

Dayton City Planning Commission  
Regular Meeting—Minutes  
Tuesday, May 21<sup>st</sup>, 2019 at 6:30 PM  
102 Fairgrounds Lane, Dayton, Washington 99328  
(Youth Building)

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1. Call to Order
  - a. Chair Kari Dingman called to order the regular meeting of the Dayton Planning Commission at 6:30 pm.
2. Roll Call and Establish Quorum
  - a. Members present: Kari Dingman, Alicia walker, Byron Kaczmarski, and Kathryn Witherington  
Staff present: Meagan Bailey, Planning Director  
Public present: Sign-in sheets
3. Review of Minutes
  - a. April 16<sup>th</sup>, 2019
    - i. A motion was made by Walker and seconded by Witherington to approve the April 16<sup>th</sup>, 2019 meeting minutes as presented; motion carries.
4. Communications from Citizens
  - a. None presented
5. Public Hearings
  - a. None scheduled
6. Old Business
  - a. 2020 Comprehensive Plan
    - i. Chair Kari Dingman introduced consultant Ben Floyd with White Bluffs Consulting.
      1. Floyd began the presentation with a brief overview on the GMA and identified the plan elements that were updated.
      2. Floyd offered review on the initial open house and re-visited the items that were initially discussed as needing to be discussed within the Comprehensive Plan update.
        - a. Discussion regarding the desired safety and crosswalk

improvements on Main Street commenced, with support being received from Mike Paris, Dayton Councilmember. Additionally, it was identified that additional crosswalk improvements should be considered by the grocery store/Adult Family Home on the West end of Main Street. The draft Comprehensive Plan includes a lot of discussion regarding this need, with staff responding with comment that active efforts will take place to improve safety on Main Street.

3. Floyd concluded his presentation with an overview on the tentative schedule for submittal to the State and the adoption process.
  - ii. The Planning Commission proceeded to discuss edits and recommended changes. Witherington submitted written comments and edits, as well as identified the need to update the accomplishments on page 19. Staff will incorporate those edits following the final technical edit by the consultant.
  - iii. Kaczmarski motioned that the Planning Commission support the submittal of the Comprehensive Plan draft to the Washington State Department of Commerce to initiate the 60 day review period, pending incorporation of edits received during the open house, as well as final technical edit by the Consultant; Witherington seconded. None opposed; motion carries.
- b. Meeting Date Change
  - i. Discussion continued regarding moving the meeting date from the 3<sup>rd</sup> Tuesday of the month to the 4<sup>th</sup> Tuesday of the month. With general support received, staff will prepare new bylaws for the Planning Commission for formal action in July.

## 7. New Business

- a. A discussion commenced regarding tentative plans following the Comprehensive Plan update, including the desire to administratively convert the Comprehensive Plan into a “work list” to guide planning efforts. The goal of adding additional responsibilities to the Planning Commission bylaws to incorporate Parks and Recreation efforts was discussed.

8. Adjournment

- a. A motion was made by Witherington and seconded by Walker to adjourn the regular meeting of the Dayton Planning Commission at 7:16 pm; none opposed. Meeting adjourned

Approved July 16<sup>th</sup>, 2019

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Kari Dingman, Planning Commission Chair

Date

Attest:

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Meagan Bailey, Planning Director