek reimbursement for early expenditures associated with the purchase of the 2008 International Crosswind Street Sweeper; and

**WHEREAS**, the Office of the State Treasurer (OST) administers the LOCAL PROGRAM which offers local governments an affordable way to finance essential equipment over a multi-year period; and

**WHEREAS**, the OST LOCAL PROGRAM provides reimbursement of early expenditures through a financing contract.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The City of Dayton (the "Local Agency") reasonably expects to reimburse the expenditures described herein with the proceeds of a financing contract to be entered into by the Local Agency (the "Reimbursement Obligation").

**Section 2.** The expenditures with respect to which the Local Agency reasonably expects to be reimbursed from the proceeds of Reimbursement Obligations are for the acquisition of a 2008 International Crosswind Street Sweeper.

**Section 3.** The expenditures with respect to which the Local Agency reasonably expects to be reimbursed from the proceeds of Reimbursement Obligations will be made from the Capital Improvements Fund (301), capital improvement program for governmental-type capital outlays.

**Section 4.** The maximum principal amount of Reimbursement Obligations expected to be issued for the property described in Section 2 is \$86,708.25.

**Section 6.** That the City Clerk-Treasurer is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

**Section 7.** That this resolution shall take effect and be in full force upon passage.

Dated this 27<sup>th</sup> day of March, 2017.

CITY OF DAYTON

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Craig George, Mayor

ATTEST:

---

Trina Cole, City Clerk

APPROVED AS TO FORM:

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Quinn N. Plant, City Attorney