



# Dayton Historic Preservation Commission

## SPECIAL MEETING MINUTES

Wednesday, January 17, 2018 at 6:00 PM  
114 South 2<sup>nd</sup> Street, Dayton, Washington 99328

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1. **CALL TO ORDER:** Chairman Michael “Mike” L. Smith called the special meeting of the Dayton Historic Preservation Commission to order at 6:00 PM.
2. **ROLL CALL:** Dayton Historic Preservation Commission members: Mike L. Smith, Chair; Chrissy Talbott, Chair Pro Tem; Ginny Butler; Carole Lane. Staff: Meagan Bailey. Public: JJ Dippel.
3. **ADOPTION OF MINUTES**
  - A. September 27, 2017
    - a. Butler motion to approved minutes as presented; Talbott second. All in favor, none opposed. Motion carries.
  - B. December 20, 2017
    - a. Butler motion to approve minutes with minor edit to COA number; Lane second. All in favor, none opposed. Motion carries.
4. **COA DESIGN/SPECIAL VALUATION REVIEW**
  - A. **COA 2017—015:** 218 South 4<sup>th</sup> Street, Dayton, Washington 99328: Replacing rear windows—JJ Dipped
    - a. The previous signed COA and FOF had some typographical errors that the applicant requested modification to. The changes were made and presented to the Dayton Historic Preservation Commission.
    - b. Butler motion to approve and re-sign COA/FOF 2017—015; Lane second. All in favor, none opposed. Motion carries.
  - B. **COA 2018—001:** 218 South 4<sup>th</sup> Street, Dayton, Washington 99328: Replacement of existing rear deck—JJ Dippel
    - a. JJ Dippel was present to discuss the project. It was requested to replace the existing rear deck to improve structural stability and bring the deck up to current building codes. Discussion regarding the proposal included ensuring that the deck will remain within the exact same footprint of the existing, minus the addition of the ADA ramp.
    - b. Lane motion to approve Findings of Fact 2018—001 with typographical edits to remove “WHEREAS, the proposal is consistent with the Downtown Dayton Historic District Design guidelines adopted by the City Council on February 9, 2015” and replace with “WHEREAS, the proposal is consistent with the National Park Service Design Guidelines”; Talbott second. All in favor, none opposed. Motion carries.
    - c. Talbott motion to approved Certificate of Occupancy 2018—001 with typographical edits to remove “WHEREAS, the proposal is consistent

with the Downtown Dayton Historic District Design guidelines adopted by the City Council on February 9, 2015” and replace with “WHEREAS, the proposal is consistent with the National Park Service Design Guidelines”; Lane second. All in favor, none opposed. Motion carries.

**5. UNFINISHED BUSINESS**

- A. Pietryzcki Park Sign Options – Michael Smith
  - a. Smith provided an update regarding the replacement of the existing Pietryzcki park sign; sign options were discussed including shape and color scheme. It was determined that the color scheme should be one that naturally stands out, with an option being light bronze on top and the back layer/lettering black.
  - b. Butler motion for the Dayton Historic Preservation Commission to bring the design option to the City Council for review; Lane second. All in favor, none opposed. Motion carries.
- B. Review of Historic Preservation Code Update: Section 8
  - a. The transition has allowed staff inadequate time and materials to move forward with the review. Final review has been postponed until the next regular scheduled meeting.

**6. ADJOURNMENT**

- a. Talbott motion to adjourn the Special Meeting of the Dayton Historic Preservation Commission at 7:09PM; Lane second. All in favor, none opposed. Motion carries and meeting adjourned.

**Next Scheduled Meeting**  
**February 28<sup>th</sup>, 2018 - 6:00 p.m.**  
**114 South 2<sup>nd</sup> Street, Dayton, Washington 99328**

Minutes approved by:

Michael “Mike L. Smith, Chair	Date
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Attest:

Meagan Bailey, Planning Director	Date
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