



# Dayton Historic Preservation Commission

Special Meeting Agenda

**Date:** December 18, 2019 **Time:** 6:00 PM

**Place:** 111 South 1<sup>st</sup> Street, Dayton, Washington 99328

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## **A. CALL TO ORDER**

A. Chair Mike Smith called to order the regular meeting of the Dayton Historic Preservation Commission at 5:53 p.m.

## **B. ROLL CALL**

A. Members present: Mike Smith, Rusty Figgins, Ginny Butler, Carol Lane, and J.J. Dippel

## **C. ADOPTION OF MINUTES**

A. October 23, 2019

- a. A motion was made by Butler and seconded by Lane to approve the October 23, 2019 meeting minutes as presented; none opposed. Minutes approved.

## **D. DESIGN/SPECIAL VALUATION REVIEW**

A. None presented.

## **E. UNFINISHED BUSINESS**

A. JJ Dippel project update

- i. Dippel announced launch of WISAARD 3.0; there are still properties she is unable to print reports on, hopefully the update will allow access to print out final reports. Compilation of properties needed printed/finalized will be provided – staff will print and finish update.
- ii. Dippel reported that she will be moving to Wenatchee in February. Her last meeting with the DHPC will be the regular January meeting.

B. Downtown Dayton, Walking Tour Guide

- i. The Commission members reviewed the first draft of the brochure; various mistakes were noted and discussed; commission members will take the brochures and review and offer suggestions at the next meeting. Figgins recommended adopting a “Style Manual” to guide the update to ensure consistency in the presentation. Lane suggested

additional language be added to offer more information on the Courthouse remodel.

**C. Main Street Signage Report**

- i. Butler reported that staff is working on it; the desired location is on the property of Chief Springs; staff will offer more of a report at the next meeting.

**D. Pietrzycki Park Signage Report**

- i. The City has approved a \$500 budget for this project; Smith is working on getting in touch with the school to initiate the process, will begin that on the New Year

**E. Site 5202 Continued**

- i. Staff will try to get a new photo in the Spring when water levels are higher and the site is more noticeable.
- ii. Smith indicated that there might be an article in The Times regarding this story.

**F. NEW BUSINESS**

- A. None presented.

**G. OTHER BUSINESS**

**A. General Notes**

- i. Smith asked if motions should be required when direction is offered to staff on newspaper notifications versus staff utilizing general direction from the commission; the commission is supportive.

- 1. A motion was made by Butler and seconded by Lane that any documents sent to the newspaper will require formal motion of approval by the commission; none opposed. Motion approved.

- B. Dippel reported that the Minnie Moe article was printed in the Dayton Chronicle

**H. ADJOURNMENT**

- A. The special meeting of the Dayton Historic Preservation Commission adjourned at 6:40 p.m.

