

# Dayton City Planning Commission

Regular Meeting—Minutes

Tuesday, July 16<sup>th</sup>, 2019 at 6:30 PM

114 South 2<sup>nd</sup> Street, Dayton, Washington 99328



1. Call to Order
  - a. Chair Kari Dingman called to order the regular meeting of the Dayton Planning Commission at 6:28 pm.
2. Roll Call and Establish Quorum
  - a. Members present: Kari Dingman, Alicia Walker, Byron Kaczmariski, and Kathryn Witherington  
Staff present: Meagan Bailey, Planning Director
3. Review of Minutes
  - a. May 21<sup>st</sup>, 2019
    - i. A motion was made by Witherington and seconded by Walker to approve the May 21<sup>st</sup>, 2019 meeting minutes as presented; none opposed – motion carries.
4. Communications from Citizens
  - a. None presented
5. Public Hearings
  - a. None scheduled
6. Old Business
  - a. 2020 Comprehensive Plan
    - i. Staff provided a general update on the comprehensive plan; the state mandated comment period will end on July 27<sup>th</sup>; the Department of Commerce submitted comments on the proposed, dated July 15<sup>th</sup>, and are attached herein; no other comments have been received thus far.
  - b. DPC Rules of Procedure
    - i. Staff presented the final updated Rules of Procedure for the Dayton Planning Commission, outlining the major changes being the change in the day of month the regular meeting is scheduled, the location, and clarifying language on the election process; no questions were posed.

- ii. A motion was made by Witherington and seconded by Walker to approve of the Rules of Procedure as presented and to forward to the Dayton City Council for adoption by resolution; none opposed – motion carries. Staff will forward the recommendation to the Dayton City Council in the August meeting.

7. New Business

a. Special Event Permits

- i. Staff introduced the first draft on the proposed additions to the DMC regarding Special Event permits; a meeting is scheduled next week with the Public Safety meeting and the Public Works Director to discuss and further improve upon the draft ordinance.
- ii. Various questions were brought forth and will be addressed at the next regular meeting.

8. Adjournment

- a. A motion was made by Witherington and seconded by Walker to adjourn the regular meeting of the Dayton Planning Commission at 6:52 pm.; none opposed. Meeting adjourned.

Approved August 20<sup>th</sup>, 2019

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Kari Dingman, Planning Commission Chair

Date

Attest:

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Meagan Bailey, Planning Director