



DAYTON CITY COUNCIL
REGULAR MEETING
111 S. 1ST Street, Dayton, WA 99328

PRELIMINARY AGENDA

October 11, 2017

7:00 p.m.

1. **CALL TO ORDER**
 - A. Roll Call
2. **CONSENT AGENDA – Action**
 - A. Approval of September 13, 2017 City Council Minutes
 - B. Approval of Voucher Warrants as audited by the Finance Committee
 - C. Approval of Payroll Warrants:
3. **SPECIAL GUESTS AND PUBLIC COMMENT**
 - A. Public Hearings:
 - i. Presentation of 2018 Budget Revenues and proposed 1% Property Tax Increase – Craig George, Mayor
 - ii. Presentation of the 2018 Preliminary Budget - Craig George, Mayor
 - B. 3rd Quarter 2017 Historic Dayton Chamber of Commerce Tourism and Promotion Report – Justin Nix, Chamber Director
4. **COMMITTEE/BOARD/COMMISSION REPORTS**
 - A. Consideration of change in the Urban Growth Area Boundary – Kim Lyonnais, Columbia County Planning Director
5. **REPORTS OF CITY OFFICERS**
 - A. S. 1st Street/Oak Street/S. 2nd Street Project Update – Jim Costello
 - B. FEMA-DR-4309-WA Project Update – Trina Cole
 - C. Summary of Grant Funding Opportunity for S. 4th Street Reconstruction Project and the E. Main Street Project – Phase 3 through the Dept. of Transportation’s National Infrastructure Investments (aka TIGER Discretionary Grant) Program – Trina Cole
 - D. 2014-2016 Audit – Trina Cole
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**
 - A. ACTION: Approve Resolution No. 1324, Amending Resolution No. 1315, designating Jim Costello as an authorized representative to Obtain Federal and/or State Emergency or Disaster Assistance Funds Associated with Disaster FEMA-DR-4309-WA, January 30 To February 22, 2017
 - B. ACTION: Approve Resolution No. 1325, authorizing Property Tax Revenue Pursuant to RCW 84.55.120 for fiscal year 2018
8. **FINAL PUBLIC COMMENT**
9. **ADJOURN**

Next Regular Meeting: **November 8, 2017** at **7:00 p.m.** at Dayton City Hall, 111 S. 1st Street, Dayton, WA 99328.

DAYTON CITY COUNCIL MINUTES

Regular Meeting

Monday, September 13, 2017

111 S. 1st Street

Dayton, WA 99328

1. CALL TO ORDER: Mayor Pro-Tempore Dain Nysoe calls the meeting to order at approximately 5:30 p.m.

Roll Call: Present: Mike Paris, Kathy Berg, Delphine Bailey, Byron Kaczmariski, Zac Weatherford
Absent: Christine Broughton Craig George
Staff: Trina Cole, City Clerk-Treasurer

2. CONSENT AGENDA:

ACTION: Paris makes a motion; Berg seconds the motion, and the motion carries unanimously approving the Consent Agenda as presented:

A. Approval of the August 30, 2017 Special City Council Meeting Minutes

Approval of the following vouchers for payment:

B. Claims: 44703 – 44751; 99943776; 99943843; 99943949; 99944164;
99944269; 99944270; 99944271; 99944473;

99944593; 99944604; 99944708 \$ 238,820.67

C. Payroll: 44664 – 44702 \$ 69,971.53.

3. SPECIAL GUESTS/PUBLIC COMMENT

There are no “Special Guests or Public Comment”.

4. COMMITTEE/BOARD/ COMMISSIONER REPORTS

Public Safety – Bailey reports there will be a Public Safety Committee meeting following tonight’s meeting.

Public Works – There is no report.

Finance – Weatherford reports that the Finance Committee met and discussed various sewer and street projects and the 2018 Budget.

Parks/Public Grounds – There is no report.

Planning/Economic Development – Cole reports that the Interlocal Agreement for planning services with Columbia County is still in negotiations between the City Attorney and County Prosecuting Attorney, but finalization should be prior to the next meeting.

Personnel – Paris reports Union negotiations will begin in mid-October.

Emergency Management – Cole relays that Columbia County Emergency Management will begin revising the County Hazard Mitigation Plan and Mayor George is looking for a Councilmember to represent the City throughout the process. Councilmembers interested are urged to contact Mayor George.

Chamber of Commerce – Berg reports on the upcoming Oktoberfest event and that fireworks may be returning to the annual Christmas Kick-Off event.

Commissioners – There is no report.

5. REPORTS OF CITY OFFICERS

Sheriff – There is no report.

Code Compliance – There is no report.

Public Works – There is no report.

Planning Director – There is no report.

City Clerk-Treasurer – Cole reports the following: 1) Mayor George and Cole will be attending the annual IACC conference in Wenatchee. A Technical Team Committee will meet to discuss the Wastewater

Treatment Plant specific to extending the 2021 deadline for construction and potential funding sources for land/easement/right of way acquisitions and design and construction phases. Mayor George obtained Association of Washington Cities scholarships for their attendance. Discussion ensues regarding the State's lack of a capital budget and its effect on funding local capital projects. 2) S. 1st Street/Oak Street/S. 2nd Street Reconstruction-Waterline Project is behind schedule, but should be completed by October 16; 3) FCS Group will present the Utility Financial Health Study at a special meeting in October.

Mayor Pro-Tempore – There is no report.

Mayor – There is no report.

6. UNFINISHED BUSINESS

There is no "Unfinished Business".

7. NEW BUSINESS

Action: Cole summarizes Resolution No. 1323. Bailey makes a motion; Berg seconds the motion to authorize Resolution No. 1323, repealing Resolution No. 1299, the Work Program and Public Participation Plan for the 2019 Periodic Comprehensive Plan and Development Regulations Update. Cole summarizes Resolution No. 1323. There is no discussion. The motion carries unanimously.

Action: Cole summarizes Ordinance No. 1920, and Ordinance repealing Ordinance Nos. 1118, 1153, 1305, 1335, 1350, 1753, 1754, and 1797, to eliminate inactive funds to meet Washington State Auditor recommendations as prescribed by Section 3.1.7.60, fund types Of the Budgeting, Accounting, Reporting Systems Manual. Kaczmariski makes a motion; Bailey seconds the motion to adopt Ordinance No. 1920. There is no discussion. The motion carries unanimously.

Action: Cole summarizes the proposed Task Order that will allow Anderson Perry & Associates to provide 2017 FEMA Street Repair Project Engineering Services, not to exceed \$90,000. Cole also explains that the City received notice that Hurricane Harvey and Hurricane Irma will likely affect the timeline for completing the project. Kaczmariski makes a motion; Paris seconds the motion to authorize the Task Order that will allow Anderson Perry & Associates to provide 2017 FEMA Street Repair Project Engineering Services, not to exceed \$90,000. There is no discussion. The motion carries unanimously.

8. FINAL PUBLIC COMMENT

Berg reports that the east end "Welcome to Dayton" sign has been installed.

9. ADJOURN

With no further business to come before the Council, the regular meeting is adjourned at 5:52 p.m.

City of Dayton

By: Craig George, Mayor

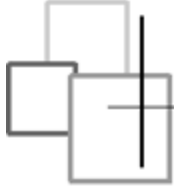
Attested:

Approved:

October 11, 2017

Trina Cole, City Clerk-Treasurer

Date



Register

Fiscal: 2017
 Deposit Period: 2017 - September
 Check Period: 2017 - September - September 30, 2017, 2017 - September - September 25, 2017

Number	Name	Print Date	Clearing Date	Amount
Umpqua Bank				
Check				
	5990067340			
<u>44769</u>	Atteberry, Clinton J	9/28/2017	10/2/2017	\$1,035.33
<u>44770</u>	Bailey, V. Delphine	9/28/2017		\$138.52
<u>44771</u>	Berg, Kathleen A.	9/28/2017		\$138.52
<u>44772</u>	Bowhay, Michael H.	9/28/2017	10/2/2017	\$1,437.24
<u>44773</u>	Broughton, Christine	9/28/2017		\$138.52
<u>44774</u>	Cole, Trina D.	9/28/2017	10/2/2017	\$1,900.49
<u>44775</u>	Costello, James S.	9/28/2017	10/2/2017	\$2,080.50
<u>44776</u>	Elkins, David J.	9/28/2017		\$1,455.28
<u>44777</u>	Fletcher, Lloyd	9/28/2017	10/2/2017	\$1,322.90
<u>44778</u>	George, Craig	9/28/2017		\$835.20
<u>44779</u>	Hays, Debra M.	9/28/2017	10/2/2017	\$1,861.09
<u>44780</u>	John, Rob	9/28/2017	10/2/2017	\$1,316.44
<u>44781</u>	Kaczmarski, Byron	9/28/2017		\$138.52
<u>44782</u>	Moton, Donald G.	9/28/2017	10/2/2017	\$1,218.31
<u>44783</u>	Nysoe, Dain	9/28/2017		\$138.52
<u>44784</u>	Paris, Michael	9/28/2017		\$138.52
<u>44785</u>	Rounsvile, William	9/28/2017	10/2/2017	\$277.44
<u>44786</u>	Souza, Marcio	9/28/2017	10/2/2017	\$1,270.07
<u>44787</u>	Strickland, Eddie L	9/28/2017	10/2/2017	\$1,675.60
<u>44788</u>	Sweetwood, David	9/28/2017		\$1,306.23
<u>44789</u>	Weatherford, Zachary M	9/28/2017		\$138.52
<u>44790</u>	Westergreen, Connie	9/28/2017	10/2/2017	\$1,016.42
<u>44791</u>	AFLAC Remittance Processing	9/28/2017		\$640.69
<u>44792</u>	Dept of Labor & Industries	9/28/2017		\$16,933.88
<u>44793</u>	Dept of Retirement Systems	9/28/2017		\$10,383.17
<u>44794</u>	Internal Revenue Service - U S Treasury	9/28/2017		\$6,745.80
<u>44795</u>	Northwest Administrators	9/28/2017		\$12,084.60
<u>44796</u>	WA State Employment Security	9/28/2017		\$422.93
<u>44797</u>	Washington State Support Registry	9/28/2017		\$341.64
<u>44798</u>	WSCCCE	9/28/2017		\$1,157.91
<u>99944700</u>	Northwest Administrators	9/30/2017	10/2/2017	(\$11.30)
		Total	Check	\$69,677.50
		Total	5990067340	\$69,677.50
		Grand Total		\$69,677.50

RESOLUTION NO. 1324

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, COLUMBIA COUNTY, WASHINGTON, AMENDING RESOLUTION NO. 1315, ADDING THE DESIGNATION OF JAMES COSTELLO, PUBLIC WORKS DIRECTOR, AS AN AUTHORIZED REPRESENTATIONS TO OBTAIN FEDERAL AND/OR STATE EMERGENCY OR DISASTER ASSSITANCE FUNDS ASSOCIATED WITH DISASTER FEMA-DR-4309-WA, JANUARY 30 TO FEBRUARY 22, 2017

WHEREAS, the City of Dayton ("City") experienced significant winter storm damage to various city facilities January 30 through February 22, 2017; and

WHEREAS, there was a Presidential Declaration by Federal Emergency Management Agency ("FEMA") declaring the winter storm incident between January 30 through February 22, 2017 as a Disaster, No. FEMA-DR-4309-WA; and

WHEREAS, the City's facilities are eligible for relief through FEMA's Public Assistance Program; and

WHEREAS, federal and/or state agencies Contracting Office's require that the City designate an Applicant Agent; and

WHEREAS, the Applicant's Agent will have the responsibilities of point of contact and completing and/or signing all required documentation to obtain federal and/or state emergency or disaster funds for Disaster No. FEMA-DR-4309-WA; and

WHEREAS, the City Council has determined that Craig George, Mayor shall serve as Authorized Agent; and

WHEREAS, the Federal Emergency Management Agency's contract documents require two Alternate Applicant Agent's be designated; and

the City Council has determined that Trina Cole, City Clerk-Treasurer shall serve as an Alternate Applicant Agent.

WHEREAS, the City Council has determined that James Costello, Public Works Director, shall serve as an Alternate Applicant Agent.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Craig George, Mayor, is hereby designated the Authorized Agent/Representative, for and in behalf of the City of Dayton, Washington, a public agency established under the laws of the State of Washington.

Section 2. Trina Cole, City Clerk-Treasurer, is hereby designated the alternate to the Authorized Agent/Representative,

for and in behalf of the City of Dayton, Washington, a public agency established under the laws of the State of Washington.

laws of the State of Washington.

Section 3. James Costello, Public Works Director, is hereby designated an alternate to the Authorized Agent/Representative, for and in behalf of the City of Dayton, Washington, a public agency established under the laws of the State of Washington.

Section 4. These representatives are authorized on behalf of the City of Dayton to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements.

Section 4. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Passed by the City Council of the City of Dayton, Washington, on this _____ day of _____, 2017.

City of Dayton

Craig George, Mayor

Zac Weatherford

Delphine Bailey, Councilmember

Kathy Berg, Councilmember

Christine Broughton, Councilmember

Byron Kaczmarski, Councilmember

Dain Nysoe, Councilmember

Michael Paris, Councilmember

Attested by:

I, Trina Cole, duly appointed City Clerk-Treasurer of the City of Dayton, Washington, do hereby certify that the above is a true and correct copy of Resolution No. 1315, passed by the City Council of the City of Dayton, Washington on the 24th day of July, 2017

AI No. 7(A)

Date: _____

Trina Cole, City Clerk-Treasurer

RESOLUTION NO. 1325

**A RESOLUTION OF THE CITY OF DAYTON, WASHINGTON, AUTHORIZING
PROPERTY TAX REVENUE PURSUANT TO RCW 84.55.120.**

WHEREAS, the City Council of the City of Dayton, Columbia County, Washington has met and considered its budget for the calendar year 2018; and,

WHEREAS, the City Council of the City of Dayton, Columbia County after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Dayton requires a regular levy which includes tax revenue from the previous year plus amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the district and in its best interest; now, therefore,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE that there is an increase in the regular property tax levy for the 2018 or levy in the amount of \$3,425.72 which is a one percent (1%) increase from the previous year.

This is exclusive of additional revenue resulting from new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexations that have occurred and refunds made.

ADOPTED this _____ day of _____,
2016.

City of Dayton

By: Craig George, Mayor

AI No. 7 (B)

Attest:

Trina Cole, City Clerk-Treasurer