

DAYTON CITY COUNCIL MINUTES

Regular Meeting

Tuesday Nov 21, 2023

HYBRID MEETING

ZOOM AND IN-PERSON MEETING

Dayton, Washington 99328

CALL TO ORDER:

A. Call to order

Mayor Weatherford calls the meeting to order at approximately 6:00 p.m.

Roll Call: Present: Councilmembers: Teeny McMunn, Jim Su'euga, Shannon McMillen, Mike Smith

Excused: Dain Nysoe

Not in attendance: Laura Aukerman

Zoom: Kyle Anderson

Staff: Debra Hays -City Clerk, Clark Posey – Planning Director, Ryan Paulson - Public Works Director

Zoom: Misty Yost, Deputy City Clerk

Pledge of Allegiance.

B. Approval of agenda

1. ACTION: Consider authorizing 11/21/2023 City Council Agenda as presented:

McMunn makes a motion authorizing 11/21/2023 City Council Agenda as presented. McMillen seconds the motion. Agenda approved, unanimously.

C. Public Comment – No Public Comment.

D. Consent Agenda – Action

1. Approval of November 7th, 2023, Regular City Council Meeting Minutes. ***Tabled.***
2. Approval of Claims Voucher Warrants as audited by the Finance Committee in the amount of **\$43,353.54**. Voucher #'s 55956-55979, 55994-55995

Approval of Payroll Voucher Warrants for November 2023 in the amount of **\$34,583.78**.

Voucher #55980-55993, 55996, IRS 11152023,

Su'euga makes a motion to authorize the Consent Agenda. Smith seconds the motion. Motion carries unanimously.

E. Items for Council Consideration/Action.

1. **Public Hearing** to receive and review public comment on Preliminary 2024 Budget.

Regular meeting closes at 6:04 PM to open Public Hearing. Council questions Deb Hays City Clerk regarding changes to preliminary 2024 Budget. Hays responds. No Public Comment. Public Hearing closes at 6:08 PM and regular meeting resumes.

2. **Recommended Action-**, – Consider Authorizing Ordinance No. 2008, an Ordinance of the City Council of the City of Dayton, Washington, Relating to Taxation of Utility Providers: Amending 2-34.030 Sections E and F of the Dayton Municipal Code, Changing the 12% Utility Tax to 15% Utility Tax on the Gross Income of the Engaged in the Distribution of Water and Wastewater Operations ***McMunn makes a motion authorizing Ordinance No. 2008 an Ordinance of the City Council of the City of Dayton, Washington, Relating to Taxation of Utility Providers: Amending 2-34.030 Sections E and F of the Dayton Municipal Code, Changing the 12% Utility Tax to 15% Utility Tax on the Gross Income of the Engaged in the Distribution of Water and Wastewater Operations. McMillen seconds the motion. Motion carries unanimously.***

3. **Recommended Action** – Consider Authorizing Resolution No. 1526 – Authorizing the Mayor to approve a Resolution of the City of Dayton, Washington, Amending Resolution 1524, Master Fee Schedule, Water Usage Rates. Council discusses. *McMillen makes a motion Authorizing the Mayor to approve Resolution No. 1526 a Resolution of the City of Dayton, Washington, Amending Resolution 1524, Master Fee Schedule, Water Usage Rates to increase overages in the amount of .003 across the board for City and County residents. McMunn seconds the motion. Motion carries unanimously.*
 4. **Recommended Action** – Consider Authorizing Ordinance 2007 – an Ordinance of the City Council of the City of Dayton, Washington, Adopting the 2024 Salary Schedule for Non-Contractual Employees of the City of Dayton. *Su'euga makes a motion Authorizing Ordinance 2007 and Ordinance of the City Council of the City of Dayton, Washington, Adopting the 2024 Salary Schedule for Non-Contractual Employees of the City of Dayton. McMillen seconds the motion. Motion carries unanimously.*
 5. **Recommended Action** -Consider Authorizing Resolution 1527- Authorizing the Mayor to sign a Task Order with Andeson Perry & Associates, Inc. to update the City of Dayton's existing Water System Plan (WSP) as required by the Washington State Department of Health (DOH). *Su'euga makes a motion Authorizing Resolution 1527 – Authorizing the Mayor to sign a Task Order with Andeson Perry & Associates, Inc. to update the City of Dayton's existing Water System Plan (WSP) as required by the Washington State Department of Health (DOH). McMillen seconds the motion. Motion carries unanimously.*
 6. **Recommended Action** – Consider Authorizing the Mayor to sign A Memorandum of Agreement Amending Inter Local Agreement regarding the CPI. Mayor Weatherford explains changes to the contract. Council discusses. *McMunn makes a motion Authorizing the Mayor to sign a Memorandum of Agreement Amending Inter Local Agreement regarding the CPI. McMillen seconds the motion. Motion carries unanimously.*
- F. Mayor Reports/Comments – Mayor Weatherford** updates council on the progress of Wastewater Treatment Plant Project. He received the staff report from Columbia County Planning department, the hearing for the conditional use permit has been scheduled for Dec. 12. Weatherford also informed the council of the meeting that he and staff attended for the Walla Walla Water Shed Strategy open house.
- G. Standing Committee Reports/Comments**
- Public Safety** – Kyle Anderson – No report.
 - Public Works** -Jim Su'euga – No report.
 - Finance Committee** -Dain Nysoe – Excused.
 - Parks and Grounds** –Mike Smith– No report.
 - Planning and Community Development** – Teeny McMunn – No report.
 - Human Resources** – Shannon McMillen– No report.
 - Transportation** – Laura Aukerman – Not in attendance.
 - Chamber** –Teeny McMunn – Chamber did meet and are preparing for Christmas kickoff.
- H. Department Reports**
- Public Works Director** – Ryan Paulson – No report.
 - City Clerk** – Debra Hays – No report.
 - Planning** – Clark Posey – No report.
- I. Unfinished Business**- No unfinished business.
- J. New Business** – Council congratulates Kyle Anderson as Citizen of the year as well as Ryan Paulson as Employee of the year. The council also thanks community volunteers that help to restore the softball/baseball fields.

K. Final Public Comment- No public comment.

L. Adjournment

With no further business to come before the Council, the meeting is adjourned at 6:35 P.M.

***Su'euga makes a motion to Adjourn the City Council meeting of Nov 21st, 2023,
McMillen seconds the motion. Motion carries, unanimous.***

Next regular City Council meeting is scheduled for 12/05/2023.

City of Dayton



By: Zac Weatherford

Attested:

Approved:

12/5/2023
Date


Deb Hays, City Clerk Treasurer