



Dayton Historic Preservation Commission

Special Meeting Minutes

Date: March 26, 2018 **Time:** 6:00 PM

Place: 114 South 2nd Street, Dayton, Washington 99328

1. **CALL TO ORDER:** Chair Chrissy Talbott called the Special Meeting of the Dayton Historic Preservation Commission to order at 6:00 PM.
2. **ROLL CALL:** Dayton Historic Preservation Commission members: Chrissy Talbott, Chair; Mike Smith, Vice Chair; Ginny Butler, Carole Lane. Staff: Meagan Bailey, Dena Martin. Public: Mike McCary
3. **ADOPTION OF MINUTES**
 - A. **March 7, 2018**
 - a. Butler motioned to approve the Dayton Historic Preservation Commission minutes from March 1th, 2018 with a minor correction referring to Smith as Vice Chair rather than Chair; Smith second. All in favor none opposed. Motion carries.
4. **NEW BUSINESS**
 - A. **Door Replacement Request: Jim McCary**
 - a. Jim McCary requested that the committee approve replacement the back door of St. Vincent de Paul's with a wooden door with vertical panels as opposed to one with horizontal panels, which is what is currently in place. McCary said horizontal panel doors are significantly more expensive and would run about \$400. Butler referred to the city's Historic Properties Inventory and said the property was placed on the Sandborn Map in 1909 and was built in 1898. Butler said she believed vertical panels are actually a more appropriate replacement and the committee agreed that, because the replacement is for a back door, the difference is not significant.
 - i. Butler moved to approve replacement of the current back door of St. Vincent de Paul with a vertical panel door. Lane seconded, all in favor, motion carries.
5. **UNFINISHED BUSINESS**
 - A. **Pietryzcki Park Sign Options – Michael Smith**
 - a. The project is on hold until fall.
 - B. **Review of staff recommended changes on Rules and Procedures**
 - a. Committee recommended that staff forward the current Rules and Procedures and Chapter 5-18: Historic Preservation of the Dayton Municipal Code to the City attorney to review for inconsistencies between the two. Once reviewed by the attorney, the Committee will review the Rules and Procedures.
 - C. **Review of Historic Preservation Code Update: Final Review**

- a. Made final review of Chapter 5-18: Historic Preservation of the Dayton Municipal Code and accepted suggested edits.
- b. Smith moved to accept amendments to Title 5 of the Dayton Municipal Code and forward them to the Dayton Planning Commission. Butler seconded, all approved, motion carries.
- c. Pending approval of the amendments by the Dayton Planning Commission, a public hearing will be scheduled for May. Butler agreed to be present at the hearing to respond to questions from the public.

6. OTHER BUSINESS

A. Five Year Plan

- a. Butler reminded the group that Mayor George had requested that the Committee prepare a Five-Year-Plan and shared her copy with Committee members. The Committee will review the “Goals for 2017-2021” and be prepared to discuss “next steps” at the next meeting.

7. ADJOURNMENT

- a. Butler motioned to adjourn the Special Meeting of the Dayton Historic Preservation Commission at 6:46 PM; Smith seconded. All in favor, none opposed. Motion carries and meeting adjourned.

Minutes approved by:

 Chrissy Talbott, Chair

 Date

Attest:

 Meagan Bailey, Planning Director

 Date