

# DAYTON CITY COUNCIL MINUTES

Regular Meeting

Wednesday March 9, 2022

ZOOM MEETING

Dayton, Washington 99328

## CALL TO ORDER:

### A. Call to order

Mayor Weatherford calls the meeting to order at approximately 6:00 p.m.

Roll Call: Present: Councilmembers: Laura Aukerman, Teeny McMunn, Dain Nysoe, Marchand Hovrud, Misty Yost, Tiger Dieu, Kyle Anderson

Staff: Debra Hays, Interim City Clerk, Ryan Paulson Public Works Director

### B. Approval of agenda

1. ACTION: Consider authorizing 3/9/2022 City Council Agenda as presented:

***Yost makes a motion to authorize 3/9/2022 City Council Agenda as presented; Aukerman seconds the motion. Agenda approved, unanimously.***

### C. Public Comment

***No Public Comment.***

### D. Ashley Strickland – Columbia County Emergency Management Director –***Strickland report on dispatch logs City, County, and Fire. He also updates council on contracted radio project and 911 system updates. They are on track to have these completed in the next 6 months.***

### E. Sheriff Joe Helm – Columbia County Sheriff's Office – ***Helm update council on acquisition and interviewing of new deputies.***

### F. Consent Agenda - Action

1. Approval of Feb 9th, 2022, Regular City Council Meeting Minutes. ***Yost makes a motion to for approval of the Feb 9<sup>th</sup> Regular City Council Meeting Minutes. Nysoe seconds the motion. Agenda approved, unanimously.***
2. Approval of Claims Voucher Warrants as audited by the Finance Committee in the amount of **\$154,044.10** Voucher #53843-44, 53850-54, 53915-53966  
Approval of Payroll Voucher Warrants for February 2022 **\$79,317.15**. Voucher #53827 – 53842 & 53891 -53914  
***Nysoe makes a motion to authorize Consent Agenda. McMunn seconds the motion. Motion carries unanimously.***

### G. Items for Council Consideration/Action

1. Dayton High School Alumni – Tammy Ketterman – Presentation of the Alumni Parade asking Mayor and Council permission to hold the annual Alumni Parade and confirm time and route. ***Ketterman gives presentation in regard to the annual alumni Parade. Nysoe questions ketterman on Insurance coverage in regard to the City. Mayor explains to new council members the roll of council in regard to parades. Rob John Assistant Public Works Director discusses and makes recommendations for changes in parade routing. Council discusses. Nysoe moves to table the routing of the Alumni Parade. Yost seconds the motion. Motion carries unanimously.***
2. Consider Authorizing an agreement with Touchet Valley Little League – Presentation of mutual agreement and facilities use agreement. ***Misty Yost gives a presentation to Council in relation to the facilities use agreement and the shared responsibility of the City and the Touchet Valley Little League. Council questions and discusses. Aukerman makes a motion to authorize a facilities use agreement with Touchet Valley Little League. McMunn seconds the motion. Motion carries 5 to 1 with Yost abstaining. Mayor Weatherford thanks Council member Yost for all her hard work.***

3. Consider Authorizing Ordinance # 1989 – Authorizing the Mayor to Amend Section 5-2.04 of the Dayton Municipal Code, Amending the 2018 Adopted International Building Codes by Reference. **Mayor Weatherford explains that there is a need to correct an oversight of 2 codes that were left out when amending the state codes by the previous planner and the need for these codes to be adopted/re-instated. Council discusses. McMunn makes a motion – Authorizing the Mayor to Amend Section 5-2.04 of the Dayton Municipal Code, Amending the 2018 Adopted International Building Codes by Reference. Nysoe seconds the motion. Motion carries unanimously.**
4. Consider Authorizing Resolution #1488 – Authorizing the Mayor to Approve a Municipal Service Agreement for Lodging Tax Funded Activities with the Dayton Chamber of Commerce for Fiscal year 2022. **Mayor Weatherford explains the collection and distribution of hotel/motel excise tax disbursement and the current and previous contracts with the Dayton Chamber of Commerce. Council discusses and questions staff on usage of funds. McMunn motions to Authorize the Mayor to approve a Municipal Service Agreement for Lodging Tax Funded Activities with the Dayton Chamber of Commerce for the Fiscal year 2022. With the Amendment for the City of Dayton to retain 10% of the hotel/motel excise tax revenue as well as labor, cost and wages in the 106 fund for public works. Also removing the 3<sup>rd</sup> Whereas. (Whereas, the City, after the Planning/Economic Development Committee, duly reviewed Applications for Lodging Tax Funds and recommended lodging tax funded activities, wishes to have certain services performed hereinafter set for the requiring specialized skills and other supportive capabilities.) Nysoe seconds the motion. Motion carries unanimously. Nysoe inquires to staff in regard to the advertising of disbursement of tourism funding. Staff was not made aware that this needed to be done. Mayor Weatherford makes recommendation to Staff for future funding of tourism funds. He recommends that they be advertised for all non-profits to apply, prior to disbursement.**

H. **Mayor Reports/Comments – Mayor Weatherford updates Council on the public works crew and their work at the fishpond at the park. They hope to have it filled and stocked by the end of the month. He also compliments the public works committee and their promotion of the park. Mayor Weatherford would also like to thank Misty Yost for her donation of her quarterly City Council wages in the amount of \$450.00 back to the city. He would also like to thank Marchand Hovrud for her letter to waive her City Council wages. Mayor Weatherford informs council of the amount of Utility accounts that are in the arrears and shut offs for non-payment. Mayor Weatherford and Staff report on what has been done and is being done to help with these accounts.**

I. **Standing Committee Reports/Comments**

Public Safety -**Nysoe reports they had one meeting to notify member that he has stepped down as chair of the Public Safety Committee and will be replaced by Kyle Anderson.**

Public Works -**Aukerman reports that the public works committee will be meeting twice a month and would like to include staff. Aukerman met with Public Works Director Ryan Paulson to understand the duties and responsibilities as well as upcoming issues of the Public Works Crew. Members of the Committee will also be touring some of the City's grounds and facilities.**

Finance Committee – **Nysoe reports that they had one meeting with Randy Hinchliffe in attendance to explain the budget. Nysoe also reported scheduling for future meetings.**

Parks and Recreation – **Yost reports they have had several meetings in regard to the Touchet Valley Little League agreement as well as the upgrades to the City Park as a whole. The Committee is planning to meet once a week for the next few weeks.**

Planning and community development – **McMunn and Mayor Weatherford reports that the committee looked at the Main Street Action Plan and recommends that the Transportation Committee also look at the plan. They will schedule a workshop/meeting with the Transportation Committee. Which will need to be a public meeting as more than 4 council members will be in attendance. McMunn questions the possibility of forming a grant writing committee. The Mayor states he is not apposed to the creation of a grant writing committee. No action was taken.**

Human Resources – **Dieu -Nothing to report. Mayor Weatherford reported on interviews for future staffing.**

Transportation – **Hovrud - Nothing to report.**

**J. Department Reports**

Commissioners / Flood Control District – *Ryan Rundel* – *Rundel reports that the new County engineer is also the administrator for flood control district and that the county may get a grant for the comprehensive flood mitigation plan.*

Public Works Director – *Ryan Paulson* – *Paulson reports on possible changes to policies and procedures as well as upcoming public works projects. Paulson also reports on work in progress with the city crew as well as his meeting with the City Council committees. He also speaks in regard to code enforcement in the City of Dayton.*

City Clerk interim – *Debra Hays* – *Hays Reports on final payment of \$15,502.00 to pay off the outstanding loan for the S. 3<sup>rd</sup> St sewer reconstruction project from 2007. As well as speaking to the Deptment of commerce in relation to the 2020 covid grant funding. She also addresses problem and solutions with the zoom meetings. Hays also reports on communication with the Dept of Ecology for quarterly progress reports in regard to the land aquation for the wastewater treatment plant. As well as conformation of completion and implementation of the union contract for Public Works.*

Mayor Pro Temp – *Nysoe* – *Nysoe confirms that all committee members have received the Rules, Procedures and Ethics Handbook. He then proposes adding a new adhoc committee to review the Council Rules, Procedure and Ethics Handbook. Once the review/assignment is complete and the Council approves it the committee would be dissolved.*

Chamber of Commerce – *Misty Yost* – *Yost reports the Chamber meeting mostly consisted of talking about the meeting with the Port regarding the Child Care Facility issues. She also reports on upcoming chamber events. Yost ask that one of the City Council committee members consider taking her place as liaison for the Chamber of Commerce. Mayor Weatherford explains and approves of her decision.*

**K. Unfinished Business – No report.**

**L. New Business –** *Hovrud ask council to consider changing the Regular City Council meeting dates due to conflict with other meetings. Council discusses. Aukerman makes a motion to change the City Council Regular meeting dates to the 2<sup>nd</sup> Tuesday of the month at 6 PM. Nysoe seconds the motion. Motion carries unanimously. Mayor states that changing of meetings times may require a Resolution. Staff will address this before meeting can be changed.*

**M. Final Public Comment –** *Rundell and Hovrud compliment staff and council.*

**N. Adjournment**

With no further business to come before the Council, the meeting is adjourned at 7:42 pm.

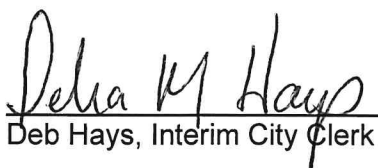
***Yost makes a motion to Adjourn the City Council meeting of March 9th, 2022, Nysoe seconds the motion. Motion carries, unanimous.***

Next regular City Council meeting is scheduled for 4/13/2022.

City of Dayton

  
By: Zac Weatherford

Attested:

  
Deb Hays, Interim City Clerk

Approved:

4-13-2022  
Date