

CITY OF DAYTON



Columbia County Veteran's Memorial Wall's American Flag

2015 BUDGET

JANUARY 1, 2015 – DECEMBER 31, 2015

Adopted 12/1/2014

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MAYOR'S BUDGET MESSAGE

Date: October 29, 2014

To: Citizens of Dayton

I am pleased to present you with the City of Dayton 2015 Budget.

The 2014 budget was based upon the theme "SUSTAINABILITY" and I feel we did a great job. The 2015 budget theme is "LONG-RANGE PLANNING". As all cities are still facing tough economic times, I feel the Dayton citizens are entitled to something more than the status quo. We are looking ahead to our future, not only for ourselves but for future generations of Daytonites. We want our children and grandchildren to live in this great city that we are proud to call our home.

To do this, in 2015, the City will continue its planning efforts for the new sewer treatment plant, implement the Touchet River Levee Deficiency 1-year work plan to improve the integrity of the Touchet River dike system, and design a Transportation Benefit District that puts the City in a better position to fund much needed street preservation and maintenance programs.

Also, there is a huge aging theme that we must address and not pass on to future generations. In 2015, the City will move forward with creating an energy efficiency strategy for our timeworn facilities and research grant funding options for implementing such a program. The Public Works Department will be updating/replacing very old public works equipment and we will make improvements to our aging swimming pool including installing a new chlorination pumping system.

I'd like to take this opportunity to thank the citizens, City Council and City staff for their hard work and dedication to making good things happen in our community. Although times have been difficult, I believe we've made wise and careful decisions that should put Dayton in a better position to take advantage of opportunities that will benefit future generations; 2015 will be no different. I expect a very exciting and busy year as we prepare for the next 20-30 years in Dayton.

If you have any questions, do not hesitate to give me a call at (509) 240-2682.

Sincerely,

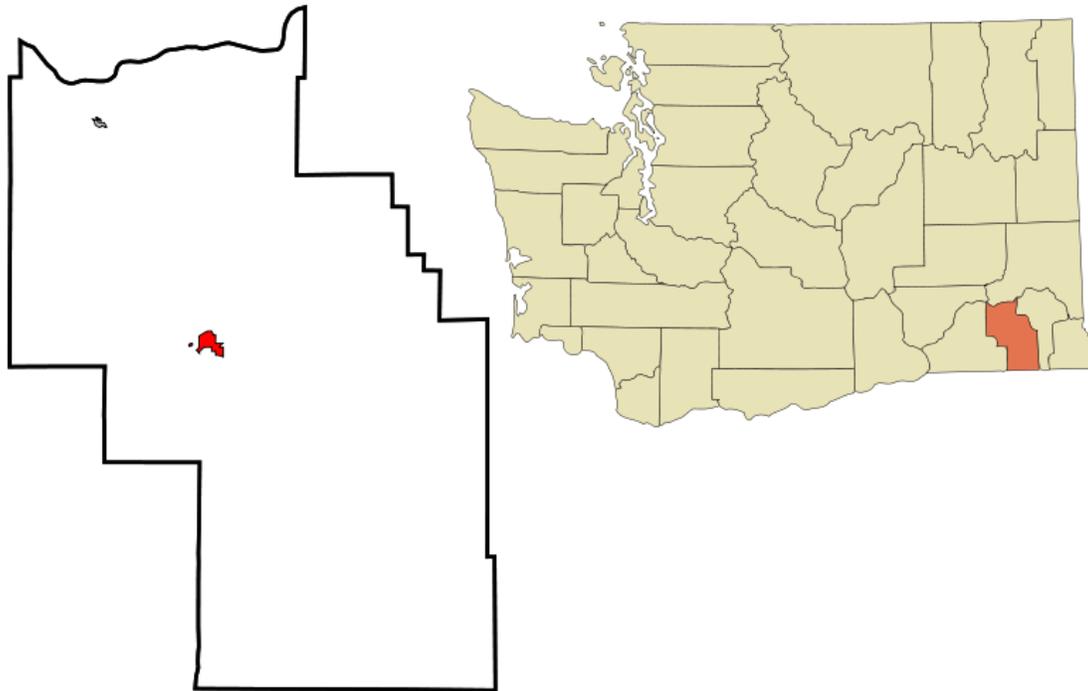
Craig George, Mayor
City of Dayton

HISTORY OF DAYTON, WASHINGTON

Rich in history, Dayton was originally explored by Lewis and Clark during their expedition, Corps of Discovery. They camped on the Patit Creek just east of Dayton on their return in 1806. At that time Dayton's Main Street was a racetrack for regional Indian Tribes. The first settlers in 1859 used the land for grazing, but by 1861 had turned to farming wheat and other grain because of the highly fertile soil and the adequate rainfall. The town had been platted in 1871 by Jesse N. and Elizabeth Day and was officially incorporated by Jesse Day on November 10, 1881.

Dayton boasts the oldest train depot in the state (1881) and the oldest working county courthouse (1887). Both have been lovingly restored to their original splendor. Today, this thriving county seat honors its rich past with walking tours, annual festivals, home tours, and continued preservation and restoration of the community's history.

Dayton offers a warm and friendly rural, small town atmosphere with spectacular views of the Blue Mountains. The city is nestled in the foothills close to one of the most magnificent natural wonders of our region, Palouse Falls. Also, Dayton is within an easy drive to some of the most prestigious wineries in Washington State.



Location of Dayton, Columbia County, Washington

Coordinates: 46°19'11"N 117°58'40"W, Total Area of Land: 1.5 sq. miles,
Elevation: 1660 feet, Population: 2526 (2010 Census)

FORM OF GOVERNMENT

The City of Dayton is a “Code City” as described under Title 35A in the Revised Code of Washington. It operates under a mayor-council form of government with seven (7) elected council members serving various terms. The Mayor serves as the chief administrative officer of the City and the Council functions as the legislative body.

The City is also served by Congressional District 5 and Legislative District 16.

BUDGET PROCESS

Budgeting is an essential element of the financial planning, control and evaluation process of government. The planning process involves determining the types and levels of services to be provided by at the various departments, programs and functions.

The City of Dayton budgets annually on the calendar year beginning January 1 and ending December 31. Budget amendments are limited by state law (RCW 35A.33.120).

Allocations are made based on fund structure, limiting uses outside of each fund. Funds are segregated to carry on specific objectives and budgeted on a cash basis in accordance with the Revised Code of Washington, RCW 35.33.

Appropriations in the budget constitute maximum expenditure authorizations during the year and cannot be legally exceeded until subsequently amended by the City Council.



2015 CITY OF DAYTON MAYOR AND CITY COUNCIL

Mayor

Craig George
Term expiring 12/31/2015

Council Members

V. Delphine Bailey
Term expiring 12/31/2015

Kathy A. Berg
Term expiring 12/31/2015

Michael Paris
Term expiring 12/31/2017

Dain Nysoe
Term expiring 12/31/2015

Arthur Hall
Term expiring 12/31/2015

Byron Kaczmarski
Term expiring 12/31/2015

Christine Broughton
Term expiring 12/31/2017

“Some people want it to happen, some wish it would happen, others make it happen.”

Michael Jordan

ORDINANCE NO. 1869

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF DAYTON, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015.

WHEREAS, the Mayor of the City of Dayton, Washington completed and placed on file with the city clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said city for the fiscal year ending December 31, 2015 and a notice was published that the Council of said city would meet on the 24th day of November, 2014, and the 1st day of December, 2014, at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said city for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and,

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and,

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Dayton for the purpose set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of Dayton during said period.

NOW, THEREFORE, the City Council of the City of Dayton do ordain as follows:

Section 1. The budget for the City of Dayton, Washington, for the year 2015 is hereby adopted at the fund level in its final form and content as set forth in the document entitled City of Dayton, 2015 Budget (Attachment "A"), three copies of which are on file in the Office of the Clerk.

Section 2. Estimated resources for each separate fund of the City of Dayton, and aggregate expenditures for all such funds for the year 2015 are set forth in a summary form below, and are hereby appropriated for expenditure at the fund level during the year 2015 as set forth in the City of Dayton, 2015 Budget:

FUND	RESOURCES/APPROPRIATIONS
CURRENT EXPENSE	\$ 1,022,900
CEMETERY	\$ 76,100
CITY STREET & ROAD	\$ 316,700
LIBRARY	\$ 7,000
C.E. CUMULATIVE RESERVE	\$ 65,000
MOTEL/HOTEL EXCISE TAX	\$ 56,000

FUND	RESOURCES/APPROPRIATIONS
DELANY	\$ 7,500
SEWER REVENUE	\$ 940,200
SEWER CUMULATIVE RESERVE	\$ 165,000
WATER REVENUE	\$ 903,500
WATER CUMULATIVE RESERVE	\$ 299,800
W & S SYSTEM DEBT SERVICE RESERVE	\$ 398,100
W & S SYSTEM DEBT SERVICE	\$ 371,700
W or S LOAN REPAYMENT	\$ 352,100
EQUIPMENT REPAIR/REPLACEMENT	\$ 107,700
CEMETERY ENDOWMENT	\$ 425,000
LIBRARY ENDOWMENT	\$ 168,900
PATHWAY ENDOWMENT	\$ 9,000
TOTAL 2015 BUDGET	\$ 5,692,200

Section 3. As prescribed by RCW 35A.33.075, the City Clerk-Treasurer is directed to transmit a certified copy of the budget hereby adopted to the Washington State Auditor’s Office and to the Association of Washington Cities.

Section 4. The salaries and wages set forth in the City of Dayton, 2015 Budget constitute the appropriations for salaries and wages that will be paid to the legislative body and employees of the City of Dayton. The number of full-time positions as stated in the budget is, insofar as can be ascertained, the number of positions ordinarily filled. The compensation to each employee affected may differ from the amount specified in the budget, so long as the compensation does not exceed the amount appropriated in the 2015 budget.

Section 5. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council of the City of Dayton and approved by the Mayor on this ____ day of _____, 2014.

Craig George, Mayor

Attest:

Approved as to form:

Trina Cole, City Clerk-Treasurer

Gregory L. Lutcher, City Attorney

2015 Schedule of Sources and Uses

FUND	FUND NAME	2014 BUDGET	2015 BUDGET	DIFFERENCE Incr. (Decr.)	INCREASE/ DECREASE
001	CURRENT EXPENSE:				
	<u>Departments</u>				
	Non-Departmental	\$ 110,725	\$ 89,000	\$ (21,725)	-19.62%
	General Govt.	\$ 71,450	\$ 69,100	\$ (2,350)	-3.29%
	Judicial	\$ 113,600	\$ 108,800	\$ (4,800)	-4.23%
	Clerk/Treasurer	\$ 66,500	\$ 66,800	\$ 300	0.45%
	City Attorney	\$ 26,100	\$ 16,100	\$ (10,000)	-38.31%
	Dike Maintenance	\$ 25,100	\$ 23,500	\$ (1,600)	-6.37%
	Planning	\$ 86,400	\$ 82,600	\$ (3,800)	-4.40%
	Law Enforcement	\$ 381,250	\$ 388,100	\$ 6,850	1.80%
	Animal Control	\$ 18,500	\$ 18,800	\$ 300	1.62%
	Parks	\$ 93,175	\$ 90,600	\$ (2,575)	-2.76%
	Pool	\$ 67,100	\$ 69,500	\$ 2,400	3.58%
	Total Current Expense Fund	\$ 1,059,900	\$ 1,022,900	\$ (37,000)	-3.49%
101	CEMETERY	\$ 83,800	\$ 76,100	\$ (7,700)	-9.19%
103	CITY STREET & ROAD	\$ 438,000	\$ 316,700	\$ (121,300)	-27.69%
104	LIBRARY	\$ 4,000	\$ 7,000	\$ 3,000	75.00%
105	C.E. CUMULATIVE RESERVE	\$ 68,500	\$ 65,000	\$ (3,500)	-5.11%
106	HOTEL MOTEL EXCISE TAX	\$ 31,300	\$ 56,000	\$ 24,700	78.91%
107	DELANY BUILDING	\$ 1,800	\$ 7,500	\$ 5,700	316.67%
401	SEWER REVENUE	\$ 856,500	\$ 940,200	\$ 83,700	9.77%
402	SEWER CUMULATIVE RESERVE	\$ 132,600	\$ 165,000	\$ 32,400	24.43%
403	WATER REVENUE	\$ 836,500	\$ 903,500	\$ 67,000	8.01%
404	WATER CUMULATIVE RESERVE	\$ 356,400	\$ 299,800	\$ (56,600)	-15.88%
406	SOLIDWASTE COLLECTION/DISPOSAL	\$ -	\$ -	\$ -	0.00%
413	WATER & SEWER SYSTEM RESERVE	\$ 398,100	\$ 398,100	\$ -	0.00%
414	WATER & SEWER SYSTEM DEBT SERVICE	\$ 431,000	\$ 371,700	\$ (59,300)	-13.76%
420	WATER OR SEWER LOAN REPAYMENT	\$ 332,700	\$ 352,100	\$ 19,400	5.83%
501	EQUIPMENT REPLACEMENT PROGRAM	\$ 118,200	\$ 107,700	\$ (10,500)	-8.88%
601	CEMETERY ENDOWMENT	\$ 499,100	\$ 425,000	\$ (74,100)	-14.85%
602	LIBRARY ENDOWMENT	\$ 168,900	\$ 168,900	\$ -	0.00%
603	HISTORIC PATHWAY ENDOWMENT	\$ 9,000	\$ 9,000	\$ -	0.00%
	GRAND TOTAL ALL FUNDS	\$ 5,826,300	\$ 5,692,200	\$ (134,100)	-2.30%

**2015 BUDGET
TOTAL ALL FUNDS
=
\$5,692,200**

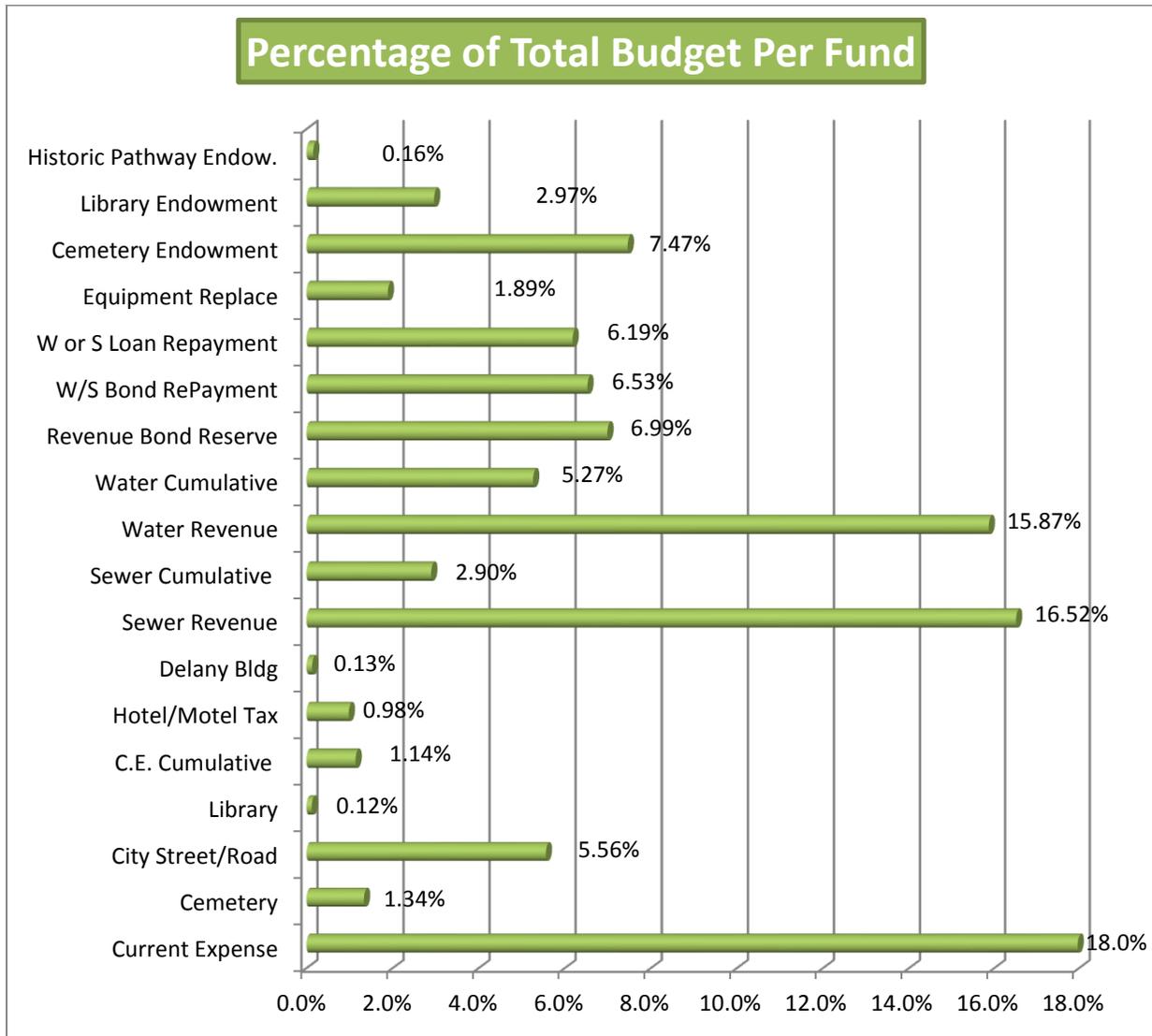


Figure A

2015 Employee Allocations by Funding Source

Positions	Full-time Equivalent (FTE)	Current Expense Fund	Cemetery Fund	City Street/Road Fund	Sewer Revenue Fund	Water Revenue Fund
Legislative						
Mayor	0.03	0.03				
City Council	0.17	0.17				
Total Legislative	0.2	0.2				
Public Works						
Public Works Director	1	0.085		0.250	0.355	0.310
Assistant Public Works Director	1	0.01	0.01	0.25	0.16	0.57
Wastewater Treatment Plant	1				1	
Public Works Maintenance	6	0.845	0.005	1.41	1.695	2.045
Seasonal Maintenance	2.42	1.379	1.041			
Total Public Works	11.42	2.319	1.056	1.910	3.21	2.925
City Clerk-Treasurer						
City Clerk-Treasurer	1	0.54		0.05	0.205	0.205
Deputy City Clerk	1	0.04	0.01		0.45	0.5
Administrative Assistants	0.4	0.048			0.158	0.194
Planner	1	0.35		0.25	0.2	0.2
Pool Lifeguards	2.08	2.08				
Total City Clerk-Treasurer	5.48	3.058	0.01	0.3	1.013	1.099
Total Budgeted Positions	17.1	5.577	1.066	2.21	4.223	4.024
Less Frozen and Unfunded Positions						
Actual Funded Positions	17.1	5.577	1.066	2.21	4.223	4.024

ORDINANCE NO. 1870

AN ORDINANCE OF THE **CITY OF DAYTON**, WASHINGTON ADOPTING THE
2015 SALARY SCHEDULE FOR THE CITY OF DAYTON.

Section 1. Salary Schedules.

Position	Monthly Salary Scale	
	Low	High
Public Works Director	\$4,800.00	\$6,800.00
Assistant Public Works Director	\$4,100.00	\$5,600.00
City Clerk-Treasurer	\$4,800.00	\$6,400.00
Deputy City Clerk Treasurer	\$3,600.00	\$5,100.00
Planning Director	\$4,100.00	\$5,600.00

	Wage Scale Per Hour	
Clerical Assistant I	\$12.85	\$16.18
Seasonal/Part-time Positions	Minimum Wage Rate	\$13.00

Salary Grades for Union (Contractual) Employees

Entry	Step 1 6 months	Step 2 1 Year	Step 3 2 Years	Step 4 3 Years	Step 5 4 Years
\$15.58	\$18.58	\$19.11	\$19.50	\$19.93	\$20.35

Section 2. The salaries and wages set forth in the 2015 City of Dayton Budget constitute the appropriations for salaries and wages that will be paid to the legislative body and employees of the City of Dayton. The numbers of positions as stated in the budget are, insofar as can be ascertained, the number of positions ordinarily filled.

Section 3. The salary and wage schedules are exclusive of overtime, compensatory time and/or merit compensation as provided by the 2008 City of Dayton Personnel Policies effecting non-contractual, non-exempt employees or as specified in the Union Agreement effective January 1, 2013 through December 31, 2015 effecting contractual, non-exempt employees. As a result, the compensation to each employee affected may differ from the amount specified in this schedule, so long as the compensation does not exceed the amount appropriated in the 2015 City of Dayton Budget.

Section 4. This ordinance shall be in force and take effect five (5) days after its publication according to law.

Passed by the City Council of the City of Dayton on this _____ day of _____, 2014.

Craig George, Mayor

Attest:

Trina Cole, City Clerk-Treasurer

Approved as to form:

Gregory L. Lutcher, City Attorney

CURRENT EXPENSE FUND

001 CURRENT EXPENSE					
<u>REVENUES</u>	<u>2015 BUDGET</u>	<u>2014 BUDGET</u>	<u>2013 BUDGET</u>	<u>2012 BUDGET</u>	<u>2011 BUDGET</u>
Beginning Net Cash & Investments	\$ 195,000	\$ 225,000	\$ 251,849	\$ 205,000	\$ 213,852
Taxes	\$ 680,700	\$ 665,000	\$ 685,332	\$ 599,500	\$ 678,586
License and Permits	\$ 9,000	\$ 8,700	\$ 4,722	\$ 3,500	\$ 4,153
Intergovernmental Revenues	\$ 66,700	\$ 92,800	\$ 74,372	\$ 58,900	\$ 120,128
Fines and Forfeitures	\$ 50,000	\$ 50,500	\$ 48,782	\$ 60,500	\$ 68,247
Charges for Goods & Services	\$ 20,000	\$ 15,000	\$ 335,141	\$ 349,700	\$ 333,240
Miscellaneous Revenue	\$ 1,500	\$ 2,900	\$ 12,339	\$ 30,300	\$ 6,817
Non - Revenues		\$ -	\$ -	\$ -	\$ 51,100
Total Current Expense Fund	\$ 1,022,900	\$ 1,059,900	\$ 1,412,537	\$ 1,307,400	\$ 1,476,124

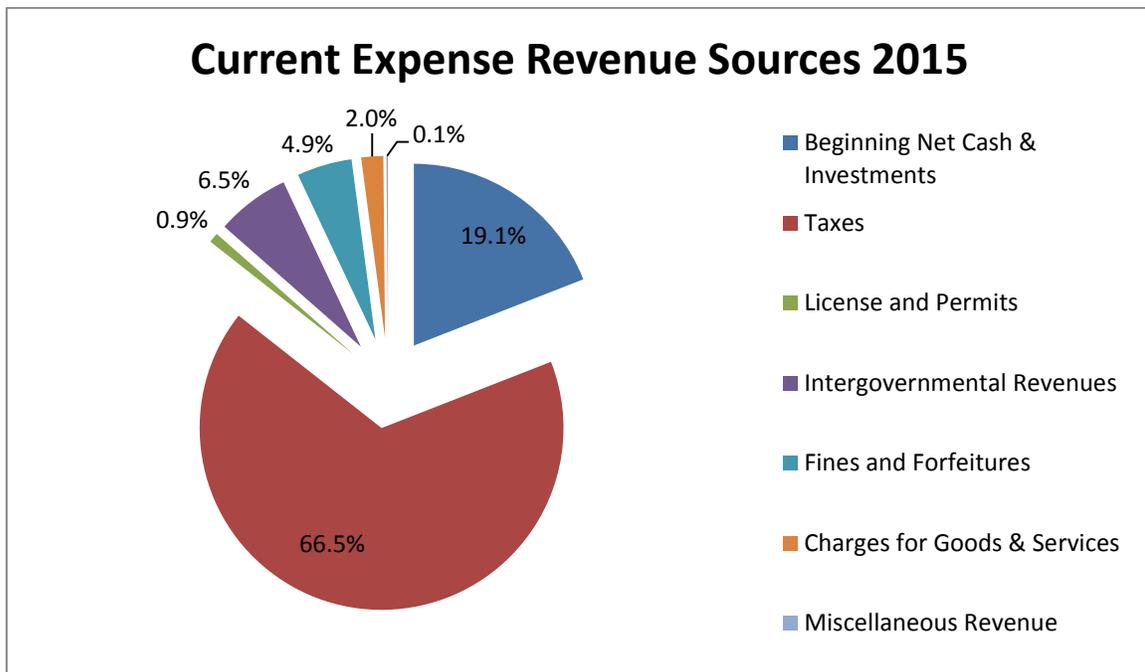


Figure A

NARRATIVE: Current Expense Fund revenues are available to fund the various services accounted for in the Current Expense Fund, such as Legislative, Finance, City Attorney, Law Enforcement, Municipal Court Services, Parks, Swimming Pool, Planning and other City functions. Most of these services are not self-supporting but rely upon the general taxation authority provided to cities which includes, but is not limited to Excise, Business & Occupation, Sales & Use, and Real & Personal Property Taxes. About 66.5%, or \$680,700, of the Current Expense’s revenues is generated by this these taxing authorities. Details are reflected in Figure B below.

**2015 CURRENT EXPENSE TAX AUTHORITY REVENUES =
\$680,700**

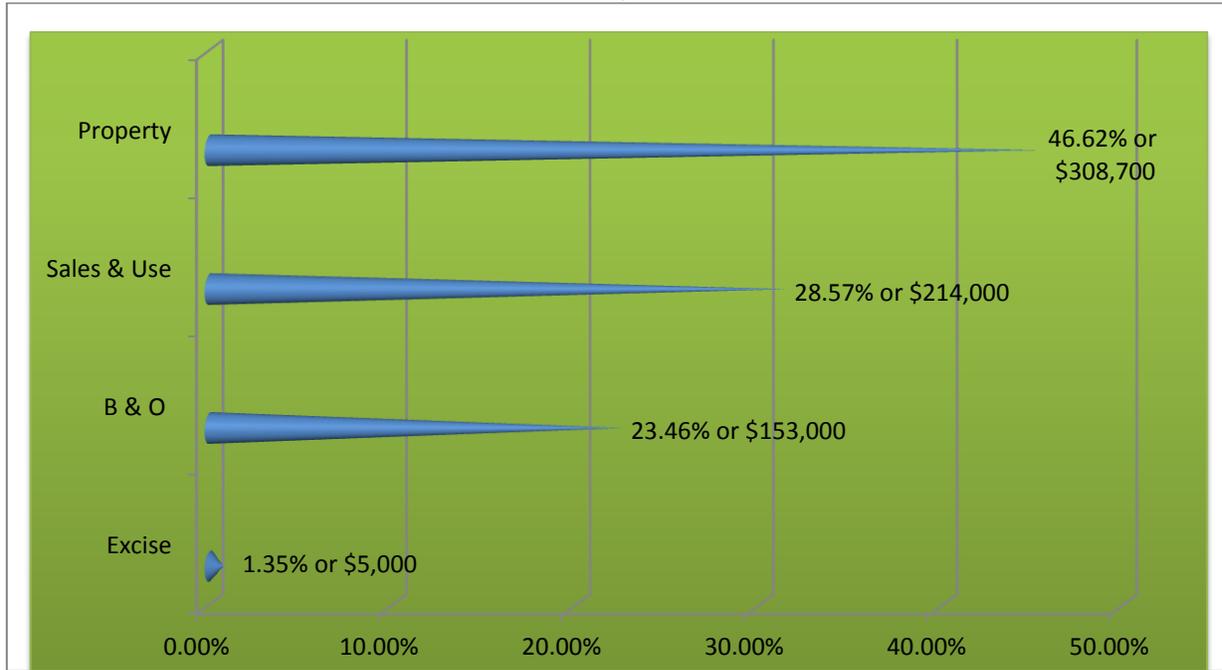


Figure B

CURRENT EXPENSE FUND - EXPENDITURES

NON-DEPARTMENTAL					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Unreserved Ending Fund Balance	\$ 45,100	\$ 40,125	\$ 150,359	\$ 251,849	\$ 230,074
Transfer to Library	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Cemetery	\$ 23,900	\$ 32,500	\$ 15,594	\$ 26,477	\$ 41,333
ERR	\$ -	\$ 600	\$ 600	\$ 525	\$ 525
Interfund Loan for Patit Creek Project	\$ -	\$ 17,500	\$ 18,239	\$ 18,239	\$ -
State Court Remittances	\$ 20,000	\$ 20,000	\$ 17,715	\$ 38,271	\$ 32,229
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Services	\$ -	\$ -	\$ -	\$ -	\$ 443
Total Non-Departmental Services	\$ 89,000	\$ 110,725	\$ 202,508	\$ 335,361	\$ 304,604

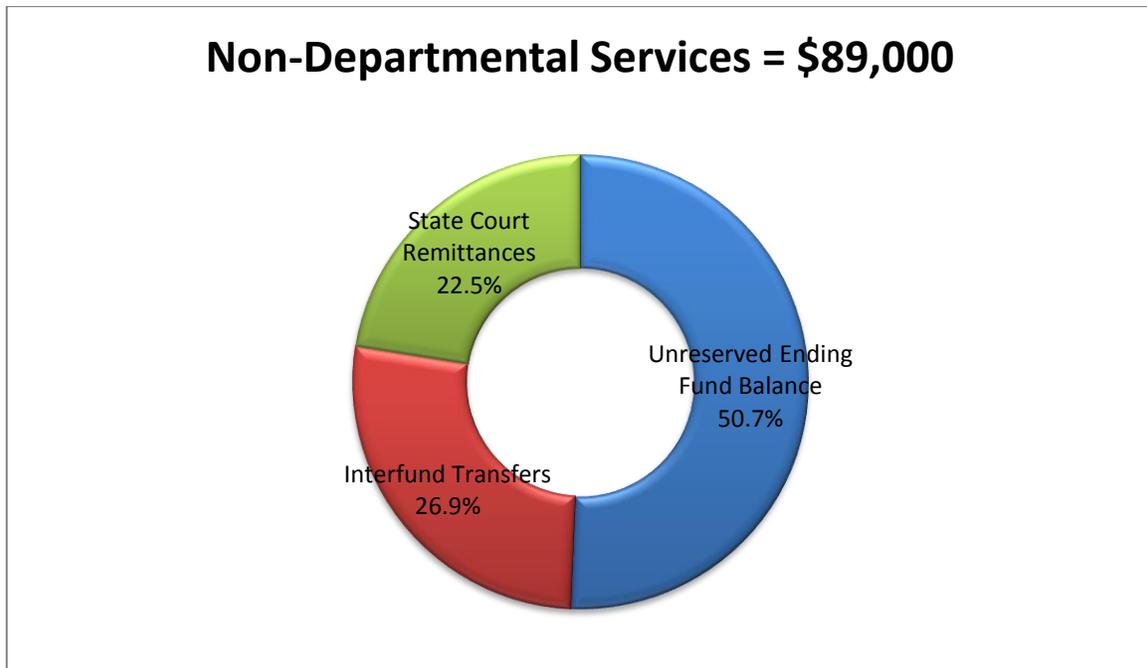


Figure C

GENERAL GOVERNMENT SERVICES - CITY COUNCIL					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Salaries & Wages	\$ 22,100	\$ 22,050	\$ 24,000	\$ 23,700	\$ 24,600
Benefits	\$ 2,000	\$ 2,000	\$ 1,871	\$ 1,775	\$ 1,882
Supplies	\$ 4,500	\$ 3,800	\$ 4,726	\$ 3,854	\$ 5,798
Other Services & Charges	\$ 30,500	\$ 35,900	\$ 36,658	\$ 43,635	\$ 34,666
Intergovernmental Services	\$ 8,000	\$ 7,700	\$ 6,585	\$ 5,515	\$ 2,161
Capital Expenditures	\$ 2,000	\$ -	\$ -	\$ -	\$ -
Total General Government Services	\$ 69,100	\$ 71,450	\$ 73,840	\$ 78,479	\$ 69,107

NARRATIVE: The General Government Services Department reports all costs associated with activities of the Mayor and Council and other general expenses of the local government. Some examples of the general expenses are legal publication services, election services, voter registration costs, and liability insurance.

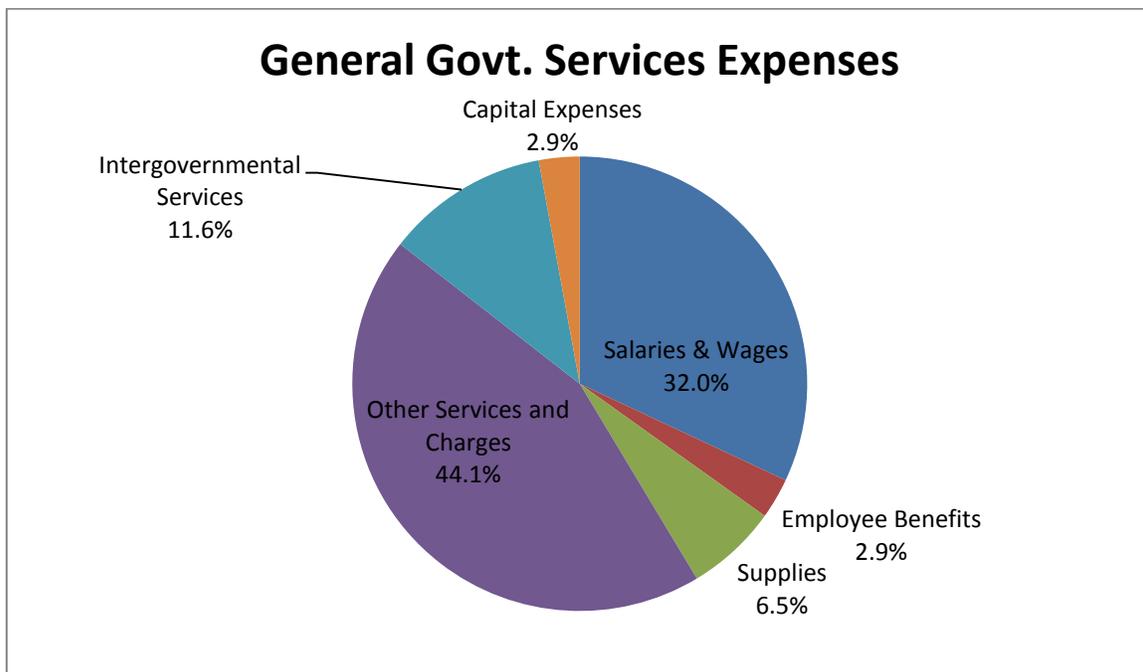


Figure D

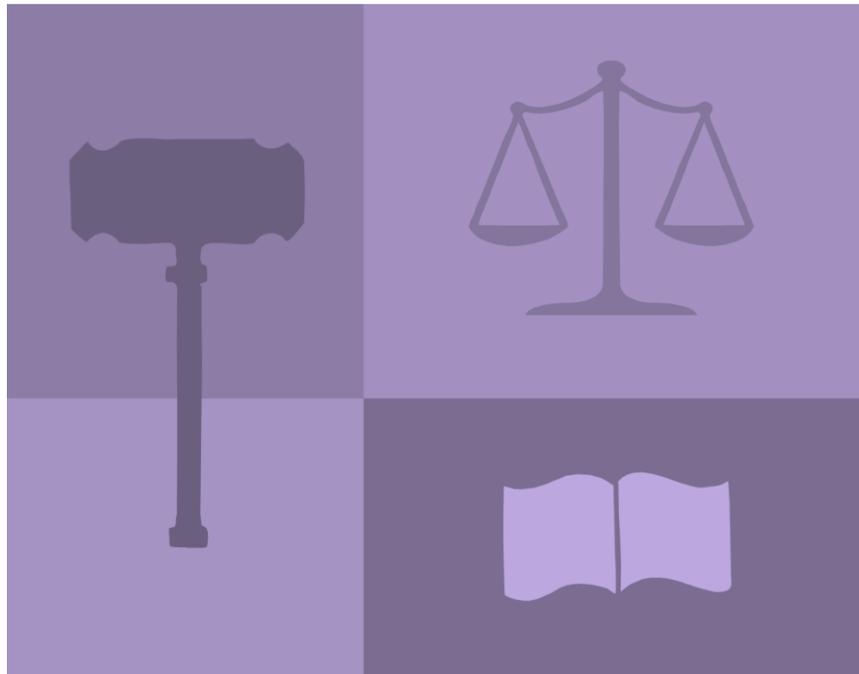
MUNICIPAL COURT SERVICES					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Intergovernmental Services	\$ 108,800	\$ 113,600	\$ 103,513	\$ 94,103	\$ 87,803
Total Judicial Department	\$ 108,800	\$ 113,600	\$ 103,513	\$ 94,103	\$ 87,803

NARRATIVE: The mission of the municipal court is to lawfully, ethically, and efficiently administer justice for misdemeanor, traffic and municipal code violations within the City.

In 2005, the City contracted with Columbia County to provide our community with Municipal Court Services. We continue to maintain this cooperative.

The City has budgeted for a maximum increase of 1.8% for fiscal year 2015.

In 2015, the City will initiate conversations with Columbia County District Court to discuss potential grant opportunities that are available to the City for improving municipal court functions.



CITY CLERK-TREASURER					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Salaries & Wages	\$ 40,600	\$ 39,900	\$ 19,880	\$ 20,194	\$ 23,322
Benefits	\$ 10,900	\$ 13,300	\$ 5,358	\$ 4,954	\$ 6,266
Supplies	\$ 3,500	\$ 2,000	\$ 2,352	\$ 1,216	\$ 1,568
Other Services & Charges	\$ 11,300	\$ 10,800	\$ 5,505	\$ 10,718	\$ 3,770
Intergovernmental Services	\$ 500	\$ 500	\$ -	\$ 680	
Total Clerk-Treasurer Services	\$ 66,800	\$ 66,500	\$ 33,095	\$ 37,082	\$ 34,926

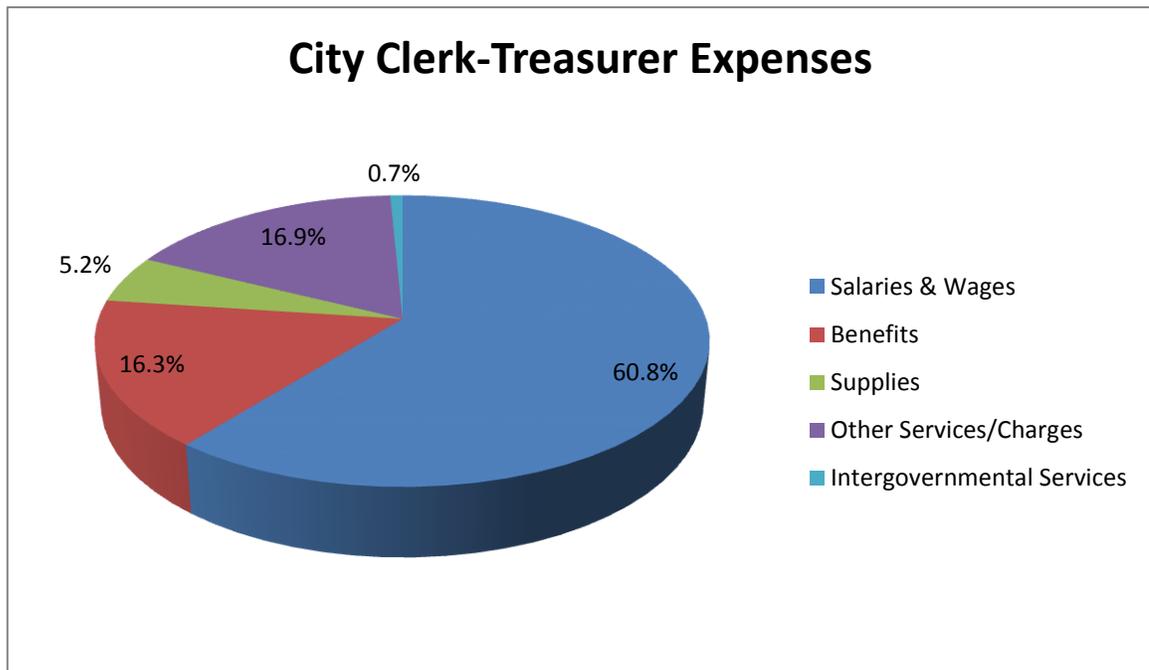


Figure E

NARRATIVE: The City Clerk-Treasurer Department serves as the chief advisory department to the legislative body, administration, and department staff on all municipal financial matters, provides leadership in the development of long- and short-term goals, including the city budget, and makes recommendations to the city council for action.

The Department is primarily responsible for reporting the financial status of the city through the preparation of the monthly and annual financial statements and budgets. These employees play many roles and serve several varied functions, not only for the public, but for the municipality as well. Some functions of the department also include:

- Billing and collections of revenues for utilities and the cemetery;
- Preparing the bi-monthly payroll and associated reporting to state and federal agencies;
- Annual budget preparation and continued monitoring of the financial status of the City
- Preparation and processing of city vendor payments;
- Billing and collection of business and occupation, gambling and utility taxes;

- Processing and collection of animal license fees and fines;
- Preparation of council agenda packets and meeting minutes;
- Finalization and publication of all ordinances and resolutions;
- Preparation and delivery of all city hall mail;
- Central repository of city government records;
- Central depository for all city funds and responsible for investment of cash reserves;
- Administration of City email and internet system;
- Utility accounting to include job costing, inventory control, collections and tax reporting;
- Receive and fulfill public records requests as prescribed by the Revised Code of Washington

CITY CLERK-TREASURER'S PRIMARY GOALS FOR 2015

1. *Continue improving communication between the citizens and the City.*
2. *Conduct Citizen Survey to determine the satisfaction of our citizens, establish community direction and improve customer services.*
3. *Continue to research alternative revenue resources to continue to sustain existing services and improve community assets.*
4. *Create and implement a new surplus policy to create an efficient, legal, consistent surplus process.*
5. *Review new public record requirements and create new policies to reduce litigation potential.*
6. *Develop and implement an investment policy.*
7. *Maximize training opportunities for all personnel.*
8. *Conduct visioning meetings with City Council to establish a City-wide mission statement.*
9. *Continue towards updating City of Dayton 2008 Personnel Policy.*
10. *Review, research and update, if applicable, the City's overhead cost-allocation program.*
11. *Update utility billing processes to strengthen internal controls ensuring utilities are properly billed, receipted and adjusted.*
12. *Create and submit Request for Qualifications for the City Attorney position.*

CITY ATTORNEY					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Other Services & Charges	\$ 15,000	\$ 25,000	\$ 22,273	\$ 14,619	\$ 2,023
Training	\$ 1,100	\$ 1,100	\$ -	\$ 957	\$ -
Total City Attorney Services	\$ 16,100	\$ 26,100	\$ 22,273	\$ 15,576	\$ 2,023

NARRATIVE: The City contracts for legal services with a Gregory L. Lutcher, Attorney at Law, on an hourly basis.

The City Attorney acts as the legal adviser to the Mayor, City Council and Staff. This includes reviewing ordinances, resolutions, the form of all contracts and insurance policies for the City.

The City Attorney is heavily involved in personnel issues, including hiring procedures, grievances, and disciplinary actions.

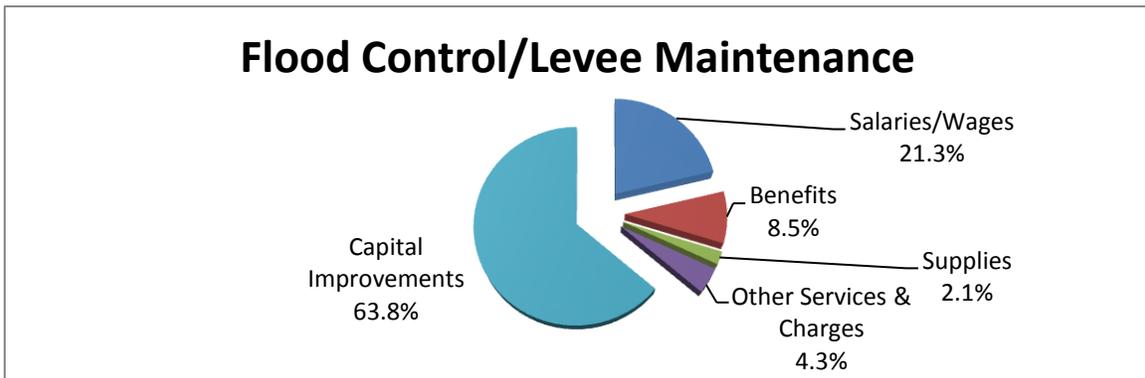
FLOOD CONTROL/LEVEE MAINTENANCE

EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Salaries & Wages	\$ 5,000	\$ 19,000	\$ 21,038	\$ 5,096	
Benefits	\$ 2,000	\$ 4,100	\$ 3,604	\$ 1,888	
Supplies	\$ 500	\$ 1,000	\$ 5,641	\$ -	
Other Services & Charges	\$ 1,000	\$ 1,000	\$ 38,866	\$ 1,854	
Intergovernmental Services	\$ -	\$ -	\$ -	\$ -	
Capital Improvements	\$ 15,000		\$ -		
Total Flood Control/Levee Maintenance	\$ 23,500	\$ 25,100	\$ 69,150	\$ 8,838	

Narrative: The City is required to operate and maintain its levee system along the Touchet River in compliance with the United States Army Corps of Engineers (USACE) levee requirements. The purpose of this levee is to protect our community in the event of a high water event. Failure to maintain the system in an adequate manner not only compromises the health, safety and welfare of our community, but also could result in decertification of our levee system by the USACE. Decertification would result in the loss of FEMA insurance coverage and/or assistance in the event of a natural disaster such as a high water event. Without such coverage, the City would not be in a financial situation to rebuild the community following an event such as the Flood of 1996.

Annually, USACE performs a levee inspection and submits a Continuing Eligibility Inspection (CEI) Report outlining the health of our levee system. Although our levee is considered acceptable, it is only marginally acceptable. The 2013 CEI Report outlined several deficiencies needing attention to maintain an acceptable rating. In 2014, the City hired Anderson Perry and Associates to prepare the Touchet River Levee Deficiency Correction and Prioritization Plan. This plan clearly outlines a maintenance and improvement program along with the associated costs. In an effort to improve our levee standards, the City will begin implementing the 1-year work plan of the Levee Deficiency Plan in 2015. The one-year work plan includes significant maintenance to several culverts, improvements to bank slopes, and vegetation removal totaling approximately \$15,600.

The City has also researched continued flood control funding alternatives of such maintenance and improvement programs. In 2015, the City will likely request the community to create a flood control district to assist in maintaining and operating both the Touchet River and the Patit Creek river systems.



PLANNING & COMMUNITY DEVELOPMENT					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
PLANNING					
Salaries & Wages	\$ 32,500	\$ 15,900	\$ 17,230	\$ 15,035	\$ 2,346
Benefits	\$ 9,300	\$ 6,000	\$ 5,415	\$ 3,997	\$ 585
Supplies	\$ 2,200	\$ 2,500	\$ 3,069	\$ 2,888	\$ 1,310
Other Services & Charges	\$ 35,100	\$ 59,000	\$ 1,070	\$ 544	\$ 11,332
Intergovernmental Services	\$ 3,500	\$ 2,500	\$ -	\$ 6,034	\$ 13,214
Capital Outlay	\$ -	\$ 500	\$ -	\$ -	\$ -
Total Planning & Community Development	\$ 82,600	\$ 86,400	\$ 26,784	\$ 28,499	\$ 28,787

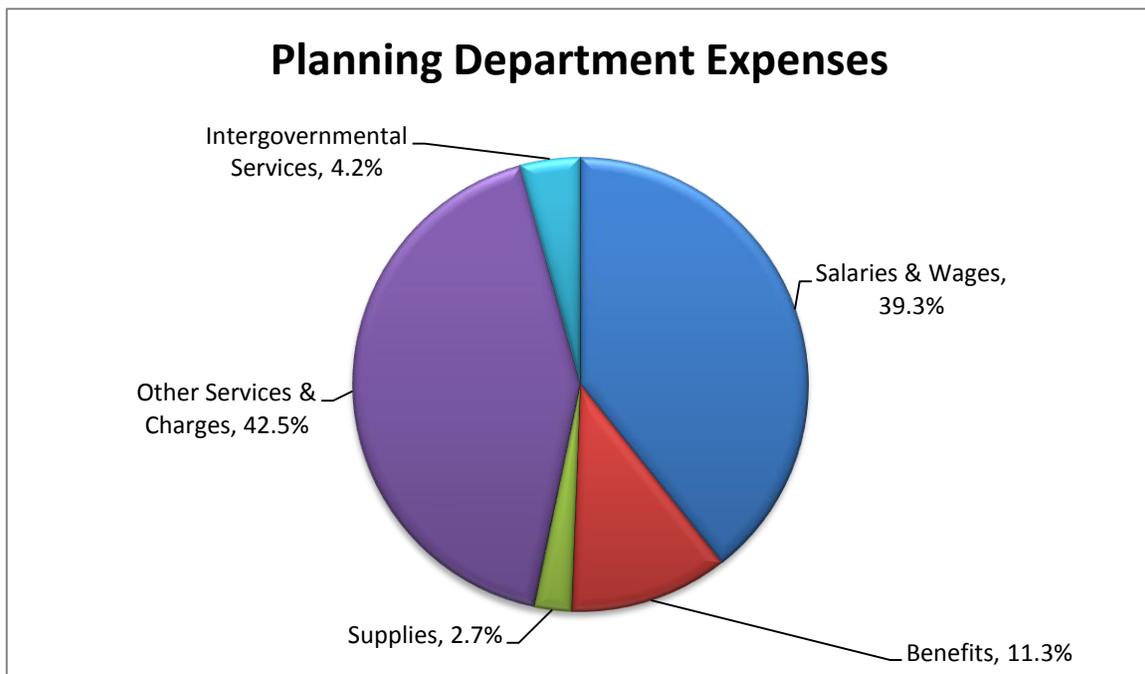


Figure F

NARRATIVE: The Planning Department’s mission is to guide Dayton from its past and its present into the future, to advise and inform the public concerning policies that serve to protect the environment and to preserve the City’s unique identity and quality of life.

The Dayton Planning Commission falls under the Planning umbrella. This is a Commission of five citizens, appointed by the Mayor and confirmed by City Council.

The Planning Commission advises the City Council on planning related issues and is responsible for four key areas: Current, Policy, and Environmental Planning and Historic Preservation.

Current Planning administers the City’s Land Use Development Regulations including the City’s Zoning Ordinance, Subdivision Code, Critical Areas Ordinance and Shoreline Master Program through the review of land use development applications for all public and private development proposals.

Policy Planning develops, updates and maintains the City’s Comprehensive Plan, updates Land Use codes, processes annexations and coordinates with neighboring jurisdictions.

Environmental Planning reviews proposed land use policies and regulations and development proposals for compliance with the State Environmental Policy Act (SEPA) and prepares Environmental Impact Statements required under SEPA.

The Dayton Historic Preservation Commission, a Commission of seven citizens, appointed by the Mayor and confirmed by City Council, also is included in the Planning budget. Their major responsibility is to identify and actively encourage the conservation of the City of Dayton’s historic resources by initiating and maintaining a register of historic places and reviewing proposed changes to register properties; to raise community awareness of the City’s history and historic resources; and to serve as the City’s primary resource in matters of history, historic planning and preservation.

PLANNING DIRECTOR’S PRIMARY GOALS FOR 2015

1. *Continue with the Shoreline Master Plan Update as required by the State, implemented by the Washington State Department of Ecology. Update must be completed by 12/31/2015.*
2. *Complete new signage code update to reflect zoning needs of the community.*
3. *Complete the 2014 Comprehensive Plan Update and associated mapping with City Council adoption.*
4. *Continue to develop educational materials that will assist citizens in understanding Dayton’s Land Use Codes and applications.*
5. *Complete the Southside Historic District Design Guidelines with adoption by the City Council.*
6. *Continue working with various federal, state and local agencies to create policy that will allow environmentally friendly, flood mitigation projects.*
7. *Update the City’s code to reflect current State Environmental Protection Act legislation.*
8. *Initiate the 2018 Comprehensive Plan update through visioning meetings and public input processes.*
9. *Continue to Revise permit/application forms and update written processes to better assist citizens.*

LAW ENFORCEMENT AND DISPATCH SERVICES					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Intergovernmental Services	\$ 344,300	\$ 344,250	\$ 337,428	\$ 321,360	\$ 310,500
Personnel Benefits (LEOFF 1 Retirees Only)	\$ 34,800	\$ 31,000	\$ 36,738	\$ 48,923	\$ 44,685
Reserve	\$ 9,000	\$ 6,000	\$ -	\$ -	\$ -
Total Law Enforcement Services	\$ 388,100	\$ 381,250	\$ 374,166	\$ 370,283	\$ 355,185

NARRATIVE: The City of Dayton contracts with Columbia County for law enforcement services. The contract provides for 24-7 law enforcement coverage and dispatch services for our citizens.

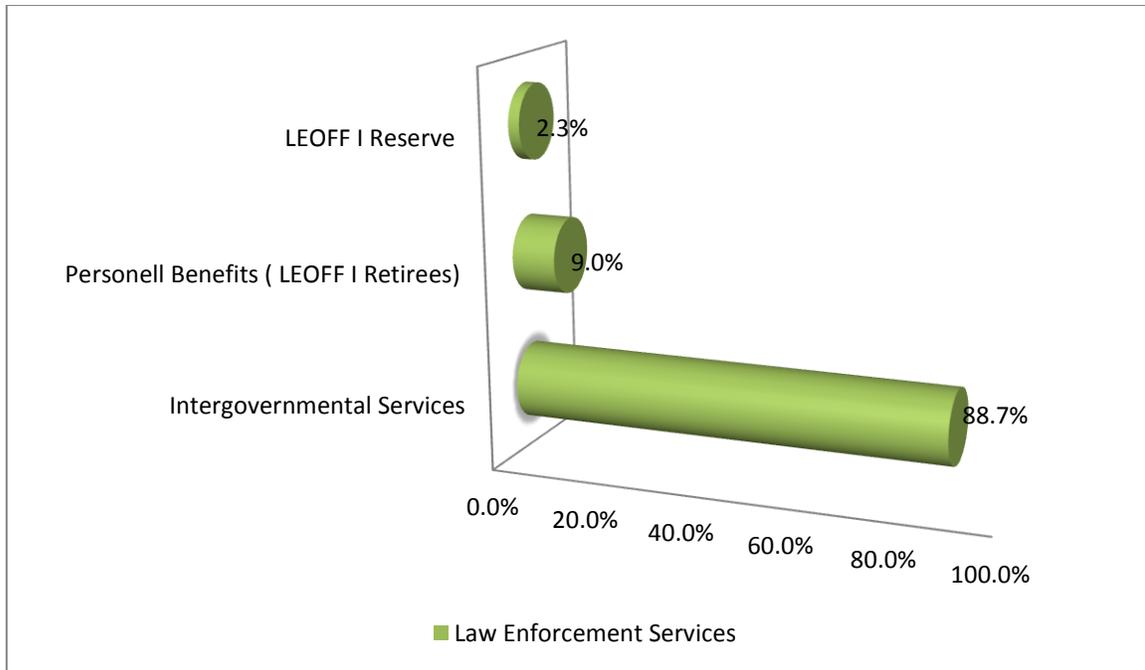


Figure G

ANIMAL CONTROL SERVICES					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Salaries & Wages	\$ 11,000	\$ 10,000	\$ 8,326	\$ 9,672	\$ 9,667
Benefits	\$ 4,100	\$ 3,800	\$ 2,885	\$ 2,945	\$ 3,035
Supplies	\$ 2,000	\$ 3,500	\$ 1,409	\$ 2,374	\$ 576
Other Services & Charges	\$ 1,700	\$ 1,200	\$ 1,147	\$ 1,147	\$ 1,104
Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
Total Animal Control Services	\$ 18,800	\$ 18,500	\$ 13,767	\$ 16,139	\$ 14,381

NARRATIVE: The purpose of the City of Dayton Animal Control Office is to provide a safe community, free of stray and dangerous animals, by enforcing animal control ordinances and laws and by educating the public to be responsible pet owners.

The Animal Control Department consists of one Animal Control Officer (ACO). The City Clerk-Treasurer's Office provides licensing services.

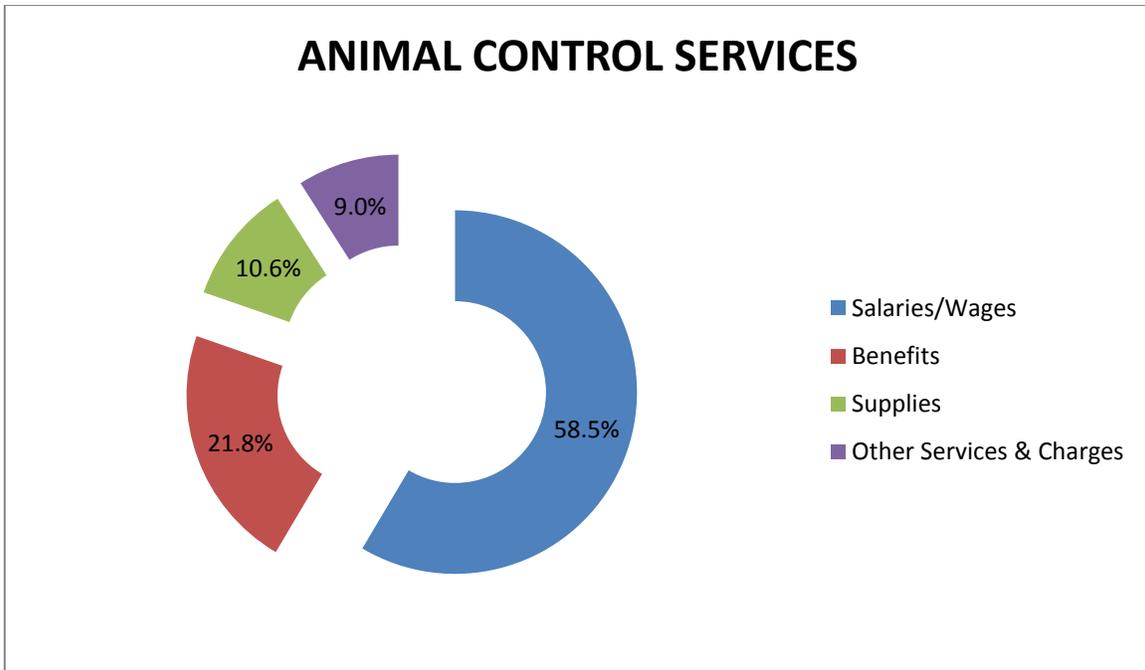


Figure H

ANIMAL CONTROL DEPT'S PRIMARY GOALS FOR 2015

1. *To increase education efforts with the public to make pet owners more responsible for their pets.*
2. *Implement Feline Control Educational Program through mailing, advertising and website updates.*

CITY PARKS					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Salaries & Wages	\$ 44,200	\$ 46,800	\$ 38,455	\$ 29,853	\$ 32,443
Benefits	\$ 13,300	\$ 17,675	\$ 13,870	\$ 10,591	\$ 12,062
Supplies	\$ 10,100	\$ 8,200	\$ 9,192	\$ 8,533	\$ 7,577
Other Services & Charges	\$ 15,500	\$ 17,500	\$ 16,480	\$ 20,826	\$ 14,058
Capital Outlay	\$ 3,000	\$ 3,000	\$ 870	\$ -	\$ 828
Debt Service	\$ 4,500	\$ -	\$ -	\$ -	\$ -
Total City Park Services	\$ 90,600	\$ 93,175	\$ 78,866	\$ 69,803	\$ 66,968

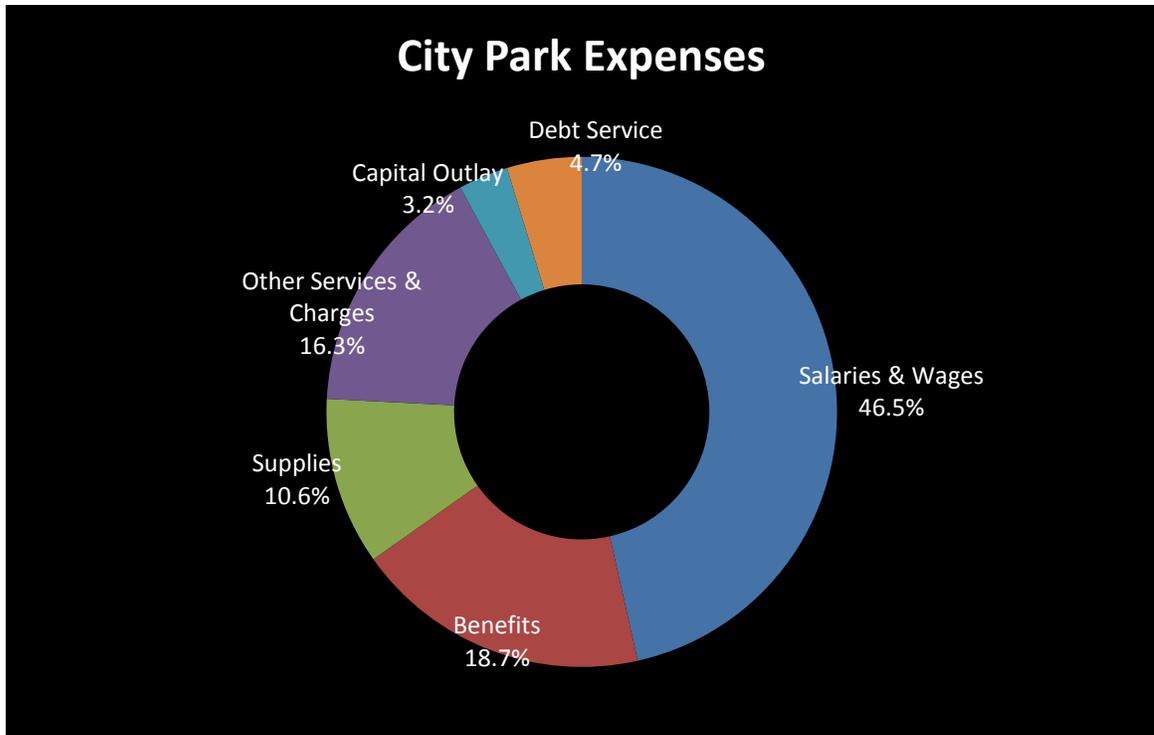


Figure I

PARKS DEPARTMENT’S PRIMARY GOALS FOR 2015

1. *Purchase new lawn mower.*
2. *Re-bark around equipment to meet the National Playground Safety requirements to improve safety and reduce playground equipment injuries.*
3. *Continue researching options for a dog park facility including location, funding and long-term maintenance and operation of the facility.*



SWIMMING POOL SERVICES					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Salaries & Wages	\$ 41,000	\$ 41,000	\$ 46,042	\$ 44,433	\$ 38,627
Benefits	\$ 8,500	\$ 7,100	\$ 8,990	\$ 8,148	\$ 7,953
Supplies	\$ 13,500	\$ 14,000	\$ 21,832	\$ 10,462	\$ 10,633
Other Services & Charges	\$ 4,200	\$ 4,200	\$ 4,809	\$ 8,671	\$ 11,007
Intergovernmental Services	\$ 300	\$ 300	\$ 277	\$ 263	\$ 270
Capital Outlay	\$ 2,000	\$ 500	\$ -	\$ -	\$ -
Total Swimming Pool Services	\$ 69,500	\$ 67,100	\$ 81,950	\$ 71,977	\$ 68,491

NARRATIVE: The mission of the City’s Park Department is to serve the citizens with public recreational facilities and recreational programs that satisfy the leisure needs and desires of the community within available resources. City staff strives to do the following:

- Provide sufficient public recreational areas and facilities that are planned and designed to meet the needs and desires of all the residents of the City of Dayton which do not conflict with the responsibilities of Federal, State, Local, School District and private interests.
- Increase the efficiency of the parks program operation by reviewing all aspects of park operations and maintenance practices by replacing outdated and inefficient systems and equipment and keep staff up to date and informed on changes.
- Provide good public relations and to be a positive resource in the community.
- Work with youth and civic groups to encourage growth, civic pride, community spirit and a healthy life style.
- Offer the highest quality recreational resources and the widest range of recreational opportunities within the resources available, as identified in the City Comprehensive Plan.



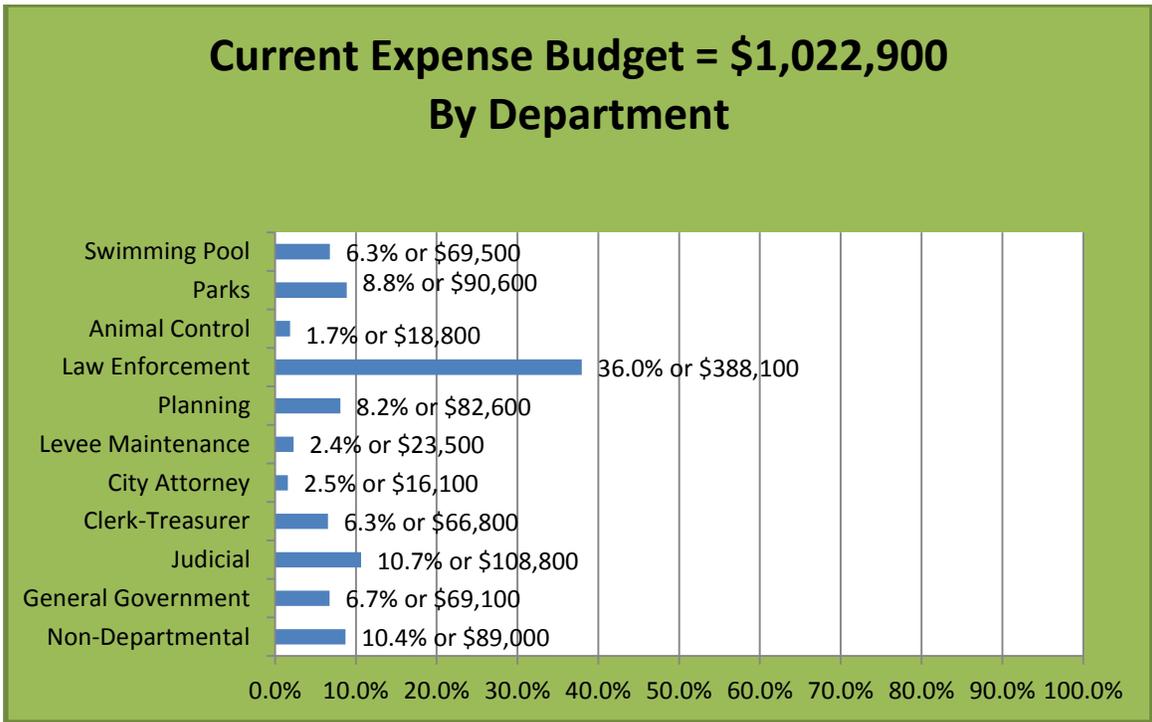
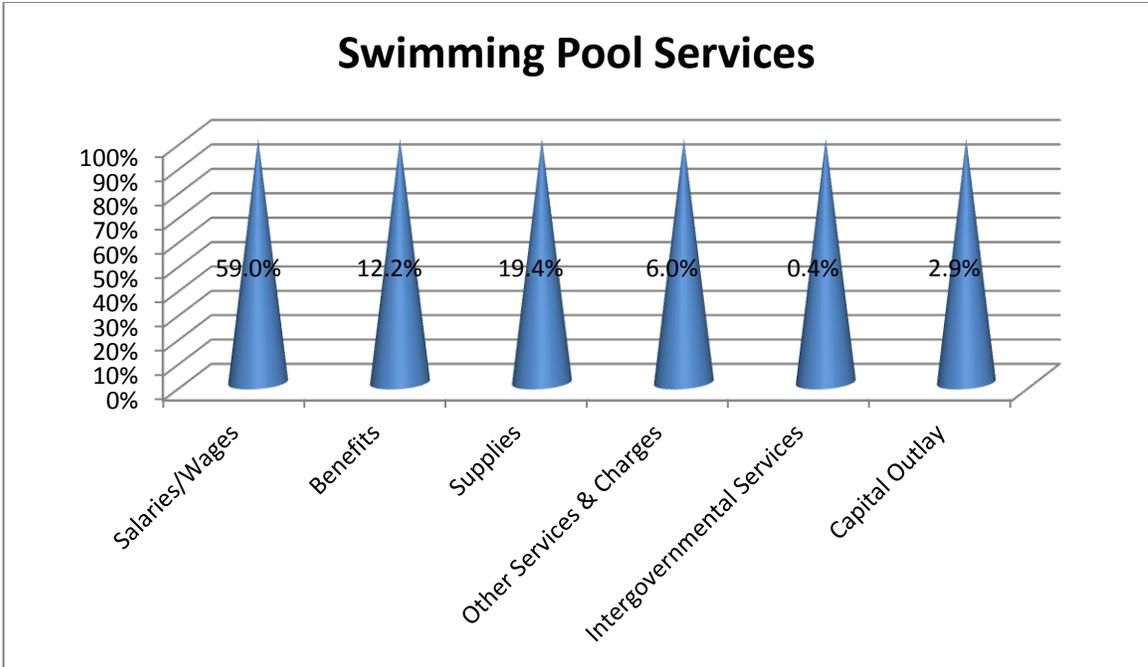


Figure J

2015 Budget Current Expense Fund by Expense Category (Reserve serves as projected ending fund balance for 2015)

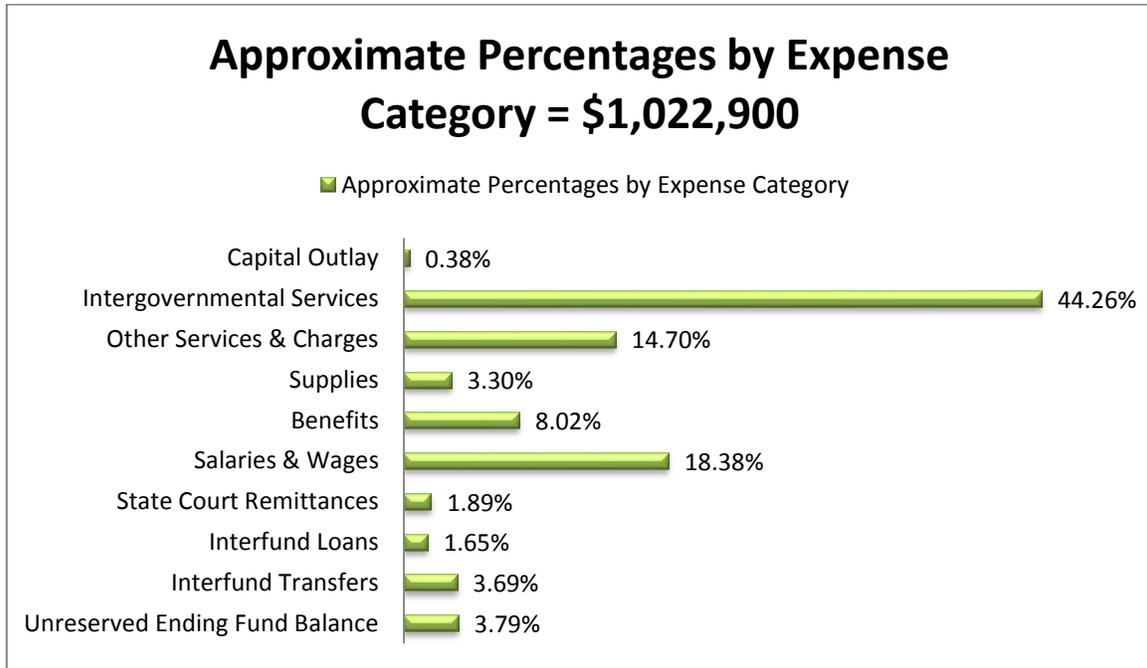


Figure K



101 CEMETERY FUND

REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 6,700	\$ -	\$ 7,034	\$ 17,000	\$ 26,924
Charges for Goods & Services	\$ 20,000	\$ 21,500	\$ 24,051	\$ 20,000	\$ 27,437
Miscellaneous Revenue	\$ 25,500	\$ 29,800	\$ 44,299	\$ 27,000	\$ 31,552
Interfund Transfers	\$ 23,900	\$ 32,500	\$ 15,594	\$ 34,850	\$ 41,333
Total Cemetery Fund	\$ 76,100	\$ 83,800	\$ 90,978	\$ 98,850	\$ 127,247

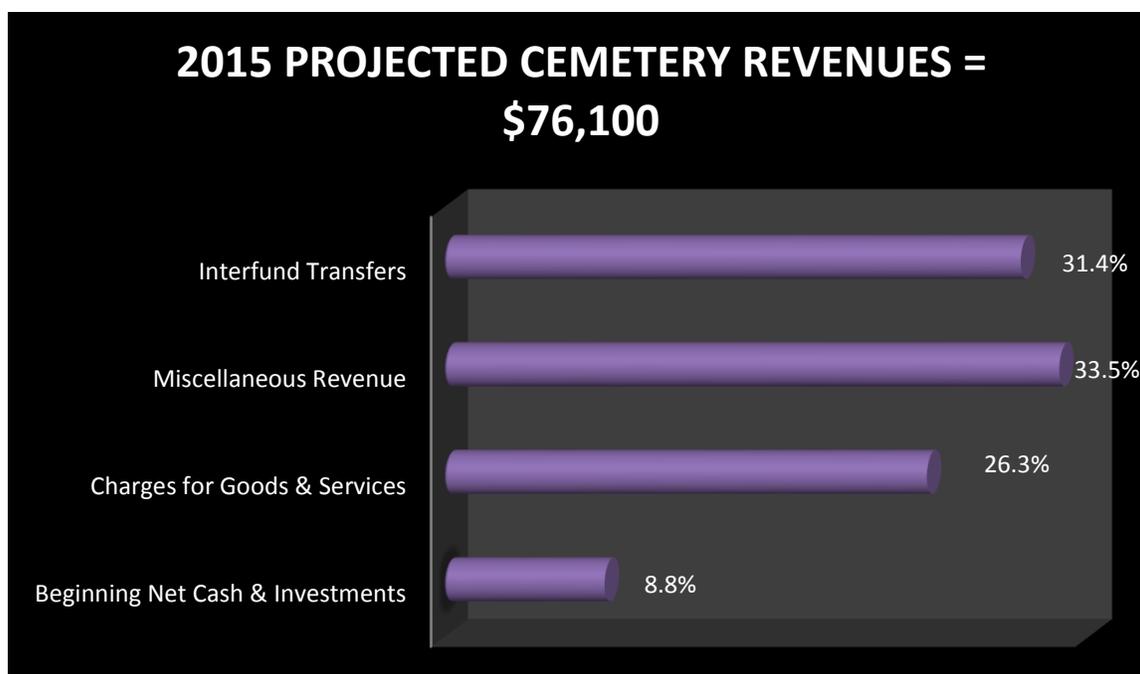


Figure L

NARRATIVE: The Dayton City Memorial Cemetery serves the community with respect and dignity in the time of personal need. The Dayton City Memorial Cemetery contains approximately 24 acres with twelve (12) plotted blocks. The Public Works Department is responsible for the maintenance of the grounds. Dayton City Hall is responsible for receiving customer calls, finding grave and plot locations, and making sales.

101 CEMETERY FUND cont.					
EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Ending Fund Balance	\$ -	\$ -	\$ 24,910	\$ 7,034	\$ 23,936
Salaries & Wages	\$ 34,200	\$ 32,000	\$ 26,859	\$ 34,491	\$ 46,302
Benefits	\$ 9,600	\$ 8,600	\$ 9,138	\$ 12,435	\$ 17,669
Supplies	\$ 7,500	\$ 9,500	\$ 8,320	\$ 7,891	\$ 8,101
Intergovernmental Services	\$ 500	\$ 400	\$ 495	\$ 25	
Other Services & Charges	\$ 20,400	\$ 23,300	\$ 24,469	\$ 27,027	\$ 27,760
Capital Outlay	\$ -	\$ 2,600	\$ 543	\$ -	\$ -
Debt Service	\$ 3,900	\$ 4,200			
TOTAL CEMETERY FUND	\$ 76,100	\$ 80,600	\$ 94,733	\$ 7,034	\$ 123,768

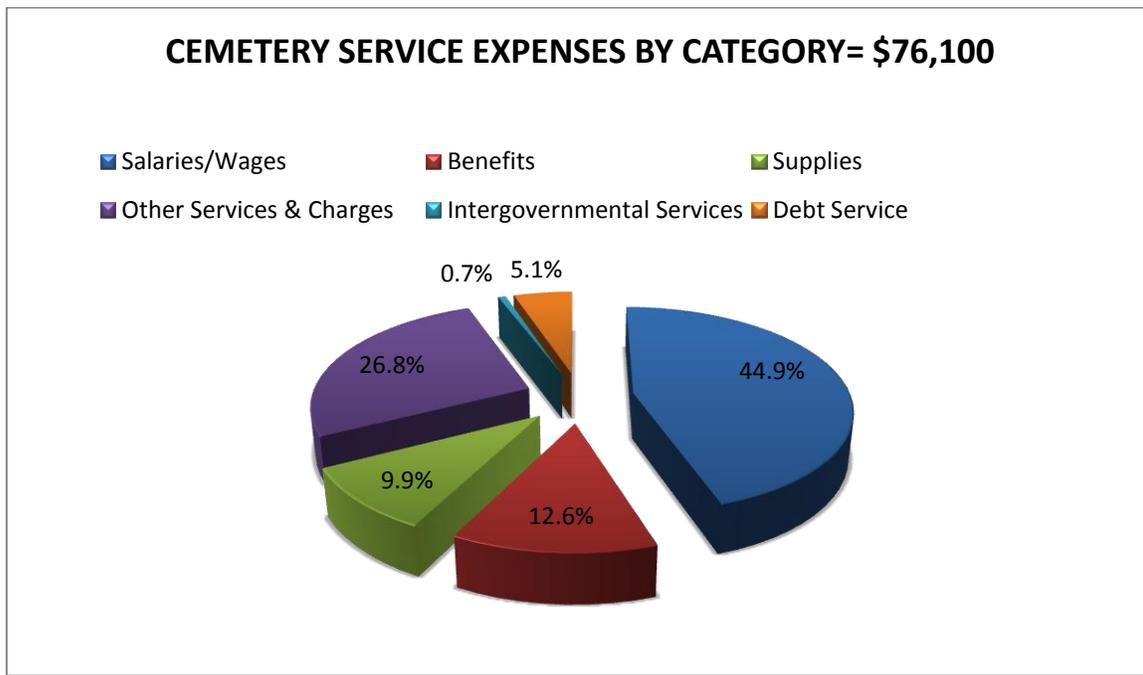


Figure M

CEMETERY DEPARTMENT'S PRIMARY GOALS FOR 2015:

1. *Continue researching potential improvements to the Cemetery Facility such as creation of zero scape spaces to reduce maintenance and operation costs to increase sustainability of the facility.*
2. *Investigate funding options to recreate and preserve the existing, historic cemetery maps.*
3. *Review existing fee schedules to ensure sustainability of the cemetery facility.*

NARRATIVE: The Street Department is a sub-set of the Public Works Department. The Superintendent of Public Works is responsible for the wastewater treatment plant and the sanitary and storm sewer systems in addition to maintenance functions relating to city streets. There are eight (8) crew members in addition to the Superintendent who perform street, sewer and storm water maintenance functions.

The Public Works Department is responsible for the basic maintenance of the paved streets and roads within the city. Other responsibilities include signage, striping of curbs and crosswalks and exempt areas, vegetation control, street cleaning, patching and paving of surfaced streets.

103 CITY STREET AND ROAD FUND

REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 74,000	\$ 115,000	\$ 109,668	\$ 115,000	\$ 96,899
Taxes	\$ 192,000	\$ 192,000	\$ 181,782	\$ 192,000	\$ 210,226
License and Permits	\$ -	\$ -	\$ 1,092	\$ -	\$ 621
Intergovernmental Revenues	\$ 50,700	\$ 48,000	\$ 52,406	\$ 53,600	\$ 53,716
Grants	\$ -	\$ -	\$ 71,326	\$ -	\$ 104,675
Charges for Goods & Services			\$ -		\$ 9,663
Miscellaneous Revenue	\$ -	\$ -	\$ 1,652	\$ -	\$ 3,945
Interfund Loan	\$ -	\$ -	\$ -	\$ -	\$ 46,755
Total City Street & Road Fund	\$ 316,700	\$ 355,000	\$ 417,925	\$ 360,600	\$ 526,498

EXPENDITURES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Unreserved Ending Fund Balances	\$ 31,600	\$ 21,700	\$ 63,037	\$ 109,668	\$ 80,569
<u>City Street Ordinary Maintenance</u>					
Salaries & Wages	\$ 70,600	\$ 88,700	\$ 68,252	\$ 53,180	\$ 105,323
Benefits	\$ 25,400	\$ 31,600	\$ 28,110	\$ 20,593	\$ 35,634
Supplies	\$ 13,000	\$ 25,800	\$ 25,682	\$ 12,234	\$ 18,372
Other Services & Charges	\$ 4,800	\$ 5,300	\$ 5,575	\$ 648	\$ 3,762
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers - ERR	\$ 4,000	\$ -	\$ -	\$ 2,750	\$ -
Total City Street & Road Maintenance	\$ 117,800	\$ 151,400	\$ 127,619	\$ 86,655	\$ 163,090
<u>Bridge Maintenance</u>					
Intergovernmental Services	\$ -	\$ -	\$ -	\$ 1,114	
Total Bridge Maintenance	\$ -	\$ -	\$ -	\$ 1,114	

103 CITY STREET AND ROAD FUND cont.

<u>Street Lighting Services</u>	2015	2014	2013	2012	2013
Salaries & Wages	\$ 2,500	\$ -	\$ -	\$ -	\$ -
Benefits	\$ 1,500	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 4,000	\$ 4,000	\$ 3,855	\$ 3,580	\$ 4,374
Other Services & Charges	\$ 28,000	\$ 33,000	\$ 31,313	\$ 26,264	\$ 25,850
Intergovernmental Services	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -
Total Street Lighting Services	\$ 39,000	\$ 40,000	\$ 35,168	\$ 29,844	\$ 30,224
Traffic Control Services					
Salaries & Wages	\$ 3,500	\$ 3,500	\$ 902	\$ -	\$ -
Benefits	\$ 800	\$ 800	\$ 179	\$ -	\$ -
Supplies	\$ 10,000	\$ 3,500	\$ 4,197	\$ 2,961	\$ 7,133
Other Services & Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ 7,000	\$ 3,608	\$ -	\$ -
Total Traffic Control	\$ 14,300	\$ 14,800	\$ 8,886	\$ 2,961	\$ 7,133
Snow and Ice Control					
Salaries	\$ 15,300	\$ 15,300	\$ -	\$ 6,117	\$ 559
Benefits	\$ 5,600	\$ 5,600	\$ -	\$ 3,365	\$ 118
Supplies	\$ 5,700	\$ 5,700	\$ 3,191	\$ 2,281	\$ 3,739
Other Services and Charges	\$ -	\$ 1,000	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 10,423
Total Snow and Ice Control	\$ 26,600	\$ 27,600	\$ 3,191	\$ 11,763	\$ 14,840
Street Cleaning					
Salaries	\$ 9,000	\$ 12,300	\$ 11,188	\$ 18,428	\$ 8,827
Benefits	\$ 4,200	\$ 6,600	\$ 3,984	\$ 5,738	\$ 3,163
Supplies	\$ 3,400	\$ 5,700	\$ 5,673	\$ 3,992	\$ 3,616
Other Services & Charges	\$ 1,000	\$ 3,000	\$ -	\$ 3,217	\$ 314
Total Street Cleaning	\$ 17,600	\$ 27,600	\$ 20,846	\$ 31,375	\$ 15,921
Road and Street Administration					
Salaries	\$ 3,900	\$ 3,900	\$ 4,969	\$ -	\$ -
Benefits	\$ 1,400	\$ 1,400	\$ 1,399	\$ -	\$ 192
Supplies	\$ 100	\$ 100	\$ 2,423	\$ 3,897	\$ 4,263
Other Services & Charges	\$ 8,200	\$ 13,200	\$ 13,650	\$ 26,154	\$ 25,695
Transfer to ERR Fund	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Total Ancillary Operations	\$ 13,600	\$ 18,600	\$ 22,441	\$ 30,051	\$ 30,150

103 CITY STREET AND ROAD FUND cont.

<u>Facilities</u>	2015	2014	2013	2012	2011
Supplies	\$ 3,000	\$ -	\$ -	\$ -	
Other Services & Charges	\$ 1,600	\$ -	\$ -	\$ -	
Capital Outlay	\$ -	\$ -	\$ 73,425	\$ -	
Total Facilities	\$ 4,600	\$ -	\$ 73,425	\$ -	
Planning					
Salaries & Wages	\$ 10,100	\$ 15,900	\$ 10,383	\$ -	
Benefits	\$ 3,400	\$ 6,900	\$ 3,366	\$ -	
Supplies	\$ 1,100	\$ 1,500	\$ 698	\$ -	
Intergovernmental Services	\$ -	\$ -	\$ -	\$ -	
Other Services & Charges	\$ 2,100	\$ -	\$ 8,802	\$ 396	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	
Total Planning	\$ 16,700	\$ 24,300	\$ 23,248	\$ 396	
Pavement Preservation					
Salaries & Wages	\$ 15,000	\$ -	\$ 2,167		
Benefits	\$ 6,900	\$ -	\$ 1,150		
Supplies	\$ 13,000	\$ -	\$ 7,293		
Intergovernmental Services	\$ -	\$ -	\$ -		
Other Services & Charges	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ 6,500	\$ -	\$ 3,530	\$ 649,429
Total Capital Improvements	\$ 34,900	\$ 6,500	\$ 10,610	\$ 3,530	\$ 649,429
Non-Expenditures					
Interfund Loan Repayments	\$ -	\$ 16,900	\$ 27,887	\$ 26,944	\$ 16,850
Total Non-Expenditures	\$ -	\$ 16,900	\$ 27,887	\$ 26,944	\$ 16,850
Debt Service					
Interest Payments on IF Loans	\$ -	\$ 600	\$ 1,567	\$ 2,510	\$ 16,850
Total Debt Service	\$ -	\$ 600	\$ 1,567	\$ 2,510	\$ 16,850



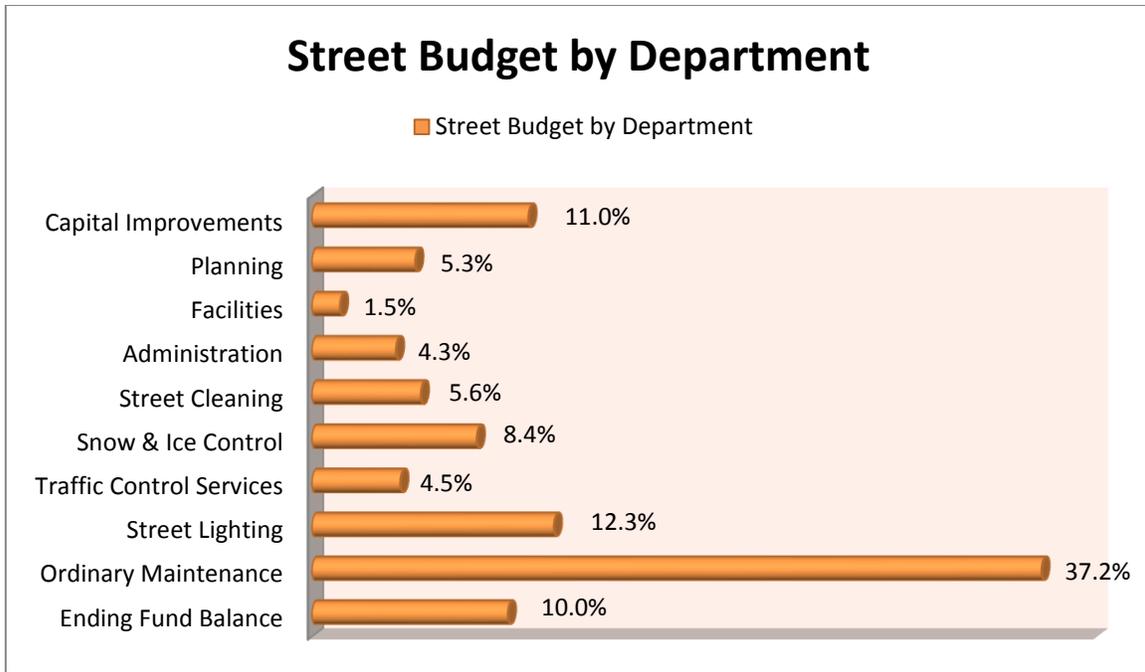


Figure N

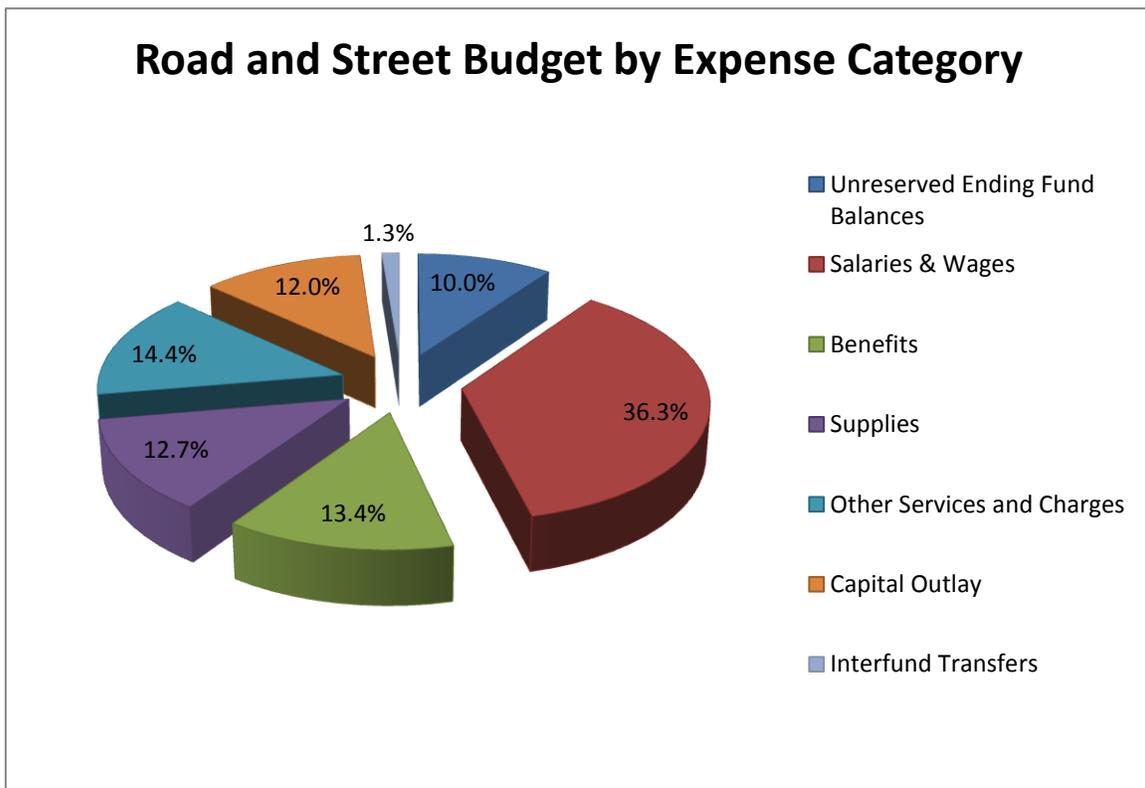


Figure O

STREET ADMINISTRATIONS PRIMARY GOALS FOR 2015

1. *Continue disseminating educational materials on the conditions of our street system.*
2. *Continue researching funding sources for street improvements such as general obligation bonds to perform significant street improvements and operation.*
3. *Install Blinking Pedestrian Safety Light at the top of E. Main Street Hill.*
4. *Continue replacing stop signs to meet Traffic Model Ordinance Requirements as established by the WSDOT.*



S. 2nd Street Reconstruction Project – Before



After

104 LIBRARY FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ -	\$ 4,000	\$ 2,326	\$ -	\$ 1,489
Miscellaneous Revenues	\$ 7,000	\$ -	\$ 4,069	\$ 7,500	\$ 3,019
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ -
Total Library Fund	\$ 7,000	\$ 4,000	\$ 6,395	\$ 7,500	\$ 4,508

EXPENDITURES					
Ending Unreserved Fund Balances	\$ -	\$ -	\$ 2,814	\$ 2,326	\$ 1,490
Other Services & Charges	\$ 7,000	\$ 4,000	\$ 3,581	\$ 3,228	\$ 3,017
Intergovernmental Services	\$ -	\$ -	\$ -	\$ -	\$ -
Total Library Fund	\$ 7,000	\$ 4,000	\$ 6,395	\$ 5,555	\$ 4,508

107 DELANY BUILDING CUMULATIVE FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 5,000	\$ 4,700	\$ 4,603	\$ 4,600	\$ 4,597
Miscellaneous Revenue	\$ 2,500	\$ 2,500	\$ 1,866	\$ 1,800	\$ 1,832
Total Delany Building Cumulative Fund	\$ 7,500	\$ 7,200	\$ 6,470	\$ 6,400	\$ 6,428

107 DELANY BUILDING CUMULATIVE FUND					
EXPENDITURES					
Unreserved Ending Fund Balance	\$ -	\$ -	\$ 4,604	\$ 4,603	\$ 4,600
Other Services & Charges			\$ 1,865	\$ 1,790	\$ 1,828
Intergovernmental Services	\$ 7,500	\$ 7,200	\$ -	\$ -	\$ -
Capital Improvements			\$ -	\$ -	\$ -
Total Delany Building Cumulative Fund	\$ 7,500	\$ 7,200	\$ 6,470	\$ 6,394	\$ 6,428

Narrative: In 2009, our community agreed to an annexation which incorporated Dayton into the Columbia County Rural Library District (CCRLD). In exchange, the District owns and operates the Library and the Henry Delany Building. It provides library services and a gathering place for the citizens of Columbia County.

As part of the agreement between the City and CCRLD, the City distributes all miscellaneous revenue (investment interest) generated by the Library, Delany Building Cumulative and Library Endowment Funds to CCRLD. The revenues must be used as prescribed by the agreement between the City and CCRLD.

CCRLD and the City will continue discuss re-negotiating the existing contract that may allow transferring the management of these miscellaneous revenues to CCRLD.

105 CURRENT EXPENSE CUMULATIVE RESERVE FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 50,000	\$ 65,000	\$ 48,542	\$ 37,000	\$ 40,013
Taxes	\$ 15,000	\$ 20,000	\$ 24,269	\$ 6,000	\$ 15,070
Miscellaneous Revenue	\$ -	\$ -	\$ 83	\$ -	\$ 64
Total Current Expense Cumulative Reserve Fund	\$ 65,000	\$ 85,000	\$ 72,893	\$ 43,000	\$ 55,147
EXPENDITURES					
Unreserved Ending Fund Balance	\$ 40,000	\$ -	\$ 69,947	\$ 48,542	\$ 36,647
Capital Improvements	\$ 25,000	\$ 85,000	\$ 2,947	\$ 1,789	\$ 18,500
Total Current Expense Cumulative Reserve Fund	\$ 65,000	\$ 85,000	\$ 72,893	\$ 50,331	\$ 55,147

NARRATIVE: The Current Expense Cumulative Reserve Fund's primary revenue source is Real Estate Excise Tax. This fund is limited by RCW and can only be utilized for capital projects established within the City's Growth Management Comprehensive Plan. The City intends to make improvements to the Dayton Swimming Pool's Chlorination System, improve various facilities to increase energy efficiency levels and reserve funding to leverage Transportation Improvement Board funding and/or other grant opportunities.

106 HOTEL MOTEL EXCISE TAX FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ -	\$ -	\$ 4,329		\$ 8,744
Taxes	\$ 56,000	\$ 42,500	\$ 40,224	\$ 27,000	\$ 27,614
Miscellaneous Revenue	\$ -	\$ -	\$ 10		\$ 7
Total Hotel/Motel Excise Tax Fund	\$ 56,000	\$ 42,500	\$ 44,563	\$ 27,000	\$ 36,366
EXPENDITURES					
Unreserved Ending Fund Balance	\$ -	\$ -	\$ 16,082	\$ 4,329	\$ 5,827
Salaries	\$ 3,100	\$ 3,000	\$ -	\$ -	\$ -
Benefits	\$ 1,400	\$ 1,100	\$ -	\$ -	\$ -
Services	\$ 51,500	\$ 38,400	\$ 28,481	\$ 22,349	\$ 30,538
Total Hotel/Motel Excise Tax Fund	\$ 56,000	\$ 42,500	\$ 44,563	\$ 26,678	\$ 30,538

NARRATIVE: The Hotel Motel Excise Tax Fund is supported by taxes derived from furnishing lodging by a hotel, rooming house, tourist court, motel or a trailer camp within Dayton.

The City contracts with the Dayton Chamber of Commerce to provide promotional, tourism and marketing activities for our community. Revenues received into the Hotel Motel Excise Tax Fund are typically distributed to the Chamber on a quarterly basis.

CITY OF DAYTON

PUBLIC WORKS DEPARTMENT

NARRATIVE: The Public Works office and budget covers administrative costs related to the oversight of departments that provide Water, Sewer, Street Maintenance, Parks and a municipal Cemetery. (Narratives relating to the listed departments can be found with the budgets for those departments.)

The Public Works Director and his maintenance crew perform most of the activities funded in the Public Works Department budget. These employees play many roles and serve several varied functions, not only for the public, but for the municipality as well, including:

- Functions primarily as overseer of construction related activity within the city but also has a role in planning, facilities maintenance, environmental health and community development functions as well.
- Makes final determinations on behalf of the City regarding the interpretation and application of model codes.
- Accepts and reviews applications for right-of-way and grade and fill.
- Discusses and explains various code regulations with the Planning Commission and the City Council as necessary.
- Administers the laws found in the municipal code, works with the Army Corps of Engineers and the Department of Ecology to administer and enforce the Federal Water Pollution Control Act of 1972 and interacts with various state and private agencies reviewing proposals and plans that occur within the public right-of-way.
- Assists Committee members, Council and the Mayor in the maintenance and improvement of the municipal facilities encompassing virtually every building the City owns; identifies needs, crafts projects, provides estimates, places work out to bid and administers contracts for construction; secures routine maintenance projects, acts as facilities manager, looks for ways to complete and close past projects and propose new projects based on changing needs, circumstances and budget.
- Works to protect the health, safety and welfare of the public.

401 SEWER REVENUE FUND					
REVENUES	2015 BUDGET	2014 <u>BUDGET</u>	2013 <u>BUDGET</u>	2012 <u>BUDGET</u>	2011 <u>BUDGET</u>
Beginning Net Cash & Investments	\$ 130,900	\$ 160,000	\$ 98,492	\$ 77,000	\$ 98,882
Licenses and Permits	\$ -	\$ -	\$ 284	\$ -	\$ 158
Charges for Goods & Services	\$ 809,300	\$ 795,000	\$ 787,608	\$ 762,100	\$ 758,606
Miscellaneous Revenue	\$ -	\$ -	\$ 204	\$ -	\$ 167
Total Sewer Revenue Fund	\$ 940,200	\$ 955,000	\$ 886,588	\$ 839,100	\$ 857,813

401 SEWER REVENUE FUND cont.

EXPENDITURES					
Unreserved Ending Fund Balance	\$ 38,700	\$ 73,100	\$ 141,290	\$ 98,492	\$ 142,039
<u>Administration - General</u>					
Salaries & Wages	\$ 53,300	\$ 37,300	\$ 37,243	\$ 39,260	\$ 29,332
Benefits	\$ 16,300	\$ 11,100	\$ 12,719	\$ 137	\$ 10,808
Supplies	\$ 3,500	\$ 3,000	\$ 2,396	\$ 2,853	\$ 2,875
Other Services & Charges	\$ 8,600	\$ 18,800	\$ 4,657	\$ 26,117	\$ 16,898
Intergovernmental Services	\$ 20,000	\$ 20,000	\$ 17,077	\$ 17,355	\$ 17,466
Capital Outlay	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ 15,488
Sub-total Sewer Administration	\$ 105,700	\$ 94,200	\$ 74,092	\$ 85,721	\$ 92,869
<u>Planning</u>					
Salaries & Wages	\$ 11,900	\$ 15,900	\$ 9,947		
Benefits	\$ 5,100	\$ 11,100	\$ 3,184		
Supplies	\$ 2,500	\$ 2,500	\$ 747		
Intergovernmental Services	\$ -	\$ -			
Other Services & Charges	\$ 9,300	\$ 7,100	\$ 206		
Capital Outlay	\$ -	\$ -	\$ -		
Total Sewer Planning	\$ 28,800	\$ 36,600	\$ 14,085		
<u>Operations-General</u>					
Salaries & Wages	\$ 102,300	\$ 99,300	\$ 70,755	\$ 72,390	\$ 102,395
Benefits	\$ 37,100	\$ 38,100	\$ 24,427	\$ 35,028	\$ 36,620
Supplies	\$ 26,000	\$ 21,500	\$ 40,515	\$ 20,423	\$ 40,839
Other Services & Charges	\$ 26,000	\$ 37,200	\$ 3,516	\$ 21,438	\$ 64,253
Capital Outlay	\$ -	\$ -	\$ -	\$ 2,070	\$ -
Debt Service	\$ 13,500		\$ -		
Sub-total Operations	\$ 204,900	\$ 196,100	\$ 139,213	\$ 151,349	\$ 244,108
<u>Wastewater Treatment Plant</u>					
Salaries & Wages	\$ 68,000	\$ 58,000	\$ 63,151	\$ 64,976	
Benefits	\$ 33,600	\$ 24,400	\$ 26,107	\$ 25,252	
Supplies	\$ 39,500	\$ 30,000	\$ 19,792	\$ 12,729	
Other Services & Charges	\$ 89,000	\$ 83,200	\$ 59,163	\$ 57,735	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	
Sub-total Wastewater Treatment Plant	\$ 230,100	\$ 195,600	\$ 168,213	\$ 160,691	

401 SEWER REVENUE FUND cont.					
Interfund Transfers					
Interfund Transfer to ERR	\$ 17,000	\$ 13,300	\$ -	\$ 6,749	\$ 6,749
Interfund Transfer to Debt Service Funds	\$ 265,000	\$ 286,700	\$ 306,400	\$ 301,709	\$ 330,672
Interfund Loan Repayment	\$ -	\$ 13,500	\$ -	\$ -	\$ 41,376
Transfer to Capital Reserve	\$ 50,000	\$ 45,900	\$ 43,296	\$ 104,160	\$ -
Sub-total Interfund Transfers	\$ 332,000	\$ 359,400	\$ 349,696	\$ 412,618	\$ 378,797
Total Sewer Revenue Fund	\$ 940,200	\$ 955,000	\$ 886,588	\$ 908,872	\$ 857,813

NARRATIVE: The Wastewater Treatment Plant sewer systems fall under the Public Works Department. The Public Works Department will consist of a Supervisor and eight (8) employees. The Wastewater Treatment Plant's wastewater permit limit allows for 750,000 gallons per day. The plant is impacted during rainy weather with peak inflow/infiltration (I/I) flows. In 2007, the City completed a Sewer Study to ascertain areas of I/I and have established a plan to address those areas of most concern. However, with good operational procedures, the operators have successfully managed the I/I flows. The sanitary sewer collection system consists of approximately 86,514 lineal feet of collector mains. There are approximately 1329 sewer services.

In 2012, the City began planning for the construction of a new wastewater facility to meet new Department of Ecology requirements that specifically address Total Maximum Daily Loads. Initially, DOE was requiring that the City lower the levels of TMDL's by 2018. Fortunately, Mayor Craig George negotiated an extension with the new timeline requiring a new facility be constructed no later than 2021.

However, the first phase of accomplishing DOE's requirements, which began in 2014, will continue throughout 2015.

In addition, the 2015 Budget includes a 1.8% increase in monthly sewer utility rates. This increase is based on the Consumer Price Index for August 2015.



SEWER REVENUE FUND EXPENDITURES BY DEPARTMENT

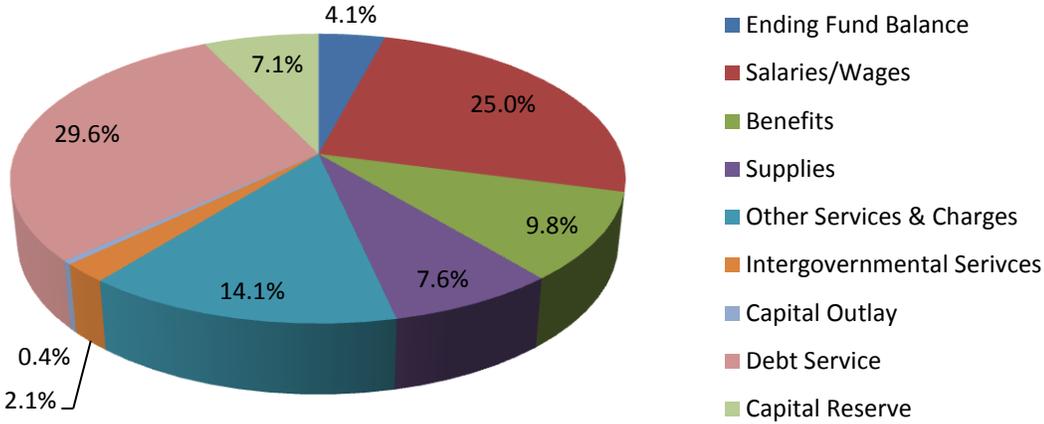


Figure P



402 SEWER CUMULATIVE RESERVE FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 115,000	\$ 90,000	\$ 89,882	\$ 3,000	\$ 7,025
Miscellaneous Revenue	\$ -	\$ -	\$ 120	\$ -	
Capital Contributions			\$ 2,500		\$ 3,750
Interfund Transfers	\$ 50,000	\$ 45,900	\$ 43,296	\$ 104,250	\$ -
Total Sewer Cumulative Reserve Fund	\$ 165,000	\$ 135,900	\$ 135,798	\$ 107,250	\$ 10,775
EXPENDITURES					
Ending Unreserved Fund Balance	\$ 17,000	\$ 25,300	\$ 106,628	\$ 89,883	\$ 10,775
Other Services & Charges	\$ 64,600	\$ 64,600	\$ 14,785	\$ 10,298	\$ -
Capital Outlay	\$ 83,400	\$ 46,000	\$ 14,385	\$ 17,297	\$ -
Total Sewer Cumulative Reserve Fund	\$ 165,000	\$ 135,900	\$ 135,798	\$ 117,478	\$ 10,775

NARRATIVE: The Sewer Cumulative Reserve Fund serves as a sewer capital improvement fund. The City continues to make wastewater treatment plant capital improvements to meet the needs of the facility and Department of Ecology's testing requirements. The City anticipates completing the Wastewater Treatment Facility Plan by the end of December 2015.

In addition, the Sewer Cumulative Reserve Fund will assist in funding future improvements required to meet the City's new Department of Ecology permit requirements.

403 WATER REVENUE FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 140,000	\$ 190,000	\$ 141,914	\$ 130,000	\$ 154,022
Licenses and Permits	\$ -	\$ -	\$ 441	\$ -	\$ 536
Charges for Goods & Services	\$ 749,500	\$ 687,600	\$ 753,833	\$ 684,500	\$ 722,485
Fines/Forfeitures	\$ 14,000	\$ 20,000	\$ 24,790	\$ 20,000	\$ 23,961
Miscellaneous Revenue	\$ -	\$ -	\$ 194	\$ -	\$ 197
Total Water Revenue Fund	\$ 903,500	\$ 897,600	\$ 921,171	\$ 834,500	\$ 901,201

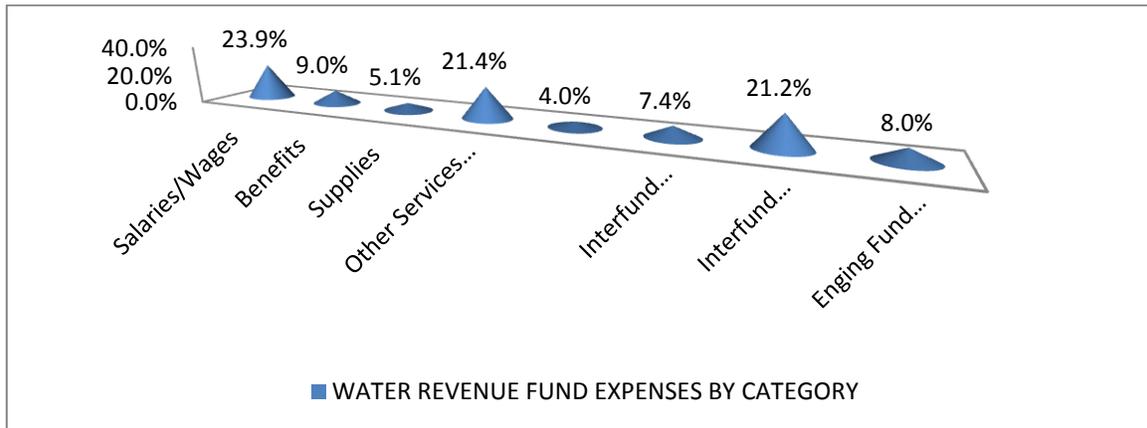
403 WATER REVENUE FUND cont.					
EXPENDITURES	2015	2014	2013	2012	2011
Unreserved Ending Fund Balance	\$ 72,300	\$ 60,000	\$ 148,154	\$ 141,914	\$ 182,020
<u>Administration - General</u>					
Salaries & Wages	\$ 54,200	\$ 42,000	\$ 46,229	\$ 43,019	\$ 42,460
Benefits	\$ 16,300	\$ 12,500	\$ 16,371	\$ 155	\$ 14,145
Supplies	\$ 7,000	\$ 6,000	\$ 2,875	\$ 3,175	\$ 2,160
Other Services & Charges	\$ 45,600	\$ 20,500	\$ 6,312	\$ 35,462	\$ 23,371
Intergovernmental Services	\$ 36,000	\$ 30,000	\$ 33,526	\$ 37,431	\$ 36,572
Capital Outlay	\$ -	\$ 3,000	\$ -	\$ -	\$ -
Sub-total Administration	\$ 159,100	\$ 114,000	\$ 105,313	\$ 119,242	\$ 118,708
<u>Operations-Planning</u>					
Salaries & Wages	\$ 11,800	\$ 15,900	\$ 10,328		
Benefits	\$ 5,100	\$ 5,300	\$ 3,342		
Supplies	\$ 1,500	\$ 2,500	\$ 752		
Other Services & Charges	\$ 8,100	\$ 6,600	\$ 311		
Capital Outlay	\$ -	\$ 3,000	\$ -		
Sub-total Operations	\$ 26,500	\$ 33,300	\$ 14,733		
<u>Operations-General</u>					
Salaries & Wages	\$ 150,000	\$ 146,000	\$ 148,428	\$ 163,781	\$ 125,768
Benefits	\$ 60,200	\$ 58,600	\$ 52,026	\$ 64,949	\$ 43,356
Supplies	\$ 37,800	\$ 37,000	\$ 32,558	\$ 31,484	\$ 26,512
Other Services & Charges	\$ 139,300	\$ 137,000	\$ 165,385	\$ 130,414	\$ 122,062
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	\$ 251,815
Transfer to Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ 30,960
Sub-total Operations	\$ 387,300	\$ 378,600	\$ 398,397	\$ 390,628	\$ 600,473
<u>Interfund Transfers</u>					
Interfund Transfer to ERR	\$ 17,000	\$ 13,800	\$ -	\$ 6,055	
Interfund Transfer to Debt Service Funds	\$ 191,500	\$ 225,100	\$ 237,173	\$ 232,293	
Interfund Loan Repayment	\$ -	\$ 13,500	\$ -	\$ -	
Transfer to Capital Reserve	\$ 49,800	\$ 59,300	\$ 17,400	\$ 62,580	
Sub-total Interfund Transfers	\$ 258,300	\$ 311,700	\$ 254,573	\$ 300,928	
Total Water Revenue Fund	\$ 903,500	\$ 897,600	\$ 921,171	\$ 952,712	\$ 901,201

NARRATIVE: The primary function of the Water Department is to provide the citizens of Dayton with quality potable water supply, while keeping within the Washington Administrative code (WAC) 245-290 related to the Washington State Department of Health (DOH). The physical facilities of the Department consist of three (3)

wells, each with their own filtration system, a 220,000 gallon Standpipe and Water Reservoir with a 2 million gallon storage capacity. The operational portion of the Water Department falls under the auspices of the Public Works Department and administration falls under the City Clerk-Treasurer Department.

The Water system consists of approximately 131,525 lineal feet of water distribution lines ranging in size from ½ inch to 12 inches in diameter. The Water Department maintains the system distribution lines, service lines and physical facilities. Service is provided to the property line for approximately 1,350 service connections within and outside the corporate city limits. The Department also maintains, replaces and installs new fire hydrants on an as needed basis in conjunction with the Fire Department’s needs and good engineering practice. We also have an active Cross-Connection Control Program that protects the public water system from contamination through the elimination of any actual or potential physical connection between the water distribution system and the consumer’s water system source of non-potable liquid, solid, or gas that could contaminate the potable water by backflow. Sampling stations are located throughout the distribution system to monitor water quality and chlorine residual.

There is no water rate increase anticipated for 2015.



404 WATER CUMULATIVE RESERVE FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 250,000	\$ 201,000	\$ 238,522	\$ 168,000	\$ 221,341
Miscellaneous Revenue	\$ -	\$ -	\$ 293	\$ -	\$ 257
Capital Contributions			\$ 103,550		\$ 3,750
Interfund Transfers	\$ 49,800	\$ 41,900	\$ 17,400	\$ 22,600	\$ 30,960
Total Water Cumulative Reserve Fund	\$ 299,800	\$ 242,900	\$ 359,765	\$ 190,600	\$ 256,308

404 WATER CUMULATIVE RESERVE FUND cont.					
EXPENDITURES					
Ending Unreserved Fund Balance	\$ -	\$ 194,900	\$ 231,165	\$ -	\$ 182,353
Other Services	\$ 10,000		\$ -		
Capital Improvements - Bond Covenants	\$ 241,800	\$ 48,000	\$ 128,600	\$ 25,800	\$ 73,955
Capital Improvements - Facilities	\$ 18,000				
Capital Purchases - Rolling Stock	\$ 30,000				
Total Water Cumulative Reserve Fund	\$ 299,800	\$ 242,900	\$ 359,765	\$ 25,800	\$ 256,308

NARRATIVE: The Water Cumulative Reserve Fund serves as a water capital improvement fund. The United States Department of Agriculture (USDA), as part of the debt issuance covenants, required that the City establish a Cumulative Reserve Fund to meet future capital improvement/maintenance needs. This Fund allows for the City to meet these requirements of long-term debt obligations administered by the USDA. The City anticipates updating its rolling stock inventory in 2015. In addition, funds have been reserved to perform energy efficiency improvements to various facilities that serve the water system.

Also, the City is required to create a water system plan that demonstrates the system’s operational, technical, managerial and financial capability to achieve and maintain compliance with the appropriate regulations. In 2015, the City will complete its to update that began in 2014.

The City will also be installing new source meters in 2015 and continuing the water meter replacement program.

“Water is the driving force of all nature.”

Leonardo da Vinci

413 WATER & SEWER SYSTEM RESERVE FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 398,100	\$ 398,100	\$ 398,179	\$ 398,100	\$ 398,100
Total Debt Service Reserve Fund	\$ 398,100	\$ 398,100	\$ 398,179	\$ 398,100	\$ 398,100

EXPENDITURES					
Ending Reserved Fund Balance	\$ 398,100	\$ 398,100	\$ 398,179	\$ 398,100	\$ 398,100
Refunding Escrow	\$ -	\$ -	\$ -	\$ -	\$ -
Total Debt Service Reserve Fund	\$ 398,100	\$ 398,100	\$ 398,179	\$ 398,100	\$ 398,100

NARRATIVE: As required by the United States Department of Agriculture, the City must maintain a debt reserve totaling approximately one full payment for each bond obligation. The principal balance of this fund must remain intact until all of the City's USDA bond obligations are met.

414 WATER & SEWER SYSTEM DEBT SERVICE FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 124,000	\$ 95,000	\$ 102,499	\$ 75,800	\$ 71,686
Miscellaneous Revenue	\$ -	\$ -	\$ 1,712	\$ -	\$ 195
Interfund Transfers	\$ 247,700	\$ 294,300	\$ 312,062	\$ 317,450	\$ 338,064
Total Water & Sewer Debt Service Fund	\$ 371,700	\$ 389,300	\$ 416,273	\$ 393,250	\$ 409,945

EXPENDITURES					
Reserved Ending Fund Balance	\$ 78,700	\$ 95,000	\$ 92,671	\$ 102,499	\$ 93,993
Non-Expenditures			\$ -		\$ 141,610
Interest Debt Service Costs	\$ 293,000	\$ 294,300	\$ 323,602	\$ 317,352	\$ 174,342
Total Water & Sewer Debt Service Fund	\$ 371,700	\$ 389,300	\$ 416,273	\$ 419,851	\$ 409,945

NARRATIVE: The Debt Service Fund is also required by the USDA Revenue Bond covenants. Payments towards the City's revenue bond obligations must be made from this fund.

The City has three (3) outstanding Water and Sewer Revenue Bonds. The following table provides a list of these bonds and the principal balances owing as of 12/31/2015:

Bond	Principal Balance as of 12/31/2015	Pay-Off Date
Water and Sewer Refunding Bonds, Series 2010	\$ 1,870,000	12/1/2023
USDA Water Revenue Bond, Phase I	\$ 226,999	2/25/2034
USDA Water Revenue Bond, Phase II	\$ 1,305,877	10/27/2034

Total Water and Sewer Revenue Bond Principal Balances owing as of 12/31/2015 will be \$3,402,876.

420 WATER OR SEWER SYSTEMS LOAN REPAYMENT FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 143,300	\$ 110,000	\$ 117,267	\$ 116,000	\$ 99,364
Miscellaneous Revenue	\$ -	\$ -	\$ 149	\$ -	\$ 132
Interfund Transfers	\$ 208,800	\$ 217,400	\$ 231,509	\$ 216,700	\$ 238,368
Total Water & Sewer Debt Service Fund	\$ 352,100	\$ 327,400	\$ 348,925	\$ 332,700	\$ 337,864

EXPENDITURES					
Reserved Ending Fund Balance	\$ 142,100	\$ 110,000	\$ 133,297	\$ 117,266	\$ 118,182
Non-Expenditures					\$ 196,181
Interest Debt Service Costs	\$ 210,000	\$ 217,400	\$ 215,628	\$ 217,655	\$ 23,501
Total Water & Sewer Debt Service Fund	\$ 352,100	\$ 327,400	\$ 348,925	\$ 334,921	\$ 337,864

NARRATIVE: The Loan Repayment Fund is designated for making water or sewer debt payments to private and Public Works Board loans as follows:

Loans	Principal Balance as of 12/31/2015	Pay-Off Date
Public Works Board - 1998 Wastewater Treatment Plant Rehab Project	\$ 33,158	7/1/2017
Public Works Board - 1998 Wastewater Treatment Plant Rehab Project	\$ 403,750	7/1/2018
2001 Water System Improvements Project	\$ 156,433	7/1/2021
2004 Water System Improvement Project	\$ 76,795	7/1/2022
2007 S. 3rd Street Sewer Reconstruction Project	\$ 82,637	3/15/2022

Total Water or Sewer Loan Repayment Principal Balances that will be owed as of 12/31/2015 will be \$752,773.

501 EQUIPMENT REPLACEMENT PROGRAM					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 66,700	\$ 26,500	\$ 89,964	\$ 17,500	\$ 80,927
Miscellaneous Revenues	\$ -	\$ -	\$ 96	\$ -	\$ 117
Interfund Transfers	\$ 41,000	\$ 27,600	\$ -	\$ 32,225	\$ 28,329
Total Equipment Repair & Rental Fund	\$ 107,700	\$ 54,100	\$ 90,060	\$ 49,725	\$ 109,373

EXPENDITURES					
Ending Reserved Fund Balances		\$ 54,100	\$ 38,586	\$ 89,964	\$ 73,766
Equipment Purchases	\$ 107,700	\$ -	\$ 51,474	\$ -	\$ 35,607
Total Equipment Repair & Rental Fund	\$ 107,700	\$ 54,100	\$ 90,060	\$ 89,964	\$ 109,373

NARRATIVE: The Equipment Repair and Replacement Fund is primarily supported by interfund transfers from various other Funds such as City Street and Road, Water Revenue and Sewer Revenue.

There is one mechanic in the Public Works Department whose primary responsibility is to keep all City rolling stock and equipment in safe, operational working order. This Department also maintains all petroleum driven and pneumatic hand tools. The mechanic has the authority to “red tag” any pieces of City equipment or hand tool for safety reasons and cause the repair or surplus/disposal thereof through City procedures of surplus by the City Council.

The City anticipates purchasing water and sewer rolling stock equipment in 2015.

601 CEMETERY ENDOWMENT FUND					
REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 390,500	\$ 366,600	\$ 321,840	\$ 416,000	\$ 306,803
Charges for Goods & Services	\$ -	\$ -	\$ -	\$ -	\$ 950
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Repayments	\$ 34,500	\$ 34,500	\$ 44,914	\$ 38,000	\$ 67,496
Total Cemetery Endowment Fund	\$ 425,000	\$ 401,100	\$ 366,754	\$ 454,000	\$ 375,249

EXPENDITURES					
Ending Reserved Fund Balance	\$ 305,000	\$ 401,100	\$ 368,004	\$ 321,840	\$ 277,394
Interfund Loan	\$ 120,000	\$ -	\$ -	\$ -	\$ 97,855
Total Cemetery Endowment Fund	\$ 425,000	\$ 401,100	\$ 368,004	\$ 321,840	\$ 375,249

NARRATIVE: The City charges a perpetual care fee on the sale of all cemetery plots. The money is deposited and held in the City Cemetery Endowment Fund. The City utilizes principal income from this fund to support its obligations associated with the upkeep of the Dayton City Cemetery.

602 LIBRARY ENDOWMENT FUND

REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Net Cash & Investments	\$ 168,900	\$ 168,900	\$ 168,943	\$ 168,900	\$ 168,942
Total Library Endowment Fund	\$ 168,900	\$ 168,900	\$ 168,943	\$ 168,900	\$ 168,942

EXPENDITURES					
Ending Reserved Fund Balance	\$ -	\$ 168,900	\$ 168,943	\$ 168,943	\$ 168,942
Transfer to Dayton Memorial Library	\$ 168,900		\$ -		
Total Library Endowment Fund	\$ 168,900	\$ 168,900	\$ 168,943	\$ 168,943	\$ 168,942

NARRATIVE: The Library Endowment Fund holds the principal money the City received from the Hedwig Davis bequest in the amount of \$167,697.41 and other donations for the benefit of the Dayton Public Library. All interest or other earnings as earned upon the principal of this Library Endowment Fund shall be transferred to the Columbia Rural Library District. The principal balance of this fund must stay intact as provided in DMC 2-24.04.

603 PATHWAY ENDOWMENT FUND

REVENUES	2015 BUDGET	2014 BUDGET	2013 BUDGET	2012 BUDGET	2011 BUDGET
Beginning Fund Balance	\$ 9,000	\$ 9,000	\$ 9,002	\$ 9,000	\$ 9,000
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Total Pathway Endowment Fund	\$ 9,000	\$ 9,000	\$ 9,002	\$ 9,000	\$ 9,000

EXPENDITURES					
Ending Reserved Fund Balance	\$ 9,000	\$ 9,000	\$ 9,002	\$ 9,002	\$ 9,000
Total Pathway Endowment Fund	\$ 9,000	\$ 9,000	\$ 9,002	\$ 9,002	\$ 9,000

NARRATIVE: In 2009, the Historic Pathway was constructed. In an effort to provide funding for long-term maintenance and operation the City established this fund and periodically accepts donations for this purpose.

GLOSSARY OF TERMS:

Bond

A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Budget

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term budget is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.

Budget Document

The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of two parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to the past years' actual revenues, expenditures, and other data used in making the estimates. In addition to the budget document, an appropriation ordinance and revenue and borrowing measures will be necessary to put the budget into effect.

Budget Message

A general discussion of the proposed budget as presented in writing by the budget -making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Business & Occupation Taxes

The City levy's a business and occupation tax, also known as a utility tax, on the total gross operating revenues derived from the operation of light and power, telegraph, telephone and cable television businesses within the City.

Capital Outlay

Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal and brokerage fees, land preparation and demolishing of structures including, but not limited to land and land improvements, building and structures, machinery and equipment purchases and other improvements, ex. Storm drain construction, alley reconstruction, water and sewer improvements, etc.

Debt

An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, registered warrants, notes, contracts and accounts payable.

Debt Service Fund

Funds used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also should be reported in debt service funds.

Debt Service Requirement

The amount of money required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Expenditures

Decreases in net current assets, expenditures include debt service, capital outlays, and those current operating costs, which require the use of current assets. The difference between an expenditure and an expense is a difference in what is being measured. Expenditures measure current outlays (the flow of current resources) while expenses measure total costs (total resources used). For example, purchases of capital assets (buildings and equipment) and of inventories are expenditures at the date of purchase, because they cause the outflow or the tie up of current assets. They are not expenses, however, until they are used or used up, because they are still a resource until consumed.

Another example is depreciation, which is not an expenditure because no current assets are used when depreciation is incurred, but which is an expense because it allocates the total cost as the depreciable capital asset is used.

Fund

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Accounts

All accounts necessary to set forth the financial position and results of operations of a fund.

Fund Balance

The difference between assets and liabilities reported in a governmental fund.

Interfund Payments

Expenditures made to other funds or departments for services rendered. Interfund activity includes, but is not limited to the following:

- 1) Interfund loans – amounts provided with a requirement for repayment from the borrowing fund to the repaying fund.
- 2) Interfund transfers – flows of assets (such as cash or goods) without equivalent flows or assets in return and without requirement for repayment.

Intergovernmental Services

Expenditures made to other governmental entities for services rendered including, but not limited to services such as law enforcement and municipal court.

Maintenance

Activities that ensure that the right of-way and each type of roadway, roadway structure and facility remain, as nearly as practical, in its original, as constructed condition or its subsequent improved condition.

Reserved Fund Balance

Portion of fund balance that reflects constraints placed on the use of resources that are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Retail Sales & Use Tax

A tax on a tangible sale of personal property, services such as construction, improving real & personal property, amusement and recreational activities. The City currently has a rate of 7.9% and receives approximately 0.85 cents on the dollar is returned to the City monthly.

Other Services & Charges

This is a basic classification for services other than personal services which are needed by the government including but not limited to professional, communication, travel, advertising, insurance, utility services, contracted repairs and maintenance services.

Rolling Stock

Self-propelled (such as trucks and trains) or pulled (such as trailers and coaches) transportation equipment that moves on wheels.

Supplies

This is a basic classification of expenditures for articles and commodities purchased for consumption or resale including, but not limited to items such as office and operating supplies, fuel, small tools and minor equipment purchases.

Unreserved Ending Fund Balance:

The total of committed fund balance, assigned fund balance and unassigned fund balance.