



# Dayton Historic Preservation Commission

Regular Meeting Minutes

Date: April 22, 2020 Time: 6:00 PM

Place: ZOOM!

---

## A. CALL TO ORDER

- A. Chair Mike Smith called to order the regular meeting of the Dayton Historic Preservation Commission at 6:02 pm.

## B. ROLL CALL

- A. Members present: Mike Smith, Ginny Butler, and Carole Lane

Members absent: Rusty Figgins

Staff present: Meagan Bailey, Director of Planning & Community Development

## C. ADOPTION OF MINUTES

- A. January 22, 2020

- i. A motion was made by Lane and seconded by Butler to approve the January 22, 2020 meeting minutes as presented; none opposed. Minutes approved.

## D. DESIGN/SPECIAL VALUATION REVIEW

- A. COA 2020-02 – My Dad’s Place

- i. Applicant Terry Bartlett was available via phone to answer questions regarding the application. The application presented indicates the replacement of the multi-pane windows to single-pane, or “picture window” along the storefront. Bartlett confirmed that the window size will remain the same after the install and that all multi-pane windows will be replaced.
- ii. Smith read the Findings of Fact for the Certificate of Appropriateness as prepared. A motion was made by Lane and seconded by Butler to approve the Findings of Fact with amendments; none opposed. Motion carries.
- iii. A motion was made by Butler and seconded by Lane to approve Certificate of Appropriateness 2020-02 for My Dad’s Place; none opposed. Motion carries. The Certificate of Appropriateness is issued as amended.

## E. UNFINISHED BUSINESS

- A. Main Street Sign Report (Staff)

- i. Staff informed the commission that guidance is requested in selecting a location for the proposed sign. Staff will work with commission members on potential locations once the COVID-19 restrictions have been lifted. If no location can be decided on, staff can submit a budget request for the 2021 budget cycle to afford the easement necessary to place the sign on Chief Springs property as originally desired.

B. Pietrzycki Park Sign Report (Smith)

- i. Due to school closures the sign is unable to be made at this time. The commission informed staff that it is desirous to have the \$500 budget originally approved by council to be allocated in 2021 to allow the project to be completed once COVID-19 restrictions are lifted.

F. NEW BUSINESS

A. Project ideas and discussion

- i. Smith proposed restoring the Grist Wheel on the Touchet Levee Path as a future project. However, due to COVID-19, it is unlikely to get contractors/specialists on site to discuss the rehabilitation process at this time. This will be revisited once COVID-19 restrictions have been lifted.
- ii. Butler proposed the extension of the Main Street District boundary to the West; staff will compile information pertaining to this process and present at the next regular meeting.

B. SHB 2868 – an act related to allowing for extensions of the special valuation of historic property for certain properties; amending RCW 84.26.070 and 84.26.050; and creating a new section

- i. The commission discussed uncertainties regarding the requirements for the extension, and requested clarification if an applicant must spend an additional 25% on the property prior to receiving an approved extension; staff will connect with DAHP for guidance.
- ii. Lane discussed her property, and shared information received from the County Assessor about her ineligibility to qualify for the extension; staff will review applicable files and discuss with the assessor and DAHP for guidance.
- iii. The commission shared a joint interest in sending a mailer or notice to properties that currently receive Special Valuation tax credits and to inform them of the new extension opportunities; staff will prepare a draft letter and present at the next regular meeting.

G. OTHER BUSINESS

A. 2020 Chair and Vice-Chair Nominations and Elections

