



Dayton Historic Preservation Commission

Regular Meeting Minutes

Date: September 26th, 2018 **Time:** 6:00 PM

Place: 114 South 2nd Street, Dayton, Washington 99328

1. **CALL TO ORDER:** Chair Chrissy Talbott called the regular meeting of the Dayton Historic Preservation Commission to order at 6:04PM.
2. **ROLL CALL:** Dayton Historic Preservation Commission members: Chrissy Talbott, Chair; Ginny Butler; JJ Dippel. Staff: Dena Martin
3. **ADOPTION OF MINUTES**
 - A. **August 22nd, 2018**
 - a. Butler motioned to approve the Dayton Historic Preservation Commission minutes from August 22nd, 2018 and Dippel seconded. All in favor. Motion carries.
4. **DESIGN/SPECIAL VALUATION REVIEW**

No design/special valuation review.
5. **UNFINISHED BUSINESS**
 - A. Staff provided an update on the DHPC bylaws. The updated bylaws will be presented for adoption by Resolution at the October 10th, 2018 Dayton City Council meeting.
6. **NEW BUSINESS**
 - A. Review Dayton Comprehensive Plan Historic Element
 - a. Review was tabled until the October meeting until all members will be present and have time to review the materials.
 - B. Review Dayton Historic Residential Guidelines
 - a. Review was tabled until the October meeting until all members will be present and have time to review the materials.
 - C. Workshop on updating Dayton Historic Property Inventory ownerships
 - a. Butler provided training related to the Dayton Historic Property inventories and the updating process.
 - i. Dippel will take home the “old-style” inventory book and begin making ownership updates. Talbott is willing to relieve Dippel, if needed.
 - ii. Once ownerships are updated, commission members will enter the information in WISAARD, the state’s digital repository.
 - iii. Butler said that commission member Mike Smith may be willing to update property photos.

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7. OTHER BUSINESS

A. Residential Restoration of the Year

- a. Butler motion to award Greg Peterson the Residential Restoration of the Year award at the annual Dayton Chamber Awards Banquet on November 8th, 2018 for work on his property located at 303 East Patit Avenue. Dippel seconded. All agreed. Motion carries.

8. ADJOURNMENT: Chair Talbott adjourned the regular meeting of the Dayton Historic Preservation Commission at 6:44PM.

Next Scheduled Meeting
October 24th, 2018 @ 6:00PM
114 South 2nd Street, Dayton, Washington 99328

Minutes approved by:

 Chrissy Talbott, Chair

 Date

Attest:

 Dena Martin, Planning Clerk Date