



DAYTON CITY COUNCIL  
111 S. 1<sup>st</sup> Street, Dayton, WA 99328

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PRELIMINARY AGENDA  
REGULAR MEETING  
Wednesday, June 13, 2018  
6:00 p.m.  
*Craig George, Mayor*

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1. CALL TO ORDER
  - A. Roll Call
2. CONSENT AGENDA – ACTION:
  - A. Approval of the City Council Minutes for:
    - i. May 9, 2018
    - ii. May 21, 2018 Special Meeting
  - B. Approval of Voucher Warrants as audited by the Finance Committee: \$382,311.01
  - C. Approval of Payroll Warrants: \$83,018.87
  - D. Confirm Mayor’s Acceptance of Resignation from Carol Rahn from the Dayton Planning Commission effective June 1, 2018
3. SPECIAL GUESTS AND PUBLIC COMMENT
  - A. Vicki Zoller, President of Friends of the Dayton Community Pool
4. COMMITTEE/BOARD/COMMISSION REPORTS
  - A. Update on Main Street Restriping Project – Mayor George
5. REPORTS OF CITY OFFICERS
  - A. Status Report on FEMA Street Repair Project – Jim Costello, Public Works Director
  - B. Code Compliance Update – Meagan Bailey, Planning Director
6. UNFINISHED BUSINESS
  - A. ACTION: Authorize Ordinance No. 1933, adopting a Complete Streets Policy
7. NEW BUSINESS
  - A. Public Hearing – 6-Year TIP
    - i. Action: Authorize Resolution No. 1342, Authorizing the 2019-2024 6-Year Transportation Improvement Program
  - B. Action: Authorize Ordinance No. 1934, amending Section 1.2.04 of the Dayton Municipal Code, Regular City Council Meetings
  - C. Action: Authorize Resolution No. 1343, authorizing a Cell phone stipend for the Mayor
  - D. Planning Services Contract and Code Compliance Services Contract - Table
  - E. Action: Authorize Resolution 1344, Official Newspaper of Record professional services agreement with Dayton Chronicle
  - F. Action: Authorize Resolution No. 1345, Accepting the Washington St/S. 5<sup>th</sup> St./E. Patit Avenue Water and Sewer Main Improvements Project by Sharpe and Preszler Construction Co. Inc., as Final and Complete

G. Action: Authorize Ordinance No. 1935 - Repealing Chapter 5-18 of the Dayton Municipal Code in its entirety; repealing Ordinances 1544, 1656, 1620 and 1768 in their entirety; and, adopting a new Chapter 5.18—Historic Preservation, of the Dayton Municipal Code.

8. FINAL PUBLIC COMMENT

9. ADJOURN

Next Regular Meeting is July 11, 2018 at 6:00 p.m. at Dayton City Hall, 111 S. 1<sup>st</sup> Street, Dayton, WA 99328.

Agenda Item No.  
2(A)(ii)

**DAYTON CITY COUNCIL MINUTES**  
**Special Meeting**  
**Monday, May 21, 2018**  
**111 S. 1<sup>st</sup> Street**  
**Dayton, WA 99328**

**1. CALL TO ORDER:** Mayor Craig George calls the meeting to order at approximately 12:00 p.m.  
Roll Call: Present: Byron Kaczmariski, Dain Nysoe, Zac Weatherford, Delphine Bailey,  
Kathy Berg, Matt Wiens  
Absent: Mike Paris,  
Staff: Jim Costello, Public Works Director; Trina Cole, City Administrator

**2. NEW BUSINESS**

Action: Bailey makes a motion; Weatherford seconds the motion to authorize Resolution No. 1341, to award the Public Works Construction Contract for the FEMA Street Repairs Project to Humbert Asphalt, Inc., not to exceed \$686,210. There is no discussion. The motion carries unanimously.

**3. ADJOURN**

With no further business to come before the Council, the special meeting is adjourned at 12:02 p.m.

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested:

Approved:

06/13/2018

\_\_\_\_\_  
Trina Cole, City Clerk-Treasurer

\_\_\_\_\_  
Date



# Register

Fiscal: 2018  
 Deposit Period: 2018 - May  
 Check Period: 2018 - May - May 9, 2018, 2018 - May - May 31, 2018, 2018 - May - May 15, 2018

Number	Name	Print Date	Clearing Date	Amount
<b>Umpqua Bank Check</b>	<b>5990067340</b>			
<u>45597</u>	Sharpe & Preszler Construction Co., Inc.	5/9/2018		\$80,683.85
<u>45700</u>	Col Co Planning & Building	5/14/2018		\$7,225.00
<u>45701</u>	Col Co Treasurer	5/14/2018		\$36,745.09
<u>45702</u>	Westergreen, Connie	5/14/2018		\$160.60
<u>45722</u>	2K Electric LLC	5/15/2018		\$1,120.88
<u>45723</u>	AG Link, Inc	5/15/2018		\$116.60
<u>45724</u>	Bank Of America	5/15/2018		\$770.74
<u>45725</u>	Basin Disposal, Inc	5/15/2018		\$146.03
<u>45726</u>	Bowhay, Michael	5/15/2018		\$130.00
<u>45727</u>	Centurylink	5/15/2018		\$957.88
<u>45728</u>	Chamber Of Commerce	5/15/2018		\$3,295.54
<u>45729</u>	Chapman Heating & Air Cond., Inc	5/15/2018		\$1,244.43
<u>45730</u>	CI Information Management Shred Division	5/15/2018		\$33.60
<u>45731</u>	City Lumber & Coal Yard	5/15/2018		\$400.30
<u>45732</u>	City of Dayton	5/15/2018		\$816.98
<u>45733</u>	Col CO Solid Waste	5/15/2018		\$125.13
<u>45734</u>	Coleman Oil Company	5/15/2018		\$1,489.70
<u>45735</u>	Dayton Mercantile	5/15/2018		\$38.16
<u>45736</u>	Dayton Tractor & Machine, Inc	5/15/2018		\$93.63
<u>45737</u>	Dingle's Of Dayton	5/15/2018		\$3.76
<u>45738</u>	Doug's Septic Service Inc	5/15/2018		\$210.00
<u>45739</u>	Ferguson - Seattle WW #1539	5/15/2018		\$1,029.43
<u>45740</u>	Ferrellgas	5/15/2018		\$489.92
<u>45741</u>	George, Craig	5/15/2018		\$158.36
<u>45742</u>	Inland Asphalt Company	5/15/2018		\$1,855.21
<u>45743</u>	MARC	5/15/2018		\$625.96
<u>45744</u>	McGregor Company	5/15/2018		\$528.47
<u>45745</u>	Menke Jackson Beyer &	5/15/2018		\$897.00
<u>45746</u>	Mitchell, George	5/15/2018		\$190.01
<u>45747</u>	National Safety, Inc	5/15/2018		\$581.64
<u>45748</u>	Northwest Administrators	5/15/2018		\$2,431.60
<u>45749</u>	Pepsi Cola - Walla Walla	5/15/2018		\$31.25
<u>45750</u>	Powers, Chester M	5/15/2018		\$169.73
<u>45751</u>	Pump Tech, Inc.	5/15/2018		\$9,022.14
<u>45752</u>	Skyline Parts Inc	5/15/2018		\$703.50
<u>45753</u>	ST Joseph's Catholic Church	5/15/2018		\$50.00

Number	Name	Print Date	Clearing Date	Amount
<u>45754</u>	Staples Credit Plan	5/15/2018		\$305.38
<u>45755</u>	Total Office Concepts	5/15/2018		\$298.15
<u>45756</u>	Touchet Valley Television, Inc	5/15/2018		\$65.00
<u>45757</u>	Transamerica Life Insurance CO	5/15/2018		\$978.94
<u>45758</u>	U.S. Bank N.A. - Custody	5/15/2018		\$32.00
<u>45759</u>	Verizon Wireless	5/15/2018		\$241.54
<u>45760</u>	Vermeer Rocky Mountain, Inc.	5/15/2018		\$62.42
<u>45761</u>	Walla Walla Regional Water	5/15/2018		\$180.00
<u>45762</u>	Walla Walla Saw, LLC	5/15/2018		\$136.09
<u>45763</u>	Washington State Penitentiary	5/15/2018		\$2,000.00
<u>45764</u>	Dept Of Commerce	5/15/2018		\$174,590.63
<u>45765</u>	Dept Of Revenue	5/15/2018		\$5,548.96
<u>45768</u>	Alpine Products, Inc	5/15/2018		\$159.30
<u>45769</u>	Dayton Chronicle	5/15/2018		\$345.55
<u>45770</u>	Invoice Cloud	5/15/2018		\$113.00
<u>45771</u>	Pacific Power	5/15/2018		\$13,702.25
<u>45772</u>	State Treasurer	5/15/2018		\$1,855.29
<u>45774</u>	Anderson Perry & Assoc	5/15/2018		\$37,124.39
		<b>Total</b>	<b>Check</b>	<b>\$392,311.01</b>
		<b>Total</b>	<b>5990067340</b>	<b>\$392,311.01</b>
		<b>Grand Total</b>		<b>\$392,311.01</b>



# Register

Fiscal: 2018  
 Deposit Period: 2018 - May  
 Check Period: 2018 - May - May 9, 2018, 2018 - May - May 31, 2018, 2018 - May - May 15, 2018

Number	Name	Print Date	Clearing Date	Amount
<b>Umpqua Bank</b>	<b>5990067340</b>			
<b>Check</b>				
<u>45703</u>	Bowhay, Michael H.	5/15/2018		\$1,708.61
<u>45704</u>	Payroll Vendor	5/15/2018		Void
<u>45705</u>	Cole, Trina D.	5/15/2018		\$2,169.12
<u>45706</u>	Costello, James S.	5/15/2018		\$2,226.43
<u>45707</u>	Elkins, David J.	5/15/2018		\$1,755.19
<u>45708</u>	Fletcher, Lloyd	5/15/2018		\$1,578.88
<u>45709</u>	Hays, Debra M.	5/15/2018		\$1,969.32
<u>45710</u>	John, Rob	5/15/2018		\$1,126.39
<u>45711</u>	Moton, Donald G.	5/15/2018		\$1,410.95
<u>45712</u>	Souza, Marcio	5/15/2018		\$1,152.59
<u>45713</u>	Strickland, Eddie L	5/15/2018		\$1,466.73
<u>45714</u>	Sweetwood, David	5/15/2018		\$1,508.82
<u>45715</u>	Westergreen, Connie	5/15/2018		\$1,167.28
<u>45716</u>	Council No. 2	5/15/2018		\$436.26
<u>45717</u>	Daniel H Brunner, Chapter 13 Trustee	5/15/2018		\$414.50
<u>45718</u>	Internal Revenue Service - U S Treasury	5/15/2018		\$6,326.30
<u>45719</u>	Washington State Support Registry	5/15/2018		\$94.00
<u>45720</u>	Dept of Labor & Industries	5/15/2018		Void
<u>45775</u>	Bailey, V. Delphine	5/31/2018		\$138.52
<u>45776</u>	Berg, Kathleen A.	5/31/2018		\$138.52
<u>45777</u>	Bowhay, Michael H.	5/31/2018		\$1,899.11
<u>45778</u>	Cole, Trina D.	5/31/2018		\$2,168.80
<u>45779</u>	Costello, James S.	5/31/2018		\$2,229.85
<u>45780</u>	Elkins, David J.	5/31/2018		\$2,106.96
<u>45781</u>	Fletcher, Lloyd	5/31/2018		\$1,746.93
<u>45782</u>	George, Craig	5/31/2018		\$848.46
<u>45783</u>	Hays, Debra M.	5/31/2018		\$1,970.41
<u>45784</u>	John, Rob	5/31/2018		\$1,339.70
<u>45785</u>	Kaczmarski, Byron	5/31/2018		\$138.52
<u>45786</u>	Moton, Donald G.	5/31/2018		\$1,615.45
<u>45787</u>	Nysoe, Dain	5/31/2018		\$138.52
<u>45788</u>	Paris, Michael	5/31/2018		\$138.52
<u>45789</u>	Souza, Marcio	5/31/2018		\$1,522.30
<u>45790</u>	Strickland, Eddie L	5/31/2018		\$1,910.14
<u>45791</u>	Sweetwood, David	5/31/2018		\$1,874.61
<u>45792</u>	Weatherford, Zachary M	5/31/2018		\$138.52

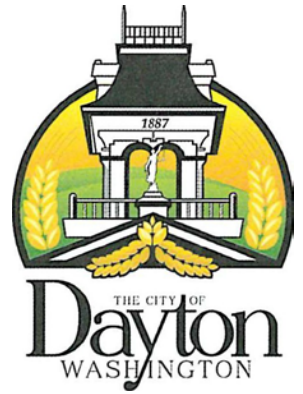
Number	Name	Print Date	Clearing Date	Amount
<u>45793</u>	Westergreen, Connie	5/31/2018		\$1,286.59
<u>45794</u>	Wiens, Matt	5/31/2018		\$138.52
<u>45795</u>	AFLAC Remittance Processing	5/31/2018		\$467.40
<u>45796</u>	Daniel H Brunner, Chapter 13 Trustee	5/31/2018		\$414.50
<u>45797</u>	Dept of Retirement Systems	5/31/2018		\$11,858.89
<u>45798</u>	Internal Revenue Service - U S Treasury	5/31/2018		\$7,511.38
<u>45799</u>	Northwest Administrators	5/31/2018		\$11,581.36
<u>45800</u>	Washington State Support Registry	5/31/2018		\$94.00
<u>45801</u>	WSCCCE	5/31/2018		\$1,089.12
		<b>Total</b>	<b>Check</b>	<b>\$83,016.97</b>
		<b>Total</b>	<b>5990067340</b>	<b>\$83,016.97</b>
		<b>Grand Total</b>		<b>\$83,016.97</b>

Agenda Item No.  
2(D)

City of Dayton  
Planning and Building Department

114 South 2<sup>nd</sup> Street  
Dayton, WA 99328  
(509) 382-4676

**Meagan Bailey**  
Planning Director  
(509) 382-3940  
Meagan\_bailey@co.columbia.wa.us



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June 13<sup>th</sup>, 2018

Carol Rahn  
1207 South 4<sup>th</sup> Street  
Dayton, Washington 99328

RE: Dayton Planning Commission Service

Carol—

On June 1<sup>st</sup>, 2018, you notified me that you would be resigning from the Dayton Planning Commission, effective immediately. While we will greatly miss your involvement and voluntary civil service, I wish you the best in your future endeavors.

On behalf of the City of Dayton, I extend a hearty thank you for your service and contributions. Since joining the Dayton Planning Commission on April 14<sup>th</sup>, 2018, you have contributed immeasurably to the City of Dayton, and have helped make Dayton what it is today. For that, we are grateful.

Again, we wish you the best of luck in your upcoming adventures, and would like to reiterate how appreciative we are for your commitment to volunteerism and the City of Dayton.

Regards,

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Meagan Bailey  
Planning Director

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Craig George  
City of Dayton Mayor



Agenda Item No.  
5(B)

**606 Wagon Road**  
**Code Compliance Focus**  
**June 13<sup>th</sup>, 2018**

**BEFORE**

**04/17/2018**



**AFTER**

**05/15/2018**



**ORDINANCE NO. 1933**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
DAYTON, WASHINGTON, ADDING CHAPTER 8-12, COMPLETE  
STREETS POLICY, TO THE TITLE 8 OF THE DAYTON  
MUNICIPAL CODE, STREETS AND PUBLIC WAYS.**

**WHEREAS**, the term "Complete Streets" describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel for all users, including pedestrians, bicyclists, motor vehicle drivers, transit users, emergency service providers, school buses, and freight, and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities; and

**WHEREAS**, the one-third of Americans that do not drive, disproportionately represented by older adults, low-income people, people with disabilities, and children would greatly benefit from the equitable distribution of safe, alternative means of travel that will result from Complete Streets practices; and

**WHEREAS**, increasing walking and bicycling offers improved health benefits for the population and makes Dayton a more livable community, and

**WHEREAS**, complete streets enhance safe walking and bicycling options for school-age children and everyone else in the community, and

**WHEREAS**, the City of Dayton wants to create convenient, enjoyable transportation options and connections to promote tourism and create economic development opportunities while creating a more sustainable community; and

**WHEREAS**, Goal 1: Park and Recreation Planning, Policy 1.11 of the 2014 Cooperative Park Master Plan ("Park Plan"), adopted February 9, 2015, supports requiring that development projects along designated trail routes to incorporate the trail or a trailhead connection as part of the project; and

**WHEREAS**, Goal 1: Park and Recreation Planning, Policy 1.13 of the Park Plan also states that "Public services and facilities should be developed and timed to meet projected needs and demands of the public in a manner that ensures highest quality and fiscal responsibility"; and

**WHEREAS**, Goal 3: Trails, Policy 3.4 of the Park Plan encourages linking residential neighborhoods and downtown to trails and trailhead facilities through bike

and pedestrian routes; and

**WHEREAS**, the Dayton Comprehensive Plan (“Comp Plan”), adopted July 28, 2008, amended February 9, 2015, Transportation Element, Community Objective A.1, Establish design standards for street facilities, Policy Discussion states, “Standards should also be developed which enhance the safety of pedestrians and motorists regarding sidewalk design and maintenance, lighting requirements, signs and access to properties. Priority should be given towards bringing sidewalk access in compliance with the ADA regulations”; and

**WHEREAS**, the Economic Development Element of the Comp Plan, Community Objective G.3 establishes that the City continue to improve its street infrastructure system; and

**WHEREAS**, furthermore, the Economic Development Element of the Comp Plan, Community Objective G.8 encourages the City to seek to improve safety, access, and ADA accessibility for pedestrians on Hwy. 12 with a viaduct on East Main Street; and

**WHEREAS**, additionally, the Economic Development Element of the Comp Plan, Community Objective G.9. supports the City in seeking to improve safety, access, and ADA accessibility for pedestrians on Hwy. 12 Bridge across Touchet River; and

**WHEREAS**, the Dayton City Council intends to improve the safety of city streets, enhance the quality of life of residents, encourage active living, and reduce traffic congestion and fossil fuel use by providing safe, convenient, and comfortable routes for walking, bicycling, and public transportation.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON DO ORDAIN AS FOLLOWS:**

**SECTION 1.** Title 8, Streets and Public Ways, of the Dayton Municipal Code is hereby amended to include a new Chapter 8-12, Complete Streets Policy, which shall read as follows:

## **Chapter 8-12**

### **COMPLETE STREETS POLICY**

Sections:

- 8-12. 010 Purpose.
- 8-12. 020 Complete streets definition.
- 8-12. 030 Implementation of complete streets principles.
- 8-12.040 Extraordinary circumstances.
- 8-12.050 Funding for complete streets.

### **8-12.010 Purpose.**

The purpose of this chapter is to help achieve the goals and objectives of the transportation, land use and parks and recreation elements of the city of Dayton comprehensive plan. This chapter provides for the implementation of complete streets guiding principles.

### **8-12.020 Complete streets definition.**

A “complete street” is a road network approach that is designed to be safe for all drivers; bicyclists; school buses; transit vehicles and users; and pedestrians of all modes, ages and abilities. The complete streets concept focuses not just on individual roads but on changing the decision-making process so that all users are routinely considered during the planning, designing, building and operating of all roadways to the maximum extent practical.

### **8-12.030 Implementation of complete streets principles.**

The city of Dayton will incorporate complete streets principles into the city’s comprehensive plan, public works standards, parks and recreation master plan, traffic circulation plan and other plans, manuals, rules, regulations and programs as appropriate. Complete streets concept will be aimed to improve local connectivity, aesthetics, practical solutions, road deficiencies, and complete streets network for all modes.

### **8-12.040 Extraordinary circumstances.**

Except in unusual or extraordinary circumstances, complete streets principles may not apply to the following:

- A. Repairs made pursuant to pavement opening and restoration allowed by approval of the Public Works Director or designee.
- B. Ordinary maintenance activities designed to keep assets in serviceable condition (e.g., mowing, cleaning, sweeping, spot repair and surface treatments such as chip seal, or interim measures on detour or haul routes).
- C. Uses that are prohibited by law.
- D. If the current need or probable future uses would be disproportionate to the cost of implementing the complete street principles as determined by a professional consultant and the City Council.
- E. Repairs to pre-existing nonconforming streets or sidewalks/walkways that do not comply with the Complete Streets design standards as determined by a professional consultant and the City Council.
- F. In instances where a documented exception is granted by the Mayor or designee.

### **8-12.050 Funding for complete streets.**

- A. The city believes that maximum financial flexibility is important to implement complete streets principles.
- B. Complete streets may be achieved through single projects or incrementally through a series of smaller improvements or maintenance activities over time.

- C. It is a goal of the city of Dayton to foster partnerships with all transportation funding agencies including, but not limited to the Washington State Department of Transportation (WSDOT), the Federal Highway Administration, Transportation Improvement Board (TIB), Columbia County, Dayton School District, citizens, businesses, interest groups, neighborhoods, port district and any other funding agency to implement the complete streets ordinance.

**SECTION 2. SEVERABILITY.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

**SECTION 3. EFFECTIVE DATE.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested By:

\_\_\_\_\_  
By: Trina Cole, City Clerk-Treasurer

Approved as to form:  
Menke Jackson Beyer, LLP

\_\_\_\_\_  
By: Quinn Plant, City Attorney

**ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, ADDING CHAPTER 8-12, COMPLETE STREETS POLICY, TO THE TITLE 8 OF THE DAYTON MUNICIPAL CODE, STREETS AND PUBLIC WAYS.**

The full text of Ordinance \_\_\_\_\_ adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2018 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 8:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor

Attest: /s/ Trina Cole, City Clerk-Treasurer

Approved as to form: /s/ Quinn Plant, City Attorney

Published:

Dayton Chronicle: \_\_\_\_\_

Agenda Item No.  
7(A)

**NOTICE OF PUBLIC HEARING**

**CITY OF DAYTON, WASHINGTON  
ANNUAL EXTENSION OF THE 6-YEAR TRANSPORTATION  
IMPROVEMENT PROGRAM, 2019-2024**

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on **Wednesday, June 13, 2018 at 7:00 p.m.**, or soon thereafter, at a regular meeting of the City Council of the City of Dayton to review the 2019 – 2024 City of Dayton Six (6) Year Transportation Improvement Program (6-Year TIP) in accordance with RCW 35.77.010. Said public hearing will be held at Dayton’s City Hall, 111 S. 1<sup>st</sup> Street, Dayton, WA. Additional information on the City of Dayton’s 6-Year TIP may be obtained by contacting the City of Dayton at (509) 382-2361, by email [tcole@daytonwa.com](mailto:tcole@daytonwa.com) or visiting the City’s website at [www.daytonwa.com](http://www.daytonwa.com).

Dated this 20<sup>th</sup> day of May, 2018.

City of Dayton by:

Trina Cole, City Administrator

Published: June 3, 2018

*Dayton Chronicle*

**RESOLUTION NO. 1342**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON,  
WASHINGTON, ADOPTING A SIX YEAR TRANSPORTATION IMPROVEMENT  
PROGRAM FOR 2019-2024**

**WHEREAS,** the Safe, Accountable, Flexible, Efficient Transportation Equity Act, Legacy for Users requires a Statewide Transportation Improvement Program in order to provide federal funding for transportation projects within the State of Washington; and,

**WHEREAS,** the Statewide Transportation Improvement Program is a compilation of Regional Transportation Improvement Programs based on regionally significant local and state projects; and,

**WHEREAS,** the 2019 - 2024 City of Dayton Six-Year Transportation Improvement Program is utilized as a planning tool for local, state and federal governments; and,

**WHEREAS,** the City Council of the City of Dayton held a public hearing on June 13, 2018 to review and receive public input on the proposed 2019 - 2024 City of Dayton Six-Year Transportation Improvement Program.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, HEREBY RESOLVES as follows:**

**Section 1.** The 2019 - 2024 Six-Year Transportation Improvement Program is adopted as the extended comprehensive Six-Year Transportation Improvement Program for the City of Dayton, Columbia County, Washington in the form attached hereto as Exhibit "A."

**Section 2.** That this resolution shall take effect and be in full force upon passage and signatures hereon.

ADOPTED by the City Council of the City of Dayton on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Craig George, Mayor



Attest:

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Trina Cole, City Clerk-Treasurer

2019-2024 6-Year Transportation Improvement Board

Project	2019	2020	2021	2022	2023	2024	Totals
Lignon Oil	\$ 4,500						\$ 4,500
Cameron St. Pavement Preservation - Phase 1			\$ 93,100	\$ 940,000			\$ 1,033,100
Cameron St. Pavement Preservation - phase II	\$ 75,100	\$ 678,000					\$ 753,100
City-Wide Pavement Preservation Program				\$ 748,400	\$ 5,028,600		\$ 5,777,000
City-Wide Reconstruction Program					\$ 655,200	\$ 4,384,800	\$ 5,040,000
Commercial St. Reconstruction Project				\$ 201,900	\$ 2,019,000		\$ 2,220,900
E. WA Avenue Street Overlay		\$ 42,436	\$ 375,764				\$ 418,200
Main Street Safety Enhancement Project - Phase 3	\$ 45,200	\$ 271,780					\$ 316,980
E. Main Street/S. 1st St. Traffic Signal Construction			\$ 350,000				\$ 350,000
Maintenance/Operation of City Street System	\$ 337,500						\$ 337,500
N. Front St. Bridge Replacement Project				\$ 195,000	\$ 1,447,510		\$ 1,642,510
N. 4th St. Pedestrian Crossing Bridge			\$ 168,912				\$ 168,912
N. 5th St Overlay Project						\$ 267,900	\$ 267,900
N. Front St./Hwy 12 Ped/Bike Crossing Light						\$ 78,129	\$ 78,129
N. Willow Street Reconstruction Project				\$ 52,800	\$ 475,200		\$ 528,000
Residential Zone Alley Improvements			\$ 627,662				\$ 627,662
S 3rd St Overlay Project	\$ 44,400	\$ 470,000					\$ 514,400
S. 4th Street Reconstruction Project		\$ 80,000	\$ 815,000				\$ 895,000
Street/Safety Sign Replacement Program	\$ 25,000						\$ 25,000
Syndicate Hill Improvements			\$ 273,400	\$ 1,138,200			\$ 1,411,600
Touchet River Dike/Mustard Ditch Ped Bridge				\$ 20,000	\$ 205,000		\$ 225,000
Touchet River Levee Improvements		\$ 38,000	\$ 462,000				\$ 500,000
Transportation Equipment Replacement	\$ 2,500,000.00						\$ 2,500,000.00
E. Main St. Curb Extension Project		\$ 93,750	\$ 375,000				\$ 468,750.00
Commercial Zone Alley Improvements					\$ 20,250	\$ 204,750	\$ 225,000.00
N. 3rd Street Overlay Project	\$ 40,000	\$ 470,000					\$ 510,000.00
	\$ 3,071,700	\$ 2,143,966	\$ 3,540,838	\$ 3,276,300	\$ 9,665,760	\$ 5,140,579	\$ 26,839,143.00

Traffic Count

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Annual Lignon Oil Application Program Various Various to Various Apply lignon oil to existing street bed surfaces	WA-08989	06/13/18	06/13/18		1342	05	C O P S T W	1.500		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	ALL	2019		0		0	4,500	4,500
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>4,500</b>	<b>4,500</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	4,500	0	0	0	0
<b>Totals</b>	<b>4,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08		Cameron Street Reconstruction Project Cameron Street W. Main St (Hwy 12) to N. Pine Street Restructure intersection exchange, reconstruct roadway, install curbs, gutters, storm drainage system and non-motorized friendly facilities. Replace and install sidewalks with ADA ramping system.	WA-04529	06/13/18	06/13/18		1342	06	C G O P T W	0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2021	STP(S)	53,100	WSDOT	8,300	9,300	70,700
P	PE	2021	SRTS	2,100	Ped/Bike Program	13,400	0	15,500
P	PE	2021		0	TIB	6,200	700	6,900
P	CN	2022	STP(S)	536,600	WSDOT	83,800	94,000	714,400
P	CN	2022	SRTS	21,000	WSDOT	128,400	0	149,400
P	CN	2022		0	TIB	69,500	6,700	76,200
<b>Totals</b>				<b>612,800</b>		<b>309,600</b>	<b>110,700</b>	<b>1,033,100</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	93,100	0	0
CN	0	0	0	940,000	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>93,100</b>	<b>940,000</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08		Cameron Street Reconstruction Project - Phase II W. Cameron Street S. Pine Street to S. Cottonwood Street Resurface existing roadway curb to curb, install sidewalks with ADA Accessibility, replace storm drainage, and install non-motorized friendly facilities.	WA-04531	06/13/18	06/13/18		1342	05	C G O P T W	0.400	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019		0	SRTS	71,300	3,800	75,100
P	CN	2020		0	SRTS	644,100	33,900	678,000
<b>Totals</b>				<b>0</b>		<b>715,400</b>	<b>37,700</b>	<b>753,100</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	75,100	0	0	0	0
CN	0	678,000	0	0	0
<b>Totals</b>	<b>75,100</b>	<b>678,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		City-Wide Pavement Preservation Program Various Various to Perform Chip Sealing or overlay treatments	WA-08987	06/13/18	06/13/18		1342	06	C O P S T W	25.000		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0	TIB	673,300	75,100	748,400
P	CN	2023		0	TIB	2,928,600	2,100,000	5,028,600
<b>Totals</b>				<b>0</b>		<b>3,601,900</b>	<b>2,175,100</b>	<b>5,777,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	748,400	0
CN	0	0	0	0	5,028,600
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>748,400</b>	<b>5,028,600</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		City-Wide Reconstruction Program Various Various to Reconstruct existing street system to include curbs, gutters, sidewalk, and storm drainage	WA-08988	06/13/18	06/13/18		1342	04	C O P S T W	6.000		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0	OTHER	589,700	65,500	655,200
P	CN	2024		0	TIB	1,384,800	3,000,000	4,384,800
<b>Totals</b>				<b>0</b>		<b>1,974,500</b>	<b>3,065,500</b>	<b>5,040,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	655,200
CN	0	0	0	0	4,384,800
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,040,000</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Commercial Street Reconstruction Project Commercial Street N 4th Street to West City Limits Reconstruct with new curbs and gutters, install ADA Accessible sidewalk/pedestrian/bicycle facilities.	WA-04528	06/13/18	06/13/18		1342	04	CGOPS TW	0.600	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0	TIB	181,700	20,200	201,900
P	CN	2023		0	OTHER	2,019,000	0	2,019,000
<b>Totals</b>				<b>0</b>		<b>2,200,700</b>	<b>20,200</b>	<b>2,220,900</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	201,900	0
CN	0	0	0	0	2,019,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>201,900</b>	<b>2,019,000</b>



# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07		E. Main Street (HWY 12) Curb Extension Project  1st Street to 3rd Street  Construct curb extension at three separate intersections to meet ADA accessibility needs.	WA-10024	06/13/18	06/13/18		1342	01				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020		0	Ped/Bike Program	93,750	0	93,750
P	CN	2021		0	WSDOT	337,500	37,500	375,000
<b>Totals</b>				<b>0</b>		<b>431,250</b>	<b>37,500</b>	<b>468,750</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	93,750	0	0	0
CN	0	0	375,000	0	0
<b>Totals</b>	<b>0</b>	<b>93,750</b>	<b>375,000</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07		E. Main Street/1st Street Traffic Signal Construction Main Street/Highway 12 N. 1st Street to S. 1st Street Installation of a traffic light system with ADA and non-motorized crossing lights	WA-08994	06/13/18	06/13/18		1342	21	C O P S T W			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	WSDOT	350,000	0	350,000
<b>Totals</b>				<b>0</b>		<b>350,000</b>	<b>0</b>	<b>350,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	350,000	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		E. Washington Avenue Street Overlay E. Washington Avenue N. Cottonwood Avenue to N. 3rd St. Resurface curb to curb.	WA-04537	06/13/18	06/13/18		1342	05	CG O P S T W	1.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020		0	TIB	38,192	4,244	42,436
P	CN	2021		0	TIB	338,188	37,576	375,764
<b>Totals</b>				<b>0</b>		<b>376,380</b>	<b>41,820</b>	<b>418,200</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	42,436	0	0	0
CN	0	0	375,764	0	0
<b>Totals</b>	<b>0</b>	<b>42,436</b>	<b>375,764</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02		Main Street Safety Enhancement Project - Phase 3 W. Main Street Pine Street to West City Limits Construct enhancements such as pedestrian and bicycle facilities, beautification improvements and traffic control provisions on the west end entry to Dayton along Highway 12.	WA-04541	06/13/18	06/13/18		1342	31	C G O P T W	0.150	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019	STP(E)	45,200		0	0	45,200
P	CN	2020	STP(E)	271,780		0	0	271,780
<b>Totals</b>				<b>316,980</b>		<b>0</b>	<b>0</b>	<b>316,980</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	45,200	0	0	0	0
CN	0	271,780	0	0	0
<b>Totals</b>	<b>45,200</b>	<b>271,780</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Maintenance and Operation of the City Street System  Varies to Varies  Operate and maintain the City street system including, but not limited to bridges, roadway, curbs, gutters, storm drainage and non-motorized pedestrian facilities such as sidewalks, trails, and bike paths.	WA-10025	06/13/18	06/13/18		1342	21		26.000		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	337,500	337,500
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>337,500</b>	<b>337,500</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	337,500	0	0	0	0
<b>Totals</b>	<b>337,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08		N Front Street Bridge Improvement/Replacement Project N. Front Street to Bridge Improvement/Replacement Project	WA-04526	06/13/18	06/13/18		1342	08	C G O P T W		EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022	BR	167,700	WSDOT	27,300	0	195,000
P	CN	2023	BR	1,264,810	WSDOT	182,700	0	1,447,510
<b>Totals</b>				<b>1,432,510</b>		<b>210,000</b>	<b>0</b>	<b>1,642,510</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	195,000	0
CN	0	0	0	0	1,447,510
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>195,000</b>	<b>1,447,510</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		N. 4th Street Pedestrian Crossing  E. Washington Avenue to E. Richmond Avenue Reconstruct a free-spand pedestrian footbridge across the Patit Creek.	WA-04540	06/13/18	06/13/18		1342	40	CGOPT W		EA	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2021		0	Ped/Bike Program	28,034	3,115	31,149
P	CN	2021		0	Ped/Bike Program	123,987	13,776	137,763
<b>Totals</b>				<b>0</b>		<b>152,021</b>	<b>16,891</b>	<b>168,912</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	31,149	0	0
CN	0	0	137,763	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>168,912</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		N. 5th Street Overlay Project N. 5th Street E. Main Street to Railroad Resurface street and install ADA Accessibility sidewalk system and non-motorized compatible facilities.	WA-04536	06/13/18	06/13/18		1342	05	C G O P T W	0.400	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2024		0	TIB	28,700	3,100	31,800
P	CN	2024		0	TIB	214,700	21,400	236,100
<b>Totals</b>				<b>0</b>		<b>243,400</b>	<b>24,500</b>	<b>267,900</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	31,800
CN	0	0	0	0	236,100
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>267,900</b>



# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07		N. Front Street Pedestrian/Bicycle Crossing Light Main Street/Highway 12 N. Front Street to Flour Mill Park Install a pedestrian/bicycle crossing light	WA-08991	06/13/18	06/13/18		1342	21	C O P S T W	0.050		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0	WSDOT	78,129	0	78,129
<b>Totals</b>				<b>0</b>		<b>78,129</b>	<b>0</b>	<b>78,129</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	78,129
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>78,129</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		N. Willow Street Reconstruction Project N. Willow Street W. Dayton Avenue to City Limits Reconstruct roadway.	WA-04533	06/13/18	06/13/18		1342	04	C G O P T W	0.400	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2022		0	TIB	47,520	5,280	52,800
P	CN	2023		0	TIB	427,680	47,520	475,200
<b>Totals</b>				<b>0</b>		<b>475,200</b>	<b>52,800</b>	<b>528,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	52,800	0
CN	0	0	0	0	475,200
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52,800</b>	<b>475,200</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Residential Zone Alley Improvements Varies Varies to Varies Reconstruct alleyways.	WA-04535	06/13/18	06/13/18		1342	04	C G O P T W	9.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0		0	627,662	627,662
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>627,662</b>	<b>627,662</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	627,662	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>627,662</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
08		S. 3rd Street Overlay Project S. 3rd Street E. Main Street to School Bus Street Resurface street, construct sidewalk with ADA compliant ramping system	WA-04538	06/13/18	06/13/18		1342	05	C G O P T W	1.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019		0	TIB	40,000	4,400	44,400
P	CN	2020		0	TIB	423,000	47,000	470,000
<b>Totals</b>				<b>0</b>		<b>463,000</b>	<b>51,400</b>	<b>514,400</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	44,400	0	0	0	0
CN	0	470,000	0	0	0
<b>Totals</b>	<b>44,400</b>	<b>470,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		S. 4th Street Bicycle Lane Improvements S 4th Street Main Street to City Limits Create a non-motorized lane of travel in conjunction with motorized travel lanes	WA-08990	06/13/18	06/13/18		1342	28		4.500		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0	Ped/Bike Program	18,000	0	18,000
<b>Totals</b>				<b>0</b>		<b>18,000</b>	<b>0</b>	<b>18,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	18,000	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06		S. 4th Street Reconstruction Project S. 4th Street E. Main Street to South City Limits Install sidewalks with ADA compliant ramping system and reconstruction street	WA-04532	06/13/18	06/13/18		1342	05	C G O P T W	1.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2020	TIGER	80,000		0	0	80,000
P	CN	2021	TIGER	797,000		0	0	797,000
<b>Totals</b>				<b>877,000</b>		<b>0</b>	<b>0</b>	<b>877,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	80,000	0	0	0
CN	0	0	797,000	0	0
<b>Totals</b>	<b>0</b>	<b>80,000</b>	<b>797,000</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Street/Safety Sign Replacement Program Various Various to Various Replace all street signs including street name and safety signs	WA-08995	06/13/18	06/13/18		1342	21	O			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	25,000	25,000
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>25,000</b>	<b>25,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	25,000	0	0	0	0
<b>Totals</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09		Syndicate Hill Improvement Program  E. Main Street/Hwy 12 to City Limits Reconstruct various streets, construct new curbs, gutters, storm drainage system, install sidewalks with ADA accessibility systems.	WA-04543	06/13/18	06/13/18		1342	03	CGOPSTW	2.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2021		0	PWTF	273,400	0	273,400
P	CN	2022		0	PWTF	1,138,200	0	1,138,200
<b>Totals</b>				<b>0</b>		<b>1,411,600</b>	<b>0</b>	<b>1,411,600</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	273,400	0	0
CN	0	0	0	1,138,200	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>273,400</b>	<b>1,138,200</b>	<b>0</b>



# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Touchet River Dike Mustard Ditch Bridge  to Reconstruct a pedestrian bridge with ADA and multi-use functions	WA-08993	06/13/18	06/13/18		1342	40		0.010		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023		0	OTHER	20,000	0	20,000
P	CN	2024		0	OTHER	205,000	0	205,000
<b>Totals</b>				<b>0</b>		<b>225,000</b>	<b>0</b>	<b>225,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	20,000
CN	0	0	0	0	205,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>225,000</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Touchet River Levee Improvements Touchet River Dike Main Street to City Limits Implement levee improvements as required by Corps of Engineers	WA-08992	06/13/18	06/13/18		1342	21		2.250		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2020		0		0	38,000	38,000
P	CN	2021		0		0	462,000	462,000
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>500,000</b>	<b>500,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	38,000	0	0	0
CN	0	0	462,000	0	0
<b>Totals</b>	<b>0</b>	<b>38,000</b>	<b>462,000</b>	<b>0</b>	<b>0</b>

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00		Transportation Equipment Replacement  to Equipment replacement to effectively maintain and operate the City's transportation systems including, but not limited to roadway prism, storm drainage, curbs, gutters and non-motorized facilities such as sidewalks, trails, and bike paths.	WA-10023	06/13/18	06/13/18		1342	16			CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	2,500,000	2,500,000
<b>Totals</b>				<b>0</b>		<b>0</b>	<b>2,500,000</b>	<b>2,500,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	2,500,000	0	0	0	0
<b>Totals</b>	<b>2,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

1. December's city council meetings shall be held on the first and third Monday of that month at the time specified in DMC 1-2.06.
2. Should any meeting fall on a legal holiday, then such meeting shall be held the next regular business day at the same date, time and location.

If you have any questions, please feel free to contact me.

# Six Year Transportation Improvement Program From 2019 to 2024

Agency: Dayton

County: Columbia

MPO/RTPO: Palouse RTPO

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	14	N. 3rd Street Overlay Project N. 3rd Street E. Main Street to E. Dayton Avenue Install sidewalks with ADA Accessibility and resurface street from curb to curb.	WA-04539	06/13/18	06/13/18		1342	05	C G O P T W	0.400	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019		0	Ped/Bike Program	40,000	0	40,000
P	CN	2020		0	TIB	423,000	47,000	470,000
<b>Totals</b>				<b>0</b>		<b>463,000</b>	<b>47,000</b>	<b>510,000</b>

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	40,000	0	0	0	0
CN	0	470,000	0	0	0
<b>Totals</b>	<b>40,000</b>	<b>470,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

	Federal Funds	State Funds	Local Funds	Total Funds
<b>Grand Totals for Dayton</b>	<b>3,239,290</b>	<b>13,924,080</b>	<b>9,675,773</b>	<b>26,839,143</b>

MEMO:

Date: 06/05/2018

To: June 13, 2018 Preliminary City Council Agenda, Item No. 7(B)

From: Trina Cole, City Administrator

Enclosed is Ordinance No. 1934 for Council's consideration at their regular meeting, June 13, 2018.

As you know the City Council formally authorized Ordinance No. 1931, changing the times of the regular city council meetings. Ordinance No. 1934 amends Chapter 1-2 of the Dayton Municipal Codes. Chapter 1-2 has two sections that lists the times of the City Council meetings (see highlighted below in yellow). Unfortunately, I missed this when drafting Ordinance 1931 creating a conflict in the section 1-2.04 and 1-2.06. In an effort to avoid this mishap in the future, Ordinance No. 1934 provides for DMC 1-2.06 to be cited as the official meeting time. It, again, cleans up the Code and should reduce oversight of such things if this section is amended in the future.

As it reads now:

#### CHAPTER 1-2. - COUNCIL

##### 1-2.04. - Regular city council meetings.

- A. The regular meeting of the City Council for the City of Dayton, Washington, shall be held on the second Wednesday of each month **at 7:00 p.m.**, except for the following:
1. December's city council meetings shall be held on the first and third Monday of that month at 7:00 p.m.
  2. Should any meeting fall on a legal holiday, then such meeting shall be held the next regular business day at the same date, time and location.

##### 1-2.06. - Open to the public.

All regular meetings of the City Council of the City of Dayton shall be held in the council chambers of the City Hall unless otherwise specified, **at 6:00 p.m.** and shall be open to the public.

##### 1-2.08. - Special meetings.

All special meetings shall be held at a date and time specified by the city council and pursuant to RCW 42.30.080. Such meetings shall be held in the council chambers of the City Hall unless otherwise specified and shall be open to the public.

As it will read if Ordinance No. 1934 is approved by Council:

- A. The regular meeting of the City Council for the City of Dayton, Washington, shall be held on the second Wednesday of each month at the time specified in DMC 1-2.06, except for the following:

1. December's city council meetings shall be held on the first and third Monday of that month at the time specified in DMC 1-2.06.
2. Should any meeting fall on a legal holiday, then such meeting shall be held the next regular business day at the same date, time and location.

If you have any questions, please feel free to contact me.

Agenda Item No.  
7(B)

**ORDINANCE NO. 1934**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, AMENDING ORDINANCES 1872 AND 1918, SECTION 04 OF TITLE 1 CHAPTER 2 OF THE DAYTON MUNICIPAL CODE, REGULAR CITY COUNCIL MEETINGS.**

**NOW, THEREFORE, THE CITY COUNCIL OF CITY OF DAYTON, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**SECTION 1. AMENDMENT.** Ordinance No. 1872, Ordinance No. 1918 and Section 04 of Title 1, Chapter 2 of the Dayton Municipal Code are hereby amended to read as follows:

**1-2.04. - Regular city council meetings – Meeting Dates.**

A. The regular meeting of the City Council for the City of Dayton, Washington, shall be held on the second Wednesday of each month at the time specified in DMC 1-2.06, except for the following:

1. December's city council meetings shall be held on the first and third Monday of that month at the time specified in DMC 1-2.06.

2. Should any meeting fall on a legal holiday, then such meeting shall be held the next regular business day at the same date, time and location.

**SECTION 2. SEVERABILITY.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

**SECTION 3. EFFECTIVE DATE.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY** the City Council and approved by the Mayor of the City of Dayton, Washington, at a regular meeting this \_\_\_\_\_ day of June, 2018.



City of Dayton

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By: Craig George, Mayor

Attested By:

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By: Trina Cole, City Clerk-Treasurer

Approved as to form:  
Menke Jackson Berry, LLP

---

By: Quinn Plant, City Attorney

ORDINANCE SUMMARY BY TITLE ONLY  
FOR PUBLICATION PURPOSES  
ORDINANCE NO. 1934

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
DAYTON, WASHINGTON, AMENDING ORDINANCES 1872  
AND 1918, SECTION 04 OF TITLE 1 CHAPTER 2 OF THE  
DAYTON MUNICIPAL CODE, REGULAR CITY COUNCIL  
MEETINGS.

SECTION 1. AMEND.

SECTION 2. SEVERABILITY.

SECTION 3. EFFECTIVE DATE.

The full text of Ordinance 1934 adopted the 13<sup>th</sup> day of June, 2018, is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 7:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor

Attest: /s/ Trina Cole, City Clerk-Treasurer

Approved as to form: /s/ Quinn Plant, City Attorney

Published:

Dayton Chronicle – June \_\_\_\_\_, 2018

Agenda Item No.  
7(C)

**RESOLUTION NO. 1343**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, AUTHORIZING  
A PERSONAL CELLULAR PHONE USE STIPEND FOR THE CITY OF DAYTON MAYOR FOR CITY  
BUSINESS**

**WHEREAS**, the City Council has determined that use of a cell phone by the Mayor is necessary for the City to operate openly and efficiently; and

**WHEREAS**, the City desires to provide a stipend for the purpose of reimbursing the Mayor for costs associated with his use of his personal cell phone to conduct official business on behalf of the City; and

**WHEREAS**, the City believes the stipend will be beneficial to the City and its employees.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DO  
RESOLVE AS FOLLOWS:**

Section 1. The City Council authorizes a cell phone stipend to be paid to the Mayor, in the amount of \$40 per month, for so long as the Mayor maintains a personal cell phone and conducts City business on that personal cell phone.

Section 2. The amount of the stipend is based upon the cost of the City business portion of the Mayor's use of his cell phone and is less than what the cost to the City would be to issue the Mayor a City-owned cell phone for such use. The stipend shall be paid to the Mayor not later than the 15<sup>th</sup> of each month.

Section 3. The Mayor shall also receive a reimbursement allowance for the purchase of a new "smart" cellular phone once every two-years. The reimbursement allowance shall be up to, but not to exceed \$200 (Two Hundred Dollars). The Mayor shall provide a bill or purchase receipt in order to receive the reimbursement allowance.

Section 4. Prior to obtaining a stipend, the Mayor shall agree in writing to the terms of a monthly cellular phone use stipend as provided in Attachment "A" – Agreement for Personal Cellular Phone Use Stipend for City Business.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING ON THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 2018.**

City of Dayton

\_\_\_\_\_  
Craig George, Mayor

Attest:

---

Trina Cole, Administrator/Clerk-Treasurer

Approved as to Form:

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Quinn Plant, City Attorney

Attachment "A"  
Resolution No. 1343  
Dated 06/13/2018

**CITY OF DAYTON**  
**Agreement for Personal Cellular Telephone Use Stipend for City Business**

I \_\_\_\_\_ do hereby acknowledge and understand:

(PLEASE PRINT)

1. That the use of my personal cellular telephone for City business is a voluntary program;
2. That because I am willing to use my personal cellular telephone for official City of Dayton matters to conduct business, the City of Dayton will reimburse me with a monthly stipend of \$40.00 per month (the "Reimbursement");
3. That the use of my cell phone for City business shall not be considered a right or obligation or past practice and is not an on-going benefit that is included in the my overall compensation package;
4. That the City may terminate this stipend program at any time;
5. The City will reimburse the Mayor up to, but not to exceed \$200, for the purchase of a new "smart phone" cell phone once every two-years. The Mayor shall provide a bill or purchase receipt in order to receive the reimbursement allowance;
6. The City Clerk/Administrator may periodically request that the Mayor provide a copy of the first page of the cell phone bill in order to determine the eligibility and level of allowance amount. The stipend shall not exceed the Mayor's monthly charges for voice and data packages (all surcharges and taxes shall not be included);
7. That work-related texts, voice messages and email transmissions on cell phones are public records subject to the Public Records Act and I have a duty to maintain such records in accordance with the Washington Local Government Record Retention Schedules. Upon request by the City, the Mayor will provide billing statements reflecting all business-related phone calls (personal calls may be redacted).
8. That I have fully read and agree to the terms of this agreement as presented above.

---

Mayor's Signature

---

Date

**RESOLUTION NO. 1344**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, COLUMBIA COUNTY, WASHINGTON DESIGNATING DAYTON CHRONICLE AS THE CITY'S OFFICIAL NEWSPAPER OF RECORD FOR THE TERM JUNE 14, 2018 THROUGH JUNE 13, 2019 AS REQUIRED BY LAW OF ORDINANCES AND OFFICIAL NOTICES.**

**WHEREAS**, the City of Dayton ("City") is required by Chapter 65.16 RCW to designate its official newspaper for publication of ordinances and other legal notices as required by law to be published; and

**WHEREAS**, the City is required by RCW 35A.40.210 to advertise for bids for legal publication services on an annual basis; and

**WHEREAS**, the City issued an Advertisement for Bids for Official Newspaper Services for 2018 - 2019 on May 10, 2018, to be submitted no later than 10:00 p.m. on June 4, 2018, and

**WHEREAS**, the City received one bid from the "*Dayton Chronicle*"; and

**WHEREAS**, in awarding the official newspaper services, the City Council shall let the contract to the lowest, responsible bidder.

**WHEREAS**, upon the receipt of one bid, it has been determined that the "*Dayton Chronicle*" is the lowest, responsible bidder.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. That the Mayor is hereby authorized to execute on behalf of the City of Dayton an Agreement for Official Newspaper of Record Services with 2Over Publishing, LLC, dba Dayton Chronicle, in the form attached hereto as Exhibit "A."

Section 2. That the Mayor or his designee, is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 3. That this resolution shall take effect and be in full force upon passage and signatures hereon.

Dated and Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

CITY OF DAYTON

\_\_\_\_\_  
CRAIG GEORGE, MAYOR

ATTEST:

\_\_\_\_\_  
Trina Cole, City Clerk



**PROFESSIONAL SERVICES AGREEMENT  
TO PROVIDE OFFICIAL NEWSPAPER OF RECORD SERVICES FOR THE  
CITY OF DAYTON AS REQUIRED BY LAW OF ORDINANCES AND  
OFFICIAL NOTICES.**

This agreement made and entered into, by and between the CITY OF DAYTON, a Municipal Corporation of the State of Washington, doing business at 111 S. First Street, Dayton, Washington, hereinafter referred to as "City", and 2Over Publishing, LLC, dba as Dayton Chronicle, hereinafter referred to as "Provider", a state of Washington, \_\_\_\_\_, doing business at \_\_\_\_\_ Main Street, Dayton, WA 99328.

**WITNESSETH:**

**WHEREAS**, the purpose of this contract is to provide official newspaper of record services for the City of Dayton as required by law of ordinances and official notices;

**WHEREAS**, this Provider was selected through an Advertisement for Bids process and approved on June 4, 2018;

**WHEREAS**, funds for the official newspaper of record services are authorized through the City's Current Expense Fund;

**WHEREAS**, City and Provider desire to enter into an agreement to perform the said specific services; and,

**WHEREAS**, the specific services are required by law and in furtherance of the City's and the public's interests.

**NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, THE PARTIES AGREE AS FOLLOWS:**

- 1. Purpose:** To provide official newspaper of record services for the City of Dayton as required by law of ordinances and official notices.
- 2. Service Cost.** Provider's bid at a rate of \$32.25 per 100 words, for both first and subsequent insertions in Provider's standard public notice format of 10-point Sans Serif font on 11-point leading, justified in a 1.66" column, including sales tax, was accepted by City on the 4<sup>th</sup> day of June, 2018.
- 3. Timeline.** The term of this agreement shall be June 14, 2017 – June 13, 2018.
- 4. Scope of Work.** Provider agrees: 1) To regularly profile city of Dayton activities, issues, events and other stories of interest; 2) Provide one original affidavit of publication for each legal publication submitted by the City; and 3) Supply confirmation of receipt notices submitted for legal publications.
- 5. General Conditions.**

- a. Compliance with Federal, State and Local Laws. Provider agrees to abide by all applicable federal and state statutes and regulations prohibiting employment discrimination, unfair practices and any other statutes and regulations pertaining to the subject matter of this Agreement.
- b. Indemnification. Provider agrees to be responsible for and assumes liability for its own negligent acts or omissions, and those of its officers, agents, officials, employees or volunteers in the performance of work pursuant to this agreement to the fullest extent provided by law, and agrees to save, indemnify, defend and hold the City harmless from any such liability. This indemnification clause shall apply to any and all causes of action arising out of performance of work under this agreement. The provisions of this section shall survive the expiration or termination of this agreement with respect to any event occurring prior to expiration or termination.
- c. Severability. If any phrase, sentence or provision of this agreement is held invalid by a court of competent jurisdiction, such invalidity shall not affect the remainder of this agreement, and to this end the provisions of this agreement are declared to be severable.
- d. Attorneys' Fees. Should any party be the substantially prevailing party in a lawsuit to enforce any of the terms of this agreement then the substantially prevailing party shall be entitled to reimbursement from the other party its reasonable costs, expenses, attorneys' fees and expert witness fees, including such costs, expenses and fees incurred in any appeal.
- e. Assignment. No party to this Agreement may assign its rights or obligations arising from this Agreement, in whole or in part, without the prior written consent of the other party
- f. Entire Agreement. This document contains all covenants, agreements and stipulations of the parties on the subject matter expressed herein. No changes, amendments or modifications of the terms of this agreement shall be valid unless reduced to writing and signed by the duly authorized representatives of both parties as an amendment to this agreement.
- g. Disputes. The laws of Washington State shall govern this Agreement. Venue for any action under this Agreement shall be in Columbia County, Washington.
- h. Waiver. The failure of any party to insist upon strict performance of any of the covenants or conditions of this Agreement in any one or more instances shall not be construed as a waiver of relinquishment for the future of any such covenants or conditions, but the same shall be and remain in full force and effect.

**IN WITNESS WHEREOF**, City and Provider caused this agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

City of Dayton

Dayton Chronicle

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By: Craig George, Mayor

---

By:

Attest:

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Trina Cole, City Administrator

Approved as to form:  
Menke Jackson Beyer, LLP

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By: Quinn Plant, City Attorney

**LEGAL NOTICE**  
**CITY OF DAYTON, WA**  
**Advertisement for Bids**  
**Official Newspaper Services for 2018 -2019**

By this notice, the City of Dayton, Columbia County, WA is soliciting the interest of qualified newspapers to serve as the City's official newspaper.

**Bid Requirements:**

- 1) Must meet all qualifications defined by RCW 65.16.020 and provide adequate documentation as such.
- 2) Must be able to provide one original affidavit of publication for each legal publication submitted by the City. Affidavit must be in accordance with provisions of Chapter 65.16 RCW.
- 3) Rates for legal notices shall be in conformance with RCW 65.16.091.

**Contract Period:**

The bid rates *may not* be changed from date of bid submission deadline (June 4, 2018), and shall apply for a period of one (1) year beginning June 14, 2018 through June 13, 2019.

**Submittal Requirements:**

- 1) Submit bid with proposed cost for legal notice publication per 100 words in newspaper's standard format for the first insertion and cost of publication per 100 words for any subsequent publication.
- 2) Include cost for providing certified affidavit of publication.
- 3) Include statement of qualifying circulation, and statement of intent to comply with all bid requirements.
- 4) Submit proposals by 10:00 a.m., Monday, June 4, 2018, to the City of Dayton, 111 S. 1<sup>st</sup> Street, Dayton, WA 99328 in a sealed envelope. Envelope must clearly express, "City of Dayton, WA, Advertisement for Bids, 2018 – 2019 Official Newspaper Services".
- 5) Facsimile and email copies of bid proposals *will not* be accepted.

**Award Criteria:**

To be eligible for award, all bidders' publications shall meet all requirements of Chapter 65.16 RCW and the bid and submittal requirements as stated in this Advertisement for Bids.

The City reserves the right to reject any and all bids and to waive minor irregularities in the bidding process. The City is only authorized to award a contract to the lowest responsible bidder (RCW 35.23.352).

Dated this 3<sup>rd</sup> day of May, 2018.

City of Dayton by:

Trina Cole, City Administrator

Published: *Dayton Chronicle*, May 10, 2018

# Dayton Chronicle

163 E. Main Street 509-382-2221 Dayton, Washington 99328

**Loyal and Charlotte Baker, Publishers**

June 1, 2018

The Honorable Craig George  
Mayor  
Dayton City Council  
City of Dayton  
111 South 1st Street  
Dayton, WA 99328

Dear Mayor George and the Dayton City Council,

We submit this bid for the contract to serve as the City of Dayton's official newspaper of record for the 2018-2019 term (June 14, 2018-June 13, 2019).

The Dayton Chronicle is published once per week and is qualified as an adjudicated newspaper in Columbia County as defined by RCW 65.16.020, (see attached ORDER).

The Chronicle's paid circulation in the 99328 Zip Code is 420 households. Vendors sell an average of 114 newspapers per week, bringing the total weekly distribution to 535 newspapers.

The Dayton Chronicle regularly profiles City of Dayton activities, issues, events and other stories of interest. No other community competes with Dayton and Columbia County for coverage in the Chronicle.

The Dayton Chronicle intends to comply with all bid requirements.

We agree to provide one original affidavit of publication for each public notice submitted, at no additional cost, and will provide confirmation of receipt of faxes or emails for public notices.

The Dayton Chronicle bids \$32.25 for both first and subsequent insertions, per 100 words in our standard public notice format of 10-point Sans Serif font on 11-point leading, justified in a 1.66" column.

Sincerely,



Loyal and Charlotte Baker  
Publishers

Enclosures

9537

**FILED**

IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON  
IN AND FOR THE COUNTY OF COLUMBIA

MAR 29 1957

OLIVE KITTERMAN  
COLUMBIA COUNTY CLERK

No. 9537

ORDER

In the Matter of the Change of name of: )  
THE CHRONICLE DISPATCH, )  
A legal newspaper of Columbia )  
County, Washington. )

This matter coming on regularly for hearing upon the petition of Pat O'Neil and Hugh O'Neil, editors and publishers of The Chronicle Dispatch, legal newspaper in and for the County of Columbia, State of Washington, said petition praying that the Court approve the change of name for said newspaper to Dayton Chronicle; that said newspaper under the changed name be approved as a legal newspaper in and for said County.

NOW THEREFORE, IT IS ORDERED that the name Dayton Chronicle be substituted for The Chronicle Dispatch; that this change be approved as of April 4, 1957, at which time the first issue of the newspaper under the name Dayton Chronicle shall first appear and be published.

IT IS FURTHER ORDERED AND DECREED that the change of name herein authorized shall not constitute the establishment of a new or other legal publication, but shall be deemed a continuation of the old authorized legal publication under a new name.

IT IS FURTHER ORDERED that any legal publications or notices being run in said newspaper before or after the time of the authorized change of name shall require no other or further posting or publication than if said change of name had not been authorized.

IT IS FURTHER ORDERED that the Clerk of the Court post a copy of this Order in a conspicuous place in her office as provided by R.C.W. 65.16.070.

DATED this 27th day of March, 1957.

*[Signature]*  
J U D G E

Presented by:  
DYAR & HUBBARD

By: *[Signature]*

RECORDED IN VOL 2 PAGE 87

**RESOLUTION NO. 1345**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, COLUMBIA COUNTY, WASHINGTON, ACCEPTING THE CONSTRUCTION OF THE WASHINGTON STREET/5<sup>TH</sup> STREET/PATIT AVENUE WATER AND SEWER MAIN IMPROVEMENTS PROJECT AS FINAL AND COMPLETE**

**WHEREAS**, the City of Dayton contracted with Sharpe & Preszler Construction Company, Inc., to construct the Washington Street/5<sup>th</sup> Street/Patit Avenue Water and Sewer Main Improvements Project (“Project”);

**WHEREAS**, the Project has been completed by Sharpe & Preszler Construction Company, Inc., as prescribed in the contract dated April 27, 2018; and

**WHEREAS**, Sharpe & Preszler Construction Company, Inc., has met the obligations associated with said contract; and,

**WHEREAS**, the Public Works Director and City Engineer has determined that construction of the Project has been completed satisfactorily.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The construction performance of Sharpe & Preszler Construction Company, Inc. in the construction of the Washington Street/5<sup>th</sup> Street/Patit Avenue Water and Sewer Main Improvements Project is hereby accepted as final and complete.

**PASSED** by the City Council of the City of Dayton, Washington on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested:

\_\_\_\_\_  
Trina Cole, City Clerk-Treasurer

Agenda Item No.  
7(G)

Columbia County  
Department of Planning and Building

Staff Report

*Ordinance 1935: Amending Dayton Municipal Code Chapter 5-18: Historic Preservation*

To: Dayton City Council  
For: Adoption  
By: Dayton Historic Preservation  
Date: June 13<sup>th</sup>, 2018

Categorically exempt from SEPA per WAC 197-11-800(19)  
Public hearing: May 15<sup>th</sup>, 2018

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**Proposal:** The Dayton Historic Preservation Commission is responsible to identify and actively encourage the conservation of the City’s historic resources. In recent years, significant changes affecting the operations and duties of the Commission have occurred. Examples include the repeal of all City historic districts in 2016 and the City’s consolidation of planning services with the County in 2017. These, and other changes, require Chapter 5-18: Historic Preservation of the Dayton Municipal Code to be updated to accurately reflect current processes and procedures. Accordingly, the Dayton Historic Preservation Commission has proposed amendments to bring before the Dayton Planning Commission to hold a public hearing, take testimony from the public regarding these changes, and offer a recommendation to the city Council.

**Background:** The Dayton Historic Planning Commission was established with Ordinance No. 1544, referred to as the Historic Preservation Ordinance, in November 1992. The ordinance created Chapter 5-18 of the Dayton Municipal Code, addressing historic preservation. The purpose of the ordinance is “to provide for the identification, evaluation, and protection of historic resources within the City of Dayton in a positive, non-restrictive manner as prescribed within the Dayton Comprehensive Plan and without conflict with community economic development goals and to preserve and rehabilitate eligible historic properties within the city of Dayton for future generations.”

The Historic Preservation Commission was created as part of the Historic Preservation Ordinance. Its major responsibility is to identify and actively encourage the conservation of the City’s historic resources.

While the Commission’s general responsibilities have not changed, in recent years, the City has undergone changes that have affected the operations of the Commission. For example, in 2016, after extensive evaluation and public outreach, the City adopted Ordinance 1899 repealing all previously adopted local historic districts and their zoning overlays.

This change marked an ideal opportunity to perform a comprehensive review of Chapter 5-18: Historic Preservation. The Commission made a complete review of the code, amending



as necessary to reflect current processes and procedures and to make the code less ambiguous. The changes in the draft ordinance will confirm completeness, accuracy, clarity and ensure the code is up-to-date and is legal.

**Findings of Fact:**

1. The proposal was made by the Dayton Historic Preservation Commission.
2. Following extensive review by the Dayton Historic Preservation Commission, recommended changes were compiled and presented to the Dayton Planning Commission by Planning Clerk, Dena Martin, and Dayton Historic Preservation Commission member, Ginny Butler.
3. The Dayton Historic Preservation Committee reviewed and unanimously agreed that the amendments as presented should move forward to a public hearing during the Dayton Planning Commission May 15<sup>th</sup>, 2018 meeting.
4. The Ordinance, addressing only governmental process, is categorically exempt from SEPA per WAC 197-11-800(19).
5. The Notice of Public Hearing was advertised within the Paper of Record on April 26, 2018.
6. The proposed amendments are within full compliance of all environmental and developmental regulations.
7. The Dayton Planning Commission held a public hearing on May 15<sup>th</sup>, 2018. No public comments were received.
8. The Dayton Planning Commission voted unanimously to recommend adoption of the proposed ordinance amendments by ordinance.

**Discussion:** The Ordinance Amending Dayton Municipal Code Chapter 5-18: Historic Preservation is hereby referred to the Dayton City Council to:

1. Adopt Dayton Ordinance 1935 as presented;
2. Adopted Dayton Ordinance 1935 with additional changes; ord,
3. Refer Dayton Ordinance 1935 back to the Dayton Planning Commission and Dayton Historic Preservation Commission for additional review.

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Meagan Bailey, Planning Director

**ORDINANCE NO. 1935**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, REPEALING CHAPTER 5-18 OF THE DAYTON MUNICIPAL CODE IN ITS ENTIRETY; REPEALING ORDINANCES 1544, 1656, 1620 AND 1768 IN THEIR ENTIRETY; AND, ADOPTING A NEW CHAPTER 5.18—HISTORIC PRESERVATION, OF THE DAYTON MUNICIPAL CODE.**

**WHEREAS**, the objective of the Dayton Historic Preservation Commission is to identify and actively encourage the conservation of the City’s historic resources; and,

**WHEREAS**, a review of Chapter 5-18: Historic Preservation of the Dayton Municipal Code by the Dayton Historic Preservation Commission revealed that the current code does not accurately reflect current policies and procedures; and,

**WHEREAS**, the Dayton Historic Preservation Commission performed a comprehensive review of the code and made necessary amendments so that the code correctly reflects current processes and procedures; and,

**WHEREAS**, it is necessary that the City code be accurate and complete; and,

**WHEREAS**, amendments relating solely to governmental procedure are categorically exempt from SEPA requirements per WAC 197-11-800(19); and,

**WHEREAS**, the Dayton Planning Commission reviewed and accepted the request from the Dayton Historic Preservation Commission to schedule and hold a public hearing regarding the proposed text amendments; and,

**WHEREAS**, the Dayton Planning Commission held a public hearing on the proposed amendments on May 15, 2018 at 6:35 PM and no comments were received; and,

**WHEREAS**, the Dayton Planning Commission motioned to recommend that the Dayton City Council adopt the Ordinance amending Chapter 5- 18: Historic Preservation of the Dayton Municipal Code (DMC).

**THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DO HEREBY ORDAIN as follows:**

**Section 1. Repeal.** Ordinance Nos. 1544, 1656, 1620, and 1768 and Chapter 5-18 DMC, Historic Preservation, are hereby repealed in their entirety.

**Section 2. Chapter 5-18 DMC, Historic Preservation.** A new Chapter 5-18 of the Dayton Municipal Code, entitled Historic Preservation, is hereby adopted to read as follows:

CHAPTER 5-18.  
HISTORIC PRESERVATION

5-18.04. - Purpose.

The purpose of this chapter is to provide for the identification, evaluation, designation,

and protection of historic and cultural resources within the City of Dayton in a positive, manner as prescribed within the Dayton Comprehensive Plan for future generations; and preserve and rehabilitate eligible historic resources within the City of Dayton in order to:

- A. Safeguard the heritage of the city as represented by those buildings, districts, objects, sites and structures which reflect significant elements of Dayton history;
- B. Foster civic and neighborhood pride in the beauty and accomplishments of the past, and a sense of identity based on Dayton history;
- C. Preserve and encourage harmonious architectural styles within historic districts;
- D. Promote the use of historic buildings and structures within districts for the economic prosperity, education, inspiration and general welfare of the people of the city;
- E. Stabilize or improve the aesthetic and economic vitality and values of such sites, improvements and objects;
- F. Assist, encourage and provide incentives to private owners for preservation, restoration, redevelopment and use of outstanding historic buildings, districts, objects, sites and structures;
- G. Preserve and rehabilitate eligible historic properties within the City of Dayton for future generations through special valuation, a property tax incentive;
- H. Promote and facilitate the early identification and resolution of conflicts between preservation of historic resources and alternative land uses; and
- I. Conserve valuable material and energy resources by ongoing use and maintenance of the existing built environment.

#### 5-18.05. - Applicability.

No provision of this title shall be construed to prevent the ordinary maintenance of a historic resource when such action does not involve a change in design, materials, or appearance.

#### 5-18.12. - Definitions.

The following definitions apply to terms used in this title. Terms not defined have their commonly construed meaning:

- A. *“Actual cost of rehabilitation”*: In regards to tax valuation, actual cost of rehabilitation means costs incurred within 24 months prior to the date of application and directly resulting from one or more of the following:
  - 1. improvements to an existing building located on or within the perimeters of the original structure; or
  - 2. improvements outside but directly attached to the original structure which are necessary to make the building fully useable but shall not

- include rentable/habitable floor space attributable to new construction; or
3. architectural and engineering services attributable to the design of the improvements; or
  4. all costs defined as “qualified rehabilitation expenditures” for the purposes of the federal historic preservation investment tax credit.
- B. “*Administrative Certificate of Appropriateness (ACOA)*”: A Certificate of Appropriateness issued by the Planning Director for one or more of the following, pending Director approval of required conditions: emergency repairs, in-kind installation of new gutters and downspouts, or in-kind installation of new roofing.
- C. “*Alteration*”: An addition, removal, or reconfiguration that changes the appearance of a historic resource. Excluded from this definition is painting (when color is not specifically noted in the Record of Designation), and ordinary maintenance.
- D. “*Advisory Review Certificate (ARC)*”: A document issued by the Dayton Historic Preservation Commission (commission) that the applicant has satisfactorily met the requirements of this title for submittal of plans for review and advice only by the commission for the alteration of a historic structure.
- E. “*Building*”: A house, barn, church, hotel, or similar construction created principally to shelter any form of human activity.
- F. “*Certificate of Appropriateness*”: A document issued by the Dayton Historic Preservation Commission that the applicant has satisfactorily met the provisions of this title for the alteration of a historic structure.
- G. “*Certified local government*”: Dayton as a local government has been certified by the state historic preservation officer as having established its own historic preservation commission and a program meeting federal and state standards.
- H. “*Contributing*”: A building, structure, object, or site originally constructed within the applicable period of significance that retains and exhibits sufficient integrity (location, design, setting, materials, workmanship, and association) to convey a sense of history. These properties strengthen the historic integrity of an existing or potential historic district.
- I. “*Cost*”: The actual cost of rehabilitation, which cost shall be the minimum threshold required by the State of Washington- for the assessed valuation of the historic property under the Special Valuation Program. Reference -RCW 84.26.020 or any subsequent amendment.
- J. “*Dayton Historic Preservation Commission or commission*”: The commission is authorized under DMC Section 5-18.16 thereof. The commission is the local review board referenced in Chapter RCW 84.26 and WAC Chapter 254-20 for the review of special valuation of historic properties.

- K. *“Dayton Historic Resource Inventory (DHRI)”*: The DHRI is a comprehensive inventory of historic resources within the boundaries of the City of Dayton. The DHRI includes records of buildings, structures, objects, and sites recorded by the City of Dayton used to identify historic resources potentially eligible for listing in the Dayton Register of Historic Places.
- L. *“Dayton Register of Historic Places (DRHP)”*: The list of local historic resources officially recognized by the City of Dayton as important to its history and is afforded protection under this title, including a building, structure, site, object, or district listed in the Dayton Register of Historic Places.
- M. *“District”*: A geographically definable area, small or large, possessing a significant concentration, linkage, or continuity of sites buildings, structures, and/or objects united by past events, architecture aesthetic, or physical development.
- N. *“Emergency repair”*: Work necessary to prevent destruction or dilapidation to real property or structural appurtenances immediately threatened or damaged by fire, flood, earthquake or other disaster.
- O. *“Historic Demolition Certificate (HDC)”*: A document issued by the commission that the applicant has satisfactorily met the provisions of this title for historic demolition.
- P. *“Historic Demolition”*: Historic demolition (or partial historic demolition)” means the destruction or removal, or relocation, of a building or structure, in whole or in part. Historic demolition (or partial historic demolition) pertains to the destruction, removal, or relocation of significant features of a building that are important to defining the buildings or structure’s historic character. Historic demolition (or partial historic demolition) does not include:
1. The removal of past additions for the express purpose of restoration of a structure to its historic appearance, form, or function.
  2. The destruction or removal of portions of a building or structure that are not significant to defining its historic character, and are allowed pursuant to COA or ARC, as applicable under this title.
- Q. *“Historic integrity”*: The quality of wholeness of historic location, design, setting, materials, workmanship, and/or association of a historic resource, as opposed to its physical condition.
- R. *“Historic Preservation Staff or staff”*: The city planning department director or delegated staff who is responsible for providing staff resources to the commission.
- S. *“Historic resource”*: A building, structure, object, site, or district that is at least fifty (50) years old or is of exceptional significance and potentially meets the age, integrity, and significance criteria for listing in the Dayton Register of Historic Places, but may not necessarily be recorded in an inventory of historic resource.
- T. *“Historic significance”*: The physical association of a building, structure, site, object, or district with historic events, trends, persons, architecture, method of

construction, or that have yielded or may yield information important in prehistory or history.

- U. *“Incentives”*: Rights or privileges or combination thereof which the city council, or other local, state, or federal public body or agency, by virtue of applicable present or future legislation, may be authorized to grant or obtain for the owner(s) of register properties. Examples of economic incentives include, but are not limited to, tax relief, conditional use permits, rezoning, street vacation, facade easements, gifts, beneficial placement of public improvements or amenities, or the like.
- V. *“National Register of Historic Places or National Register”*: The nation’s official list of buildings, structures, sites, objects, and districts significant to our cultural history because of their documented importance to our history, architectural history, engineering, or cultural heritage. The National Park Service in Washington, D.C. maintains the National Register.
- W. *“Non-contributing”*: A building, structure, object, or site that does not retain or exhibit sufficient integrity (location, design, setting, materials, workmanship, and association) to convey a sense of history. Properties without any contributing resource do not strengthen the historic integrity of an existing or potential historic district in their current condition. The resource may or may not have been originally constructed within the applicable period of significance.
- X. *“Not in period”*: A building, structure, object, or site that was originally constructed outside the applicable period of significance by Historic Inventory (HI).
- Y. *“Notice on title”*: A recorded document stating the property designation on the DRHP and alerting future owners of the designation.
- Z. *“Object”*: A thing of functional, aesthetic, cultural, historical, or scientific value, such as, a fountain, sculpture, monument, milepost, vehicle, aircraft, etc., but not including a building or structure.
- AA. *“Ordinary maintenance”*: Activities that do not remove materials or alter qualities that make a historic resource eligible for listing in the DRHP, including cleaning, painting (when color is not specifically noted in DRHP’s Record of Designation), and limited replacement of siding, trim, and window components when such material is beyond repair and where the new piece is of the same size, dimension, material, and finish as that of the original historic material.
- BB. *“Owner of property”*: The owner of record as exists on the Columbia County Assessor's records.
- CC. *“Period of significance”*: The time period, from one to several years or decades, during which a historic resource was associated with an important historic event(s), trend(s), person(s), architecture, or method(s) of construction.
- DD. *“Record of Designation”*: The official document created that describes how a

historic resource meets the criteria for listing in the DRHP by the Dayton Historic Preservation Commission.

- EE. *“Rehabilitation”*: The process of returning a historic resource to a state of utility through repair or alteration, which makes possible an efficient use while preserving those portions and features of the historic resource and its site that convey its historic significance.
- FF. *“Relocation”*: The removal from or moving of an historic resource from its original location.
- GG. *“Site”*: The location of a significant event, prehistoric or historic occupation or activity, or location of a building or structure, whether standing, ruined, or vanished, where the location itself possesses historic, cultural, or archeological value regardless of any existing building, structure, or object.
- HH. *“Significance or significant”*: Local, state, or national significance helps in the understanding of the history of local, state, or nation (whichever is applicable) by illuminating the local, statewide, or nationwide impact of the events or persons associated with the property, or its architectural style having information potential. The local area can include the City of Dayton, Columbia County, or Southeast Washington, or a modest geographic or cultural area, such as a neighborhood. Local significance may apply to a property that illustrates a theme that is important to one or more localities; state significance to a theme important to the history of the state; and national significance to property of exceptional value in representing or illustrating an important theme in the history of the nation.
- II. *“Special valuation eligible class of properties”*: All properties listed on the Dayton Register of Historic Places or certified as contributing to a Dayton Register Historic District.
- JJ. *“Special valuation for historic properties or special valuation”*: The local option program which when implemented makes available to property owners a special tax valuation for rehabilitation of historic properties under which the assessed value of an eligible historic property is determined at a rate that excludes, for up to ten years, the actual cost of the rehabilitation. (RCW Chapter 84.26.)
- KK. *“Streetscape”*: The physical parts and aesthetic qualities of a public right-of-way and adjacent lands, including the roadway, gutter, tree lawn, sidewalk, retaining wall, landscaping and building setback.
- LL. *“Structure”*: A functional construction made for human shelter and for purposes other than creating human shelter, such as an aircraft, bridge, fence, dam, play structure, tunnel, etc.
- MM. *“Washington Heritage Register”*: The official listing of historically significant sites and properties found throughout the state. The list is maintained by the Department of Archaeology & Historic Preservation and includes districts, sites, buildings, structures, and objects that have been identified and documented as being significant in local or state history, architecture, archaeology, engineering or culture.

NN. *“Washington State Advisory Council's Standards for the Rehabilitation and Maintenance of Historic Properties (State Advisory Council's Standards)”*:

The rehabilitation and maintenance standards used by the commission as minimum requirements for determining whether or not an historic property is eligible for special valuation and whether or not the property continues to be eligible for special valuation once it has been so classified.

5-18.16. - Dayton Historic Preservation Commission (commission). All actions of the commission are subject to:

A. Appointments.

1. The Mayor, subject to Council approval, shall appoint a Dayton Historic Preservation Commission.
2. In making appointments, the mayor may consider names submitted from any source, but the mayor shall notify history and city development-related organizations of vacancies so that names of interested and qualified individuals may be submitted by such organizations for consideration along with names from any other source.
3. Reappointment is at the discretion of the Mayor.

B. Composition of the commission.

1. The commission size shall be no less than three and no more than seven members.
2. All members of the commission must have a demonstrated interest and competence in historic preservation and possess qualities of impartiality and broad judgment.
3. The commission shall always include at least two professionals who have experience in identifying, evaluating, and protecting historic resources and are selected from among the disciplines of history, architecture, architectural history, historic preservation, planning, cultural anthropology, archaeology, cultural geography, American studies, law and real estate. The commission action that would otherwise be valid shall not be rendered invalid by the temporary vacancy of one or all of the professional positions, unless the commission action is related to meeting certified local government (CLG) responsibilities cited in the certification agreement between the mayor and the state historic preservation officer.
4. The commission members shall be residents of the city, with the exception that the mayor and city council may



waive the residency requirement to obtain representation of disciplines described in this section.

- C. Terms. The original appointment of members to the COMMISSION shall be as follows: three for two years, two for three years; and two for four years. Thereafter, appointments shall be made for a three-year term. Vacancies shall be filled for the unexpired term in the same manner as the original appointment. The mayor may vary reappointments to shorter terms to assure the omission terms continue to be staggered.
- D. Quorum. A quorum shall consist of at least three members and consist of a simple majority of the members.
- E. Compensation. Members shall serve without compensation, but are eligible for reimbursement of expenses relation to their service.
- F. Bylaws and rules. The commission shall establish and recommend for adoption its own bylaws and rules and may amend the bylaws and rules, as appropriate. Final adoption is subject to City Council adoption by resolution.
- G. Officers. A Chair and Vice-Chair shall be elected annually by and from the seated membership. Officers are eligible for reelection and they shall be selected from among its membership a chair and vice-chair; and such other officers as may be necessary to conduct commission business.
- H. Meetings. All commission meetings must be in compliance with RCW Chapter 42.30, Open Public Meetings Act, to provide for adequate public participation and adopt standards in its bylaws and rules to guide this action. The commission shall meet at least four times a year, and as required to conduct business in a timely fashion.
- I. Absence. The commission may request that the City Council consider declaring the position vacant of any member who is absent from three meetings in a single calendar year without being excused prior to the meeting by the Chair of the commission.
- J. Powers and duties. The major responsibility of the commission is to identify and actively encourage the conservation of the City of Dayton's historic resources by initiating and maintaining a register of historic places and reviewing proposed changes to register properties; to raise community awareness of the city's history and historic resources; and to serve as the city's primary resource in matters of history, historic planning and preservation. In carrying out these responsibilities, the commission shall engage in the following.

1. Dayton Historic Inventory. Conduct and maintain a comprehensive inventory of historic resources within the boundaries of the City of Dayton, known as the Dayton Historic Inventory; publicize and periodically update inventory results. Properties listed on the inventory shall be recorded on official zoning records with an "HI" for historic inventory designation). This designation does not change or modify the underlying zone classification.
2. Dayton Register of Historic Places (DRHP). Initiate and maintain the DRHP. This official register shall be compiled of buildings, structures, sites, objects and districts identified by the commission as having historic significance worthy of recognition by the City of Dayton.
3. DRHP Nominations. Review nominations for designation to the DRHP according to criteria in Section 5-18.20 and adopt notice and process standards in its bylaws to conduct review.
4. Certificates. Review proposals under Certificate of Appropriateness (COA), Advisory Review Certificate (ARC), and, Historic Demolition Certificate (HDC), to construct, change alter, modify, remodel, move, demolish, or significantly affect properties or districts on the register as provided in Section 5-18.20. The commission shall adopt standards and procedures in its bylaws to conduct review and issue certificates.
5. Review. Provide for the review either by the commission or its staff of all applications for approvals, permits, environmental assessments or impact statements, and other similar documents pertaining to identified historic resources or adjacent properties.
6. Special Valuation. Serve as the local review board for special valuation and comply with all local review board responsibilities identified in RCW Chapter 84.26:
  - a) Make determination concerning the eligibility of historic properties for special valuation,
  - b) Verify that the improvements are consistent with the National Park Service Design Guidelines,
  - c) Enter into agreements with property owners for the duration of the special valuation period as required under WAC 254-20-070(2),
  - d) Approve or deny applications for special valuation,

- e) Monitor the property for continued compliance with the agreement and statutory eligibility requirements during the ten-year special valuation period.
  - f) Process special valuation applications as adopted in the Bylaws and Rules of the commission, as adopted by City Council.
7. Recommend and Advise. Recommend and advise the city council on matters related to Dayton history, historic preservation and including, but not limited to:
- a) Funding. The use of various federal, state, local or private funding sources available to promote historic resource preservation in the City of Dayton;
  - b) Planning. Goals, policies and objectives of the Comprehensive Plan and Municipal Code, redevelopment, municipal improvements, other types of planning and programs by the city, other local jurisdictions, state federal governments, as related to historic preservation and,
  - c) Other. Perform other related functions assigned to the commission by the city council that may be designated by resolution or motion of the City Council.
8. Well Informed. Be informed about and provide information to the public and city departments on incentives for preservation of historic resources, legislation, regulations and codes which encourage the use and adaptive reuse of historic properties.
9. Educate.
- a) Participate in, promote and conduct public information, educational and interpretive programs pertaining to historic resources,
  - b) Provide information to the public on methods of maintaining and rehabilitating historic properties. This may take the form of pamphlets, newsletters, workshops, or similar activities.
10. Coordination. Establish liaison support, communication and cooperation with federal, state, and other local government entities which will further historic preservation objectives within the city.
11. Nominations to National Register of Historic Places and Washington Heritage Register. Nomination must be submitted to the Department of Archaeology and Historic Preservation of the State of Washington for registration.
12. Awards. Officially recognize excellence in the rehabilitation of

historic buildings, structures, sites and districts, and new construction in historic areas; and encourage appropriate measures for such recognition.

#### 5-18.17 – Identification and Evaluation of Historic Resources

A. The Dayton Register of Historic Inventory (DRHI) lists, describes, and determines the eligibility of historic resources for listing in the DRHP. Not all properties listed in the Dayton Historic Resource Inventory are eligible for listing in the DRHI. A property does not need to be listed in the Historic Resource Inventory before being nominated to the DRHP under section 5-18.20.

1. The commission shall determine and periodically revise priorities for the identification and evaluation of historic resources based on the community's needs and interests.
2. The commission shall provide results of an inventory to the property owner(s), where an inventory results in the identification of property as eligible for listing in the DRHP.
3. Inventoried properties shall be identified as Eligible/Significant (ES), Eligible/Contributing (EC), Non-Contributing (NC), and/or Not in Period (NP). Evaluation and documentation of properties in the DHRI shall comply with this Chapter and commission bylaws and rules.
4. The DRHP shall be maintained as a public record with the exception of archaeological sites.
5. Citizens shall have the opportunity to review and correct information included in the DHRI. The commission shall establish the procedure to allow for correction(s) to the inventory. Any member of the public may place a property in the DHRI; however, the commission retains the authority to determine the property's eligibility for listing in the DRHP.
6. The commission may collect further information including, but not limited to, current photographs, architectural descriptions based on on-site observations, or archival documentation for inventorying of properties and for property already listed in the DRHP for the purposes of administering this title.

#### 5-18.20. - Dayton Register of Historic Places (DRHP).

A. The commission will recommend designation of historic resources to the DRHP as a means of providing recognition to their significance and providing incentives and guidelines for their preservation. The DRHP is maintained by the Commission and the register shall be made available to the public.

1. Historic resource designation to the DRHP. Historic resource designations, including:
  - a) The individual designation of a property with one or more significant historic buildings, structures, and or objects, or,

- b) The designation of a district which includes more than one property with significant contributing historic buildings, structures, or objects.
- B. Criteria for designating historic resources in the DRHP. Any building, structure, site, object or district may be designated for inclusion in the DRHP, if it:
- 1. Is significantly associated with the history, architecture, archaeology, engineering or cultural heritage of the community; or
  - 2. Has integrity and is at least 50 years old, or
  - 3. Is less than 50 years and has exceptional importance; and
  - 4. Historic resources to be designated must fall in at least one of the following categories:
    - a) Is associated with events that have made a significant contribution to the broad patterns of national, state, or local history;
    - b) Embodies the distinctive architectural characteristics of a type, period, style, or method of design or construction, or represents a significant and distinguishable entity whose components may lack individual distinction;
    - c) Is an outstanding work of a designer, builder or architect who has made a substantial contribution to the art;
    - d) Exemplifies or reflects special elements of the city's cultural, special, economic, political, aesthetic, engineering or architectural history;
    - e) Is associated with the lives of persons significant in national, state or local history;
    - f) Has yielded or may be likely to yield important archaeological information related to history or prehistory;
    - g) Is a building or structure removed from its original location but which is significant primarily for architectural value, or which is the only surviving structure significantly associated with an historic person or event;
    - h) Is a birthplace or grave of an historical figure of outstanding importance and is the only surviving structure or site associated with that person;
    - i) Is a cemetery which derives its primary significance from age, from distinctive design features, or from association with historic events, or cultural patterns;

- j) Is a reconstructed building that has been executed in an historically accurate manner on the original site; or
- k) Is a creative and unique example of folk architecture and design created by persons not formally trained in the architectural or design professions, and which does not fit into formal architectural or historical categories

c. Nomination of individual properties and districts.

1. General. The nomination for a historic resource to the DRHP must include a description of the boundaries of the proposed nominated area and the buildings, structures, objects, and sites contained therein, and a statement explaining how the historic resource(s) meet(s) the criteria under Section 5-18.16. The commission may establish additional standards for a complete application for an individual property and for a district in commission bylaws.

a) Individual property.

- i. Any person may nominate a property with a building, structure, site, or object for inclusion in the DRHP
- ii. The applicant must obtain a written statement acknowledging that the property owner(s) understand the nomination process and the results of such a designation, and wishes to have their property listed in the DRHP.
- iii. In cases where multiple persons or entities own a single property, a simple majority of the property owners must submit a written statement.

b) Districts. Any group of property owners or the commission may nominate their properties as a district for inclusion in the DRHP, provided:

- i. At least two contributing properties are contiguous.
- ii. A minimum of fifty-one percent (51%) of the property owners (one owner signature representing each property) must sign the nomination form confirming:
  - 1) The property owner(s) support designation of the district.
  - 2) The property owner(s) agree to the form for review of alterations; either mandatory compliance with a Certificate of Approval (COA) or voluntary compliance with as Advisory Review Certificate (ARC).

- 3) All nominations resulting in district designation, must comply with the requirements of this code for historic demolition.

D. Designation of individual properties and districts.

1. General. The commission shall consider the merits of a nomination, according to the provisions in Section 5-18.16 and shall consider the Dayton Historic Inventory and the Dayton Comprehensive Plan.
2. Review process. The commission shall establish standards for applications, forms, review, process, and notice for the nomination and designation to the DRHP in commission bylaws and rules.
  3. Individual Properties. The designation of a DRHP individual property shall include all features on the exterior of buildings, structures, and other historic resources that contribute to its designation as an individual property on the DRHP and may include interior contributing features. The designation shall also include a description of non-contributing additions and structures in existence at the time of designation.
4. Districts. The designation of a DRHP district shall include description of the boundaries of the district; the characteristics of the district properties which justifies its designation; a list of all properties to be included; exterior building features, structures, sites and objects which contribute to the designation of the DRHP district. The designation shall also include a description of non-contributing structures in existence at the time of designation.
5. Commission actions.
  - a) Commission written findings and decision shall be forwarded to the City Council for final consideration when designating an individual property or district for inclusion to the Dayton Register of Historic Places.
  - b) Commission written findings and decision denying designation of a nominated individual property or district for inclusion in the Dayton Register of Historic Places shall be final, unless appealed.
  - c) Appeals. An appeal of the commission decision may be filed with the City Clerk within 10 days of the commission written decision.
6. Council Action.
  - a) Designations. The city council shall consider and take final action on nominations the commission forwards for designation in the DRHP.

- b) Appeals. The city council shall consider and act on appeals filed for commission decisions denying inclusion of a nomination (individual property or district) in the DRHP.

#### 7. Records of Individual Properties.

- a) Notice on Title. The designation of a property on the DRHP shall be recorded at the Columbia County Office of Records. The designation shall apply to the entirety of the property as described in the approval of the designation regardless of future property division or ownership.
- b) Record of Designation. The commission shall retain the Record of Designation, together with the original nomination materials, and any testimony or additional materials considered during the nomination and designation process that established the eligibility of the historic resource in the DRHP.
- c) Map. Property on the Dayton Register of Historic Places will be identified on the official zoning map. This identification does not add to or change the zoning classification of the property.
- d) Amendments to Record of Designation. Additional materials may be administratively added to the city's Record of Designation, gathered to keep the record current or elaborate on established facts in the Record of Designation. Notice of such an action shall be provided by the Commission as provided in the commission bylaws.

#### 8. Records of Districts.

- a) Notice on Title. The designation of a district on the DRHP shall be recorded at the Columbia County Office of Records, on all properties contained within the District.
- b) The designation shall apply to the entirety of the district regardless of future property division or ownership.
- c) Record of Designation. The commission shall retain the Record of Designation, together with the original nomination materials, and any testimony or additional materials considered during the nomination and designation process that established the eligibility of the historic resource in the DRHP.
- d) Map. Districts on the DRHP shall be identified on the official zoning map. Only when a district zoning overlay is adopted will zoning be amended for district properties.
- e) Zoning. A district with alternative zoning standards and/or zoning incentives shall be implemented through the



adoption of a zoning overlay.

- f) District Design Guidelines. Other than the Secretary of Interior Standards, district design guidelines shall be adopted as an addendum to the Comprehensive Plan.
- g) Amendments to Record of Designation. Additional materials may be administratively added to the Record of Designation, gathered to keep the record current or elaborate on established facts in the Record of Designation. Notice of such an action shall be provided by the commission as provided in the commission bylaws.

9. Removal of Property from the DRHP.

- a) Individual Property. Property individually designated in the DRHP may be removed from the register by the City Council in either of the following circumstances:
  - i. Property Owner. A property owner requests removal from the register, provided that the property shall remain listed on the DRHP until the owner no longer receives benefits from historic preservation incentive, or,
  - ii. Commission. The Commission finds that the property is no longer deemed appropriate for designation on the local register because the qualities which caused it to be originally listed have been lost or destroyed.
    - 1) The commission may remove a designated property from the DRHP with or without owner's consent.
- b) District Removal and Boundary Reductions. Properties in a residential district on the DRHP shall remain in the district, except as follows:
  - i. Commission. The commission finds that a portion or all of the district is no longer deemed appropriate for designation on the district local register because the qualities which caused it to be originally listed have been lost or destroyed, and,
  - ii. In all cases, if a property in the district is receiving incentives, it only may be removed when it is no longer receiving incentives; or, it is eligible for and is listed as an individual historic property on the DRHP.
  - iii. A district shall fully remain as a district in the DRHP, except in the following circumstance:

- 1) The DDHD boundary may be reduced by the City Council, provided that the Commission finds that a portion of the district is no longer deemed appropriate for designation on the local register because the qualities which caused it to be originally listed have been lost or destroyed.
- 2) In all cases, if a property in the district is receiving benefits from a zoning overlay and/or incentives, the property only may be removed when it no longer receives benefit of the zoning overlay and incentives.

10. Results of Designation in the DRHP.

- a) Historic resources listed in the DRHP shall receive the following benefits:
  - i. Designation denoting significant association with the historic, archaeological, engineering or cultural heritage of the community.
  - ii. All uses and restrictions established by the underlying zoning, existing conditional use permits, and other applicable design standards shall remain in effect unless changed through due process.
  - iii. Benefits as stated in Section 5.18-17 of this title.
  - iv. The Building Official shall consider waiving certain code requirements in accordance with the Washington State building code for existing structures.
  - v. Property owners are provided technical assistance from the Commission through the COA, ARC and/or HDC processes.
  - vi. Property owners of individually listed property and/or contributing property in a district may be advised in applying for grants and/or tax incentives for rehabilitating their property, as resources and funds are available.

- b) Historic resources listed in the DRHP shall comply with Title 5 as follows: Prior to the commencement of any work on a register property, excluding ordinary repair and maintenance and emergency measures, the owner must request and receive a certificate, as applicable (COA, ARC or HDC), from the commission for the proposed work. Violation of this requirement is grounds for the commission to review the property for removal from the register and for city to take code compliance action under DMC Title 21.

5-18.28. - Relationship to zoning.

Properties designated to the register shall be subject to the provisions set forth herein, as well as the bulk, use, setback, and other controls of the zoning district in which they are located. Nothing contained herein shall be construed to be repealing, modifying, or waiving any zoning provisions.

5-18.37. – Alterations and Demolition of Designated Historic Resources.

- A. The Commission shall use the provisions of this Section to preserve the exterior character-defining features of individual historic properties; and, historic districts on the DRHP.
- B. Exemptions. Activities not subject to the provisions of this chapter:
  - 1. “Ordinary maintenance” as defined in Section 5-18.12;
  - 2. Application of exterior paint color when color is not specifically noted in record of designation in the DRHP;
  - 3. Alterations to landscape features not specifically identified as historically significant in record of designation in the DRHP, such as, the construction or alteration of a fence up to 6 feet in height, a walkway or driveway; and
  - 4. Alterations to building interiors, even though a property owner may choose to include significant historic interior building features when a property is individually nominated and designated in the DRHP.
- C. Certificate Required. No historic resource in the DRHP shall be altered, relocated, or demolished, or a new building or structure constructed within the area defined in a Record of Designation without receiving approval of the certificate(s) required for a project, including one or more of the following:

1. Certificate of Approval (COA)
2. Administrative Certificate of Approval (ACOA)
3. Advisory Review Certificate (ARC)
4. Historic Demolition Certificate (HDC)

D. Criteria Guidelines. In order to approve an application for the alteration of a historic resource on a property, the Commission must find that the proposal meets the following guidelines as applicable:

1. A property shall be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships;
2. The historic integrity of a property shall be retained and preserved. The relocation of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property shall be avoided;
3. A property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, shall not be undertaken;
4. Changes to a property that have acquired historic significance in their own right shall be retained and preserved;
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved;
6. Deteriorated historic features shall be repaired rather than replaced if the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and, where possible, materials;
7. Replacement of missing features shall be substantiated by documentary and physical evidence;
8. Chemical and physical treatments, if appropriate, shall be undertaken using the gentlest means possible. Treatments that cause damage to historic materials shall not be used;
9. Archaeological resources shall be protected and preserved in place. If such resources must be disturbed, mitigation measures shall be undertaken;
10. New additions, exterior alterations, or related new construction shall not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and shall be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment;
11. New additions and adjacent or related new construction shall be

undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

E. Design Standards. In addition to meeting the applicable guidelines in Section 5-18.20, in order to approve an application for the alteration of a historic resource, the Commission must find that the proposal meets the following design standards as applicable:

1. Adopted design guidelines for the district on the DRHP as provided in this title;
2. Vacant buildings shall be weather- and vandal-proofed in order to minimize further deterioration and the threat to public safety;
3. Rehabilitation work, especially on the exterior and the principal facades shall preserve the existing historic features or replace them if absolutely necessary with features and similar materials resembling those known to have existed on the building through verifiable evidence such as photographs. Alterations to Landmarks shall not be based on speculation, but instead on documentary evidence;
4. New additions shall be subordinate to the original building, meaning lower in height, attached to the rear or set back along the side, smaller in scale, and have less architectural detail;
5. Height, width, setback, roof shape, and the overall scale and massing of new buildings within historic districts and on lots with existing Landmarks, or additions to Landmarks shall be compatible with the existing historic building(s) and, in the case of historic districts, the overall streetscape;
6. In historic districts and on lots with existing historic resources, materials on at least the primary façade(s) of new buildings shall be similar in size, shape, color, and texture to the original materials on the facades of surrounding historic buildings;
7. Architectural details on new construction (including wood or metal trim, porches, cornices, arches, and window and door features, etc.) shall be complimentary, but shall not replicate historic features on surrounding historic buildings;
8. Window and door opening should be similar in size and orientation (vertical to horizontal) to openings on historic buildings and shall take up about the same percentage of the overall façade as those on surrounding historic buildings;
9. In historic districts and on lots with existing historic resources, the relationship of the width to the height of the principal elevations for new buildings and additions to existing historic buildings shall be in scale with the surrounding structures and streetscape. Wider new buildings can be divided into segments that more closely resemble the façade widths of historic

buildings;

10. In historic districts and on lots with existing historic resources, the roof shape of new buildings and additions to existing historic buildings shall be visually compatible with the surrounding structures and streetscape. Unusual roof shapes, materials, and pitches are discouraged;
11. Moving historic resources shall be avoided, especially to create artificial groupings;
12. The demolition of historic resources shall be avoided whenever possible; and
13. The Secretary of the Interior's Standards for the Treatment of Historic Properties are the design guidelines for properties on the DRHP, unless more specific design guidelines are adopted by the city.

F. Review Process. Certificates must be presented to the Building Official and/or Planning Director before a building, demolition, or other permit is issued.

1. An application for a COA, ARC or HDC must include a description of the proposed activity, accompanying maps, photographs, drawings, and other documentation. The Planning Director may establish additional standards for a complete application, including defining additional or alternative criteria for a complete application under provisions of this Section.
2. Upon acceptance of a complete application, the Planning Director shall decide within (5 working days) if the proposed work is subject to provisions of Section 5- 18.37.
3. The Planning Director shall provide the Commission with a summary of the proposed project; copy of the application; applicable criteria, policies, and codes; and other documentation specific to the property under which the application shall be considered.
4. The commission shall meet with the applicant and review the proposed work according to the design review criteria established in the guidelines as adopted by the city. Unless legally required, there shall be no notice, posting or publication requirements for action on the application, but all such actions shall be made at regular or special meetings of the commission. The commission shall complete its review and make its recommendations within 30 days of the date of receipt of the application. If the commission is unable to process the request, the commission may ask for an extension of time.
5. The Commission shall review and act upon applications for the alteration, relocation, and demolition of a DRHP (COA, ARC and HDC). Applications for the alteration of a DRHP (COA or ARC) may be approved, approved with conditions, or denied. Applications for the relocation or demolition of a DRHP may be approved, approved with conditions, or denied. The

Commission shall develop written findings to support its decisions and any conditions in the COA, ARC or HDC.

6. Time limit of certificate.

- a) A COA, ARC, and administrative certificates issued for the alteration of a DRHP shall be effective for a period of two (2) years from the date of its issuance.
- b) A HDC issued for the relocation or demolition of a historic resource shall be effective for a period of one (1) year.

7. Building official determination of hazard. A DRHP may be altered, relocated, or demolished without a certificate, if the Building Official attests in writing that the condition of a property poses a clear and immediate hazard to public safety. The written decision of the Building Official with sufficient evidence to support his or her conclusions shall be immediately provided to the Planning Director. The Planning Director shall make these materials available to the Commission at their next regular meeting. The property owner(s) must submit an application for a Certificate of Appropriateness as required under this Ordinance within thirty (30) days of the Building Official submitting his or her written statement to the Planning Director.

G. Administrative Review Process. The Planning Director may issue an administrative decision (ACOA) when:

- 1. The Commission has established an administrative rule authorizing the type of alteration(s) allowed under an administrative decision, and
- 2. The Planning Director shall make a list of administrative certificates issued to the Commission at each regular meeting.

H. Public Hearing. A public hearing before the Commission shall be required for a COA and HDC. A public hearing is not required for an exempt alteration, administrative certificate or ARC. The process for a hearing shall be established in the commission bylaws and comply with the Open Public Meetings Act of Washington State, Chapter 42.30 RCW.

I. The commission shall meet with the applicant and review the proposed work according to the design review criteria established in the rules. Unless legally required, there shall be no notice, posting or publication requirements for action on the application, but all such actions shall be made at regular meetings of the commission. The commission shall complete its review and make its recommendations within 30 days of the date of receipt of the application. If the commission is unable to process the request, the commission may ask for an extension of time.

J. The commission's recommendations shall be in writing and shall state the findings of fact and reasons relied upon in reaching its decision. Any conditions agreed to by the

applicant in this review process shall become conditions of approval of the permits granted. If the owner agrees to the commission's recommendations, a certificate of appropriateness shall be awarded by the commission according to standards established in the commission's rules.

- K. The commission's recommendations and, if awarded, the Certificate of Appropriateness shall be transmitted to the building or zoning official. If a certificate of appropriateness is awarded, the building or zoning official may then issue the permit.
- L. Demolition. An HDC is required before a permit may be issued to allow whole or partial demolition of a designated Dayton Register property or in a Dayton Register Historic District. The owner or his/her agent shall apply to the commission for a review of the proposed demolition and to discuss alternatives to demolition. These negotiations may last no longer than 45 days from the initial meeting of the commission, unless either party requests an extension. If no request for an extension is made and no alternative to demolition has been agreed to, the commission shall act and advise the official in charge of issuing a demolition permit of the approval or denial of the HDC.
- M. When issuing a HDC the commission may require the owner to mitigate the loss of the Dayton Register property by means determined by the commission at the meeting. Any conditions agreed to by the applicant in this review process shall become conditions of approval of the permits granted. After the property is demolished, the commission shall initiate removal of the property from the register.
- N. Appeal of approval or denial of a HDC. The commission's decision regarding a may be appealed to the city council within ten days. The appeal must state the grounds upon which the appeal is based. The appeal shall be reviewed by the council only on the records of the commission. Appeal of council's decision regarding a waiver of a HDC may be appealed to Superior Court.

**SECTION 3. Severability.** If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

**SECTION 4. Effective Date.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2018.**



APPROVED:

\_\_\_\_\_  
Craig George, Mayor

ATTEST:

\_\_\_\_\_  
Trina D. Cole, City Administrator

APPROVED AS TO FORM:

\_\_\_\_\_  
Quinn Plant, City Attorney

**ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON,  
WASHINGTON, REPEALING CHAPTER 5-18 OF THE DAYTON MUNICIPAL  
CODE IN ITS ENTIRETY; REPEALING ORDINANCES 1544, 1656, 1620 AND 1768  
IN THEIR ENTIRETY; AND, ADOPTING A NEW CHAPTER 5.18—HISTORIC  
PRESERVATION, OF THE DAYTON MUNICIPAL CODE.**

The full text of Ordinance \_\_\_\_\_ adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2018 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 7:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

Section 1. Repeal

Section 2. Chapter 5-19 DMC, Historic Preservation

Section 3. Severability

Section 4. Effective Date

By: /s/ Craig George, Mayor

Attest: /s/ Trina Cole, City Administrator

Approved as to from: /s/ Quinn Plant, City Attorney

Published: \_\_\_\_\_

*The Dayton Chronicle*