



Dayton Historic Preservation Commission

Regular Meeting Agenda

Date: February 26, 2020 **Time:** 6:00 PM

Place: 111 South 1st Street, Dayton, Washington 99328

A. CALL TO ORDER

B. ROLL CALL

C. ADOPTION OF MINUTES

A. January 22, 2020

D. DESIGN/SPECIAL VALUATION REVIEW

A. None

E. UNFINISHED BUSINESS

A. Main Street Sign Report (Staff)

B. Pietrzycki Park Sign Report (Smith)

F. NEW BUSINESS

A. Project ideas and discussion

B. Ginny Butler reappointed confirmed; updated roster

G. OTHER BUSINESS

A. 2020 Chair and Vice-Chair Nominations and Elections (see bylaws for guidance)

H. ADJOURNMENT

Next Scheduled Meeting

March 25, 2020 @ 6:00 pm

111 South 1st Street, Dayton, Washington 99328



Dayton Historic Preservation Commission

Regular Meeting Minutes

Date: January 22, 2020 **Time:** 6:00 PM

Place: 111 South 1st Street, Dayton, Washington 99328

A. CALL TO ORDER

- A. Chair Mike Smith called to order the regular meeting of the Dayton Historic Preservation Commission at 6:00 PM.

B. ROLL CALL

- A. Members present: Mike Smith, Ginny Butler, Carole Lane, and J.J. Dippel

Members absent: Rusty Figgins

Staff present: Meagan Bailey, Director of Planning & Community Development

Others present: Zac Weatherford, Mayor; and Lincoln Short, COA Representative

C. ADOPTION OF MINUTES

- A. December 18, 2019

- i. A motion was made by Butler and seconded by Lane to approve the December 18, 2019 meeting minutes as presented; none opposed. Minutes approved.

D. DESIGN/SPECIAL VALUATION REVIEW

- A. COA 2020-01: NW Grain Growers (210 E. Main St.)

- i. Lincoln Short with Northwest Grain Growers was present to answer questions and provide more project details on the request COA. The sign is being replaced due to the name of the company changing, with the general goal of having the same sign at all three locations, including Dayton, Walla Walla, and St. John. The sign is made of metal, and the lights will be behind the lettering and logo to provide that "halo" effect. Short indicated that the company hired to create the sign is a well known and reputable company that creates quality products. Additionally, colors were selected to create an earthy appearance and be in sync with the business.
- ii. Smith read the Findings of Fact for the Certificate of Appropriateness as prepared. No opposition was presented to the Findings of Fact.

- iii. A motion was made by Lane and seconded by Butler to approve Certificate of Appropriateness 2020-01 for Northwest Grain Growers; none opposed. Motion carries. The Certificate of Appropriateness is issued as presented.

E. UNFINISHED BUSINESS

A. Downtown Dayton, Walking Tour Guide

- i. Additional review and revisions were discussed. Staff will incorporate the final changes and plan to distribute the brochure in February.

B. Main Street Sign Report (Staff)

- i. In order to avoid unbudgeted costs associated with required easements on private property at the initially desired location, a new location will need to be selected that is within the City right of way. Staff will review the site and present alternative locations at the next regular meeting.

C. Pietrzycki Park Sign Report

- i. Smith is actively working on sign design; the materials and shape of the sign have been decided upon but wording still needs to be worked out. Smith will continue to work on this and report back, potentially with design examples.

F. NEW BUSINESS

- A. None presented.

G. OTHER BUSINESS

- A. Dippel submitted her letter of resignation, effective Feb. 1, 2020. Staff will advertise the vacancy following council's formal acceptance of the resignation.
- B. Butler will be seeking reappointment to the commission, with a term ending 02/28/2023. Staff will request this request for reappointment at the next regular Council meeting.
- C. Lane informed the commission that historic site 5202 may appear quite different today than the original picture due to the addition of riprap following the 1996 flood. Staff will coordinate with FEMA to try to obtain additional information.
- D. Butler shared information and materials received at a recent training she attended in Spokane, attached herein as exhibit A. The training and documents help in clarifying the differences between the local, state, and federal registries.

H. ADJOURNMENT

A. A motion was made by Dippel and seconded by Lane to adjourn the regular meeting of the Dayton Historic Preservation Commission at 7:15 PM; none opposed. Meeting adjourned.

Minutes approved by:

Mike Smith, Chair

Date

Attest:

Meagan Bailey, Planning Director

Date

Preservation 101

1. Welcome

2. Statewide Partners

Washington Trust for Historic Preservation
preservewa.org

Jennifer Mortensen, Outreach Director
jmortensen@preservewa.org, 206-462-2999

Breanne Durham, Main Street Director
bdurham@preservewa.org, 206-489-2287

3. Local Partners

Spokane Preservation Advocates
spokanepreservation.org

Dave Shockley
info@spokanepreservation.org, 509-344-1065

Spokane City/County Historic Preservation Office
historicspokane.org

Megan Duvall, Historic Preservation Officer
mduvall@spokanecity.org, 509-625-6543

Logan Camporeale, Historic Preservation Specialist
lcamporeale@spokanecity.org, 509-625-6634

4. Historic Preservation Advocacy

5. National, State, and Local Designations

6. Case Study: Browne's Addition

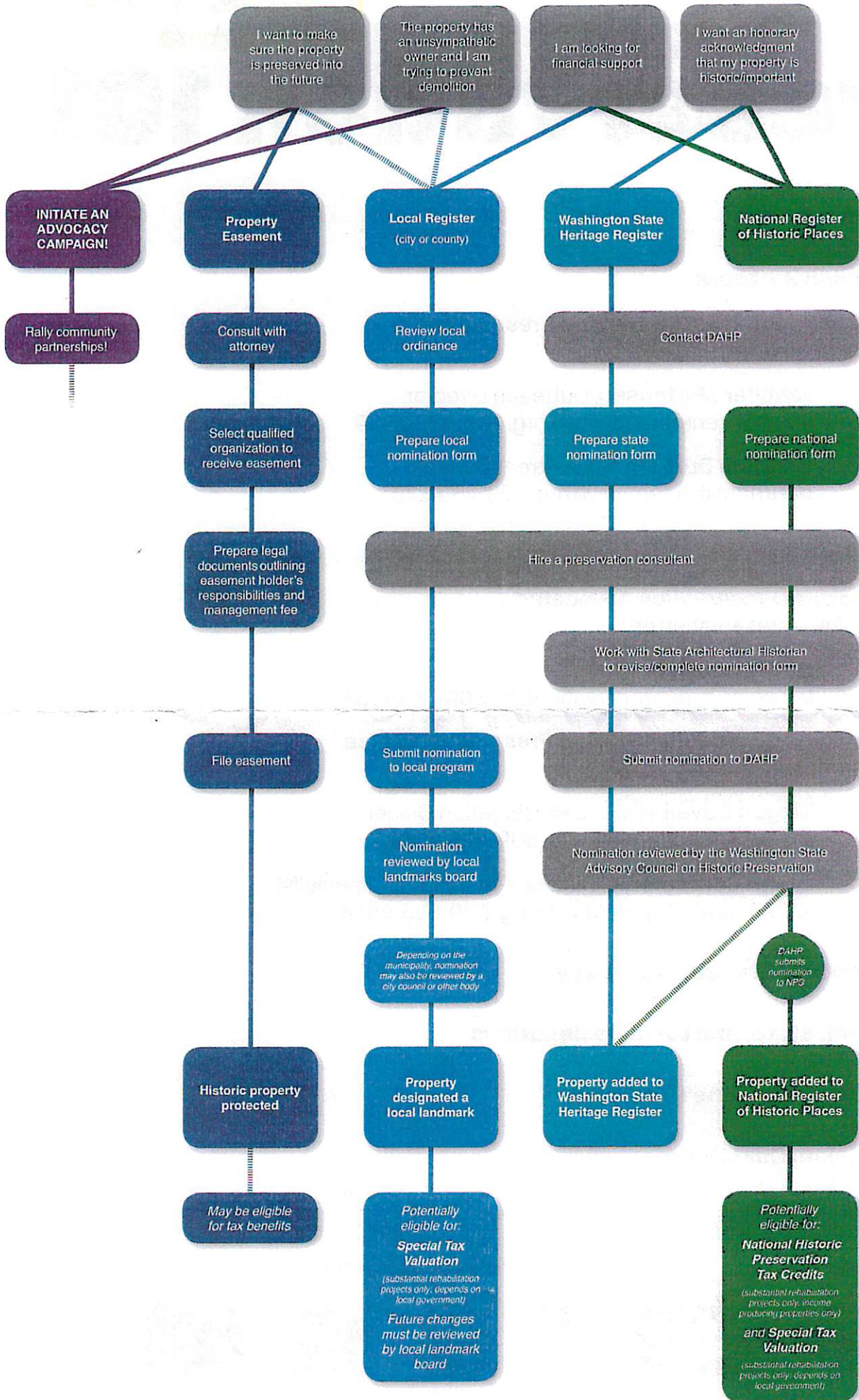
7. Conclusion/Questions

Presented by:



With support from:





I want to make sure the property is preserved into the future

The property has an unsympathetic owner and I am trying to prevent demolition

I am looking for financial support

I want an honorary acknowledgment that my property is historic/important

INITIATE AN ADVOCACY CAMPAIGN!

Property Easement

Local Register (city or county)

Washington State Heritage Register

National Register of Historic Places

Rally community partnerships!

Consult with attorney

Review local ordinance

Contact DAHP

Select qualified organization to receive easement

Prepare local nomination form

Prepare state nomination form

Prepare national nomination form

Prepare legal documents outlining easement holder's responsibilities and management fee

Hire a preservation consultant

Work with State Architectural Historian to revise/complete nomination form

File easement

Submit nomination to local program

Submit nomination to DAHP

Nomination reviewed by the Washington State Advisory Council on Historic Preservation

Depending on the municipality, nomination may also be reviewed by a city council or other body

DAHP submits nomination to NPS

Historic property protected

Property designated a local landmark

Property added to Washington State Heritage Register

Property added to National Register of Historic Places

May be eligible for tax benefits

*Potentially eligible for: **Special Tax Valuation** (substantial rehabilitation projects only, depends on local government) Future changes must be reviewed by local landmark board*

*Potentially eligible for: **National Historic Preservation Tax Credits** (substantial rehabilitation projects only, income-producing properties only) and **Special Tax Valuation** (substantial rehabilitation projects only, depends on local government)*

City of Dayton Historic Preservation Committee Roster, updated Feb. 2020

Seat #	Name/Address	Phone Numbers	E-mail	Appointed Date / Term Expires
1	Mike Smith Chair	Home: Work: Cell: 509-540-6560	mandmsmith93@gmail.com	First Appointment Date: 09/23/2013 Last Appointment Date 03/14/2018 Term Expires: 02/28/2021
2	J J Dippel Vice Chair	Home: 360-296-6207 Work: Cell:	retiredfa@hotmail.com	First Appointment Date: 08/08/2018 Last Appointment Date: 8/08/2018 Term Expires: 02/28/2021
3	Ginny Butler	Home: 509-382-2866 Work: Cell: 509-290-3882	ginb@mac.com	First Appointment Date: 01/23/1996 Last Appointment Date 02/18/2020 Term Expires: 02/28/2023
4	Carol Lane	Home: 509-382-2039 Work: Cell: 208-697-4714	jclane3329@yahoo.com	First Appointment Date: 02/08/2016 Last Appointment Date: 02/12/2019 Term Expires: 02/28/2022
5	Rusty Figgins	Home: Work: Cell: 509 398 3321	MD@xoalambic.com	First Appointment Date: 03/13/2019 Last Appointment Date: 01/13/2019 Term Expires: 02/28/2022

G. OFFICERS AND STAFF 1. The officers of this organization shall be Chair and Vice Chair. The Secretary, though present, shall not be a member. Should the need arise on a permanent or temporary basis, the necessary office shall be voted in by majority vote.

2. All officers shall perform their duties as prescribed by these by-laws and by parliamentary authority adopted by the organization. a. The election for Chair and Vice Chair shall be held at the regularly scheduled February meeting. Nominations shall be made from the floor and election held immediately before new business. The officers shall be elected for a one-year term or until their successors are elected, with their term of office beginning immediately after election.