



Dayton Historic Preservation Commission

Regular Meeting Minutes

Date: October 24th, 2018 **Time:** 6:00 PM

Place: 114 South 2nd Street, Dayton, Washington 99328

1. **CALL TO ORDER:** Chair Chrissy Talbott called the regular meeting of the Dayton Historic Preservation Commission to order at 6:00 PM.
2. **ROLL CALL:** Dayton Historic Preservation Commission members: Chrissy Talbott, Chair; Ginny Butler; JJ Dippel, Mike Smith. Staff: Dena Martin
3. **ADOPTION OF MINUTES**
 - A. **September 26th, 2018**
 - a. Butler motioned to approve the Dayton Historic Preservation Commission minutes from September 26th, 2018 and Dippel seconded. All in favor. Motion carries.
4. **DESIGN/SPECIAL VALUATION REVIEW**

No design/special valuation review.
5. **UNFINISHED BUSINESS**
 - A. Staff provided an update on the DHPC bylaws. Dayton City Council approved the updated bylaws at their October 10th, 2018 meeting without question or comment.
6. **NEW BUSINESS**
 - A. Discussion on Dayton Historic Property Inventory updates – JJ Dippel
 - a. Dippel shared update progress and worked with committee to identify unknown and/or removed properties.
 - b. Discussion regarding unsearchable properties belonging to law enforcement, prosecutor, game agent, etc. It is important to ensure properties are made searchable following changes in employment or office.
 - c. Brief discussion on homeowners' ability to remove their properties from the local register and whether "Notice of Designation" should remain on the title if they do so.
 - d. Dippel suggested implementing some kind of process so that the Commission would be notified in the event that a historical property is sold.
 - e. Commission agreed that the next step is to see if the Commission can gain access to the online WISAARD records database to input updates.
 - i. Butler will speak with a DAHP representative this week to see about accessing WISAARD.

- ii. Dippel will note properties that need new photos, while making updates in WISAARD, once the Commission has access.

B. Review Comprehensive Plan Historic Element

- a. Commission reviewed Historic Element of the Comprehensive Plan and suggested the following updates:
 - i. Page 69, para. 1: Add a note that Columbia County assumed City planning duties in 2018.
 - ii. Page 72, para. 2: Change “several” to “a number of” in last sentence.
 - iii. Page 72, para 3: Strike reference to three historical districts.
 - iv. Page 73: Update district titles on map to read: “Washington Street National/State Historic District,” “Downtown Dayton National/State/Local Historic District,” and “South Side National/State Historic District.”
 - v. Page 74, para. 5: Remove the word “nonrestrictive” from sentence one.

C. Dayton Residential Historic Design Guidelines review

- a. Staff will make edits to include removal of all references to historical districts and items and will redesign flow chart on page 12.
- b. Commission will review edited version at November meeting.

7. OTHER BUSINESS

A. Residential Restoration of the Year – Greg Peterson

- a. Butler requested that the Historic Preservation Commission purchase two Chamber Award Banquet tickets, at a total cost of \$70, for the Petersons to attend the banquet, as has been past tradition.
- b. Butler will create a plaque and present the award at the banquet.

B. Butler asked that Planning Director Meagan Bailey investigate to see if Terry Bartlett can get a 6-month extension on his façade grant due to extenuating circumstances. His contractor, Jim McCary, is dealing with an out-of-state family emergency and can’t meet the deadline. Bartlett checked with Perfection Glass on the window replacement but the bid came back extremely high.

C. Butler noted that the Commission has met several of the goals from their list. Members discussed possibly holding an open house in the spring to further public education.

8. ADJOURNMENT: Butler motioned to adjourn the regular meeting of the Dayton Historic Preservation Commission meeting. Smith second, none opposed. Chair Talbott adjourns the meeting at 7:02 PM.

Next Scheduled Meeting
November 27th, 2018 @ 6:00PM
114 South 2nd Street, Dayton, Washington 99328

Minutes approved by:

Chrissy Talbott, Chair

Date

Attest:

Dena Martin, Planner

Date