

Dayton City Planning Commission  
Regular Meeting—Minutes  
Tuesday, February 19<sup>th</sup>, 2019 at 6:30 PM  
114 South 2<sup>nd</sup> Street, Dayton, Washington 99328

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1. Call to Order
  - a. Chair Byron Kaczmarski called to order the regular meeting of the Dayton Planning Commission at 6:30 pm.
2. Roll Call and Establish Quorum
  - a. Members present: Byron Kaczmarski, Alicia Walker, Kari Dingman, and Kathryn Witherington (phone-in)  
Others present: Meagan Bailey, Planning Director
3. Review of Minutes
  - a. January 15<sup>th</sup>, 2019
    - i. A motion was made by Walker and seconded by Dingman to approve the January 15<sup>th</sup>, 2019 meeting minutes as presented; motion carries.
4. Communications from Citizens
  - a. None.
5. Public Hearings
  - a. None Scheduled
6. Old Business
  - a. 2020 Comprehensive Plan Update Items
    - i. Buildable Lands Analysis
      1. Staff provided a general introduction and overview to the results of the Buildable Lands Analysis; the analysis has identified numerous potential areas for subdividing development. The results offer guidance for future planning efforts. It should be noted that the results generated are based off spatial data only and no ground-truthing has commenced to verify and improve the results.
  - b. Vision/mission statements report
    - i. Leader: Discover Dayton's Diversity

1. This statement will be utilized within the 2020 Comprehensive Plan update as a portion of the update; however, the whole “vision/mission” statement project will be forwarded back to City Council for their direction. It is recommended by the Planning Commission that a committee be formed to improve/increase outreach methods and to generate the new Dayton (city wide) logo/catch phrase. Staff will relay recommendation to City Council at the next regular meeting.

## 7. New Business

### a. Downtown Dayton Memo

- i. The Planning Commission offered support of the Goals and Policies presented in the memo. It was agreed that the recommended goals and policies should be included into the Comprehensive Plan, as well as an additional goal offering support of the Dayton Development Task Force and their efforts.

### b. 2020 Comprehensive Plan Update

- i. A live editing session commenced and included revisions to the Introduction Chapter, Dayton Profile Chapter, Changes in Population Chapter, Historic Element, and the Parks and Recreation Element.
- ii. Some of the revisions included were:
  1. General grammatical concerns; and,
  2. General formatting errors; and,
  3. Improving upon the history of Dayton and years events took place; and,
  4. Adding language of Columbia Pulp to economic expansion; and,
  5. Correcting inconstancies regarding formatting titles throughout the plan, and others as documented.

### c. Misc. new mapping

- i. General overview and introduction commenced regarding the current drafts. The contract with the Consultant for the Comprehensive Plan has been expanded to include additional GIS mapping services. New drafts will be presented as made available.

8. Adjournment

- a. A motion was made by Walker and seconded by Dingman to adjourn the regular meeting of the Dayton Planning Commission at 7:44 pm; none opposed. Meeting adjourned.
- b. Next meeting: Tuesday, March 19<sup>th</sup>, 2019

Approved, March 19<sup>th</sup>, 2019

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Byron Kaczmariski, Planning Commission Chair

Date

Attest:

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Meagan Bailey, Planning Director