



DAYTON CITY PLANNING COMMISSION
114 S. 2nd Street, Dayton, Washington 99328
Meeting Minutes

Tuesday, June 19th, 2018 – 6:30 p.m.

Call to Order: by Chair, Joe Huether at 6:29 p.m.

Roll Call: Members Present: Joe Huether, Kathryn Witherington and Byron Kaczmariski. Also in attendance: Meagan Bailey, Planning Director; Dena Martin, Planning Clerk; Ashly Beebe, prospective commission member; Laura Aukerman, prospective commission member.

A quorum of commission members was present.

Minutes: The May 15th, 2018 meeting minutes were reviewed.

- A motion to approve the May 15th, 2018 meeting minutes as distributed was made by Witherington and seconded by Kaczmariski. Motion passed.

Communication from Citizens:

- There was no communication from citizens.

Public Hearings

- There was no public hearing scheduled.

Old Business:

- Title 11: Zoning
 - Commission performed a final review of compiled Title 11 Zoning amendments. Minor edits were suggested, to include the addition of the words “are allowed” to section 11-03.100(4)(b) and substituting the word “prepared” for the word “constructed” in 11-04.100(A).
 - A motion was made by Witherington and seconded by Kaczmariski to set a Public Hearing on the proposed revisions to Title 11: Zoning of the Dayton Municipal Code incorporating suggested edits as documented. Motion was approved and a Public Hearing was to be set for July 17th at 6:35 p.m. at the Planning and Building Department.
- Comprehensive Plan Update
 - Bailey provided a general update on the status of the 2020 Regional Comprehensive Plan Update.

- Request for Qualifications have been advertised. There has been some interest, but no formal submissions have been received. The submittal period closes June 29.
- The Docket List is open and amendment suggestions are welcome. The City of Dayton docket list currently contains three items: adoption by reference of the Regional Trails Plan, adjustments to the Urban Growth Area, and Dog Pound improvements or contracting with another entity. Docket item forms must be submitted to the Planning Department by July 20.
- General discussion on the potential scope of Comprehensive Plan updates and what types of items might be submitted on a docket form. Bailey provided an explanation of the Urban Growth Area with following discussion.
- Witherington will provide Commission members with the 2018 Comprehensive Economic Development Strategy survey results to show what is important to community members.

New Business:

- Carol Rahn has officially resigned from the Commission, pending an upcoming move.
- Laura Aukerman introduced herself as a prospective Commission member and provided a brief background.
 - Kaczmarski moved to recommend that the mayor formally appoint Aukerman to the Dayton Planning Commission. Witherington seconded. Motion passed.
- Ashly Beebe introduced herself as a prospective Commission member and provided a brief background.
 - Witherington moved to recommend that the mayor formally appoint Beebe to the Dayton Planning Commission. Kaczmarski seconded. Motion passed.

Additional Comments:

- Bailey informed the Commission of a short plat Public Hearing with a Hearing Examiner scheduled for mid-July. Because the short plat exceeds a 10% variance it must go before a Hearing Examiner. Bailey will send the Graham short plat application to Commission members.

Adjournment: Witherington moved to adjourn. Kaczmarski seconded. Huether adjourned the meeting at 7:04 p.m.

Announcements:

- Next Scheduled Commission Meeting: July, 17th, 2018 @ 6:30 pm.

Approved, July 17th, 2018,

Byron Kaczmarski, Planning Commission Vice-Chair Date

Attest:

Meagan Bailey, Planning Director