



# Dayton Historic Preservation Commission

Regular Meeting Minutes

**Date:** January 22, 2020 **Time:** 6:00 PM

**Place:** 111 South 1<sup>st</sup> Street, Dayton, Washington 99328

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## **A. CALL TO ORDER**

- A. Chair Mike Smith called to order the regular meeting of the Dayton Historic Preservation Commission at 6:00 PM.

## **B. ROLL CALL**

- A. Members present: Mike Smith, Ginny Butler, Carole Lane, and J.J. Dippel

Members absent: Rusty Figgins

Staff present: Meagan Bailey, Director of Planning & Community Development

Others present: Zac Weatherford, Mayor; and Lincoln Short, COA Representative

## **C. ADOPTION OF MINUTES**

- A. December 18, 2019

- i. A motion was made by Butler and seconded by Lane to approve the December 18, 2019 meeting minutes as presented; none opposed. Minutes approved.

## **D. DESIGN/SPECIAL VALUATION REVIEW**

- A. COA 2020-01: NW Grain Growers (210 E. Main St.)

- i. Lincoln Short with Northwest Grain Growers was present to answer questions and provide more project details on the request COA. The sign is being replaced due to the name of the company changing, with the general goal of having the same sign at all three locations, including Dayton, Walla Walla, and St. John. The sign is made of metal, and the lights will be behind the lettering and logo to provide that “halo” effect. Short indicated that the company hired to create the sign is a well known and reputable company that creates quality products. Additionally, colors were selected to create an earthy appearance and be in sync with the business.
- ii. Smith read the Findings of Fact for the Certificate of Appropriateness as prepared. No opposition was presented to the Findings of Fact.

- iii. A motion was made by Lane and seconded by Butler to approve Certificate of Appropriateness 2020-01 for Northwest Grain Growers; none opposed. Motion carries. The Certificate of Appropriateness is issued as presented.

**E. UNFINISHED BUSINESS**

A. Downtown Dayton, Walking Tour Guide

- i. Additional review and revisions were discussed. Staff will incorporate the final changes and plan to distribute the brochure in February.

B. Main Street Sign Report (Staff)

- i. In order to avoid unbudgeted costs associated with required easements on private property at the initially desired location, a new location will need to be selected that is within the City right of way. Staff will review the site and present alternative locations at the next regular meeting.

C. Pietrzycki Park Sign Report

- i. Smith is actively working on sign design; the materials and shape of the sign have been decided upon but wording still needs to be worked out. Smith will continue to work on this and report back, potentially with design examples.

**F. NEW BUSINESS**

- A. None presented.

**G. OTHER BUSINESS**

- A. Dippel submitted her letter of resignation, effective Feb. 1, 2020. Staff will advertise the vacancy following council's formal acceptance of the resignation.
- B. Butler will be seeking reappointment to the commission, with a term ending 02/28/2023. Staff will request this request for reappointment at the next regular Council meeting.
- C. Lane informed the commission that historic site 5202 may appear quite different today than the original picture due to the addition of riprap following the 1996 flood. Staff will coordinate with FEMA to try to obtain additional information.
- D. Butler shared information and materials received at a recent training she attended in Spokane, attached herein as exhibit A. The training and documents help in clarifying the differences between the local, state, and federal registries.

## H. ADJOURNMENT

- A. A motion was made by Dippel and seconded by Lane to adjourn the regular meeting of the Dayton Historic Preservation Commission at 7:15 PM; none opposed. Meeting adjourned.

Minutes approved by:

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Mike Smith, Chair

Date

Attest:

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Meagan Bailey, Planning Director

Date

# Preservation 101

## 1. Welcome

## 2. Statewide Partners

Washington Trust for Historic Preservation  
preservewa.org

Jennifer Mortensen, Outreach Director  
jmortensen@preservewa.org, 206-462-2999

Breanne Durham, Main Street Director  
bdurham@preservewa.org, 206-489-2287

## 3. Local Partners

Spokane Preservation Advocates  
spokanepreservation.org

Dave Shockley  
info@spokanepreservation.org, 509-344-1065

Spokane City/County Historic Preservation Office  
historicspokane.org

Megan Duvall, Historic Preservation Officer  
mduvall@spokanecity.org, 509-625-6543

Logan Camporeale, Historic Preservation Specialist  
lcamporeale@spokanecity.org, 509-625-6634

## 4. Historic Preservation Advocacy

## 5. National, State, and Local Designations

## 6. Case Study: Browne's Addition

## 7. Conclusion/Questions

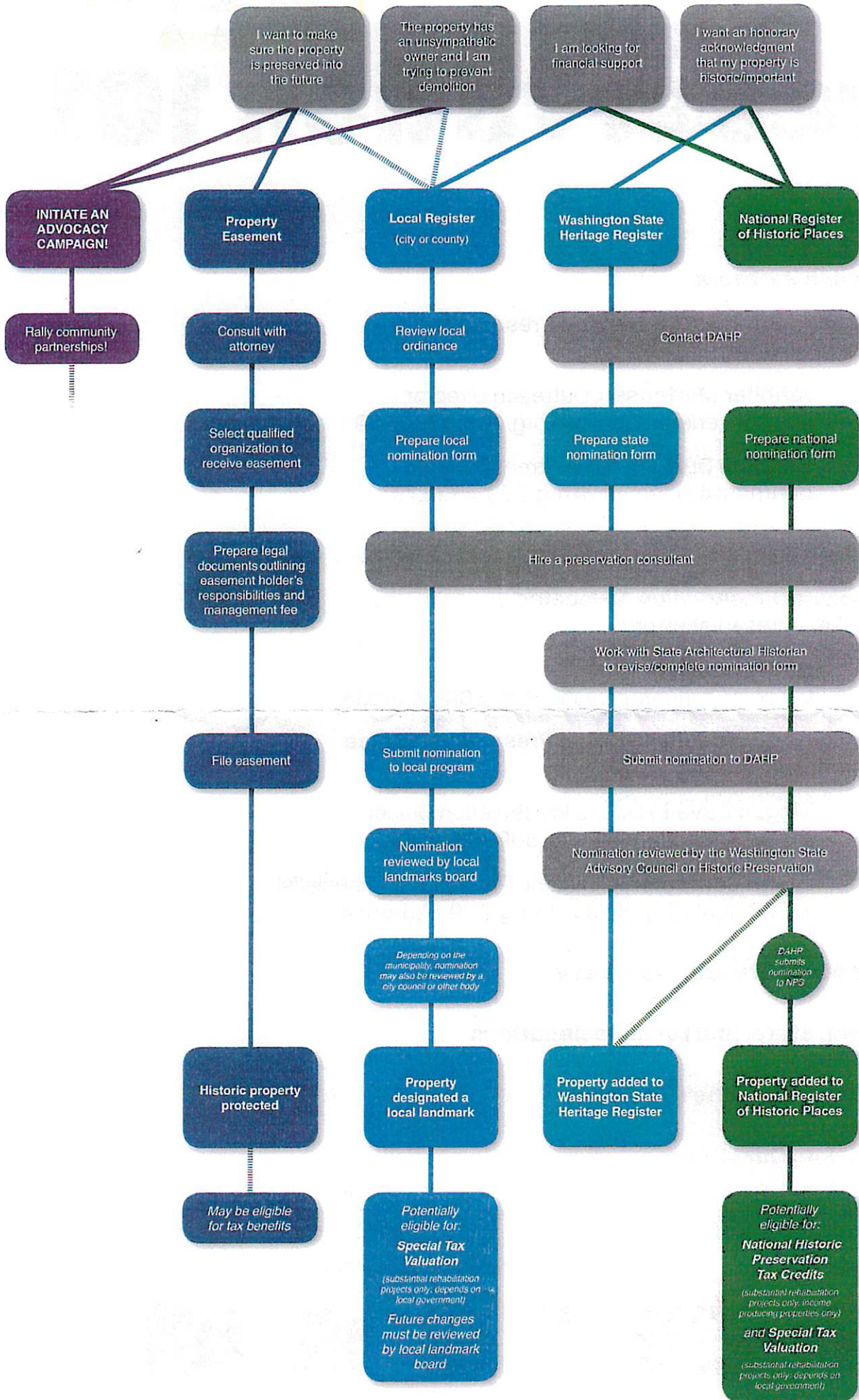
Presented by:



With support from:







I want to make sure the property is preserved into the future

The property has an unsympathetic owner and I am trying to prevent demolition

I am looking for financial support

I want an honorary acknowledgment that my property is historic/important

**INITIATE AN ADVOCACY CAMPAIGN!**

**Property Easement**

**Local Register**  
(city or county)

**Washington State Heritage Register**

**National Register of Historic Places**

Rally community partnerships!

Consult with attorney

Review local ordinance

Contact DAHP

Select qualified organization to receive easement

Prepare local nomination form

Prepare state nomination form

Prepare national nomination form

Prepare legal documents outlining easement holder's responsibilities and management fee

Hire a preservation consultant

Work with State Architectural Historian to revise/complete nomination form

File easement

Submit nomination to local program

Submit nomination to DAHP

**Historic property protected**

Nomination reviewed by local landmarks board

Nomination reviewed by the Washington State Advisory Council on Historic Preservation

*Depending on the municipality, nomination may also be reviewed by a city council or other body*

**Property designated a local landmark**

**Property added to Washington State Heritage Register**

**Property added to National Register of Historic Places**

*May be eligible for tax benefits*

*Potentially eligible for: Special Tax Valuation (substantial rehabilitation projects only, depends on local government) Future changes must be reviewed by local landmark board*

*Potentially eligible for: National Historic Preservation Tax Credits (substantial rehabilitation projects only, income-producing properties only) and Special Tax Valuation (substantial rehabilitation projects only, depends on local government)*