



# Dayton Historic Preservation Commission

Regular Meeting Minutes

**Date:** July 25, 2018 **Time:** 6:00 PM

**Place:** 114 South 2<sup>nd</sup> Street, Dayton, Washington 99328

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1. **CALL TO ORDER:** Chair Chrissy Talbott called the meeting of the Dayton Historic Preservation Commission to order at 6:00 PM.
2. **ROLL CALL:** Dayton Historic Preservation Commission members: Chrissy Talbott, Chair; Mike Smith, Vice Chair; Ginny Butler, Carole Lane. Staff: Dena Martin. Public: J.J. Dippel
3. **ADOPTION OF MINUTES**
  - A. **June 27<sup>th</sup>, 2018**
    - a. Butler motioned to approve the Dayton Historic Preservation Commission minutes from the June 27<sup>th</sup>, 2018 meeting. Smith seconded. All in favor; none opposed. Motion carries.
4. **DESIGN/SPECIAL VALUATION REVIEW**
  - A. **COA 2018-008: Schulman:** 151 East Main Street, Dayton, Washington 99328
    - a. The applicant was not present. The planning commission reviewed the submitted COA application.
    - b. Commission discussed the project. Butler asked for clarification on whether the front window was being replaced with a new window, or simply removed while the framing is repaired. If a new window is installed, she requested that it be a solid (undivided) storefront window in the same style as the existing window.
    - c. Butler commented that the proposed replacement doors are a good choice and more historically accurate than the existing door.
    - d. Talbott read COA 2018-008.
    - e. Butler motioned to approve Certificate Appropriateness 2018-008 with the condition that the front window, if replaced, be replaced with an undivided window. Lane seconded. All in favor. None opposed. Motion passed.
  - B. **JJ Dippel Special Valuation Review:** 218 South 4<sup>th</sup> Street, Dayton, Washington.
    - a. Talbott presented the preliminary statement in reference to Special Valuation for property located at 218 South 4<sup>th</sup> Street, Dayton, Washington.
    - b. Applicant JJ Dippel was present. Commission reviewed application materials, including photographs and invoices.

- c. Butler questioned whether the new deck and wood stove are allowable expenses for Special Valuation consideration. The deck is not original to the building and therefore may not be considered a replacement. The wood stove may be considered an appliance, which is not eligible.
- d. Staff will review expense eligibility and bring information to the August meeting.
- e. Further discussion was tabled until the August meeting.
- f. Smith and Lane suggested developing some type of brochure that lists the types of projects eligible for Special Valuation.

## **5. UNFINISHED BUSINESS**

### **A. Review of Commission Bylaws.**

- a. Commission reviewed the final bylaws updates with new verbiage regarding SEPA requirements for historical building demolitions added.
- b. Lane motioned to recommend the bylaws to City Council for adoption by resolution. Smith seconded. None opposed. Motion carries.

## **6. NEW BUSINESS**

- a. JJ Dippel introduction and application to join the Historical Preservation commission.
  - i. Dippel described her interests in joining the commission and her strengths as an applicant.
  - ii. Talbott and Lane commented that they applied to the Commission by sending a letter to the Mayor, and were appointed directly by the Mayor.
  - iii. This procedure was confirmed in the code and bylaws.
  - iv. Dippel will send a letter of application/interest directly to Mayor Craig George for consideration.

## **B. OTHER BUSINESS**

- a. Butler noted that the berm in the park where the Commission had planned to place the new Pietrzycki Park sign has been removed. Smith said he was aware of the situation and would speak to the appropriate parties.

## **7. ADJOURNMENT**

- a. Lane motioned to adjourn the meeting of the Dayton Historic Preservation Commission. Lane seconded. All in favor; none opposed. Talbott closed the meeting at 6:42 PM.

**Next Scheduled Meeting**  
**August 22<sup>nd</sup>, 2018 - 6:00 p.m.**  
**114 South 2<sup>nd</sup> Street, Dayton, Washington 99328**

Minutes approved by:

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Chrissy Talbott, Chair

Date

Attest:

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Dena Martin, Planning Clerk

Date