

Dayton City Planning Commission

Regular Meeting—Minutes

Tuesday, December 18th, 2018 at 6:30 PM

114 South 2nd Street, Dayton, Washington 99328



1. Call to Order
 - a. Chair Byron Kaczmarski called to order the regular meeting of the Dayton Planning Commission at 6:30 pm.
2. Roll Call and Establish Quorum
 - a. Members present: Byron Kaczmarski, Ashly Beebe, Kathryn Witherington, Kari Dingman, and Alicia Walker.
Others present: Meagan Bailey, Planning Director
3. Review of Minutes
 - a. November 27th, 2018
 - i. A motion was made by Witherington and seconded by Beebe to approve the November 27th, 2018 minutes as presented. Motion carries.
4. Communications from Citizens
 - a. None.
5. Public Hearings
 - a. 6:35 pm – Cooperative Park Master Plan
 - i. Chair Kaczmarski opened the public hearing at 6:32 pm.
 - ii. With no members of the public present, Kaczmarski closed the public hearing at 6:34 pm.
 - iii. A motion was made by Witherington and seconded by Dingman to recommend that the City Council to adopt the Cooperative Master Park Plan as presented; none opposed, motion carries.
6. Old Business
 - a. Comprehensive Plan Update
 - i. Staff provided an update on upcoming schedules and meetings for the Comprehensive Plan amendments process. The minutes from the initial open house were presented for the record.

- ii. Witherington indicated interest in getting copies of current Buildable Lands Analysis and list of property owners identified on that map that own “buildable” lands. Staff will coordinate with GIS to attain these documents and respond to this request via email to the members of the Planning Commission.
 - b. Continued discussion on infill development and incentive zoning
 - i. Staff provided the example ordinance that the city could adopt to incentivize infill development. Beebe requested that there be a comparison made available for the public to better understand the incentives being offered. Staff will generate staff report to support adoption of ordinance amendments and will offer comparison at that time. Additionally, once the ordinance amendments are adopted and codified, staff will generate an informational brochure that will be made available for public consumption.
 - ii. With general support received from the Planning Commission, staff will prepare the final draft with Findings of Fact and Conclusions of Law to allow the Planning Commission to formally support the document at the next regular meeting. Final adoption of these amendments will take place with the completion of the Comprehensive Plan amendment cycle.
 - c. Vision/mission statements report
 - i. Additional discussion continued regarding the current options to present to council, with a couple additional options added to the final list. Staff is presenting a poll to City Council on December 19th, 2018 to assist in selecting the final three options. Staff will present these findings at the next regular meeting of the Dayton Planning Commission

7. New Business

- a. 2020 Comprehensive Plan Update: Docket Items
 - i. Review of updated docketing procedures
 - 1. Staff provided a general overview of the amendments, and offered a comparison of what the City current utilizes for docketing procedures and explained the proposed. The draft provided was

generated utilizing an ordinance as recommended by the Washington State Department of Commerce.

2. With general support received from the Planning Commission, staff will prepare the final draft with Findings of Fact and Conclusions of Law to allow the Planning Commission to formally support the document at the next regular meeting. Final adoption of these amendments will take place with the completion of the Comprehensive Plan amendment cycle.

ii. Review of updated Countywide Planning Policies

1. Staff provided a general overview of the proposed amendments which include adding 14 new policies to the Countywide Planning Policies.
2. A motion was made by Witherington and seconded by Walker to schedule a public hearing on January 15th, 2019 at 6:35 pm to take testimony for or against the proposed amendments to the Countywide Planning Policies of Columbia County; motion carries. *A public hearing has been scheduled for January 15th, 2019 at 6:35 pm.*

8. Adjournment

- a. A motion was made by Walker and seconded by Witherington to adjourn the regular meeting of the Dayton Planning Commission at 6:35 pm; none opposed. Meeting adjourned.
- b. Next meeting: Tuesday, January 15th, 2019

Approved, January 15th, 2019

Byron Kaczmariski, Planning Commission Chair Date

Attest:

Meagan Bailey, Planning Director