

DAYTON CITY COUNCIL MINUTES

Regular Meeting

Tuesday Aug 8, 2023

HYBRID MEETING

ZOOM AND IN-PERSON MEETING

Dayton, Washington 99328

CALL TO ORDER:

A. Call to order

Mayor Weatherford calls the meeting to order at approximately 6:00 p.m.

Roll Call: Present: Councilmembers: Teeny McMunn, Dain Nysoe, Kyle Anderson, Jim Su'euga, Shannon McMillen, Mike Smith

Excused: Laura Aukerman

Staff: Debra Hays –City Clerk, Misty Yost, Deputy City Clerk, Ryan Paulson - Public Works Director, Clark Posey – Planning Director

Pledge of Allegiance.

B. Approval of agenda

1. ACTION: Consider authorizing 08/8/2023 City Council Agenda as presented:

McMunn makes a motion authorizing 08/08/2023 City Council Agenda as presented. McMillen seconds the motion. Agenda approved, unanimously.

C. Public Comment – No Public Comment.

D. **Belinda Larsen -Chamber of Commerce-**Larsen presents the council with a handout of this year's events, it also includes the names of the recipients of Façade Grant money as well as upcoming projects and events.

E. **Sheriff Joe Helm** - Columbia County Sheriff's Department – Helm updates the council with the monthly incident reports, and the increase in graffiti in town. Helm asks the public to please watch out for and report any suspicious activity. Helm also updates the council on recent events including National Night out and Sherriff for a day.

F. **Tina Bobbitt – Columbia County Emergency Management Director-** Bobbitt updates the council on the number of calls for inside the City and County for dispatch services. She states that they are still working on updating the Hazard Mitigation Plan as well as the Comprehensive Emergency Management Plan. Bobbitt also updates the council on upcoming meetings. The council questions Bobbitt on what the city needs to do in regard to completing the Hazard Mitigation Plan. Bobbitt responds. Mayor Weatherford assures her that the city is working on their part and will get it to her as soon as possible.

G. **Ryan Rundell – Columbia County Board of Commissioners-** Rundell states that the Commissioners have started working on the budget for next year. Rundell also updates the council on new staffing as well as the community needs assessment is nearing completion at Public Health.

H. Consent Agenda – Action

1. Approval of July 11th, 2023, Regular City Council Meeting Minutes.
2. Approval of Claims Voucher Warrants as audited by the Finance Committee in the amount of **\$927900.91**. Voucher #'s 55585-55603, 55621, 55627-55647, 55673, Delete Me, 55675, June Vouchers #'s 55666, 55674, 55676.
3. Approval of Payroll Voucher Warrants for July 2023 in the amount of **\$110079.09**. Voucher #55604-55620, 55622-55626, 55648-55665, 55667-55672.
McMunn makes a motion to authorize the Consent Agenda. Nysoe seconds the motion. Motion carries unanimously.

I. Items for Council Consideration/Action.

1. **Recommended Action-**, – Consider Authorizing Resolution No. 1517– Authorizing an Employment Agreement between the City of Dayton and Debra M. Hays. ***McMillen makes a motion Authorizing an***

Employment Agreement between the City of Dayton and Debra M. Hays. Su'euga seconds the motion. Motion passes, unanimously.

2. **Recommended Action-**, – Consider Authorizing Resolution No. 1518– Authorizing an Employment Agreement between the City of Dayton and Ryan Paulson. ***Su'euga makes a motion Authorizing an Employment Agreement between the City of Dayton and Ryan Paulson. McMillen seconds the motion. Motion passes, unanimously.***
3. **Recommended Action-**, – Consider Authorizing Resolution No. 1519– Authorizing an Employment Agreement between the City of Dayton and Eddie Strickland. ***McMillen makes a motion Authorizing an Employment Agreement between the City of Dayton and Eddie Strickland. Su'euga seconds the motion. Motion passes, unanimously.***
4. **Recommended Action-**, – Consider Authorizing Resolution No. 1520– Authorizing an Employment Agreement between the City of Dayton and Misty Yost. ***McMillen makes a motion Authorizing an Employment Agreement between the City of Dayton and Misty Yost. McMunn seconds the motion. Motion passes, unanimously.***

J. Mayor Reports/Comments – Mayor Weatherford updates council on monthly check in meeting on **the** progress of Wastewater Treatment Plant Project. Weatherford states that the plan is moving forward and is on track. The council questions Mayor Weatherford on the site plan for the project. Weatherford responds. Mayor Weatherford also informs the council that he has asked department heads for their 2024 budget request and would like them returned by Sept. 2nd. Mayor Weatherford also discussed upcoming workshops.

K. Standing Committee Reports/Comments

Public Safety – Kyle Anderson - No report.

Public Works -Jim Su'euga –No report.

Finance Committee -Dain Nysoe – The committee discussed the current and future financial situation and a possible increase in utility rates. Nysoe also discussed scheduling a meeting with Columbia County Commissioners to discuss putting a cap on the CPI portion of the interlocal agreement for law enforcement.

Parks and Grounds –Mike Smith– Smith speaks to the council regarding grants.

Planning and Community Development – Teeny McMunn – McMunn updates the council on permits issued inside the City as well as meetings that she has attended.

Human Resources – Shannon McMillen– McMillen states that the committee finished employee contracts and are now working on the personnel policies.

Transportation – Laura Aukerman – Excused

Chamber –Teeny McMunn – No report.

L. Department Reports

Public Works Director – Ryan Paulson – Paulson reports on meetings with Charter for scheduling of fiber optic installation. He also updates the council on the well repair, fishing pond issues, projected improvements to the park as well as crack sealing funding and projects. Paulson also informed the council that Main Street sidewalk removal and repairs will be starting this week. There will also be 4 trees removed and replaced, however he do not have a time on this yet.

City Clerk – Debra Hays – Hays updates the council on the upcoming Customer Appreciation Day, budget training as well as City Hall closures for software training. Hays also reminds the council to update the Calendar for committee meetings.

City Deputy Clerk – Misty Yost – Yost addresses the council in regard to problems with bills going out late due to offsite billing and slow mail. She reminds the council and the public that bills do not assess a late charge until after the 25th of the month.

Planning – Clark Posey – Posey no report.

M. Unfinished Business- No unfinished business.

N. New Business – Council member Su'euga would like the Council to address better Communications with the County and the Public. Mayor Weatherford states that this will be addressed during the upcoming Council

workshop.

O. Final Public Comment- No public comment.

P. Adjournment

With no further business to come before the Council, the meeting is adjourned at 6:57 P.M.

***Su'euga makes a motion to Adjourn the City Council meeting of Aug 8th, 2023,
McMunn seconds the motion. Motion carries, unanimous.***

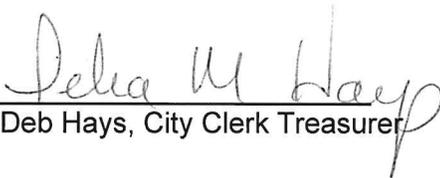
Next regular City Council meeting is scheduled for 9/12/2023.

City of Dayton



By: Zac Weatherford

Attested:



Deb Hays, City Clerk Treasurer

Approved:

9-12-23
Date