



CITY OF DAYTON

Department of Planning
111 S. 1ST Street
Dayton, WA 99328
509-540-6747
kscharer@daytonwa.com

OFFICIAL USE ONLY

FILE #: _____

FILE NAME: _____

RECEIVED BY _____

FEE AMT. PAID: _____ CHECK CASH

SUBMITTAL DATE: _____

Master Land Use and Permit Application

Type I Applications

administrative decisions

- Boundary Line Adjustment
- Lot Merger
- Final Short Plat
- Sign Permits
- Zoning Certifications
- Letter of Code Compliance
- Minor site plan modifications
- Building Permit
- Mechanical Permit
- Plumbing Permit

OTHER - as may apply:

- _____
- _____

Type II Applications

administrative decisions - Notice of Application req'd when SEPA req'd

- Administrative Interpretations
- Site Development Plan
- Preliminary Short Plat
- Shoreline Exemption
- Shoreline Substantial Development Permit (SSDP)
- Minor Revision to SSDP
- Surface Water Management Project Variances
- Alternative Design for Project Road
- Minor Modifications to a Preliminary Plat
- Minor Modification to a CUP
- Minor zoning variance -10%
- Minor CAO variance - 10%
- Historic Structure CAO Flood Variance

OTHER: Including SEPA checklist, critical area and special studies for review, as may apply:

- _____
- _____
- _____
- _____

Type III Applications

quasi-judicial decisions – Notice, public hearing & final decision by hearing examiner

- Conditional Use Permit
- Plat Vacation
- Plat Alteration
- Shoreline CUP
- Shoreline Variance
- Essential Public Facilities Not Already Permitted
- Mobile/Manufactured Home Park
- Mobile/Manufactured Subdivision
- Reasonable Use
- Public Agency & Utility Exception
- Zoning Variance
- Critical Area Variance

OTHER - as may apply:

- _____
- _____

Type IV Applications

quasi-judicial decisions – Notice, Hearing, Hearing examiner recommendation & City Council decision

- Rezone (site-specific)
- Preliminary Plat
- Major Preliminary Plat Revision
- Shorelines Re- designation

OTHER - as may apply:

- _____

CONCURRENT APPLICATIONS
Please indicate whether you are submitting two or more applications concurrently by checking two or more boxes. Concurrent applications will be reviewed at the same time.



Master Land Use and Permit Application Cont.

PROJECT LOCATION	
SITE ADDRESS	
PROJECT NAME	
TAX PARCEL #(s)	

PROPERTY OWNER (Add sheet if more than one owner)	
Name:	Day Phone
Mailing Address:	
E-mail:	Cell Phone

APPLICANT	<input type="checkbox"/> OWNER <input type="checkbox"/> ENGINEER <input type="checkbox"/> DESIGN PROFESSIONAL <input type="checkbox"/> AGENT <input type="checkbox"/> OTHER: _____	
Name:		Day Phone
Mailing Address:		
E-mail:		Cell Phone

CONTACT PERSON	<input type="checkbox"/> OWNER <input type="checkbox"/> APPLICANT <input type="checkbox"/> TENANT <input type="checkbox"/> AGENT <input type="checkbox"/> OTHER: _____	
Name:		Day Phone
Mailing Address:		
E-mail:		Cell Phone

DESIGN PROFESSIONAL	<input type="checkbox"/> ARCHITECT <input type="checkbox"/> ENGINEER <input type="checkbox"/> SURVEYOR <input type="checkbox"/> OTHER: _____ <input type="checkbox"/> N/A	
Name:		Day phone
Mailing Address:		
E-mail:		Cell Phone

CONTRACTOR	<input type="checkbox"/> YES <input type="checkbox"/> N/A	
Name:		Day phone
Mailing Address:		
E-mail:		Cell Phone
Contractor License #		Expiration Date



**CITY OF DAYTON – MASTER LAND USE AND PERMIT APPLICATION Cont.
PROPERTY OWNER APPLICATION AUTHORIZATION**

I, _____ (print name) declare under penalty of perjury under the laws of the State of Washington as follows;

1. I am the **owner of the property** that is the subject of the application(s), or officer of _____, owner of the property with authority to sign on their behalf.
If I am not the sole owner of the property, I certify that I am authorized by any and all other owners of the property to make this certification and act on their behalf.
2. I/we have **not** appointed anyone, and I am responsible for all fees for application(s), hourly review charges for applications, reviews and permits (if required), hearing examiner charges (if required), and other associated costs, **OR**
 I/we have appointed and/or transfer any and all rights I/we have to apply for application(s) to _____ (print name), as the applicant regarding the application(s) and who will be responsible for all fees and costs associated with project application(s) .
3. All statements, answers, and information submitted with this application are true and correct to the best of my knowledge and belief.
4. I agree to hold the City of Dayton harmless as to any claim (including costs, expenses and attorney’s fees incurred in the investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Dayton, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as part of this application(s).
5. I hereby grant permission for representatives of the City of Dayton and any other Federal, State, or local unit of government with regulatory authority over the project to enter onto my property to inspect the property, take photographs, and post public notices as required in connection with review of this application and for compliance with the terms and conditions of permits and approvals issued for the project.

Signature

Date

APPLICANT - ACCEPTANCE OF RESPONSIBILITY

I, _____, (print name) declare under penalty of perjury under the laws of the State of Washington as follows;

1. I am the "applicant" for the application(s) and permit(s). I shall remain the "applicant" for the duration of this approval processes or unless "applicant" status is transferred in writing on a form provided by the City of Dayton.
2. I accept financial responsibility for all fees associated with application(s), hourly review charges for applications, reviews and permits (if required), hearing examiner charges (if required), and other associated costs.
3. All statements, answers, and information submitted with this application are true and correct to the best of my knowledge and belief.
4. I agree to hold the City of Dayton harmless as to any claim (including costs, expenses and attorney’s fees incurred in the investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Dayton, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as part of this application.

Signature

Date