

Dayton City Planning Commission

Regular Meeting—Minutes

Tuesday, April 28, 2020 at 6:30 PM

ZOOM



1. Call to Order

- a. Chair Kari Dingman called to order the regular meeting of the Dayton Planning Commission at 6:30 pm.

2. Roll Call and Establish Quorum

Members present: Chair Kari Dingman, Kathryn Witherington, Alicia Walker, Byron Kaczmarek, and Russell Levens

Members absent: None

Staff present: Meagan Bailey, Director of Planning & Community Development

Public present: None

3. Review of Minutes

- a. February 25, 2020

- i. A motion was made by Witherington and seconded by Levens to approve the February 25, 2020 meeting minutes as presented; none opposed.

Minutes approved.

4. Communications from Citizens

- a. None

5. Public Hearings

- a. None scheduled

6. Old Business

- a. DMC Title 11 – Zoning Code

- i. Staff presented the final compiled revisions to the zoning ordinance. Levens posed the question on the allowance of manufactured home parks in residential areas – staff confirmed they are currently allowed with a conditional use permit.

- ii. A motion was made by Walker and seconded by Levens to table the final

draft zoning revisions due to COVID-19 and current restrictions and changes to the OPMA; none opposed. Motion carries. Staff will bring the final draft back to the commission once restrictions are lifted.

- b. NFIP, WA State Flood Damage Prevention Ordinance
 - i. Commission members shared comments and contextual and/or grammatical revisions. Staff will incorporate these revisions and present at the next regular meeting.
 - c. Six-Year Transportation Improvement Plan
 - i. The commission reviewed the final recommendations as presented. These recommendations were discussed and compiled at the February meeting.
 - ii. A motion was made by Witherington and seconded by Walker to authorize the chair to sign the letter to Council regarding the recommendations to the six-year transportation improvement plan; none opposed. Motion carries. Staff will present the letter to the City Council during the annual review of the six-year transportation improvement plan.
7. New Business
- a. 2020 Elections
 - i. 2020 elections were unable to be conducted in March due to the meeting cancelation and COVID-19.
 - ii. Chair Dingman appointed Walker to run the 2020 elections.
 - 1. Witherington nominated Dingman for chair; Levens nominated Walker for vice-chair. No other nominations were presented. Dingman and Walker accepted the nominations received.
 - 2. Walker presented the nominations and received a unanimous vote of acceptance of the nominations.
 - b. Implementing the Comprehensive Plan
 - i. No projects identified. Staff informed the commission that this is a rolling

item that will continuously appear on all future agendas.

- c. Witherington notified the commission that she would be moving to Walla Walla on June 1st. Staff will present her resignation at the next regular meeting of City Council to vacate the position.

8. Adjournment

- a. A motion was made by Witherington and seconded by Walker to adjourn the regular meeting of the Dayton Planning Commission at 7:01 pm; none opposed. The Chair adjourned the meeting.

Approved on May 26, 2020

Kari Dingman, Planning Commission Chair

Date

Attest:

Meagan Bailey, Director of Planning & Community
Development