

Dayton Affordable Housing Commission

Regular Meeting—Agenda

Tuesday, May 12, 2020 at 5:00 pm

ZOOM – Directions to attend attached!



1. Call to Order
2. Roll Call and Establish Quorum
3. Review of Minutes
 - a. April 14, 2020
4. Public Comment
 - a. Department of Commerce – Short Course on Housing Affordability
5. Old Business
6. New Business
7. Recommendations for City Council and/or Dayton Planning Commission
8. Director Report/Other items note on the Agenda
9. Adjournment

Next meeting: Tuesday, June 9, 2020 @ 5:00 pm

Dayton City Hall, 111 S. 1st St., Dayton, WA 99328 (OR ZOOM)

Attendance Instructions:

Meagan Bailey is inviting you to a scheduled Zoom meeting.

Topic: Dayton Affordable Housing Commission & Dept. of Commerce Short Course on Housing Affordability

Time: May 12, 2020 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88332033228>

Meeting ID: 883 3203 3228

One tap mobile

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Dial by your location

+1 346 248 7799 US (Houston)

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Meeting ID: 883 3203 3228

Find your local number: <https://us02web.zoom.us/u/kdDB5dOzg>

Dayton Affordable Housing Commission

Regular Meeting—Minutes

Tuesday, April 14, 2020 at 5:00 pm

Conference call



1. Call to Order
 - a. Chair Dain Nysoe Called to order the regular meeting of the Affordable Housing Commission at 5:07 pm.
2. Roll Call and Establish Quorum

Members present: Dain Nysoe, Shawn Brown, and Scott Hudson

Members absent: Garrett Warren

Staff present: Meagan Bailey, Director of Planning & Community Development

Public present: Fred Crow and Genie Crow
3. Review of Minutes
 - a. March 10, 2020
 - i. *A motion was made by Hudson and seconded by Brown to approve the meeting minutes as presented; none opposed. Minutes approved.*
4. Public Comment
 - a. *Department of Commerce – Short Course on Housing Affordability*
 - i. Canceled due to COVID-19 – rescheduled for next meeting via ZOOM. The public will be invited to attend, and the link to join the ZOOM meeting will be published on the city website and the next agenda.
5. Old Business
 - a. Affordable Housing Rules of Procedure
 - i. The commission review the rules of procedure as adopted by city council.
 1. *A motion was made by Brown and seconded by Hudson to accept the Affordable Housing Commission Rules of Procedure as adopted by Dayton City Council; none opposed. Rules of procedure accepted and the chair will sign.*

6. New Business
 - a. None scheduled
7. Recommendations for City Council and/or Dayton Planning Commission
 - a. None
8. Director Report/Other items note on the Agenda
 - a. Staff reported on current proceedings with the Planning Commission and other happenings in the Department of Planning & Community Development. Building has been deemed nonessential by Governor Inslee; however, staff is actively reviewing and prepping permits for issuance once the “Stay Home, Stay Healthy: order is lifted. Staff shared current status of OPMA training and informed the commission that nearly all members had completed their training. It is desirous for all OPMA trainings be completed prior to the next regular meeting.
 - b. Hudson informed the commission that housing authorities predict that in June or July, real estate will see an increased need in demand, with the current low inventory/stock predicting to cause ongoing concerns regarding the availability of affordable housing.
 - c. Brown discussed an upcoming ZOOM conference/training that an organization in the Tri-Cities will be organizing. The training focuses on the COVID-19 impact on renters and the real estate business. Brown will share additional information and staff will share details on the city website.
9. Adjournment
 - a. *A motion was made by Hudson and seconded by Brown to adjourn the regular meeting of the Affordable Housing Commission at 5:24 pm; none opposed.
Meeting adjourned.*

Approved on May 12, 2020

Dain Nysoe, Chair

Date

Attest:

Meagan Bailey, Director of Planning & Community
Development

A Short Course on Housing Affordability

Tuesday, May 12, 2020, 5:00 p.m.

Via Zoom on line meeting

Hosted by the City of Dayton

- 5:00 WELCOME AND INTRODUCTIONS.....Dayton**
- 5:00 – 5:20 UNDERSTANDING AFFORDABILITYEmily Grossman, Commerce**
Why are we experiencing an affordable housing crisis? The housing needs assessment, roles of federal, state and local agencies in addressing affordable housing.
- 5:25 – 5:55 LEGAL ASPECTS AND TOOLS TO PROMOTE AFFORDABILITY**
Learn about Growth Management Act requirements for housing planning, court and Hearings Board decision relating to housing affordability, and local authority to plan for affordability. Learn about the tools in the housing toolbox, including recent legislation, and learn which communities are using them.....**Anne Fritzel, AICP, Commerce**
- 6:00- 6:20 LOCAL GOVERNMENT ACTIONS TO PROMOTE AFFORDABILITY.....Steve Zetz, Planner**
Prosser’s suite of tools to encourage private development of more affordable housing.
- 6:20 – 6:40 QUESTIONS AND ANSWERS.....All**

REGISTRATION: Please register by May 11, 2020 by sending an email with your name, organization and title (if applicable) to shortcourse@commerce.wa.gov Those registering will be provided with the link to attend the meeting. No extra software is required. A Zoom meeting can be attended by a mobile phone, a tablet or a computer.

HOST: Meagan Bailey, Director, Planning and Community Development, Dayton
m Bailey@daytonwa.com 509.382.2361

MODERATOR: Anne Fritzel, Senior Planner, Washington State Department of Commerce
Anne.Fritzel@commerce.wa.gov, 360.725.3064

PRESENTERS: Emily Grossman, Housing Policy Lead, Washington State Department of Commerce
Emily.Grossman@commerce.wa.gov 206.247.0735

Steve Zetz, Planning and Economic Development Director, City of Prosser
szetz@cityofprosser.com 509.786.8212

RESOURCES FOR HOUSING PLANNING

Commerce. Growth Management Services, www.commerce.wa.gov/serving-communities/growth-management/growth-management-topics/planning-for-housing/ for the latest guidance and grant information.

https://www.ezview.wa.gov/site/alias_1976/37311/default.aspx for example action plans, housing elements, funding links and other resources.

www.commerce.wa.gov/serving-communities/growth-management/short-course/ Short Course on Affordable Housing

Municipal Research and Services Center of Washington at www.mrsc.org: *Homelessness and Housing Toolkit for Cities*(AWC, MRSC 2017)

Puget Sound Regional Council (PSRC) *Housing Innovations Program Tool Kit (2017)*
<https://www.psrc.org/housing-innovations-program-hip>

OUR SHORT COURSE PARTNERS

Planning Association of Washington (PAW) is a statewide, grass-roots, non-profit incorporated in 1963, with the mission to “provide unbiased practical planning education to the citizens of Washington State”. PAW created the Short Course on Local Planning and is a Founding Partner. www.planningpaw.org

The Washington Cities Insurance Authority (WCIA) is a liability insurance risk pool which supports member risk management through education. WCIA encourages their members to attend the Short Course on Local Planning because it is recognized as a tool for reducing land-use liability. www.wciapool.org/

Washington Chapter of the American Planning Association (WA-APA) www.washington-apa.org/

Association of Washington Cities (AWC)’s Risk Management Services Agency (RMSA) and
www.awcnet.org/PropertyLiability.aspx

A Short Course on Local Planning: Training citizen planners since 1977

www.commerce.wa.gov/serving-communities/growth-management/short-course/

360.725.3064