

# DAYTON CITY COUNCIL MINUTES

## Regular Meeting

Wednesday, September 12, 2018

111 S. 1<sup>st</sup> Street

Dayton, WA 99328

**1. CALL TO ORDER:** Mayor Craig George calls the meeting to order at approximately 6:00 p.m.

Roll Call: Present: Mike Paris, Matt Wiens, Dain Nysoe, Byron Kaczmarek, Kathy Berg, Delphine Bailey

Absent: Zac Weatherford

Staff: Meagan Bailey, Planning Director; Jim Costello, Public Works Director; Trina Cole, City Administrator

## **2. CONSENT AGENDA:**

ACTION: Bailey makes a motion; Paris seconds the motion, and the motion carries unanimously approving the Consent Agenda as presented:

- Approval of the July 23, 2018 City Council Meeting Minutes;
- Approval of the following vouchers for payment:

Claims: 46012-46038; 46055-46086; 46105; 46116-46117	\$ 364,920.71
Payroll: 46039-46054; 46087-46103; 46106-46115	\$ 80,880.50
Total	\$ 519,115.37;
- Confirm Mayor's authorization of a contract with Correct Equipment Co., Inc., to repair/replace Water Well 2 and 3's Chlorinators;
- Authorize Resolution No. 1349, Interfund Transfers in support of the 2018 Budget (Park and Cemetery Equipment Replacement Reserves);
- Proclaim September as Children Cancer Awareness Month;
- Confirm Mayor's authorization of a contract with College Place Heating and Cooling to replace the Wastewater Treatment Plant digester boiler;
- Confirm Mayor's authorization of a contract with Mark Lanning Tree Service to remove tree limbs and its debris from one Main Street Sycamore tree located near 338 E. Main Street; and
- Confirm Mayor's authorization of a contract with Mark Lanning Tree Service to remove a tree from the Dayton City Cemetery.

## **3. SPECIAL GUESTS/PUBLIC COMMENT**

Scott Marinella thanks City Council for trimming the tree in front of his office at 338 E. Main Street.

## **4. COMMITTEE/BOARD/ COMMISSIONER REPORTS**

**Public Safety** – There is no report.

**Public Works** – There is no report.

**Finance** – There is no report.

**Parks/Public Grounds** – D. Bailey reports: 1) Main Street Tree Committee will be meeting on September 22 look at the Main Street trees in whole.; and, 2) Dayton Swimming Pool Facility Condition Assessment will be made available in October and final in November.

Council discusses the fun and excitement that rock painting has provided to our community and how it has motivated individuals to get out and walk in hopes of finding one. She asks that the Chamber look at promoting the rock painting program.

George commends the 2018 Columbia County Fair and its festivities.

**Planning/Economic Development** – M. Bailey reports/summarizes the following: 1) Ken Graham S. 4<sup>th</sup> St. Short Plat project is complete.; 2) 533 W. Main Street has been stacking its garbage in one of its

car wash bays. It may have proved to create serious health and safety issues but was remedied quickly by a concerted effort between the City, County and the business owner. She applauds the working relationship between the City and County to resolve the issues so quickly.; 3) Facebook page has been created to provide another community outreach opportunity.; 4) Made improvements to the City's website specific to planning, building and code compliance services. 5) Researching infill zoning options for the City.; 6) Progress has been made towards the Comprehensive Plan Update including conducting scoping meetings and establishing timelines. The next step will be to create a docket list that will then be placed before Council for their consideration.; 7) Received training from Department of Ecology on the "Ordinary Highwater Mark" specific to the property located on the northeast corner of W. Washington Avenue and N. Cottonwood Avenue.; 8) Attended Floodplain Management training and will be taking an exam on said training at the end of September.

**Personnel** – There is no report.

**Emergency Management** – There is no report.

**Chamber of Commerce** – Berg reports: Dayton on Tour will be the weekend of October 6. This year will include a tour of downtown vacant buildings to entice potential business owners.

**Commissioners** – There is no report.

## **5. REPORTS OF CITY OFFICERS**

**Sheriff** – There is no report.

**Public Works** – Costello reports: 1) FEMA Street Repairs paving portion of the project will begin September 24, 2018. Berg and D. Bailey compliment the curbing portion of the project. 2) Costello reports that the street painting crew will be performing painting services September 17. 3) Boiler is being replaced at the Wastewater Treatment Plant. Labor and Industries would not recertify the existing one.

**Planning Director/Code Compliance** – M. Bailey reports/summarizes the following: 1) Ken Graham S. 4<sup>th</sup> St. Short Plat project is complete and will be filed once surveyor, Brian Martin, provides final mylar; 2) Code Compliance Focus - 533 W. Main Street has been stacking its garbage in one of its car wash bays. It may have proved to create serious health and safety issues but was remedied quickly by a concerted effort between the City, County and the business owner. She applauds the working relationship between the City and County to resolve the issues so quickly; 3) Facebook page has been created to provide another community outreach opportunity.; 4) Made improvements to the County's website specific to City planning, building and code compliance services 5) Researching infill zoning options for the City including incentive zoning regulations to offer benefits to developing vacant spaces/lots; 6) Progress has been made towards the Comprehensive Plan Update including conducting scoping meetings and establishing timelines. The next step will be to create a docket list that will then be placed before Council for their consideration; 7) Received training from Department of Ecology on determining the "Ordinary Highwater Mark" and used the property located on the northeast corner of W. Washington Avenue and N. Cottonwood Avenue as a learning opportunity; 8) Attended Floodplain Management training and will be taking an exam on said training at the end of September; and 9) Planning Commission is working on updating code compliance regulations specific to reducing the length of time that a vehicle may be parked in a public right of way. Mayor George compliments M. Bailey for the amount of work she has completed for the City since becoming Planning Director and thanks her and her staff for their hard work.

**City Clerk-Treasurer** – Cole reports: 1) Completed an Investment Policy and is currently under review by the Finance Committee; 2) Working towards completing the 2019 Budget is underway; and 3) Completing final process for closing out various projects such as the Washington/Patit/N. 5<sup>th</sup> Street Water and Sewer Projects.

**Mayor Pro-Tempore** – There is no report.

**Mayor** – George reports: 1) Reiterates FEMA Street Repairs will be completed and not later than October 17, 2018. 2) Inert Waste Site Permit requires a report regarding the site. It is 90% complete and will be submitted to DOE for inclusion into City’s inert waste site permit application. Cole summarizes the application process and task requirements associated with application; 3) City received a low-interest loan from Public Works Board/Department of Commerce to purchase property associated with a new Wastewater Treatment Facility and its components. The loan totaled \$1,000,000. The City has a meeting with a prospective property owner interested in selling; and 4) Received a request from “The Club” to install a street light and a crosswalk. Discussion ensues regarding The Club’s programs and public safety needs associated with Cameron Street. M. Bailey expresses concern with the crossing in conjunction with the industrial zoned area. George directs M. Bailey to contact Ginny Butler to determine a plan for creating a safe crossing zone from The Club across W. Cameron Street. Council informally approves contacting Pacific Power to install a street lamp at about 528 W. Cameron Street.

## **6. UNFINISHED BUSINESS**

**ACTION:** Berg makes a motion; Nysoe seconds the motion to authorize Resolution No. 1348, authorizing the Mayor to sign an interlocal agreement for Planning Services with Columbia County. There is no discussion. The motion carries unanimously.

## **7. NEW BUSINESS**

**ACTION:** Ryan Ortuno, Columbia County Rural Library District and Cole summarize the history of the City/County library partnership. Kaczmarek makes a motion; Berg seconds the motion to authorize Resolution No. 1350, authorizing an agreement to transfer of the Hedwig Davis Bequest to Columbia County Rural Library District. Bailey supports the agreement for transfer. There is no further discussion. The motion carries unanimously.

**ACTION:** Nysoe makes a motion; Paris seconds the motion to Resolution No. 1351, amending Library District Annexation Agreement. Discussion ensues regarding the locations of the improvements. Motion carries unanimously.

**ACTION:** Paris makes a motion; Nysoe seconds the motion authorize Change Order No. 3 to the FEMA Street Repairs Project for additional street curb work. There is no discussion. The motion carries unanimously.

**ACTION:** Nysoe makes a motion; Paris seconds the motion to authorize Resolution No. 1352, authorizing a Public Works Contract with Humbert Asphalt, Inc., to perform pavement repairs on W. Washington Avenue and N. Cottonwood Avenue beginning at N. Front Street and ending at W. Patit Avenue associated with the relocation of the street within the public right of way not to exceed the Lump sum of \$55,000 There is no discussion. The motion carries unanimously.

## **8. FINAL PUBLIC COMMENT**

Charles Zickafoose, 721 E. Dayton Avenue, expresses concern regarding the increase in utility bills, explains the potential negative financial impacts on his personal household, and asks that the Council consider the rate increase impacts that the wastewater improvements will have on all community members when moving forward with the Wastewater Treatment Plant Project.

Nysoe states that the Union Bulletin’s article in the newspaper was a wonderful article regarding the hospital and the Columbia County Hospital System.

M. Bailey expresses support for the Washington Avenue Overlay Project; it supports the City’s pro-infill efforts.

**9. ADJOURN**

With no further business to come before the Council, the regular meeting is adjourned at 6:51 p.m.

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested:

Approved:

11/14/2018

\_\_\_\_\_  
Trina Cole, City Administrator/Clerk-Treasurer

\_\_\_\_\_  
Date