



DAYTON CITY COUNCIL
111 S. 1st Street, Dayton, WA 99328

PRELIMINARY AGENDA
REGULAR MEETING
Wednesday, May 9, 2018
7:00 p.m.
Craig George, Mayor

1. CALL TO ORDER
 - A. Roll Call
2. CONSENT AGENDA – ACTION:
 - A. Approve City Council Minutes for:
 - i. March 14, 2018
 - ii. March 27, 2014
 - iii. April 11, 2018
 - B. Approve of Voucher Warrants as audited by the Finance Committee:
 - C. Approve of Payroll Warrants:
 - D. Ratify Mayor’s Authorization of Washington St./5th St./Patit Ave. Water and Sewer Main Improvements Project Change Order No. 1 totaling \$7,410.47
 - E. Proclaim May 2018 as Older Americans Month
3. SPECIAL GUESTS AND PUBLIC COMMENT
 - A. Update on Fire District 3 Activities – Jeremy Phinney, Fire Chief
4. COMMITTEE/BOARD/COMMISSION REPORTS
5. REPORTS OF CITY OFFICERS
6. UNFINISHED BUSINESS
 - A. ACTION: Authorize the Relight Washington Grant Agreement with the Transportation Improvement Board in the amount of \$63,967
7. NEW BUSINESS
 - A. Action: Authorize Ordinance No. 1929, Repealing Certain Ordinances and Chapters of the Dayton Municipal Code that are Already Covered by Existing State Law, Have Adopted State Law by Reference, or That Are No Longer Necessary – Trina Cole
 - B. Discussion/Action: Authorize Ordinance No. 1930, Adding Chapter 8-12, Complete Streets Policy, to Title 8 Of the Dayton Municipal Code, Streets and Public Ways – Trina Cole
 - C. Action: Authorize Ordinance No. 1931, Amending Ordinances 1896 And 1905, Section 06 of Title 1 Chapter 2 of the Dayton Municipal Code, Open to the Public - Changing the Time of City Council Meetings
 - D. Action: Authorize Ordinance No. 1932, Amending Sections 17-02.022 and 17-02.025 of the Dayton Municipal Code – Frequently Flooded Areas – Meagan Bailey
 - E. Action: Authorize Resolution No. 1340, Amending the City of Dayton Personnel Policies and Procedures Manual, Section 6.12, Sick Leave – Trina Cole
8. FINAL PUBLIC COMMENT
9. ADJOURN

Next Regular Meeting is June 13, 2018 at 7:00 p.m. at Dayton City Hall, 111 S. 1st Street, Dayton, WA 99328.

DAYTON CITY COUNCIL MINUTES

Regular Meeting

Wednesday, March 14, 2018

112 S. 1st Street

Dayton, WA 99328

1. CALL TO ORDER: Mayor Craig George calls the meeting to order at approximately 7:00 p.m.
 Roll Call: Present: Mike Paris, Kathy Berg, Delphine Bailey, Matt Wiens, Dain Nysoe, Byron Kaczmarek (enters the meeting at 7:06 p.m.)
 Absent: Zac Weatherford
 Staff: Meagan Bailey, Columbia County Planning Director; Jim Costello, Public Works Director; Trina Cole, City Clerk-Treasurer; Dave Elkins, Public Works Lead; Deb Hays, Deputy City Clerk; Connie Westergreen, Administrative Assistant

2. CONSENT AGENDA:

ACTION: Paris makes a motion; Berg seconds the motion, and the motion carries unanimously approving the Consent Agenda as presented:

- A. Approval of the January 10, 2018 City Council Meeting Minutes;
Approval of the following vouchers for payment:
- B. Claims: 45276-45322; 45350-45352 \$ 72,151.72
- C. Payroll: 45260-45275; 45323-45349 \$ 75,190.18
- Total \$ 147,341.90
- D. Affirm Mayor’s Re-appointment of Carol Rahn to the Dayton Planning Commission for a four-year term, expiring March 2022
- E. Affirm Mayor’s re-appointment of Michael Smith to the Dayton Historic Preservation Commission for a three-year term expiring February 2021.

3. SPECIAL GUESTS/PUBLIC COMMENT

Terry Schlacter, US Navy Veteran, states that the American Legion has been working on creating a Veteran’s Memorial Niche Wall and proposes installing the Wall in the Dayton Cemetery. On behalf of the American Legion, Ms. Schlacter asks if the City would designate a section within the Dayton City Cemetery for the proposed Wall. Discussion ensues regarding availability of property, size of section needed to place the wall and timeframe for completing the project. Bailey makes a motion; Paris seconds the motion to allow the American Legion to proceed with its Veteran Memorial Niche Wall to be constructed in the City of Dayton Cemetery. Council and staff commend this effort by the American Legion. The motion carries unanimously.

Angie Sanchez, FCS Group, presents the results of the City’s Water and Sewer Rate and Financial Health Study. She explains the study’s methodology, key assumptions, financial policies, results and scenarios of revenue requirements/needs to meet future capital improvement needs for both water and sewer, and rate comparison of various communities and Dayton. Cole states that the scenarios are based on capital improvement plans authorized by previous and current councils. Berg commends the study. Bailey asks if it makes sense to meet the established water and sewer capital improvement plans, given the current conditions of our systems, or face an increase in costs by responding to emergency situations. Ms. Sanchez states support that emergency situations typically result in an increase in costs. George states that state environmental agencies also dictate what water and sewer projects must be completed. There is no action.

4. COMMITTEE/BOARD/ COMMISSIONER REPORTS

Public Safety – M. Bailey reports on current nuisance compliance cases underway. The City has had 13 cases to date and is on trend comparable to 2017.

Public Works – There is no report.

Finance – There is no report.

Parks/Public Grounds – There is no report.

Planning/Economic Development – There is no report.

Personnel – There is no report.

Emergency Management – There is no report.

Chamber of Commerce – Kathy Berg reports that the Chamber appointed Melissa Bryn to serve as Chamber Director; on the upcoming Brix and Brew event; and, the Chamber is in the process of recruiting an assistant Chamber Director.

Commissioners – There is no report.

5. REPORTS OF CITY OFFICERS

Sheriff – There is no report.

Public Works – Costello reports Public Works is working on annual street painting maintenance and street cleaning efforts.

Planning Director/Code Compliance – There is no report.

City Clerk-Treasurer – Cole reports Dayton Municipal Code update is in full force.

Mayor Pro-Tempore – There is no report.

Mayor – Mayor George reads a letter of appreciation for our dog park and paved river trail. He reports: On February Economic Development Committee meeting; that two new businesses are opening in Columbia County; recent Boys and Girls Club activities; that there are three upcoming Easter Egg Hunt celebrations; and, about an AWC “Councilmember Essentials” training opportunity.

6. UNFINISHED BUSINESS

ACTION: M. Bailey presents the Findings of Fact on the final of the Dayton Short Plat 2018-001 – Skiffington Short Plat, and requests Council’s final approval of said short plat. Berg makes a motion; Nysoe seconds the motion approving Dayton Short Plant 2018-01 as presented. There is no discussion. The motion carries unanimously.

7. NEW BUSINESS

Council informally tables authorizing grant agreement with Transportation Improvement Board (TIB) for Relight Washington until additional information is provided by TIB.

ACTION: Berg makes a motion; Nysoe seconds the motion to authorize Ordinance 1927, amending certain sections of Chapter 19 of the Dayton Municipal Code (DMC) – Land Divisions, adding Sections 19-07.010 through 19-07.090 in reference to a Planned Unit Development Process. There is no discussion. The motion carries unanimously.

ACTION: D. Bailey makes a motion; Paris seconds the motion to authorize Ordinance No. 1928, Repealing Ordinance No. 1727; and, Amending Chapter 1-21 of the Dayton Municipal Code, entitled “Public Indexes and Records Requests under the Public Disclosure Act”. There is no discussion; the motion carries unanimously.

ACTION: D. Bailey makes a motion; Berg seconds the motion to authorize Resolution No. 1335, adopting the Dayton City Planning Commission Rules of Procedure. There is no discussion; the motion carries unanimously.

ACTION: Paris makes a motion; D. Bailey seconds the motion to authorize Resolution No. 1336, contracting with Columbia County to provide planning services for the 2020 City of Dayton Comprehensive Plan Update. There is no discussion. The motion carries unanimously.

8. FINAL PUBLIC COMMENT

Council commends Meagan Bailey, Planning Director, on her efforts to improve the City’s planning services.

9. ADJOURN

With no further business to come before the Council, the regular meeting is adjourned at 8:33 p.m.

City of Dayton

By: Craig George, Mayor

Attested:

Approved:

05/09/2018

Trina Cole, City Clerk-Treasurer

Date

DAYTON CITY COUNCIL MINUTES

Special Meeting

Tuesday, March 27, 2018

111 S. 1st Street

Dayton, WA 99328

1. CALL TO ORDER: Mayor Craig George calls the meeting to order at approximately 11:00 a.m.

Roll Call: Present: Mike Paris, Byron Kaczmariski, Dain Nysoe, Zac Weatherford
Absent: Delphine Bailey (excused), Kathy Berg, Matt Wiens
Staff: Trina Cole, City Clerk-Treasurer

2. NEW BUSINESS

Action: Paris makes a motion; Nysoe seconds the motion to authorize Resolution No. 1337, to award Public Works Construction Contract and authorizing the Mayor to execute said contract for construction services for the Washington St./N. 5th Street/E. Patit Avenue Water and Sewer Main Improvements Projects to the lowest responsive bidder, Sharpe and Preszler Construction, Inc., not to exceed \$360,489.62. Council discusses various street improvements. The motion carries unanimously.

Action: Paris makes a motion; Kaczmariski seconds the motion to authorize Resolution No. 1338 authorizing an Interlocal Agreement between Department of Commerce and City of Dayton for \$5,000 Growth Management Act Update Grant and authorize Mayor to execute said agreement. There is no discussion; the motion carries unanimously.

3. ADJOURN

With no further business to come before the Council, the special meeting is adjourned at 11:08 a.m.

City of Dayton

By: Craig George, Mayor

Attested:

Approved:

05/09/2018

Trina Cole, City Clerk-Treasurer

Date

DAYTON CITY COUNCIL MINUTES

Regular Meeting

Wednesday, April 11, 2018

111 S. 1st Street

Dayton, WA 99328

1. CALL TO ORDER: Mayor Craig George calls the meeting to order at approximately 7:00 p.m.
 Roll Call: Present: Mike Paris, Kathy Berg, Delphine Bailey, Matt Wiens, Dain Nysoe, Byron Kaczmarek, Zac Weatherford
 Staff: Clint Atteberry, Code Compliance Officer; Jim Costello, Public Works Director; Trina Cole, City Clerk-Treasurer; Dave Elkins, Public Works Lead; Deb Hays, Deputy City Clerk

2. CONSENT AGENDA:

ACTION: Berg makes a motion; Bailey seconds the motion, and the motion carries unanimously approving the Consent Agenda as presented:

- A. Approval of the January 10, 2018 City Council Meeting Minutes;
Approval of the following vouchers for payment:
 - B. Claims: 45354-45404; 45421-45426; 945203 \$ 204,685.40
 - C. Payroll: 45405-45420; 45429-45457 \$ 90,302.39
- Total \$ 294,987.79

3. SPECIAL GUESTS/PUBLIC COMMENT

ACTION: Roseanne Groom, Annual Dayton Alumni Parade Representative, requests permission to hold the annual Alumni Parade on city streets and assistance from the City of Dayton to close certain streets to accommodate the parade. Bailey makes a motion; Berg seconds the motion to grant the Dayton Alumni Association permission to use city streets for its annual parade and assistance from the City to close certain streets for the community event. Council and Ms. Groom discuss the parade route. The motion carries unanimously.

ACTION: Melissa Bryan, Dayton Chamber of Commerce Director, requests street closures and City assistance in the street closure process for the following events: Fall Festival, All-Wheels Weekend, Christmas Kick-off, and Dayton Days. Council and Ms. Bryan discuss the proposed street closure routes associated with each event. Nysoe requests that the City of Dayton be listed on a Chamber sponsored Certificate of Liability Insurance and a copy be provided to the city. Bette Lou Crothers describes changes to Dayton Days festivities and impacts on street closures. Jeff Jenkins explains hazards associated with the annual All-Wheels Weekend Outlaw Lawn Dragsters and describes safety benefits to changing the location of this annual event. He requests that Council authorize All-Wheels to hold the Outlaw Lawn Dragsters use S. 1st Street versus S. 3rd Street. Bailey, Berg support and Nysoe opposes the proposal. Bailey makes a motion; Paris seconds the motion to accept all street closure maps as presented by the Chamber and to authorize that the Outlaw Lawn Dragsters be held on S. 1st Street in 2018 with S. 3rd Street as an alternative if there is any opposition by businesses of holding Outlaw Lawn Dragsters on S. 1st Street. There is no discussion. The motion carries unanimously with strong hesitation voiced by Nysoe.

Melissa Bryan, Chamber Director, presents 1st Quarter 2018 tourism and promotion activities.

Bette Lou Crothers, Chamber All-Wheels Weekend Committee Chair, reports that All-Wheels Weekend is scheduled for June 24 and describes changes to the festivities in 2018.

At 7:43 p.m. Mayor George closes the regular meeting and opens the public hearing to receive public input on the surplusage certain personal property and disposal of said property. Mayor George reads the list of surplus personal property as stated in the proposed Exhibit "A" of Resolution No. 1339. There is no public input. Mayor George closes the public hearing and reopens the regular meeting at 7:48 p.m.

ACTION: Berg makes a motion; Nysoe seconds the motion to authorize Resolution No. 1339, declaring certain personal property surplus; authorizing and directing the disposal of surplus property; and providing an effective date. There is no discussion. The motion carries unanimously.

4. COMMITTEE/BOARD/ COMMISSIONER REPORTS

Public Safety – There is no report.

Public Works – There is no report.

Finance – There is no report.

Parks/Public Grounds – George reports that the City has made application to permit its inert waste disposal site and a survey of the property is a requirement of a completed application. The survey will be conducted by Anderson Perry & Associates, Inc.

Planning/Economic Development –

Personnel – There is no report.

Emergency Management – There is no report.

Chamber of Commerce – There is no report.

Commissioners – There is no report.

5. REPORTS OF CITY OFFICERS

Sheriff – There is no report.

Public Works – Costello reports, have had pumps failing at the Wastewater Treatment Facility. A pump specialist has been enlisted to inspect the pumps and system to diagnose the cause for the pump failures.

Planning Director/Code Compliance – C. Atteberry reports that the Code Compliance ad campaign is showing signs of success; and, City may be faced with upcoming abatement process and costs associated with a N. 1st Street property if compliance is not met in a timely fashion.

City Clerk-Treasurer – There is no report.

Mayor Pro-Tempore – There is no report.

Mayor – Mayor George reports: The is an AWC "Small City Connectors" meeting in Palouse; there will be a Council Workshop in June to begin discussing the 2018 Budget including capital improvement plans and potential utility rates based on the FCS Rate Study outcome; a special meeting has been scheduled for May 23 to award the FEMA Street Repairs contract; the City is making application for grants through Safe Routes to School and TIB for N. 3rd Street improvements; the sewer videoing will begin around April 16 in support of the Street Utility Project; there will be a meeting with Anderson Perry & Associates, Inc. to discuss property purchase and financing associated with the Wastewater Treatment Facility Upgrade project; Utility Billing Procedures project is still underway; Complete Streets Ordinance is currently under review by various state agencies and explains the benefits of the proposed new legislation; and, the city attorney is working on a draft amendment to the bargaining unit agreement that will incorporate the new sick leave laws.

6. UNFINISHED BUSINESS

There is no unfinished business to discuss.

7. NEW BUSINESS

ACTION: Summarizes the timeline for recognizing potential issues with the pool, steps taken to determine the safety of the facility, and the Council's tour of the Dayton Swimming Pool prior to the Council meeting specifically the cracking of the gutter system and heaving of the pool decking. Council discusses the current condition of the Dayton Swimming Pool with several members citing health and safety issues with the facility including injuries in 2017. Paris states concern regarding liability associated with the visible hazards of the facility. D. Bailey states transportation options may be available for the summer recreation program and other community members to travel to other area pools. She also expresses concerns about making repairs that may not be successful in fixing the issues. Nysoe states that the dilapidation condition is a health and safety issue and temporarily repairing the the system is not worth the expenditure. Discussion ensues regarding the financial impact of the swimming pool's operation and repairs, facility options such as a splash pad, future financing of the swimming pool, and lack of ADA accessibility. Nysoe makes a motion; Kaczmariski seconds the motion to adopt a policy to close the Dayton Swimming Pool for the 2018 season based on health and safety reasons. Kaczmariski suggests that a pool condition inspection be performed. The motion carries unanimously. George states that the 2018 budgeted funds for the operation and maintenance of the pool will be used partially for a pool condition inspection report and the remaining balance will be placed in Current Expense Fund reserves. Discussion follows regarding the inspection options.

Mayor George summarizes a recommendation by WADOT to restripe Main Street reducing the lanes of travel to two with one turn lane similar to the west end of Main Street. Sheriff Miller states the pros and cons to the restriping. Council discusses parking on Main Street. Paris expresses support of installing turn lane on Main Street. Weatherford supports the restriping project and installing diagonal parking. Staff recommends authorizing a community outreach program before authorizing WADOT to restripe Main Street. Council informally authorizes the staff to move forward with a community outreach program to educate and receive the public's input on whether to restripe Main Street or not.

ACTION: Berg makes a motion; Paris seconds the motion to authorize request for closure and public works assistance in closure of S. 3rd from alley north of the Dayton Memorial Library to E. Park Street on May 5, 2018 from 7:00 a.m. to 4:00 p.m. for the Annual 3rd Street Yard Sale. There is no discussion. The motion carries unanimously.

ACTION: Bailey makes a motion; Kaczmariski seconds the motion to authorize a contract with MRSC to provide services associated with small works, consultant and vendor rosters. There is no discussion. The motion carries unanimously.

ACTION: Paris makes a motion; Nysoe seconds the motion to authorize an amendment to 2017 FEMA Street Repair Project Task Order to incorporate construction engineering services dated 09/13/2017 not to exceed \$40,000. There is no discussion. The motion carries unanimously.

ACTION: Kaczmariski makes a motion; Paris seconds the motion to authorize an amendment to the Washington St/N. 5th St./Patit Ave Water Main Improvements Task Order dated 12/6/2017 to incorporate construction engineering services not to exceed \$20,000. There is no discussion. The motion carries unanimously.

8. FINAL PUBLIC COMMENT

D. Bailey suggests Council consider changing the City Council times to 6:00 p.m. Cole will prepare an ordinance for Council's next regular meeting.

9. ADJOURN

With no further business to come before the Council, the regular meeting is adjourned at 8:56 p.m.

City of Dayton

By: Craig George, Mayor

Attested:

Approved:

05/09/2018

Trina Cole, City Clerk-Treasurer

Date

CHANGE ORDER

Order No.: 1

Date: April 24, 2018

Project/Contract: Washington Street/5th Street/Patit Avenue Water and Sewer Main Improvements Project

Owner: City of Dayton, WA

To: Sharpe & Preszler Construction Co., Inc.

You are hereby requested to comply with the following changes from the contract Documents:

Description of Changes (Supplemental Description, Plans and Specifications Attached, as applicable)						DECREASE in Contract Price	INCREASE in Contract Price
1-1 Install two catch basins, 8-inch storm drain pipe, connection to existing catch basin, and other associated work.							\$5,350.00
Item No.	Description	Unit	Unit Price	Qty	Total Price		
1-1.1	24-In. Diam. Catch Basin	EA	\$ 950.00	2	\$ 1,900.00		
1-1.2	Frame and Grate on Existing Catch Basin	EA	361.00	1	361.00		
1-1.3	Connect to Existing Catch Basin	EA	163.00	1	163.00		
1-1.4	8-In. PVC Storm Drain Pipe	LF	25.00	100	2,500.00		
1-1.5	Saw Cut, Remove, and Dispose of Existing Curb and Asphalt	LS	426.00	All Req'd	426.00		
					Item 1-1 Total	<u>5,350.00</u>	
1-2 Install four 4-inch sewer service stubs and other associated work.							\$2,200.80
Item No.	Description	Unit	Unit Price	Qty	Total Price		
1-2.1	8-In. x 4-In. Wye, Cap, and Marker Post	EA	\$ 100.20	4	\$ 400.80		
1-2.2	4-In. PVC Sewer Service, Incl. Trench Safety	LF	25.00	72	1,800.00		
					Subtotal	\$ 2,200.80	
					Sales Tax (8.4%)	\$ 184.87	
					Item 1-2 Total	<u>2,385.67</u>	
1-3 Remove contractor-supplied water meter from Bid Item A25.						(\$300.00)	
Item No.	Description	Unit	Unit Price	Qty	Total Price		
1-3.1	Water Meter, 1-In. Diam.	EA	\$ (300.00)	1	\$ (300.00)		
					Subtotal	\$ (300.00)	
					Sales Tax (8.4%)	\$ (25.20)	
					Item 1-3 Total	<u>{325.20}</u>	
Subtotal						(\$300.00)	\$7,550.80
Sales Tax@ 8.4% (Items 1-2 and 1-3 Only)						(\$25.20)	\$184.87
TOTAL						(\$325.20)	\$7,735.67
Net Change in Contract Price						\$0.00	\$7,410.47

CHANGE ORDER NO. 1 {CONT.}

JUSTIFICATION:

- 1-1 The existing storm drain inlets at the intersection of North 5th Street/Washington Street are insufficient to properly dispose of stormwater and have led to deterioration of the street. Two new catch basins and associated piping will be installed and connected to the existing storm drain system to facilitate proper drainage following the FEMA Street Repair project. See highlighted information on attached Sheet R-102.
- 1-2 The existing sewer main in the alley north of Washington Street between 5th Street and 6th Street is in poor condition and is not located in an accessible utility easement. To provide sewer service to this block in the future, four new sewer stubs will be installed to the lots on the north side of Washington Street between 5th Street and 6th Street. See red line locations on attached Sheet U-102.
- 1-3 The City of Dayton will supply the new 1-inch Sensus SR11 water meter for the new connection to Seneca off of North 6th Street. The price reduction is the invoice cost for the 1-inch water meter (attached). All other water service connection work included in the bid item shall be completed as specified.

The amount of the Contract will be increased by the sum of: \$7,410.47

Seven thousand four hundred ten and 47/100 ----- Dollars

The Contract total including this and previous Change Orders will be: \$367,900.09

Three hundred sixty-seven thousand nine hundred and 09/100 ----- Dollars

The Contract period provided for completion will be increased: 2 working days

Revised Date of Substantial Completion: June 29, 2018

This document will become a supplement to the Contract and all provisions will apply hereto.

Approved

Sharpe & Prezler Construction Co., Inc.

(Date)

Recommended

Adam

Anderson Perry & Associates, Inc.

April 24, 2018

(Date)

Approved

Craig

City of Dayton, WA

L Ji-/- JOI g

(Date)

WATER CONSTRUCTION NOTES

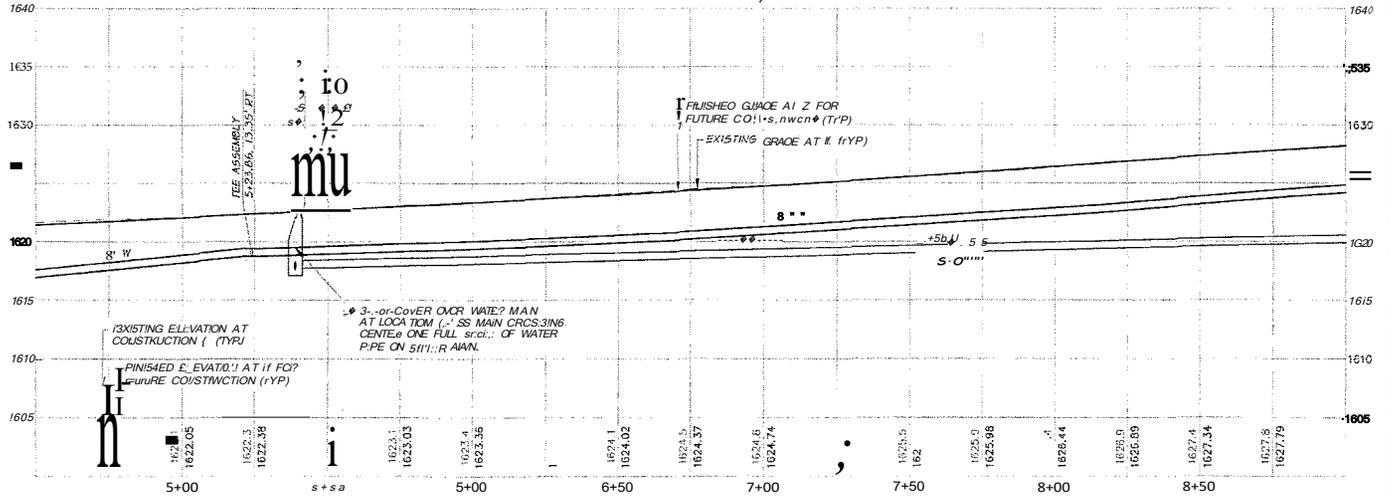
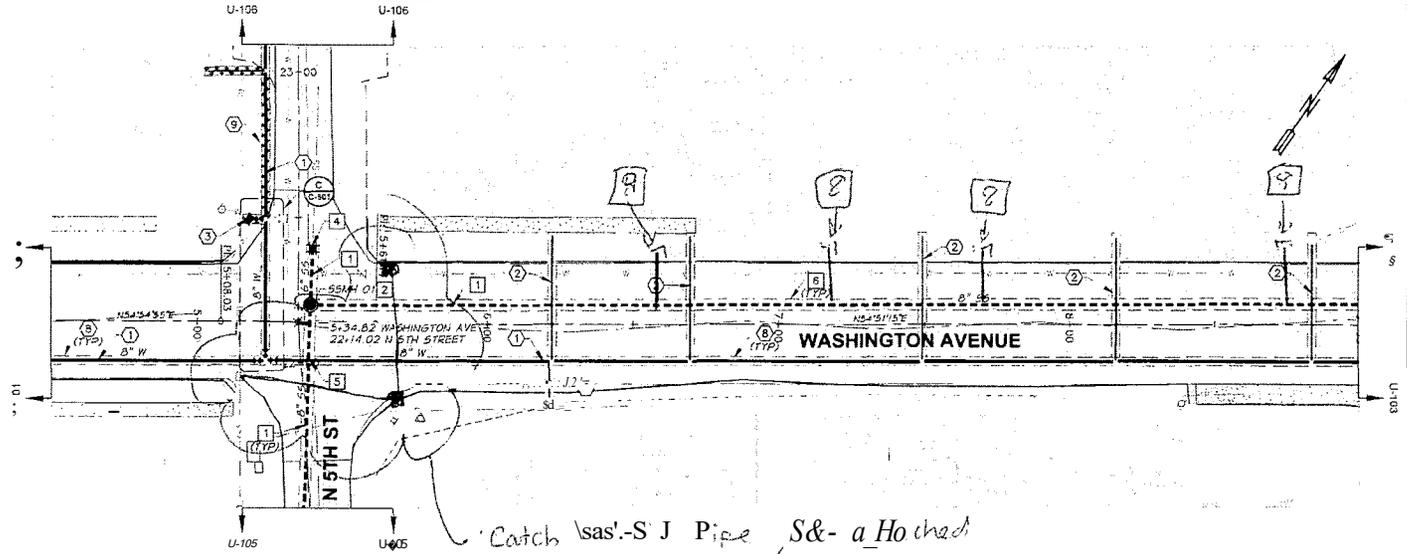
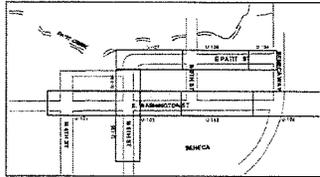
- ① 1" VC C-900 WATER MAIN 5/11" AS SHOWN. SEE CITY OF DAYTON STANDARD PLAN 1-2 FOR TRENCH DETAILS. 8U.71 CENTERLINE IS 42" MINIMUM TO TOP OF PILE, UNLESS OTHERWISE NOTED.
- (J) INSTALL 1" HOPS WHERE SURFACE LINE AND CONNECT TO EXISTING WATER. SEE CITY OF DAYTON STANDARD PLAN 3-8.
- 6) PIPS HYDRANT ASSEMBLY PER CITY OF DAYTON STANDARD PLAN 3-1.
- ② CONNECT TO EXISTING WATER MAIN PER SEE DETAIL SHEET C-501.
- ③ INSTALL FIRE HYDRANT ASSEMBLY PER CITY OF DAYTON STANDARD PLAN 3-1.
- ④ REELECTRIFY.
- (1) CONNECT TO EXISTING 2" 1/2" WATER SERVICE LINE. EXISTING LOCATION OF EXISTING WATER LINE IS UNKNOWN. CONTRACTOR TO VERIFY LOCATION PRIOR TO CONSTRUCTION.
- ⑤ GRAVEL TRENCH REVISION PER CITY OF DAYTON STANDARD PLAN 1-3.
- ⑥ SPEED LAWN INSTALLATION. TRENCH REVISION PER DETAIL SHEET C-501.
- ⑦ INSTALL 1" HOPS UNDER EXISTING ALLY CONNECT TO EXISTING WATER MAIN WITH SAOCCI. INSTALL NEW METER BOX, SETTER AND 1" METER AND CONNECT TO EXISTING SERVICE.

SANITARY SEWER CONSTRUCTION NOTES

- (1) 12" SOLID WALL PVC SANITARY MAIN AS SHOWN. SEE CITY OF DAYTON STANDARD PLAN 1-2 FOR TRENCH DETAILS.
- (1) 4" DIA. STANDARD MANHOLE PER CITY OF DAYTON STANDARD PLAN 4-3.
- (1) SEWER MAIN TO EXISTING MANHOLE PER DETAIL SHEET C-501.
- (1) CONNECT TO EXISTING 16" SEWER MAIN WITH REINFORCED STRONG BACK TO BE EQUAL TO EXISTING.
- (1) 12" DIA. C-900 PVC SLEEVES OVER EXISTING WATER MAIN CROSSING. GRAVEL TRENCHES OF 12" SLEEVE.
- (1) GRAVEL TRENCH PER CITY OF DAYTON STANDARD PLAN 1-3.
- (1) ADJUST EXISTING MANHOLE RING AND COVER TO GRADE (11').

12" PVC Sewer 5'-0" x 5'-0" v k

PLAN KEY

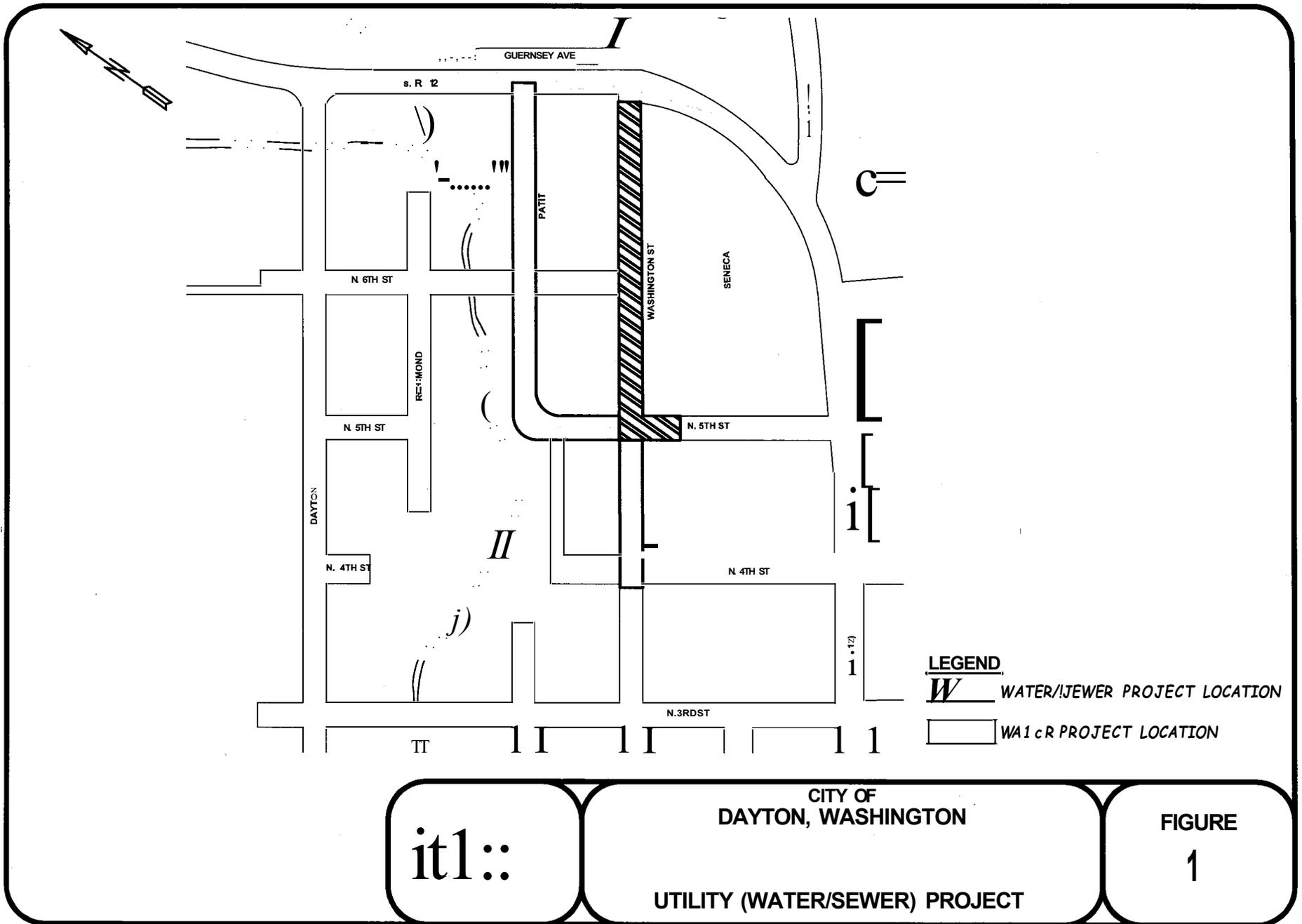


DATE	BY	SCALE	REVISION
16 MAR 07 2016	J. CHAPMAN	1" = 10'	1. 918-153
	J. CHAPMAN	1" = 10'	2. 918-153-0601-102.dwg
	A. SCHMIDT	1" = 10'	



CITY OF DAYTON, WA
 WASHINGTON STREET/N 5TH STREET/PATIT AVENUE
 WATER AND SEWER MAIN IMPROVEMENTS PROJECT
 2018
 UTILITY PLAN AND PROFILE STA 4+50 TO STA 9100

SHEET
U-102
 13 OF 22





Older Americans Month 2018: “Engage at Every Age”

Across the country, older Americans - a rapidly growing population - are taking part in activities that promote wellness and social connection. They are sharing their wisdom and experience with future generations, and they are giving back to enrich their communities. They're working and volunteering, mentoring and learning, leading and engaging.

For 55 years, Older Americans Month (OAM) has been observed to recognize older Americans and their contributions to our communities. Led by the Administration for Community Living's Administration on Aging, every May offers an opportunity to hear from, support, and celebrate our nation's elders. This year's OAM theme, “Engage at Every Age,” emphasizes the importance of being active and involved, no matter where you are in life - you are never too old (or too young) to participate in activities that can enrich your physical, mental, and emotion well-being.

It is becoming more apparent that remaining socially engaged can improve the quality of life for older adults. We encourage all of you to focus on how older adults in our area are engaging with friends and family, and through various community activities and to share information designed to highlight older adults not only during the month of May but throughout the year.

Southeast Washington Aging and Long Term Care Council of Governments (SE WA ALTC COG) is a State Area Agency on Aging, responsible for planning, monitoring, coordination, program development, advocacy and administrative functions which foster the development of a comprehensive and coordinated service delivery system for older persons living in their own homes.

For more information please contact SE WA ALTC COG's Aging and Disability Resource Center at **(509) 382-4787** or visit www.altcWASHINGTON.com

As members of the SE WA ALTC COG Advisory Council we challenge you to join us as we “Engage At Every Age”!!

The Advisory Council for Columbia County
SE WA Aging and Long Term Care
Council of Governments



City of Dayton
S-E-924(001)-1
LED Streetlight Conversion

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Dayton
GRANT AGREEMENT

THIS GRANT AGREEMENT (“Agreement”) is made and entered into between the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (“TIB”) and the City of Dayton, a Washington state municipal corporation (“RECIPIENT”).

WHEREAS, the TIB has developed a grant program, Relight Washington, to provide for the conversion of standard streetlights to LED lighting (“Project”) for eligible cities and towns to reduce municipal electrical costs, and

WHEREAS, the above-identified city/town is eligible to receive a Project grant and attests that it has the legal authority to receive such grant and to perform the Project pursuant to the terms of this grant,

NOW, THEREFORE, pursuant to chapter 47.26 RCW and chapter 479 WAC, the above recitals that are incorporated herein as if fully set forth below, and in consideration of the terms, conditions, and performances contained herein, and the attached Exhibits, if any, which are made a part hereof,

IT IS MUTUALLY AGREED AS FOLLOWS:

1. GRANT

TIB agrees to grant funds in the amount of Sixty Three Thousand Nine Hundred Sixty Seven AND NO/100 dollars (\$63,967) for the Project pursuant to terms contained herein, and the RECIPIENT agrees to accept such grant funds and agrees to perform and be subject to the terms and conditions of this Agreement.

2. USE OF TIB GRANT FUNDS

TIB grant funds may come from Motor Vehicle Fuel Tax revenue. Any use of these funds for anything other than for highway or street Project improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9.

3. PROJECT AND BUDGET

The Project shall provide for the conversion of identified streetlights within RECIPIENT’s city limits. The RECIPIENT agrees to enter into an agreement with or otherwise provide for a service provider to perform the actual conversion work. The RECIPIENT further agrees that it shall be solely responsible for and shall pay its service provider’s invoices for costs of the work. The Project and Budget may be amended by the Parties, pursuant to Section 7.



4. PROJECT DOCUMENTATION

The RECIPIENT agrees to and shall make reasonable progress and submit timely Project documentation, as applicable, throughout the term of this Agreement and Project.

Required documents include, but are not limited to the following:

- a) Documentation to support all costs expended for the Project.
- b) Project Closeout Form.

5. BILLING AND PAYMENT

The RECIPIENT may submit progress payment requests to the TIB as necessary. If billable amounts are greater than \$50,000, RECIPIENT shall submit requests for payments on a quarterly basis. If progress payments are not regularly requested, reimbursements may be delayed or scheduled in a to be determined payment plan.

6. RECORDS MAINTENANCE

6.1 The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the Project work described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no cost to TIB, these records shall be provided when requested, including materials generated under the Agreement, and shall be subject at all reasonable times to inspection, review or audit by TIB personnel, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

6.2 If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

7. INCREASE OR DECREASE IN TIB GRANT FUNDS

RECIPIENT may request an increase in the TIB grant funds for the Project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. An increase in grant funds shall be by amendment pursuant to Section 14. If an increase is denied, the recipient shall be solely liable for costs incurred in excess of the Agreement grant amount.

8. TERM OF AGREEMENT

This Agreement shall be effective upon execution by the Parties and shall continue through closeout of the grant amount, or modification thereof, or unless terminated as provided herein. In no event shall the Agreement term exceed two years, unless extended by Agreement amendment pursuant to Section 14.

9. DEFAULT AND TERMINATION



9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) RECIPIENT shall provide a written response within ten (10) business days of receipt of TIB's notice of non-compliance, which shall include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details. An agreement to amend the Project must be pursuant to Section 14.
- c) RECIPIENT shall have thirty (30) days in which to make reasonable progress toward compliance pursuant to its plan to correct or implement an amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold reimbursement payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:

- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation, TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project progress payments until the requested corrections have been made or if the Agreement is terminated.

9.3 TERMINATION

- a) In the event of default as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which may be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such actions necessary as may be directed by TIB.
- b) In the event of default and/or termination, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION OR SUSPENSION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate or suspend this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for Project work performed or costs incurred prior to the effective date of termination.



10. DISPUTE RESOLUTION

- a) The Parties shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this Agreement. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this Agreement.
- b) Informal Resolution. The Parties shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the Parties are unable to resolve the dispute, the Parties shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The Parties shall share equally in the cost of the mediator.
- d) Each Party agrees to participate to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The Parties agree that they shall have no right to seek relief in a court of law in accordance with Section 11 until and unless the Dispute Resolution process has been exhausted.

11. GOVERNANCE, VENUE, AND ATTORNEYS FEES

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County. The Parties agree that each Party shall be responsible for its own attorneys' fees and costs.

12. INDEMNIFICATION, HOLD HARMLESS, AND WAIVER

12.1 Each Party, shall protect, defend, indemnify, and save harmless the other Party, its officers, officials, employees, and authorized agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and/or property), arising out of, or in any way resulting from, a Party's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No Party will be required to indemnify, defend, or save harmless the other Party if the claim, suit, or action for injuries, death, or damages (both to persons and/or property) is caused by the sole negligence of the other Party. Where such claims, suits, or actions result from the concurrent negligence of the Parties, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a Party's own negligence.

12.2 Each Party agrees that its obligations under this section extends to any claim, demand and/or cause of action brought by, or on behalf of, any of its officers, officials, employees or authorized agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW.

12.3 The obligations of this indemnification and waiver Section shall survive termination of this Agreement.

13. ASSIGNMENT



The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

14. AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

15. INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

16. ENTIRE AGREEMENT

This Agreement, together with the Exhibits, if any, the provisions of chapter 47.26 RCW, chapter 479 WAC, and TIB Policies, constitute the entire Agreement between the Parties and supersedes all previous written or oral agreements between the Parties.

RECIPIENT

Transportation Improvement Board

Chief Executive Officer Date

Executive Director Date

Print Name

Print Name

Approved as to Form

By: SIGNATURE ON FILE

ANN E. SALAY

Senior Assistant Attorney General

NOTE: Any changes to the terms of this Agreement shall require further approval of the Office of the Attorney General

ORDINANCE NO. 1929

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, REPEALING CERTAIN ORDINANCES AND CHAPTERS OF THE DAYTON MUNICIPAL CODE THAT ARE ALREADY COVERED BY EXISTING STATE LAW, HAVE ADOPTED STATE LAW BY REFERENCE, OR THAT ARE NO LONGER NECESSARY

WHEREAS, certain sections of the Municipal Code deal with subject matters that are already covered by existing State law, have adopted State law by reference, or that are no longer necessary; and

WHEREAS, it is advisable to amend the City of Dayton Municipal Code so as to eliminate ordinance sections that are already covered by State law or are no longer necessary.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON DO ORDAIN AS FOLLOWS:

SECTION 1. AMEND. Ordinance No. 1322 is hereby amended repealing Section 1-16.08 of the Dayton Municipal Code, “Zoning Administrator”.

SECTION 2. REPEAL. Ordinance No. 1421 creating Chapter 1-18 DMC – Small Works Roster for Contracts is hereby repealed in its entirety.

SECTION 3. REPEAL. Ordinance No. 1509 creating Chapter 1-19 DMC – Travel Expenses for City Employees and Officials is hereby repealed in its entirety.

SECTION 4. REPEAL. Ordinance No. 1531 creating Chapter 2-5 DMC – Local Improvement Guaranty Fund is hereby repealed in its entirety.

SECTION 5. REPEAL. Ordinance No. 1466 creating Chapter 1-9 DMC – Fire Department is hereby repealed in its entirety.

SECTION 6. REPEAL. Ordinance Nos. 1476, 1746, 1755, and 1749 of or relating to Chapter 1-12 DMC – Salaries and Official Bonds are hereby repealed in their entirety.

SECTION 7. REPEAL. Code-06 No. 431 creating Section 2-1.04 DMC – Presentment of claims is hereby repealed in its entirety.

SECTION 8. REPEAL. Code-06 No. 432 creating Section 2-1.08 DMC – Auditing - Allowance is hereby repealed in its entirety.

SECTION 9. REPEAL. Code-06 No. 433 creating Section 2-1.12 DMC – Payment is hereby repealed in its entirety.

SECTION 10. REPEAL. Ordinance No. 1107 creating Chapter 2-2 DMC – City Contracts is hereby repealed in its entirety.

SECTION 11. REPEAL. Ordinance Nos. 445 and 580 creating and amending Chapter 6-6 DMC - Animals in Street are hereby repealed in their entirety.

SECTION 12. REPEAL. Ordinance Nos. 512 and 1031, creating and amending Chapter 8-1 DMC – Surveys are hereby repealed in their entirety.

SECTION 13. REPEAL. Ordinance No. 580, creating Section 6-6.08 DMC – Herding in certain streets unlawful, is hereby repealed in its entirety.

SECTION 14. REPEAL. Code-06 No. 434 creating Section 8-2.04. DMC – System Adopted is hereby repealed in its entirety.

SECTION 15. REPEAL. Code-06 No. 436 creating Section 8-2.12. DMC - Separate numbers authorized—Twenty-foot divisions is hereby repealed in its entirety.

SECTION 16. REPEAL. Code-06 No. 436 creating Section 8-2.16. DMC - Thirty-foot divisions is hereby repealed in its entirety.

SECTION 17. REPEAL. Code-06 No. 437 creating Section 8-2.20. DMC - Size and location of numbers is hereby repealed in its entirety.

SECTION 18. REPEAL. Ordinance Nos. 1169 and 1170 creating and amending Chapter 8-4, Sidewalk and Curb Construction – Procedure are hereby repealed in their entirety.

SECTION 19. SEVERABILITY. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

SECTION 20. EFFECTIVE DATE. A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS _____ DAY OF _____, 2018.

City of Dayton

By: Craig George, Mayor

Attested By:

By: Trina Cole, City Clerk-Treasurer

Approved as to form:
Menke Jackson Beyer, LLP

By: Quinn Plant, City Attorney

ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES
ORDINANCE NO. 1929

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON,
REPEALING CERTAIN ORDINANCES AND CHAPTERS OF THE DAYTON MUNICIPAL
CODE

The full text of Ordinance 1929 adopted the 9th day of May, 2018 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 8:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor
Attest: /s/ Trina Cole, City Clerk-Treasurer
Approved as to form: /s/ Quinn Plant, City Attorney

Published:
Dayton Chronicle: 05/17/2018

ORDINANCE NO. 1930

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, ADDING CHAPTER 8-12, COMPLETE STREETS POLICY, TO THE TITLE 8 OF THE DAYTON MUNICIPAL CODE, STREETS AND PUBLIC WAYS.

WHEREAS, the term "Complete Streets" describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel for all users, including pedestrians, bicyclists, motor vehicle drivers, transit users, emergency service providers, school buses, and freight, and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities; and

WHEREAS, the one-third of Americans that do not drive, disproportionately represented by older adults, low-income people, people with disabilities, and children would greatly benefit from the equitable distribution of safe, alternative means of travel that will result from Complete Streets practices; and

WHEREAS, the City of Dayton wants to create convenient, enjoyable transportation options and connections to promote tourism and create economic development opportunities while creating a more sustainable community; and

WHEREAS, Goal 1: Park and Recreation Planning, Policy 1.11 of the 2014 Cooperative Park Master Plan ("Park Plan"), adopted February 9, 2015, supports requiring that development projects along designated trail routes to incorporate the trail or a trailhead connection as part of the project; and

WHEREAS, Goal 1: Park and Recreation Planning, Policy 1.13 of the Park Plan also states that "Public services and facilities should be developed and timed to meet projected needs and demands of the public in a manner that ensures highest quality and fiscal responsibility"; and

WHEREAS, Goal 3: Trails, Policy 3.4 of the Park Plan encourages linking residential neighborhoods and downtown to trails and trailhead facilities through bike and pedestrian routes; and

WHEREAS, the Dayton Comprehensive Plan ("Comp Plan"), adopted July 28, 2008, amended February 9, 2015, Transportation Element, Community Objective A.1, Establish design standards for street facilities, Policy Discussion states, "Standards should also be developed which enhance the safety of pedestrians and motorists

regarding sidewalk design and maintenance, lighting requirements, signs and access to properties. Priority should be given towards bringing sidewalk access in compliance with the ADA regulations”; and

WHEREAS, the Economic Development Element of the Comp Plan, Community Objective G.3 establishes that the City continue to improve its street infrastructure system; and

WHEREAS, furthermore, the Economic Development Element of the Comp Plan, Community Objective G.8 encourages the City to seek to improve safety, access, and ADA accessibility for pedestrians on Hwy. 12 with a viaduct on East Main Street; and

WHEREAS, additionally, the Economic Development Element of the Comp Plan, Community Objective G.9. supports the City in seeking to improve safety, access, and ADA accessibility for pedestrians on Hwy. 12 Bridge across Touchet River; and

WHEREAS, the Dayton City Council intends to improve the safety of city streets, enhance the quality of life of residents, encourage active living, and reduce traffic congestion and fossil fuel use by providing safe, convenient, and comfortable routes for walking, bicycling, and public transportation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON DO ORDAIN AS FOLLOWS:

SECTION 1. Title 8, Streets and Public Ways, of the Dayton Municipal Code is hereby amended to include a new Chapter 8-12, Complete Streets Policy, which shall read as follows:

Chapter 8-12

COMPLETE STREETS POLICY

Sections:

- 8-12.010 Purpose.
- 8-12.020 Complete streets definition.
- 8-12.030 Implementation of complete streets principles.
- 8-12.040 Extraordinary circumstances.
- 8-12.050 Funding for complete streets.

8-12.010 Purpose.

The purpose of this chapter is to help achieve the goals and objectives of the transportation, land use and parks and recreation elements of the city of Dayton comprehensive plan. This chapter provides for the implementation of complete streets guiding principles.

8-12.020 Complete streets definition.

A “complete street” is a road that is designed to be safe for drivers; bicyclists; school buses; transit vehicles and users; and pedestrians of all ages and abilities. The complete streets concept focuses not just on individual roads but on changing the decision-making process so that all users are routinely considered during the planning, designing, building and operating of all roadways to the maximum extent practical.

8-12.030 Implementation of complete streets principles.

The city of Dayton will incorporate complete streets principles into the city’s comprehensive plan, public works standards, parks and recreation master plan, traffic circulation plan and other plans, manuals, rules, regulations and programs as appropriate.

8-12.040 Extraordinary circumstances.

Except in unusual or extraordinary circumstances, complete streets principles may not apply to the following:

- A. Repairs made pursuant to pavement opening and restoration allowed by approval of the Public Works Director or designee.
- B. Ordinary maintenance activities designed to keep assets in serviceable condition (e.g., mowing, cleaning, sweeping, spot repair and surface treatments such as chip seal, or interim measures on detour or haul routes).
- C. Uses that are prohibited by law.
- D. The current need or probable future uses would be disproportionate to the cost of implementing the complete street principles as determined by a professional consult and the City Council.
- E. Repairs to pre-existing nonconforming streets or sidewalks/walkways that do not comply with the Complete Streets design standards as determined by a professional consult and City Council.
- F. In instances where a documented exception is granted by the Mayor or designee.

8-12.050 Funding for complete streets.

- A. The city believes that maximum financial flexibility is important to implement complete streets principles.
- B. Complete streets may be achieved through single projects or incrementally through a series of smaller improvements or maintenance activities over time.
- C. It is a goal of the city of Dayton to foster partnerships with all transportation funding agencies including, but not limited to the Washington State Department of Transportation (WSDOT), the Federal Highway Administration, Transportation Improvement Board (TIB), Columbia County, Dayton School District, citizens, businesses, interest groups, neighborhoods, port district and any other funding agency to implement the complete streets ordinance.

SECTION 2. SEVERABILITY. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

SECTION 3. EFFECTIVE DATE. A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS _____ DAY OF _____, 2018.

City of Dayton

By: Craig George, Mayor

Attested By:

By: Trina Cole, City Clerk-Treasurer

Approved as to form:
Menke Jackson Beyer, LLP

By: Quinn Plant, City Attorney

ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, ADDING CHAPTER 8-12, COMPLETE STREETS POLICY, TO THE TITLE 8 OF THE DAYTON MUNICIPAL CODE, STREETS AND PUBLIC WAYS.

The full text of Ordinance _____ adopted the _____ day of _____, 2018 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 8:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor
Attest: /s/ Trina Cole, City Clerk-Treasurer
Approved as to form: /s/ Quinn Plant, City Attorney

Published:
Dayton Chronicle: _____



Complete Streets Award Program



Program Goals

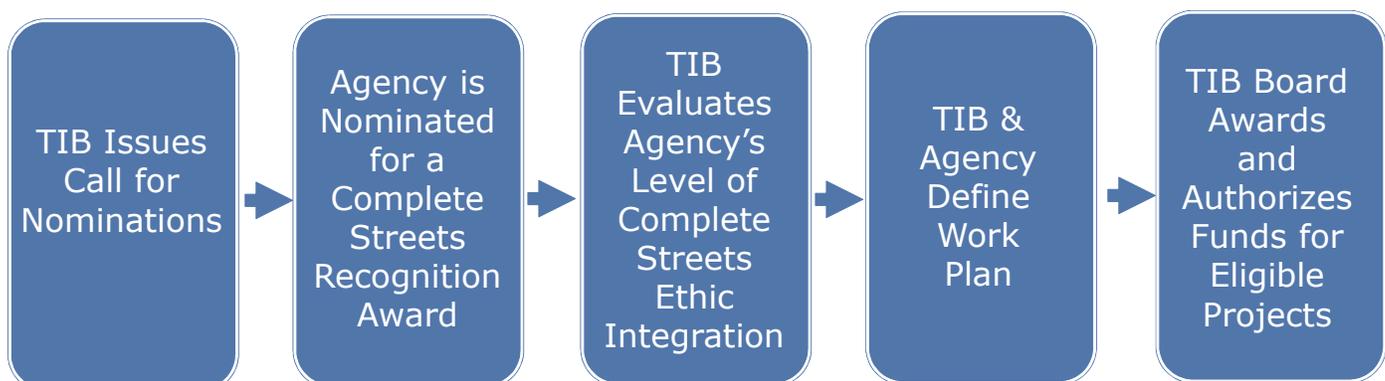
- Incentivize local adoption of a complete streets design ethic.
- Create a powerful incentive beyond the limitations of available funding.
- Allow cities and counties to self-direct how funds are spent in order to most effectively build local projects that reflect the complete streets ethic.
- Minimize processing and acquisition costs.

Overview

The Washington State Legislature created the Complete Streets Award Program as an incentive to encourage city and county governments to adopt a complete streets policy; these policies mandate that cities and counties plan, design, operate and maintain their streets while considering all transportation users and modes (see RCW 47.04.320 attached). A city or county becomes eligible for a Complete Streets Award when they adopt a system-wide complete streets policy. Currently, 34 cities and one county have adopted complete streets ordinances. Cities and counties may have plans and projects that integrate a complete streets ethic; however local legislative bodies need to clearly adopt a complete streets policy to establish eligibility.

In evaluating which cities and counties to recognize, the Transportation Improvement Board (TIB) will look for cities and counties that have extended their thinking beyond the one-time policy adoption to integrate a complete streets ethic throughout their transportation practices. Cities and counties that show achievement in planning, designing, building and involving the community in design for all users may receive the Complete Streets Award including flexible funding that can be used to build eligible complete streets projects. Awarded cities and counties will propose a work plan for TIB approval. This work plan will include one or more project(s) to support walking, bicycling, access to transit and/or streetscape aesthetics.

Complete Streets Awards Program Process Map



Nomination Process

TIB will invite partner nominating organizations to nominate eligible cities and counties for the award beginning in fall 2016. Nominating organizations will be state agencies and transportation non-profits with a statewide charter. TIB may choose to add other nominating organizations in the future.

TIB will limit the number of nominations based on the number of eligible cities and counties, the amount of program funding, and the size of the nominating organization. TIB plans to invite the following state agencies and statewide non-profits to become nominating organizations:



Redmond 152 Avenue NE Complete Streets Plan

State Agency Partners	Non-profits
Department of Transportation	Feet First
Department of Health	Transportation Choices Coalition
Department of Commerce	Washington Bikes
Department of Archeology and Historic Preservation	Community Transportation Association – NW
	Futurewise

Evaluation Process

TIB staff will evaluate all nominations and recommend awards and funding levels to the Board. Staff will search for indicators demonstrating the city’s or county’s adoption and integration of a complete streets ethic into their plans and capital programs. TIB staff anticipates complete streets indicators will include the elements described in the panel below; TIB staff will refine these indicators during case study practice sessions planned for summer 2016. TIB staff may seek additional information from the nominating organization and the nominated city or county during evaluation, including the presence of strategic initiatives for modal systems, design of previous projects, future design plans, and the work plan for use of award funds.

Indicators of a Well-Integrated Complete Streets Ethic

- Comprehensive plan/complete streets integration
- Strategic plan/complete streets integration
- Specific modal plans for freight, bicycles and pedestrian
- ADA transition plan adoption
- Community engagement regarding design for all users
- Performance data and statistics about users
- Operational preparedness for all users and all modes
 - Maintenance
 - Sweeping
 - Striping
 - Landscape management
- Staff training in complete streets design
- Standards that allow responsiveness to users
- Budget prioritization of complete streets elements
- Evidence of past implementation
 - Clearly apparent integration of complete streets elements
 - History of compliant projects
 - Multimodal level of service standards
 - History of actively implementing modal plans
 - Presence of programs and enforcement of modal access
 - Controlling traffic and speed
 - Pedestrian scale lighting

Funding

The Legislature provided \$3 million in year one and \$14 million in subsequent biennia for the Complete Streets Awards Program. TIB staff expects the 2016 call for nominations to incorporate two years of available funding, for an anticipated \$10 million total funding amount. TIB staff may recommend an additional year's funding in the fall if enough additional cities and counties establish eligibility. Subsequent calls for award nominations would be in two or three year cycles.

The Board will confer the awards and approve the funding level. The award consists of two funding targets: \$250,000 for cities and counties early in the Complete Streets adoption process and \$500,000 for cities and counties with highly-integrated policies and a track record of complete street project design and development. The Board may also set different funding levels depending on amount of available funds, number of eligible cities and counties, quality of potential projects and recovery of unused funds.

Immediately after board approval of the city's or county's proposed work plan, TIB will disburse funds to the city or county. The city or county will hold the funds in a restricted account to be used only on activities in the approved work plan. TIB staff can approve work plan amendments administratively. Cities must expend funds within three years of payment or the funds will be recovered by TIB.

Implementation Schedule

May	June	July	August
<ul style="list-style-type: none">• Framework adoption at board meeting	<ul style="list-style-type: none">• Invitations to nominators• Training for nominators and cities and counties	<ul style="list-style-type: none">• Practice with case studies	<ul style="list-style-type: none">• Prepare communications<ul style="list-style-type: none">○ Announcements○ Nomination form○ Press release
September	October	December	January
<ul style="list-style-type: none">• Call for nominations	<ul style="list-style-type: none">• Nominations due Oct 21st• Pull info from nominees	<ul style="list-style-type: none">• Evaluation• TIB staff jury• Negotiate work plans	<ul style="list-style-type: none">• Board award January 27, 2017

RCW 47.04.320

Complete streets grant program—Purpose—Goals—Awards—Report.

- (1) The transportation improvement board shall establish a complete streets grant program within the department's highways and local programs division, or its successor. During program development, the board shall include, at a minimum, the department of archaeology and historic preservation, local governments, and other organizations or groups that are interested in the complete streets grant program. The purpose of the grant program is to encourage local governments to adopt urban arterial retrofit street ordinances designed to provide safe access to all users, including bicyclists, pedestrians, motorists, and public transportation users, with the goals of:
 - (a) Promoting healthy communities by encouraging walking, bicycling, and using public transportation;
 - (b) Improving safety by designing major arterials to include features such as wider sidewalks, dedicated bicycle facilities, medians, and pedestrian streetscape features, including trees where appropriate;
 - (c) Protecting the environment and reducing congestion by providing safe alternatives to single-occupancy driving; and
 - (d) Preserving community character by involving local citizens and stakeholders to participate in planning and design decisions.
- (2) For purposes of this section:
 - (a) "Eligible project" means (i) a local government street or road retrofit project that includes the addition of, or significant repair to, facilities that provide street access with all users in mind, including pedestrians, bicyclists, and public transportation users; or (ii) a retrofit project on city streets or county roads that are part of a state highway that include the addition of, or significant repair to, facilities that provide access with all users in mind, including pedestrians, bicyclists, and public transportation users.
 - (b) "Local government" means incorporated cities and towns and counties that have adopted a jurisdiction-wide complete streets ordinance that plans for the needs of all users and is consistent with sound engineering principles.
 - (c) "Sound engineering principles" means peer-reviewed, context sensitive solutions guides, reports, and publications, consistent with the purposes of this section.
- (3) In carrying out the purposes of this section, the transportation improvement board may award funding, subject to the availability of amounts appropriated for this specific purpose, only to eligible projects that are designed consistent with sound engineering principles.
- (4) The transportation improvement board must report annually to the transportation committees of the legislature on the status of any grant projects funded by the program created under this section.

[2015 3rd sp.s. c 44 § 401; 2011 c 257 § 2.]

NOTES:

Effective date—2015 3rd sp.s. c 44: See note following RCW 46.68.395.

Intent—2011 c 257: "Urban main streets should be designed to provide safe access to all users, including bicyclists, pedestrians, motorists, and public transportation users. Context sensitive design and engineering principles allow for flexible solutions depending on a community's needs, and result in many positive outcomes for cities and towns, including improving the health and safety of a community. It is the intent of the legislature to encourage street designs that safely meet the needs of all users and also protect and preserve a community's environment and character." [2011 c 257 § 1.]

ORDINANCE NO. 1931

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, AMENDING ORDINANCES 1896 AND 1905, SECTION 06 OF TITLE 1 CHAPTER 2 OF THE DAYTON MUNICIPAL CODE, OPEN TO THE PUBLIC.

NOW, THEREFORE, THE CITY COUNCIL OF CITY OF DAYTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. **AMENDMENT.** Ordinance No. 1896, Ordinance No. 1905 and Section 06 of Title 1, Chapter 2 of the Dayton Municipal Code are hereby amended to read as follows:

Section 1-2.06 – Meeting Location and Time - Open to the public. All regular meetings of the City Council of the City of Dayton shall be held in the Council Chambers of the City Hall, 111 S. 1st Street, Dayton, WA, unless otherwise specified. Regular meetings shall commence at six o' clock (6:00) p.m. and shall be open to the public.

SECTION 2. **SEVERABILITY.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

SECTION 4. **EFFECTIVE DATE.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS _____ DAY OF _____, 2018.

City of Dayton

By: Craig George, Mayor

Attested By:

By: Trina Cole, City Clerk-Treasurer

Approved as to form:
Menke Jackson Berry, LLP

By: Quinn Plant, City Attorney

ORDINANCE SUMMARY BY TITLE ONLY
FOR PUBLICATION PURPOSES
ORDINANCE NO. 1931

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
DAYTON, WASHINGTON, AMENDING ORDINANCES 1896
AND 1905, SECTION 06 OF TITLE 1 CHAPTER 2 OF THE
DAYTON MUNICIPAL CODE, OPEN TO THE PUBLIC,
CHANGING THE TIMES .

SECTION 1. AMEND.

SECTION 2. SEVERABILITY.

SECTION 3. EFFECTIVE DATE.

The full text of Ordinance 1931 adopted the 9th day of May, 2018, is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 7:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor

Attest: /s/ Trina Cole, City Clerk-Treasurer

Approved as to form: /s/ Quinn Plant, City Attorney

Published:

Dayton Chronicle - May 17, 2018

Agenda Item No. 7(D)

Columbia County
Department of Planning and Building

Staff Report
Chapter 17-02 Ordinance 1932
Amending Dayton Municipal Code: Chapter 17-02: Frequently Flooded Areas

To: Dayton, Washington City Council
For: Adoption by Ordinance
By: Department of Planning and Building
Date: May 9th, 2018

SEPA Determination: Determination of Nonsignificance per WAC 197-11-340(2)
Public hearing: April 17, 2018 held by the City of Dayton Planning Commission

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**Proposal:** The Department of Planning and Building received notice that the Dayton Municipal Code, Chapter 17-02: Frequently Flooded Areas, is out of compliance. Given this notice, Planning Director Meagan Bailey implemented the necessary revisions to the code as illustrated in the attachment. While administrative and minor in context, full compliance with all State and Federal regulations is a must—given the proposed amendments.

**Analysis:** Department of Ecology Flood Engineer Lynn Schmidt brought to the attention of Columbia County Planning and Building Department Planning Director Meagan Bailey that Chapter 07-02: Frequently Flooded Areas of the Dayton Municipal Code was out of compliance with federal standards. Schmidt recommended amendments to bring the code into compliance with National Flood Insurance Program minimums and Bailey presented those amendments to the Dayton Planning Commission.

The two amendments include:

- Chapter 17-02.022 – Areas of special flood hazard were previously identified by the Federal Insurance Administration in (44CRF 60.3(c) (1) (d)(2)) and are now identified “in a scientific and engineering report entitled “the Flood Insurance Study for Columbia County” dated May 4, 1988, and any revisions thereto.”
- Chapter 17-02.025 – An additional requirement was added to the section on “Alteration of watercourses” reading, “It is required that maintenance be provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.”

**Findings of Fact:**

1. The proposal was made by Department of Ecology Engineer, Lynn Schmidt.
2. The recommended changes were compiled and presented to the Dayton Planning Commission by Planning Director, Meagan Bailey.

3. On March 20<sup>th</sup>, 2018, The Planning Commission reviewed and unanimously agreed that the amendments as presented should move forward to a public hearing.
4. A public hearing on the proposed amendments was set for April 17<sup>th</sup>, 2018 with the Dayton Planning Commission.
5. SEPA Checklist was completed and reviewed by the Lead Agency, and a determination of nonsignificance (DNS) was issued per WAC 197-11-340(2).
6. The Determination of Nonsignificance was advertised within the Paper of Record on 03/29/2018.
7. The Notice of Public Hearing was advertised within the Paper of Record on 03/29/2018.
8. Notice of the Determination of Nonsignificance was sent to the Department of Ecology on 03/21/2018. No comments received.
9. Comment close for the Determination of Nonsignificance on 04/13/2018.
10. Request for expedited review was sent to the Department of Commerce on 03/21/2018, with confirm of receipt of the request on 03/21/2018.
11. The proposed amendments are within full compliance of all environmental and developmental regulations.
12. A public hearing with the Planning Commission was held on April 17<sup>th</sup>, 2018 at 6:35PM, with there being no negative public comment received regarding the proposed amendments.
13. The Planning Commission unanimously voted to send the Ordinance amendments to City Council for adoption by ordinance.

**Discussion:** The amendments as presented will ensure the City of Dayton is within full compliance with Federal and State regulations. Given, staff requests a recommendation to either:

1. Adopt Dayton Ordinance 1932 as presented;
2. Adopt Dayton Ordinance 1932 with additional changes; or,
3. Refer Dayton Ordinance 1932 to the Planning Commission for additional review.

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Meagan Bailey, Planning Director

**ORDINANCE NO. 1932**

**AN ORDINANCE OF THE CITY OF DAYTON, WASHINGTON AMENDING SECTIONS 17-02.022 and 17-02.025 OF THE DAYTON MUNICIPAL CODE.**

**WHEREAS**, the objective of the Dayton Planning Commission is to provide guidance and direction for Dayton's future growth through continued review, improvement and implementation of the city's comprehensive land use plan and related land use documents, including the Dayton Municipal Code; and,

**WHEREAS**, a review of Chapter 17-02: Frequently Flooded Areas of the Dayton Municipal Code by Department of Ecology Flood Engineer Lynn Schmidt, resulted in findings that the Chapter was out of compliance with National Flood Insurance Program minimums; and,

**WHEREAS**, two amendments are required to bring the code into compliance with minimum National Flood Insurance Program minimum standards; and,

**WHEREAS**, areas of special flood hazard are identified by "The Flood Insurance Study for Columbia County"; and,

**WHEREAS**, the Dayton Municipal Code must require that altered watercourses be maintained so that flood carrying capacity is not diminished; and,

**WHEREAS**, the Dayton Planning Commission has reviewed and approved suggested amendments from the Department of Ecology; and,

**WHEREAS**, these amendments will assure full compliance with the National Flood Insurance Program requirements; and,

**WHEREAS**, the Dayton Planning Commission held a public hearing on the proposed amendments on April 17, 2018 at 6:35 PM and no comments were received; and,

**WHEREAS**, the Dayton Planning Commission recommends the proposed amendments be approved and adopted by the Dayton City Council;

**THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DO ORDAIN** as follows:

**SECTION 1**

Section 17-02.022 of the Dayton Municipal Code is hereby amended to read as follows:

**17-02.022. Establishing areas of special flood hazard.**

The areas of special flood hazard identified by the Federal Insurance Administration **in a scientific and engineering report entitled "The Flood Insurance Study for Columbia County" dated May 4, 1988, and any revisions thereto**, with an accompanying flood insurance

rate map (FIRM), and any revisions thereto, are hereby adopted by reference and declared to be a part of this title. The flood insurance study and the FIRM are on file at City Hall. The best available information for flood hazard area identification as outlined below shall be the basis for regulation until a new FIRM is issued which incorporates the data utilized.

When base flood elevation data has not been provided (A zones) in accordance with this section, the planning director shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state or other source, in order to administer DMC 17-02.033, specific standards.

Where base flood elevation data is provided through the flood insurance study, FIRM, or required as in this section, obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.

For all new or substantially improved flood-proofed structures where base flood elevation data is provided through the flood insurance study, FIRM, or as required in this section:

- A. Obtain and record the elevation (in relation to mean sea level) to which the structure was flood-proofed;
- B. Maintain the flood-proofing certifications required in section 17-01.082; and
- C. Maintain for public inspection all records pertaining to the provisions of this title.

## SECTION 2

Section 17-02.025 of the Dayton Municipal Code is hereby amended to read as follows:

### **17-02.025. Alteration of watercourses.**

Notify, in riverine situations, adjacent communities and the State Coordinating Office prior to any alteration or relocation of a watercourse, and submit copies of such notifications to the Federal Insurance Administrator, (44 CFR 60.3(b)(6)). All permits of federal and state agencies must be obtained prior to any alteration or relocation. **It is required that maintenance be provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.**

## SECTION 3.

**Severability.** If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

**SECTION 4.**

**Effective Date.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS \_\_\_\_\_ DAY OF**

**\_\_\_\_\_, 2018.**

APPROVED:

\_\_\_\_\_  
Craig George, Mayor

ATTEST:

\_\_\_\_\_  
Trina D. Cole, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Quinn Plant, City Attorney

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**ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES  
ORDINANCE NUMBER \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF DAYTON, WASHINGTON AMENDING  
SECTIONS 17-02.022 and 17-02.025 OF THE DAYTON MUNICIPAL CODE.**

The full text of Ordinance 1932, adopted the \_\_\_\_ day of \_\_\_\_\_, 2018, is available for examination at the City Clerk's Office, 111 S. 1<sup>st</sup> St., Dayton, WA during normal business hours, 9:00 a.m. to 4:00 p.m., Monday - Friday.

By: /s/ Craig George, Mayor  
Attest: /s/ Trina Cole, City Clerk-Treasurer  
Approved as to from: /s/ Quinn Plant, City Attorney

Published: \_\_\_\_\_  
*The Dayton Chronicle*



DAYTON CITY COUNCIL  
112 S. 1<sup>st</sup> Street, Dayton, WA 99328

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PRELIMINARY AGENDA  
REGULAR MEETING  
Wednesday, May 9, 2018  
7:00 p.m.  
*Craig George, Mayor*

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**Meeting will be held at the St. Joseph's Catholic Parish Hall**

1. CALL TO ORDER
  - A. Roll Call
2. CONSENT AGENDA – ACTION:
  - A. Approve City Council Minutes for:
    - i. March 14, 2018
    - ii. March 27, 2014
    - iii. April 11, 2018
  - B. Approve of Voucher Warrants as audited by the Finance Committee:
  - C. Approve of Payroll Warrants:
  - D. Ratify Mayor's Authorization of Washington St./5<sup>th</sup> St./Patit Ave. Water and Sewer Main Improvements Project Change Order No. 1 totaling \$7,410.47
  - E. Proclaim May 2018 as Older Americans Month
3. SPECIAL GUESTS AND PUBLIC COMMENT
  - A. Update on Fire District 3 Activities – Jeremy Phinney, Fire Chief
4. COMMITTEE/BOARD/COMMISSION REPORTS
5. REPORTS OF CITY OFFICERS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
  - A. Action: Authorize Ordinance No. 1929, Repealing Certain Ordinances and Chapters of the Dayton Municipal Code that are Already Covered by Existing State Law, Have Adopted State Law by Reference, or That Are No Longer Necessary – Trina Cole
  - B. Discussion/Action: Authorize Ordinance No. 1930, Adding Chapter 8-12, Complete Streets Policy, to Title 8 Of the Dayton Municipal Code, Streets and Public Ways – Trina Cole
  - C. Action: Authorize Ordinance No. 1931, Amending Ordinances 1896 And 1905, Section 06 of Title 1 Chapter 2 of the Dayton Municipal Code, Open to the Public - Changing the Time of City Council Meetings
  - D. Action: Authorize Ordinance No. 1932, Amending Sections 17-02.022 and 17-02.025 of the Dayton Municipal Code – Frequently Flooded Areas – Meagan Bailey
  - E. Action: Authorize Resolution No. 1340, Amending the City of Dayton Personnel Policies and Procedures Manual, Section 6.12, Sick Leave – Trina Cole
8. FINAL PUBLIC COMMENT
9. ADJOURN

Next Regular Meeting is June 13, 2018 at 7:00 p.m. at Dayton City Hall 111 S. 1<sup>st</sup> Street, Dayton, WA 99328.

**DAYTON CITY COUNCIL MINUTES**

**Regular Meeting**

**Wednesday, March 14, 2018**

**112 S. 1<sup>st</sup> Street**

**Dayton, WA 99328**

**1. CALL TO ORDER:** Mayor Craig George calls the meeting to order at approximately 7:00 p.m.  
Roll Call: Present: Mike Paris, Kathy Berg, Delphine Bailey, Matt Wiens, Dain Nysoe, Byron Kaczmarek (enters the meeting at 7:06 p.m.)  
Absent: Zac Weatherford  
Staff: Meagan Bailey, Columbia County Planning Director; Jim Costello, Public Works Director; Trina Cole, City Clerk-Treasurer; Dave Elkins, Public Works Lead; Deb Hays, Deputy City Clerk; Connie Westergreen, Administrative Assistant

**2. CONSENT AGENDA:**

**ACTION:** Paris makes a motion; Berg seconds the motion, and the motion carries unanimously approving the Consent Agenda as presented:

A. Approval of the January 10, 2018 City Council Meeting Minutes;

Approval of the following vouchers for payment:

B. Claims: 45276-45322; 45350-45352 \$ 72,151.72

C. Payroll: 45260-45275; 45323-45349 \$ 75,190.18

Total \$ 147,341.90

D. Affirm Mayor's Re-appointment of Carol Rahn to the Dayton Planning Commission for a four-year term, expiring March 2022

E. Affirm Mayor's re-appointment of Michael Smith to the Dayton Historic Preservation Commission for a three-year term expiring February 2021.

**3. SPECIAL GUESTS/PUBLIC COMMENT**

Terry Schlacter, US Navy Veteran, states that the American Legion has been working on creating a Veteran's Memorial Niche Wall and proposes installing the Wall in the Dayton Cemetery. On behalf of the American Legion, Ms. Schlacter asks if the City would designate a section within the Dayton City Cemetery for the proposed Wall. Discussion ensues regarding availability of property, size of section needed to place the wall and timeframe for completing the project. Bailey makes a motion; Paris seconds the motion to allow the American Legion to proceed with its Veteran Memorial Niche Wall to be constructed in the City of Dayton Cemetery. Council and staff commend this effort by the American Legion. The motion carries unanimously.

Angie Sanchez, FCS Group, presents the results of the City's Water and Sewer Rate and Financial Health Study. She explains the study's methodology, key assumptions, financial policies, results and scenarios of revenue requirements/needs to meet future capital improvement needs for both water and sewer, and rate comparison of various communities and Dayton. Cole states that the scenarios are based on capital improvement plans authorized by previous and current councils. Berg commends the study. Bailey asks if it makes sense to meet the established water and sewer capital improvement plans, given the current conditions of our systems, or face an increase in costs by responding to emergency situations. Ms. Sanchez states support that emergency situations typically result in an increase in costs. George states that state environmental agencies also dictate what water and sewer projects must be completed. There is no action.

#### **4. COMMITTEE/BOARD/ COMMISSIONER REPORTS**

**Public Safety** – M. Bailey reports on current nuisance compliance cases underway. The City has had 13 cases to date and is on trend comparable to 2017.

**Public Works** – There is no report.

**Finance** – There is no report.

**Parks/Public Grounds** – There is no report.

**Planning/Economic Development** – There is no report.

**Personnel** – There is no report.

**Emergency Management** – There is no report.

**Chamber of Commerce** – Kathy Berg reports that the Chamber appointed Melissa Bryn to serve as Chamber Director; on the upcoming Brix and Brew event; and, the Chamber is in the process of recruiting an assistant Chamber Director.

**Commissioners** – There is no report.

#### **5. REPORTS OF CITY OFFICERS**

**Sheriff** – There is no report.

**Public Works** – Costello reports Public Works is working on annual street painting maintenance and street cleaning efforts.

**Planning Director/Code Compliance** – There is no report.

**City Clerk-Treasurer** – Cole reports Dayton Municipal Code update is in full force.

**Mayor Pro-Tempore** – There is no report.

**Mayor** – Mayor George reads a letter of appreciation for our dog park and paved river trail. He reports: On February Economic Development Committee meeting; that two new businesses are opening in Columbia County; recent Boys and Girls Club activities; that there are three upcoming Easter Egg Hunt celebrations; and, about an AWC “Councilmember Essentials” training opportunity.

#### **6. UNFINISHED BUSINESS**

**ACTION:** M. Bailey presents the Findings of Fact on the final of the Dayton Short Plat 2018-001 – Skiffington Short Plat, and requests Council’s final approval of said short plat. Berg makes a motion; Nysoe seconds the motion approving Dayton Short Plant 2018-01 as presented. There is no discussion. The motion carries unanimously.

#### **7. NEW BUSINESS**

Council informally tables authorizing grant agreement with Transportation Improvement Board (TIB) for Relight Washington until additional information is provided by TIB.

**ACTION:** Berg makes a motion; Nysoe seconds the motion to authorize Ordinance 1927, amending certain sections of Chapter 19 of the Dayton Municipal Code (DMC) – Land Divisions, adding Sections 19-07.010 through 19-07.090 in reference to a Planned Unit Development Process. There is no discussion. The motion carries unanimously.

**ACTION:** D. Bailey makes a motion; Paris seconds the motion to authorize Ordinance No. 1928, Repealing Ordinance No. 1727; and, Amending Chapter 1-21 of the Dayton Municipal Code, entitled “Public Indexes and Records Requests under the Public Disclosure Act”. There is no discussion; the motion carries unanimously.

**ACTION:** D. Bailey makes a motion; Berg seconds the motion to authorize Resolution No. 1335, adopting the Dayton City Planning Commission Rules of Procedure. There is no discussion; the motion carries unanimously.

ACTION: Paris makes a motion; D. Bailey seconds the motion to authorize Resolution No. 1336, contracting with Columbia County to provide planning services for the 2020 City of Dayton Comprehensive Plan Update. There is no discussion. The motion carries unanimously.

**8. FINAL PUBLIC COMMENT**

Council commends Meagan Bailey, Planning Director, on her efforts to improve the City’s planning services.

**9. ADJOURN**

With no further business to come before the Council, the regular meeting is adjourned at 8:33 p.m.

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested:

Approved:

05/09/2018

\_\_\_\_\_  
Trina Cole, City Clerk-Treasurer

\_\_\_\_\_  
Date

**DAYTON CITY COUNCIL MINUTES**

**Special Meeting**

**Tuesday, March 27, 2018**

**111 S. 1<sup>st</sup> Street**

**Dayton, WA 99328**

**1. CALL TO ORDER:** Mayor Craig George calls the meeting to order at approximately 11:00 a.m.

Roll Call: Present: Mike Paris, Byron Kaczmariski, Dain Nysoe, Zac Weatherford  
Absent: Delphine Bailey (excused), Kathy Berg, Matt Wiens  
Staff: Trina Cole, City Clerk-Treasurer

**2. NEW BUSINESS**

Action: Paris makes a motion; Nysoe seconds the motion to authorize Resolution No. 1337, to award Public Works Construction Contract and authorizing the Mayor to execute said contract for construction services for the Washington St./N. 5th Street/E. Patit Avenue Water and Sewer Main Improvements Projects to the lowest responsive bidder, Sharpe and Preszler Construction, Inc., not to exceed \$360,489.62. Council discusses various street improvements. The motion carries unanimously.

Action: Paris makes a motion; Kaczmariski seconds the motion to authorize Resolution No. 1338 authorizing an Interlocal Agreement between Department of Commerce and City of Dayton for \$5,000 Growth Management Act Update Grant and authorize Mayor to execute said agreement. There is no discussion; the motion carries unanimously.

**3. ADJOURN**

With no further business to come before the Council, the special meeting is adjourned at 11:08 a.m.

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested:

Approved:

05/09/2018

\_\_\_\_\_  
Trina Cole, City Clerk-Treasurer

\_\_\_\_\_  
Date

**DAYTON CITY COUNCIL MINUTES**

**Regular Meeting**

**Wednesday, April 11, 2018**

**111 S. 1<sup>st</sup> Street**

**Dayton, WA 99328**

**1. CALL TO ORDER:** Mayor Craig George calls the meeting to order at approximately 7:00 p.m.  
 Roll Call: Present: Mike Paris, Kathy Berg, Delphine Bailey, Matt Wiens, Dain Nysoe, Byron Kaczmarek, Zac Weatherford  
 Staff: Clint Atteberry, Code Compliance Officer; Jim Costello, Public Works Director; Trina Cole, City Clerk-Treasurer; Dave Elkins, Public Works Lead; Deb Hays, Deputy City Clerk

**2. CONSENT AGENDA:**

**ACTION:** Berg makes a motion; Bailey seconds the motion, and the motion carries unanimously approving the Consent Agenda as presented:

- A. Approval of the January 10, 2018 City Council Meeting Minutes;  
Approval of the following vouchers for payment:
  - B. Claims: 45354-45404; 45421-45426; 945203 \$ 204,685.40
  - C. Payroll: 45405-45420; 45429-45457 \$ 90,302.39
- Total \$ 294,987.79

**3. SPECIAL GUESTS/PUBLIC COMMENT**

**ACTION:** Roseanne Groom, Annual Dayton Alumni Parade Representative, requests permission to hold the annual Alumni Parade on city streets and assistance from the City of Dayton to close certain streets to accommodate the parade. Bailey makes a motion; Berg seconds the motion to grant the Dayton Alumni Association permission to use city streets for its annual parade and assistance from the City to close certain streets for the community event. Council and Ms. Groom discuss the parade route. The motion carries unanimously.

**ACTION:** Melissa Bryan, Dayton Chamber of Commerce Director, requests street closures and City assistance in the street closure process for the following events: Fall Festival, All-Wheels Weekend, Christmas Kick-off, and Dayton Days. Council and Ms. Bryan discuss the proposed street closure routes associated with each event. Nysoe requests that the City of Dayton be listed on a Chamber sponsored Certificate of Liability Insurance and a copy be provided to the city. Bette Lou Crothers describes changes to Dayton Days festivities and impacts on street closures. Jeff Jenkins explains hazards associated with the annual All-Wheels Weekend Outlaw Lawn Dragsters and describes safety benefits to changing the location of this annual event. He requests that Council authorize All-Wheels to hold the Outlaw Lawn Dragsters use S. 1<sup>st</sup> Street versus S. 3<sup>rd</sup> Street. Bailey, Berg support and Nysoe opposes the proposal. Bailey makes a motion; Paris seconds the motion to accept all street closure maps as presented by the Chamber and to authorize that the Outlaw Lawn Dragsters be held on S. 1<sup>st</sup> Street in 2018 with S. 3<sup>rd</sup> Street as an alternative if there is any opposition by businesses of holding Outlaw Lawn Dragsters on S. 1<sup>st</sup> Street. There is no discussion. The motion carries unanimously with strong hesitation voiced by Nysoe.

Melissa Bryan, Chamber Director, presents 1<sup>st</sup> Quarter 2018 tourism and promotion activities.

Bette Lou Crothers, Chamber All-Wheels Weekend Committee Chair, reports that All-Wheels Weekend is scheduled for June 24 and describes changes to the festivities in 2018.

At 7:43 p.m. Mayor George closes the regular meeting and opens the public hearing to receive public input on the surplusage certain personal property and disposal of said property. Mayor George reads the list of surplus personal property as stated in the proposed Exhibit "A" of Resolution No. 1339. There is no public input. Mayor George closes the public hearing and reopens the regular meeting at 7:48 p.m.

**ACTION:** Berg makes a motion; Nysoe seconds the motion to authorize Resolution No. 1339, declaring certain personal property surplus; authorizing and directing the disposal of surplus property; and providing an effective date. There is no discussion. The motion carries unanimously.

#### **4. COMMITTEE/BOARD/ COMMISSIONER REPORTS**

**Public Safety** – There is no report.

**Public Works** – There is no report.

**Finance** – There is no report.

**Parks/Public Grounds** – George reports that the City has made application to permit its inert waste disposal site and a survey of the property is a requirement of a completed application. The survey will be conducted by Anderson Perry & Associates, Inc.

**Planning/Economic Development** –

**Personnel** – There is no report.

**Emergency Management** – There is no report.

**Chamber of Commerce** – There is no report.

**Commissioners** – There is no report.

#### **5. REPORTS OF CITY OFFICERS**

**Sheriff** – There is no report.

**Public Works** – Costello reports, have had pumps failing at the Wastewater Treatment Facility. A pump specialist has been enlisted to inspect the pumps and system to diagnose the cause for the pump failures.

**Planning Director/Code Compliance** – C. Atteberry reports that the Code Compliance ad campaign is showing signs of success; and, City may be faced with upcoming abatement process and costs associated with a N. 1st Street property if compliance is not met in a timely fashion.

**City Clerk-Treasurer** – There is no report.

**Mayor Pro-Tempore** – There is no report.

**Mayor** – Mayor George reports: The is an AWC "Small City Connectors" meeting in Palouse; there will be a Council Workshop in June to begin discussing the 2018 Budget including capital improvement plans and potential utility rates based on the FCS Rate Study outcome; a special meeting has been scheduled for May 23 to award the FEMA Street Repairs contract; the City is making application for grants through Safe Routes to School and TIB for N. 3<sup>rd</sup> Street improvements; the sewer videoing will begin around April 16 in support of the Street Utility Project; there will be a meeting with Anderson Perry & Associates, Inc. to discuss property purchase and financing associated with the Wastewater Treatment Facility Upgrade project; Utility Billing Procedures project is still underway; Complete Streets Ordinance is currently under review by various state agencies and explains the benefits of the proposed new legislation; and, the city attorney is working on a draft amendment to the bargaining unit agreement that will incorporate the new sick leave laws.

#### **6. UNFINISHED BUSINESS**

There is no unfinished business to discuss.

## **7. NEW BUSINESS**

**ACTION:** Summarizes the timeline for recognizing potential issues with the pool, steps taken to determine the safety of the facility, and the Council's tour of the Dayton Swimming Pool prior to the Council meeting specifically the cracking of the gutter system and heaving of the pool decking. Council discusses the current condition of the Dayton Swimming Pool with several members citing health and safety issues with the facility including injuries in 2017. Paris states concern regarding liability associated with the visible hazards of the facility. D. Bailey states transportation options may be available for the summer recreation program and other community members to travel to other area pools. She also expresses concerns about making repairs that may not be successful in fixing the issues. Nysoe states that the dilapidation condition is a health and safety issue and temporarily repairing the the system is not worth the expenditure. Discussion ensues regarding the financial impact of the swimming pool's operation and repairs, facility options such as a splash pad, future financing of the swimming pool, and lack of ADA accessibility. Nysoe makes a motion; Kaczmariski seconds the motion to adopt a policy to close the Dayton Swimming Pool for the 2018 season based on health and safety reasons. Kaczmariski suggests that a pool condition inspection be performed. The motion carries unanimously. George states that the 2018 budgeted funds for the operation and maintenance of the pool will be used partially for a pool condition inspection report and the remaining balance will be placed in Current Expense Fund reserves. Discussion follows regarding the inspection options.

Mayor George summarizes a recommendation by WADOT to restripe Main Street reducing the lanes of travel to two with one turn lane similar to the west end of Main Street. Sheriff Miller states the pros and cons to the restriping. Council discusses parking on Main Street. Paris expresses support of installing turn lane on Main Street. Weatherford supports the restriping project and installing diagonal parking. Staff recommends authorizing a community outreach program before authorizing WADOT to restripe Main Street. Council informally authorizes the staff to move forward with a community outreach program to educate and receive the public's input on whether to restripe Main Street or not.

**ACTION:** Berg makes a motion; Paris seconds the motion to authorize request for closure and public works assistance in closure of S. 3rd from alley north of the Dayton Memorial Library to E. Park Street on May 5, 2018 from 7:00 a.m. to 4:00 p.m. for the Annual 3rd Street Yard Sale. There is no discussion. The motion carries unanimously.

**ACTION:** Bailey makes a motion; Kaczmariski seconds the motion to authorize a contract with MRSC to provide services associated with small works, consultant and vendor rosters. There is no discussion. The motion carries unanimously.

**ACTION:** Paris makes a motion; Nysoe seconds the motion to authorize an amendment to 2017 FEMA Street Repair Project Task Order to incorporate construction engineering services dated 09/13/2017 not to exceed \$40,000. There is no discussion. The motion carries unanimously.

**ACTION:** Kaczmariski makes a motion; Paris seconds the motion to authorize an amendment to the Washington St/N. 5th St./Patit Ave Water Main Improvements Task Order dated 12/6/2017 to incorporate construction engineering services not to exceed \$20,000. There is no discussion. The motion carries unanimously.

## **8. FINAL PUBLIC COMMENT**

D. Bailey suggests Council consider changing the City Council times to 6:00 p.m. Cole will prepare an ordinance for Council's next regular meeting.

## **9. ADJOURN**

With no further business to come before the Council, the regular meeting is adjourned at 8:56 p.m.

City of Dayton

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By: Craig George, Mayor

Attested:

Approved:

05/09/2018

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Trina Cole, City Clerk-Treasurer

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Date

**CHANGE ORDER**

Order No.: 1

Date: April 24, 2018

Project/Contract: Washington Street/5th Street/Patit Avenue Water and Sewer Main Improvements Project  
 Owner: City of Dayton, WA  
 To: Sharpe & Preszler Construction Co., Inc.

You are hereby requested to comply with the following changes from the contract Documents:

| Description of Changes<br>(Supplemental Description, Plans and Specifications<br>Attached, as applicable)             |                                                           |      |             |           |                  | DECREASE<br>in Contract Price | INCREASE<br>in Contract Price |
|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|------|-------------|-----------|------------------|-------------------------------|-------------------------------|
| 1-1 Install two catch basins, 8-inch storm drain pipe, connection to existing catch basin, and other associated work. |                                                           |      |             |           |                  |                               | \$5,350.00                    |
| Item No.                                                                                                              | Description                                               | Unit | Unit Price  | Qty       | Total Price      |                               |                               |
| 1-1.1                                                                                                                 | 24-In. Diam. Catch Basin                                  | EA   | \$ 950.00   | 2         | \$ 1,900.00      |                               |                               |
| 1-1.2                                                                                                                 | Frame and Grate on Existing Catch Basin                   | EA   | 361.00      | 1         | 361.00           |                               |                               |
| 1-1.3                                                                                                                 | Connect to Existing Catch Basin                           | EA   | 163.00      | 1         | 163.00           |                               |                               |
| 1-1.4                                                                                                                 | 8-In. PVC Storm Drain Pipe                                | LF   | 25.00       | 100       | 2,500.00         |                               |                               |
| 1-1.5                                                                                                                 | Saw Cut, Remove, and Dispose of Existing Curb and Asphalt | LS   | 426.00      | All Req'd | 426.00           |                               |                               |
|                                                                                                                       |                                                           |      |             |           | Item 1-1 Total   | <u>5,350.00</u>               |                               |
| 1-2 Install four 4-inch sewer service stubs and other associated work.                                                |                                                           |      |             |           |                  |                               | \$2,200.80                    |
| Item No.                                                                                                              | Description                                               | Unit | Unit Price  | Qty       | Total Price      |                               |                               |
| 1-2.1                                                                                                                 | 8-In. x 4-In. Wye, Cap, and Marker Post                   | EA   | \$ 100.20   | 4         | \$ 400.80        |                               |                               |
| 1-2.2                                                                                                                 | 4-In. PVC Sewer Service, Incl. Trench Safety              | LF   | 25.00       | 72        | 1,800.00         |                               |                               |
|                                                                                                                       |                                                           |      |             |           | Subtotal         | \$ 2,200.80                   |                               |
|                                                                                                                       |                                                           |      |             |           | Sales Tax (8.4%) | \$ 184.87                     |                               |
|                                                                                                                       |                                                           |      |             |           | Item 1-2 Total   | <u>2,385.67</u>               |                               |
| 1-3 Remove contractor-supplied water meter from Bid Item A25.                                                         |                                                           |      |             |           |                  | (\$300.00)                    |                               |
| Item No.                                                                                                              | Description                                               | Unit | Unit Price  | Qty       | Total Price      |                               |                               |
| 1-3.1                                                                                                                 | Water Meter, 1-In. Diam.                                  | EA   | \$ (300.00) | 1         | \$ (300.00)      |                               |                               |
|                                                                                                                       |                                                           |      |             |           | Subtotal         | \$ (300.00)                   |                               |
|                                                                                                                       |                                                           |      |             |           | Sales Tax (8.4%) | \$ (25.20)                    |                               |
|                                                                                                                       |                                                           |      |             |           | Item 1-3 Total   | <u>{325.20}</u>               |                               |
| Subtotal                                                                                                              |                                                           |      |             |           |                  | (\$300.00)                    | \$7,550.80                    |
| Sales Tax@ 8.4% (Items 1-2 and 1-3 Only)                                                                              |                                                           |      |             |           |                  | (\$25.20)                     | \$184.87                      |
| TOTAL                                                                                                                 |                                                           |      |             |           |                  | (\$325.20)                    | \$7,735.67                    |
| Net Change in Contract Price                                                                                          |                                                           |      |             |           |                  | <b>\$0.00</b>                 | <b>\$7,410.47</b>             |

**CHANGE ORDER NO. 1 {CONT.}**

**JUSTIFICATION:**

- 1-1 The existing storm drain inlets at the intersection of North 5th Street/Washington Street are insufficient to properly dispose of stormwater and have led to deterioration of the street. Two new catch basins and associated piping will be installed and connected to the existing storm drain system to facilitate proper drainage following the FEMA Street Repair project. See highlighted information on attached Sheet R-102.
- 1-2 The existing sewer main in the alley north of Washington Street between 5th Street and 6th Street is in poor condition and is not located in an accessible utility easement. To provide sewer service to this block in the future, four new sewer stubs will be installed to the lots on the north side of Washington Street between 5th Street and 6th Street. See red line locations on attached Sheet U-102.
- 1-3 The City of Dayton will supply the new 1-inch Sensus SR11 water meter for the new connection to Seneca off of North 6th Street. The price reduction is the invoice cost for the 1-inch water meter (attached). All other water service connection work included in the bid item shall be completed as specified.

The amount of the Contract will be increased by the sum of: \$7,410.47

Seven thousand four hundred ten and 47/100 ----- Dollars

The Contract total including this and previous Change Orders will be: \$367,900.09

Three hundred sixty-seven thousand nine hundred and 09/100 ----- Dollars

The Contract period provided for completion will be increased: 2 working days

Revised Date of Substantial Completion: June 29, 2018

This document will become a supplement to the Contract and all provisions will apply hereto.

Approved

\_\_\_\_\_  
Sharpe & Prezler Construction Co., Inc.

\_\_\_\_\_  
(Date)

Recommended

  
\_\_\_\_\_  
Anderson Perry & Associates, Inc.

\_\_\_\_\_  
April 24, 2018

\_\_\_\_\_  
(Date)

Approved

  
\_\_\_\_\_  
City of Dayton, WA

\_\_\_\_\_  
L. Ji-/- JOI g

\_\_\_\_\_  
(Date)

**STREET CONSTRUCTION NOTES**

- (C) CURB REPLACEMENT 5661 INT. ... E E C/178 SEE DETAIL TABLE ... SET G-002 FOR DETAIL.
- (G) TRAFFIC CURBS PER C-111 OF DAYTON STANDARD PLAN 2-3. INSTALL DERESSED CURB AS VARYED IN FIELD.
- (E) PERPENDICULAR CURB K/IMP FB? W/SPOR STANDARU PLAN F-40.15-03. CONSTRUCT RAMP 5" WIDE OEP? 4" ... SRC.
- (C) CONCURE SIDEWALK PER C-111 OF DAYTON STANDARD PLAN 2-5. CONNECT AND MATCH NEW SIDEWALK TO EXISTING SIDEWALK. LOCATIONS OF EXISTING SIDEWALK SHOWN ARE APPROXIMATE. CONTRACTOR TO VERIFY IN FIELD.
- (C) CEMENT CONCRETE PAVEMENT PER DETAIL T, SHEET C-503.
- (U) (URB AND QUIET) PER CITY OF DAYTON STANDARD PLAN 2-3. INSTALL DEPRESSSED CURB AND GUTTER AS MARKED IN FIELD.
- (C) CONTRACTION JOINT.
- (J) ADJUST WATER VALVE TO GRADE.
- (A) ADJUST MANHOLE TO GRADE.

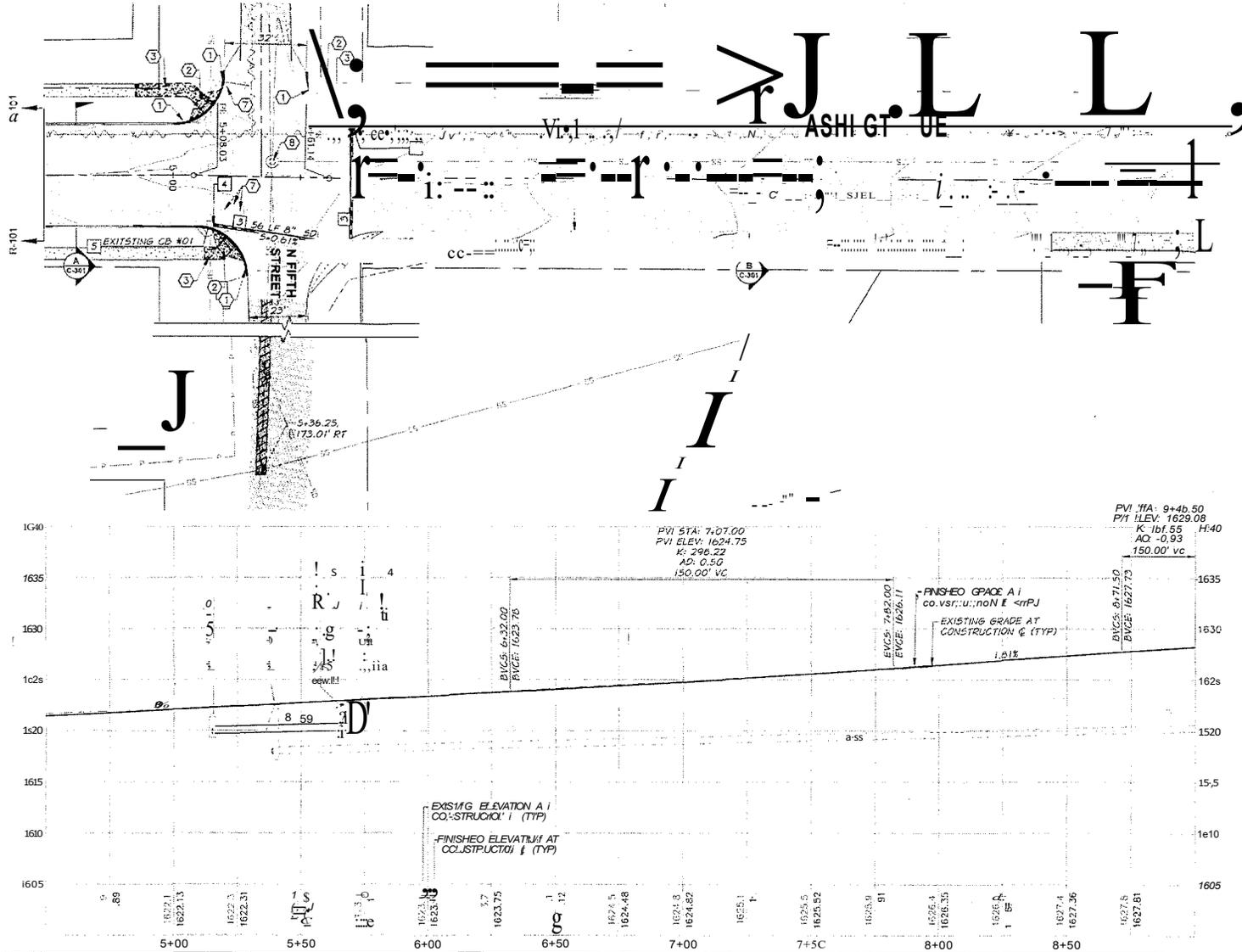
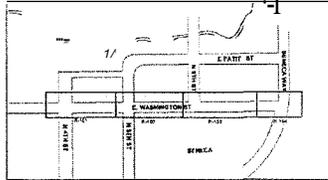
**STORMWATER CONSTRUCTION NOTES**

- (Q) CATCH BASIN WITH COMBINATION INLET PER CITY OF DAYTON STANDARD PLAN 5-1 AND 5-2.
- (S) 10" BASKET WITH HERRING CONE GRADE PER CITY OF DAYTON STANDARD PLAN 5-1 AND 5-3.
- (D) PVC STORM MANHOLE SIZE AS SHOWN. SEE CITY OF DAYTON STANDARD PLAN 1-2 FOR TRENCH DETAILS.
- (I) CONJUNCTION TO EXISTING CATCH BASIN. INSTALL NEW CY.1811/10" INLET ON EXISTING STRUCTURE.

**LEGEND**

- PAVEMENT RESTORATION (CITY OF DAYTON)
- 4" HMA/8" CSRC CONSTRUCTION GEOTEXTILE FOR SEPARATION
- CONCRETE PAVEMENT

**PLAN KEY**



|                |    |      |                        |
|----------------|----|------|------------------------|
| DESIGN         | BY | DATE | SCALE                  |
| Y. K. THOMPSON |    |      | VERTICAL SCALE IN FEET |
| J. CHAPMAN     |    |      | PLAN SCALE 1" = 40'    |
| R. A. SCHMITT  |    |      |                        |

|                                                                                                          |                                                                                  |                               |
|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|-------------------------------|
| <p><b>PRELIMINARY</b></p> <p><b>anderson perry</b><br/>&amp; associates, llc</p> <p>WELLSVILLE, OHIO</p> | <p><b>CITY OF DAYTON WA</b><br/>FEMVA STREET DAMAGE REPAIR, PROJECT<br/>201a</p> | <p>SHEET<br/><b>R-102</b></p> |
|                                                                                                          | <p>STREET PLAN AND PROFILE STA 4+50 TO STA 9+00</p>                              |                               |

FEMA PROJECT NO. 4309-DR-WA-EEDY11C-24-C

**WATER CONSTRUCTION NOTES**

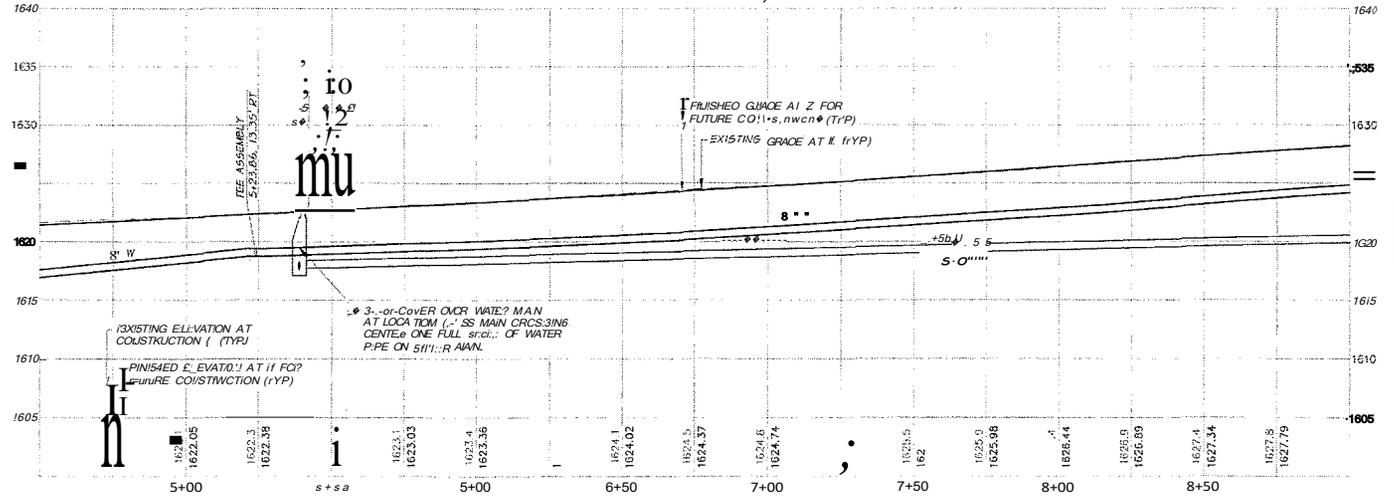
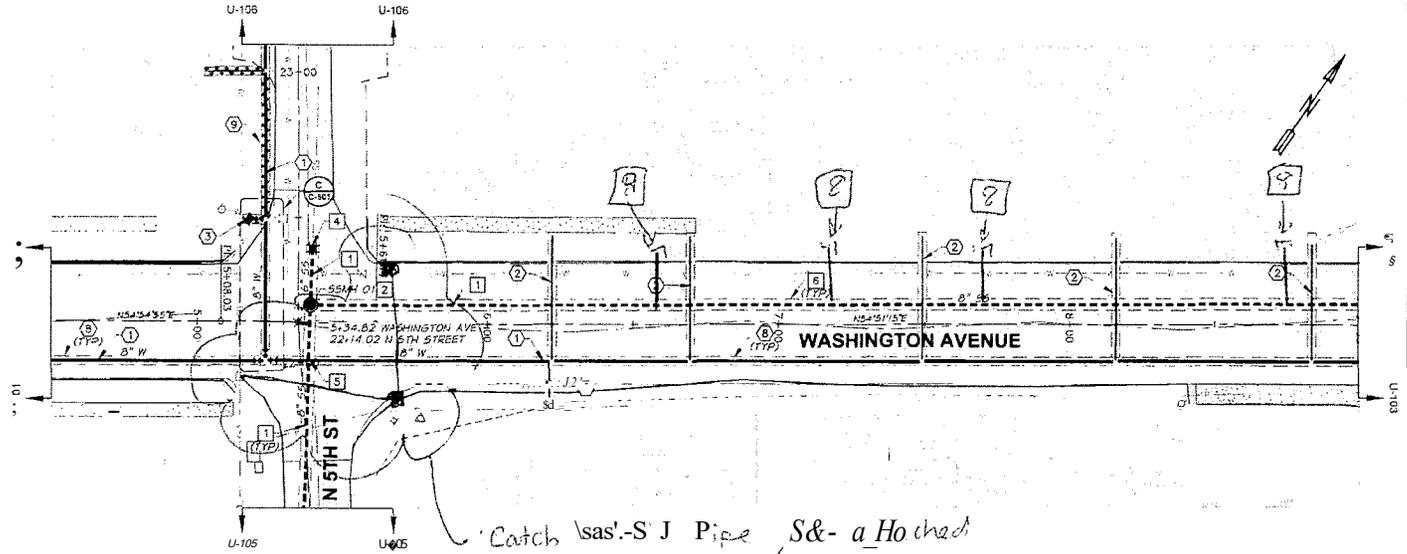
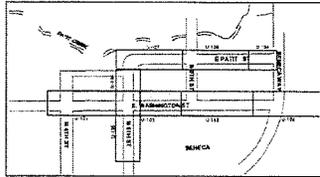
- ① 1" VC C-900 WATER MAIN 5/11" AS SHOWN. SEE CITY OF DAYTON STANDARD PLAN 1-2 FOR TRENCH DETAILS. 8U.71 CENTERLINE IS 42" MINIMUM TO TOP OF PILE, UNLESS OTHERWISE NOTED.
- (J) INSTALL 1" HOPS WHERE SURFACE LINE AND CONNECT TO EXISTING WATER. SEE CITY OF DAYTON STANDARD PLAN 3-8.
- 6) PIPS HYDRANT ASSEMBLY PER CITY OF DAYTON STANDARD PLAN 3-1.
- ② CONNECT TO EXISTING WATER MAIN PER SEE DETAIL SHEET C-501.
- ③ INSTALL FIRE HYDRANT ASSEMBLY PER CITY OF DAYTON STANDARD PLAN 3-1.
- ④ REELECTRIFY.
- (I) CONNECT TO EXISTING 2" 1/2" WATER SERVICE LINE. EXISTING LOCATION OF EXISTING WATER LINE IS UNKNOWN. CONTRACTOR TO VERIFY LOCATION PRIOR TO CONSTRUCTION.
- ⑤ GRAVEL TRENCH REVISION PER CITY OF DAYTON STANDARD PLAN 1-3.
- ⑥ SPEED LAWN INSTALLATION. TRENCH REVISION PER DETAIL SHEET C-501.
- ⑦ INSTALL 1" HOPS WATER SERVICE AND CONNECT TO EXISTING WATER MAIN WITH SAOCCI. INSTALL NEW METER BOX, SETTER AND 1" METER AND CONNECT TO EXISTING SERVICE.

**SANITARY SEWER CONSTRUCTION NOTES**

- (I) 12" SOLID WALL PVC SANITARY MAIN AS SHOWN. SEE CITY OF DAYTON STANDARD PLAN 1-2 FOR TRENCH DETAILS.
- (J) 4" DIA. STANDARD MANHOLE PER CITY OF DAYTON STANDARD PLAN 4-3.
- (K) SEWER MAIN TO EXISTING MANHOLE PER DETAIL SHEET C-501.
- (L) CONNECT TO EXISTING 16" SEWER MAIN WITH REINFORCED STRONG BACK TO BE EQUAL TO EXISTING.
- (M) 16" DIA. 12" DIA. C-900 PVC SERVICE CONNECTION TO EXISTING WATER MAIN CROSSING. GRAVEL TRENCH PER CITY OF DAYTON STANDARD PLAN 1-3.
- (N) ADJUST EXISTING MANHOLE RING AND COVER TO GRADE (11').

12" PVC Sewer 5'-0" dia. v k

**PLAN KEY**



|         |    |          |                              |
|---------|----|----------|------------------------------|
| DATE    | BY | SCALE    | REVISION                     |
| 1622.05 | AS | 1" = 10' | 1. 918-153 16" MARCH 07 2016 |
| 1622.05 | AS | 1" = 10' | 2. 918-153-0601-102.dwg      |
| 1623.03 | AS | 1" = 10' | 3. 918-153-0601-102.dwg      |
| 1623.35 | AS | 1" = 10' | 4. 918-153-0601-102.dwg      |
| 1624.02 | AS | 1" = 10' | 5. 918-153-0601-102.dwg      |
| 1624.37 | AS | 1" = 10' | 6. 918-153-0601-102.dwg      |
| 1624.74 | AS | 1" = 10' | 7. 918-153-0601-102.dwg      |
| 1625.05 | AS | 1" = 10' | 8. 918-153-0601-102.dwg      |
| 1625.98 | AS | 1" = 10' | 9. 918-153-0601-102.dwg      |
| 1626.44 | AS | 1" = 10' | 10. 918-153-0601-102.dwg     |
| 1626.89 | AS | 1" = 10' | 11. 918-153-0601-102.dwg     |
| 1627.34 | AS | 1" = 10' | 12. 918-153-0601-102.dwg     |
| 1627.79 | AS | 1" = 10' | 13. 918-153-0601-102.dwg     |



**CITY OF DAYTON, WA**  
 WASHINGTON STREET/N 5TH STREET/PATIT AVENUE  
 WATER AND SEWER MAIN IMPROVEMENTS PROJECT  
 2018  
 UTILITY PLAN AND PROFILE STA 4+50 TO STA 9100

SHEET  
**U-102**  
 13 OF 22

Run Date: 4/11/18

Quote



|                    |                     |
|--------------------|---------------------|
| Customer#          | 113158              |
| Order#             | I713653             |
| Date Ordered       | 04/11/18            |
| Job#               | 888                 |
| Job Name           | DAYTON              |
| Purchase Order#    | SENSUS METER/DAYTO} |
| Method of Shipment | PICKUP              |
| Contract Order#    | 0000000             |
| Ordered By         | BRIAN               |
| Ship Via           |                     |

Sold To:  
 SHARPE & PRESZLER CONS'1' CO INC  
 PASCO BRANCH  
 ACCOUNTS PAYABLE  
 605 E KENNEWICK AVE  
 KENNEWICK, WA 99336-4071

Ship To:  
 SHARPE & PRESZLER CONST CO INC  
 Branch - 305  
 645 Lockheed St  
 Pasco, WA 99301

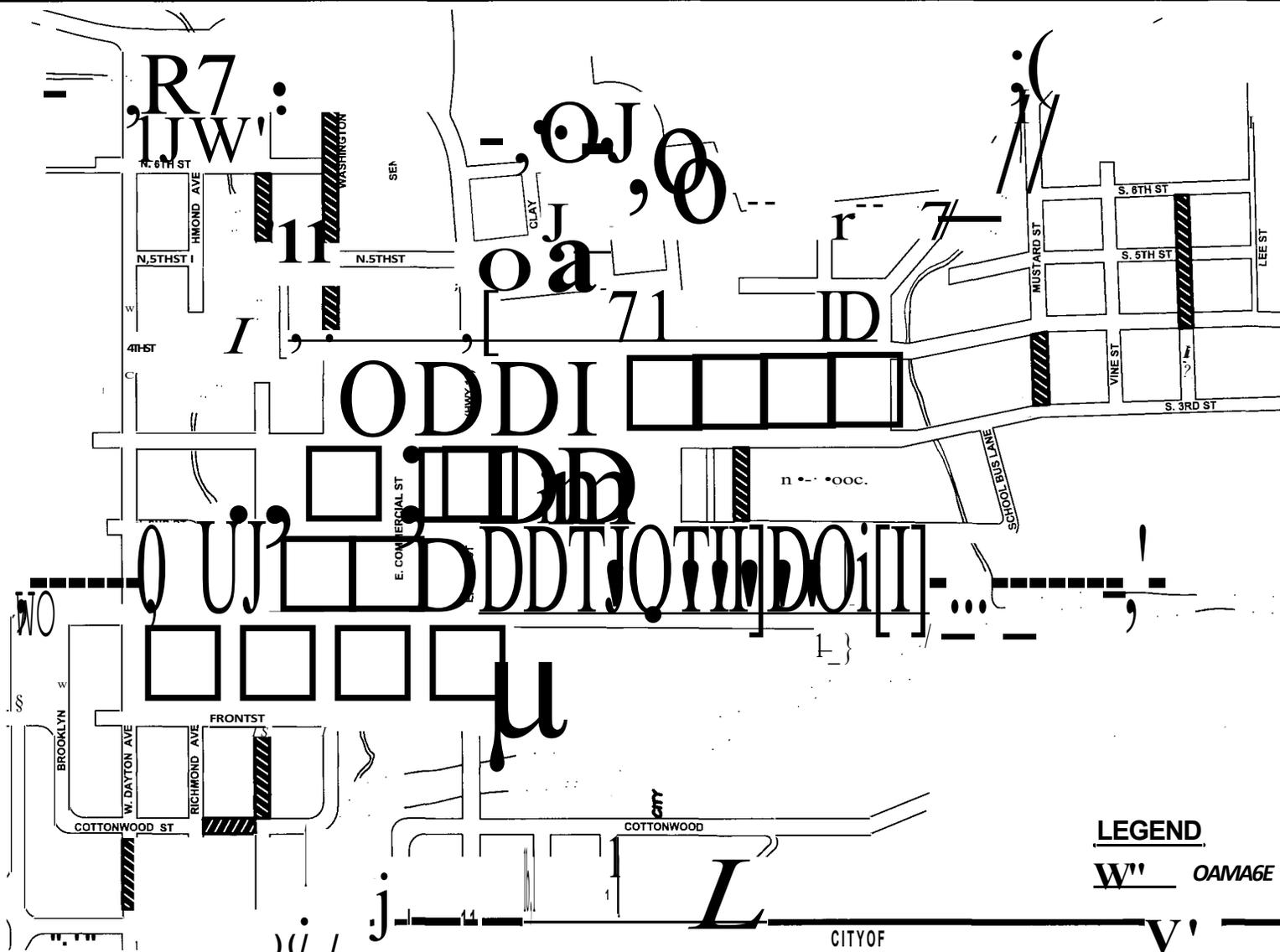
Branch:  
 PASCO WA  
 Branch - 305  
 645 Lockheed St  
 Pasco, WA 99301  
 Phone: 509-547-2410

| Bid Seq# | Product Code | Description                                      | Qty Ordered | Qty Shipped | Qty B/O | Net Price | UOM | Ext Price |
|----------|--------------|--------------------------------------------------|-------------|-------------|---------|-----------|-----|-----------|
|          | /50015264201 | SENSUS SRII METER 1"<br>WITH ELECTRONIC REGISTER | 1           |             |         | 300.00000 | EA  | 300.00    |

Terms in accordance with shipping manifest.

pecial Instructions/Comments:

|                 |        |
|-----------------|--------|
| Total Ordered:  | 300.00 |
| Tax Amount:     | .00    |
| Other Charge,;: | .00    |
| Total:          | 300.00 |



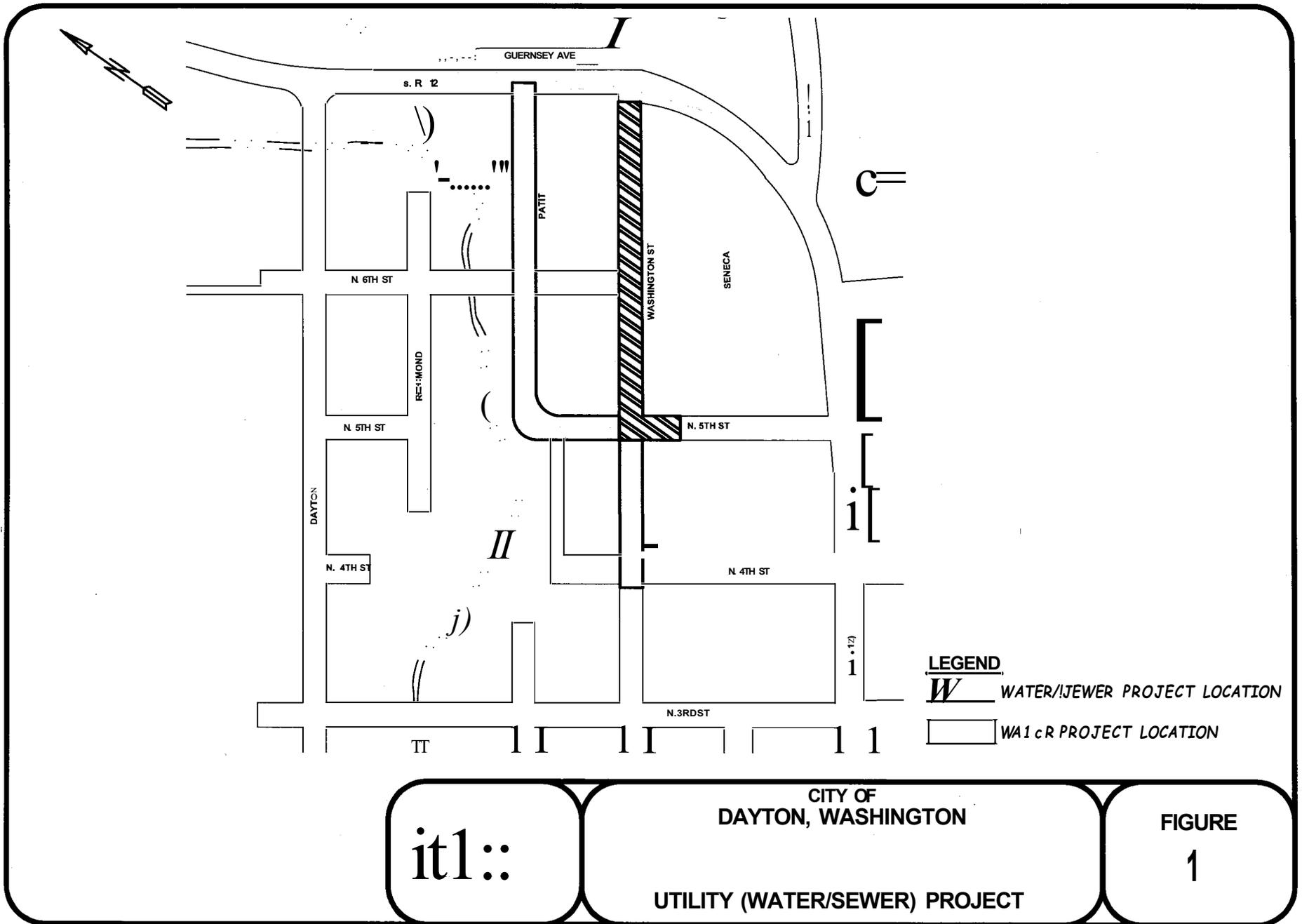
**LEGEND**

**W** DAMAGE ITEMS

CITY OF  
DAYTON, WASHINGTON

FIGURE  
2

FEMA STREET REPAIRS PROJECT





## **Older Americans Month 2018: “Engage at Every Age”**

Across the country, older Americans - a rapidly growing population - are taking part in activities that promote wellness and social connection. They are sharing their wisdom and experience with future generations, and they are giving back to enrich their communities. They're working and volunteering, mentoring and learning, leading and engaging.

For 55 years, Older Americans Month (OAM) has been observed to recognize older Americans and their contributions to our communities. Led by the Administration for Community Living's Administration on Aging, every May offers an opportunity to hear from, support, and celebrate our nation's elders. This year's OAM theme, “Engage at Every Age,” emphasizes the importance of being active and involved, no matter where you are in life - you are never too old (or too young) to participate in activities that can enrich your physical, mental, and emotion well-being.

It is becoming more apparent that remaining socially engaged can improve the quality of life for older adults. We encourage all of you to focus on how older adults in our area are engaging with friends and family, and through various community activities and to share information designed to highlight older adults not only during the month of May but throughout the year.

Southeast Washington Aging and Long Term Care Council of Governments (SE WA ALTC COG) is a State Area Agency on Aging, responsible for planning, monitoring, coordination, program development, advocacy and administrative functions which foster the development of a comprehensive and coordinated service delivery system for older persons living in their own homes.

For more information please contact SE WA ALTC COG's Aging and Disability Resource Center at (509) 382-4787 or visit [www.altcWASHINGTON.com](http://www.altcWASHINGTON.com)

As members of the SE WA ALTC COG Advisory Council we challenge you to join us as we “Engage At Every Age”!!

The Advisory Council for Columbia County  
SE WA Aging and Long Term Care  
Council of Governments

**ORDINANCE NO. 1929**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, REPEALING CERTAIN ORDINANCES AND CHAPTERS OF THE DAYTON MUNICIPAL CODE THAT ARE ALREADY COVERED BY EXISTING STATE LAW, HAVE ADOPTED STATE LAW BY REFERENCE, OR THAT ARE NO LONGER NECESSARY**

**WHEREAS**, certain sections of the Municipal Code deal with subject matters that are already covered by existing State law, have adopted State law by reference, or that are no longer necessary; and

**WHEREAS**, it is advisable to amend the City of Dayton Municipal Code so as to eliminate ordinance sections that are already covered by State law or are no longer necessary.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON DO ORDAIN AS FOLLOWS:**

**SECTION 1. AMEND.** Ordinance No. 1322 is hereby amended repealing Section 1-16.08 of the Dayton Municipal Code, “Zoning Administrator”.

**SECTION 2. REPEAL.** Ordinance No. 1421 creating Chapter 1-18 DMC – Small Works Roster for Contracts is hereby repealed in its entirety.

**SECTION 3. REPEAL.** Ordinance No. 1509 creating Chapter 1-19 DMC – Travel Expenses for City Employees and Officials is hereby repealed in its entirety.

**SECTION 4. REPEAL.** Ordinance No. 1531 creating Chapter 2-5 DMC – Local Improvement Guaranty Fund is hereby repealed in its entirety.

**SECTION 5. REPEAL.** Ordinance No. 1466 creating Chapter 1-9 DMC – Fire Department is hereby repealed in its entirety.

**SECTION 6. REPEAL.** Ordinance Nos. 1476, 1746, 1755, and 1749 of or relating to Chapter 1-12 DMC – Salaries and Official Bonds are hereby repealed in their entirety.

**SECTION 7. REPEAL.** Code-06 No. 431 creating Section 2-1.04 DMC – Presentment of claims is hereby repealed in its entirety.

**SECTION 8. REPEAL.** Code-06 No. 432 creating Section 2-1.08 DMC – Auditing - Allowance is hereby repealed in its entirety.

**SECTION 9. REPEAL.** Code-06 No. 433 creating Section 2-1.12 DMC – Payment is hereby repealed in its entirety.

**SECTION 10. REPEAL.** Ordinance No. 1107 creating Chapter 2-2 DMC – City Contracts is hereby repealed in its entirety.

**SECTION 11. REPEAL.** Ordinance Nos. 445 and 580 creating and amending Chapter 6-6 DMC - Animals in Street are hereby repealed in their entirety.

**SECTION 12. REPEAL.** Ordinance Nos. 512 and 1031, creating and amending Chapter 8-1 DMC – Surveys are hereby repealed in their entirety.

**SECTION 13. REPEAL.** Ordinance No. 580, creating Section 6-6.08 DMC – Herding in certain streets unlawful, is hereby repealed in its entirety.

**SECTION 14. REPEAL.** Code-06 No. 434 creating Section 8-2.04. DMC – System Adopted is hereby repealed in its entirety.

**SECTION 15. REPEAL.** Code-06 No. 436 creating Section 8-2.12. DMC - Separate numbers authorized—Twenty-foot divisions is hereby repealed in its entirety.

**SECTION 16. REPEAL.** Code-06 No. 436 creating Section 8-2.16. DMC - Thirty-foot divisions is hereby repealed in its entirety.

**SECTION 17. REPEAL.** Code-06 No. 437 creating Section 8-2.20. DMC - Size and location of numbers is hereby repealed in its entirety.

**SECTION 18. REPEAL.** Ordinance Nos. 1169 and 1170 creating and amending Chapter 8-4, Sidewalk and Curb Construction – Procedure are hereby repealed in their entirety.

**SECTION 19. SEVERABILITY.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

**SECTION 20. EFFECTIVE DATE.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested By:

---

By: Trina Cole, City Clerk-Treasurer

Approved as to form:  
Menke Jackson Beyer, LLP

---

By: Quinn Plant, City Attorney

ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES  
ORDINANCE NO. 1929

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON,  
REPEALING CERTAIN ORDINANCES AND CHAPTERS OF THE DAYTON MUNICIPAL  
CODE

The full text of Ordinance 1929 adopted the 9<sup>th</sup> day of May, 2018 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 8:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor  
Attest: /s/ Trina Cole, City Clerk-Treasurer  
Approved as to form: /s/ Quinn Plant, City Attorney

Published:  
Dayton Chronicle: 05/17/2018

**ORDINANCE NO. 1930**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, ADDING CHAPTER 8-12, COMPLETE STREETS POLICY, TO THE TITLE 8 OF THE DAYTON MUNICIPAL CODE, STREETS AND PUBLIC WAYS.**

**WHEREAS**, the term "Complete Streets" describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel for all users, including pedestrians, bicyclists, motor vehicle drivers, transit users, emergency service providers, school buses, and freight, and people of all ages and abilities, including children, youth, families, older adults, and individuals with disabilities; and

**WHEREAS**, the one-third of Americans that do not drive, disproportionately represented by older adults, low-income people, people with disabilities, and children would greatly benefit from the equitable distribution of safe, alternative means of travel that will result from Complete Streets practices; and

**WHEREAS**, the City of Dayton wants to create convenient, enjoyable transportation options and connections to promote tourism and create economic development opportunities while creating a more sustainable community; and

**WHEREAS**, Goal 1: Park and Recreation Planning, Policy 1.11 of the 2014 Cooperative Park Master Plan ("Park Plan"), adopted February 9, 2015, supports requiring that development projects along designated trail routes to incorporate the trail or a trailhead connection as part of the project; and

**WHEREAS**, Goal 1: Park and Recreation Planning, Policy 1.13 of the Park Plan also states that "Public services and facilities should be developed and timed to meet projected needs and demands of the public in a manner that ensures highest quality and fiscal responsibility"; and

**WHEREAS**, Goal 3: Trails, Policy 3.4 of the Park Plan encourages linking residential neighborhoods and downtown to trails and trailhead facilities through bike and pedestrian routes; and

**WHEREAS**, the Dayton Comprehensive Plan ("Comp Plan"), adopted July 28, 2008, amended February 9, 2015, Transportation Element, Community Objective A.1, Establish design standards for street facilities, Policy Discussion states, "Standards should also be developed which enhance the safety of pedestrians and motorists

regarding sidewalk design and maintenance, lighting requirements, signs and access to properties. Priority should be given towards bringing sidewalk access in compliance with the ADA regulations”; and

**WHEREAS**, the Economic Development Element of the Comp Plan, Community Objective G.3 establishes that the City continue to improve its street infrastructure system; and

**WHEREAS**, furthermore, the Economic Development Element of the Comp Plan, Community Objective G.8 encourages the City to seek to improve safety, access, and ADA accessibility for pedestrians on Hwy. 12 with a viaduct on East Main Street; and

**WHEREAS**, additionally, the Economic Development Element of the Comp Plan, Community Objective G.9. supports the City in seeking to improve safety, access, and ADA accessibility for pedestrians on Hwy. 12 Bridge across Touchet River; and

**WHEREAS**, the Dayton City Council intends to improve the safety of city streets, enhance the quality of life of residents, encourage active living, and reduce traffic congestion and fossil fuel use by providing safe, convenient, and comfortable routes for walking, bicycling, and public transportation.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON DO ORDAIN AS FOLLOWS:**

**SECTION 1.** Title 8, Streets and Public Ways, of the Dayton Municipal Code is hereby amended to include a new Chapter 8-12, Complete Streets Policy, which shall read as follows:

### **Chapter 8-12**

### **COMPLETE STREETS POLICY**

Sections:

- 8-12.010 Purpose.
- 8-12.020 Complete streets definition.
- 8-12.030 Implementation of complete streets principles.
- 8-12.040 Extraordinary circumstances.
- 8-12.050 Funding for complete streets.

#### **8-12.010 Purpose.**

The purpose of this chapter is to help achieve the goals and objectives of the transportation, land use and parks and recreation elements of the city of Dayton comprehensive plan. This chapter provides for the implementation of complete streets guiding principles.

#### **8-12.020 Complete streets definition.**

A “complete street” is a road that is designed to be safe for drivers; bicyclists; school buses; transit vehicles and users; and pedestrians of all ages and abilities. The complete streets concept focuses not just on individual roads but on changing the decision-making process so that all users are routinely considered during the planning, designing, building and operating of all roadways to the maximum extent practical.

#### **8-12.030 Implementation of complete streets principles.**

The city of Dayton will incorporate complete streets principles into the city’s comprehensive plan, public works standards, parks and recreation master plan, traffic circulation plan and other plans, manuals, rules, regulations and programs as appropriate.

#### **8-12.040 Extraordinary circumstances.**

Except in unusual or extraordinary circumstances, complete streets principles may not apply to the following:

- A. Repairs made pursuant to pavement opening and restoration allowed by approval of the Public Works Director or designee.
- B. Ordinary maintenance activities designed to keep assets in serviceable condition (e.g., mowing, cleaning, sweeping, spot repair and surface treatments such as chip seal, or interim measures on detour or haul routes).
- C. Uses that are prohibited by law.
- D. The current need or probable future uses would be disproportionate to the cost of implementing the complete street principles as determined by a professional consult and the City Council.
- E. Repairs to pre-existing nonconforming streets or sidewalks/walkways that do not comply with the Complete Streets design standards as determined by a professional consult and City Council.
- F. In instances where a documented exception is granted by the Mayor or designee.

#### **8-12.050 Funding for complete streets.**

- A. The city believes that maximum financial flexibility is important to implement complete streets principles.
- B. Complete streets may be achieved through single projects or incrementally through a series of smaller improvements or maintenance activities over time.
- C. It is a goal of the city of Dayton to foster partnerships with all transportation funding agencies including, but not limited to the Washington State Department of Transportation (WSDOT), the Federal Highway Administration, Transportation Improvement Board (TIB), Columbia County, Dayton School District, citizens, businesses, interest groups, neighborhoods, port district and any other funding agency to implement the complete streets ordinance.

**SECTION 2. SEVERABILITY.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

**SECTION 3. EFFECTIVE DATE.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested By:

\_\_\_\_\_  
By: Trina Cole, City Clerk-Treasurer

Approved as to form:  
Menke Jackson Beyer, LLP

\_\_\_\_\_  
By: Quinn Plant, City Attorney

**ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, ADDING CHAPTER 8-12, COMPLETE STREETS POLICY, TO THE TITLE 8 OF THE DAYTON MUNICIPAL CODE, STREETS AND PUBLIC WAYS.**

The full text of Ordinance \_\_\_\_\_ adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2018 is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 8:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor  
Attest: /s/ Trina Cole, City Clerk-Treasurer  
Approved as to form: /s/ Quinn Plant, City Attorney

Published:  
Dayton Chronicle: \_\_\_\_\_



# Complete Streets Award Program



### Program Goals

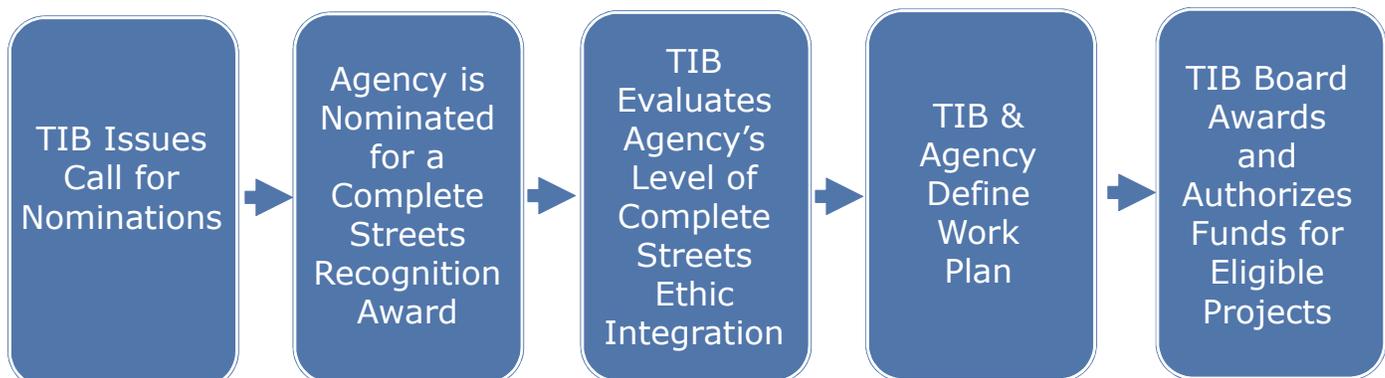
- Incentivize local adoption of a complete streets design ethic.
- Create a powerful incentive beyond the limitations of available funding.
- Allow cities and counties to self-direct how funds are spent in order to most effectively build local projects that reflect the complete streets ethic.
- Minimize processing and acquisition costs.

### Overview

The Washington State Legislature created the Complete Streets Award Program as an incentive to encourage city and county governments to adopt a complete streets policy; these policies mandate that cities and counties plan, design, operate and maintain their streets while considering all transportation users and modes (see RCW 47.04.320 attached). A city or county becomes eligible for a Complete Streets Award when they adopt a system-wide complete streets policy. Currently, 34 cities and one county have adopted complete streets ordinances. Cities and counties may have plans and projects that integrate a complete streets ethic; however local legislative bodies need to clearly adopt a complete streets policy to establish eligibility.

In evaluating which cities and counties to recognize, the Transportation Improvement Board (TIB) will look for cities and counties that have extended their thinking beyond the one-time policy adoption to integrate a complete streets ethic throughout their transportation practices. Cities and counties that show achievement in planning, designing, building and involving the community in design for all users may receive the Complete Streets Award including flexible funding that can be used to build eligible complete streets projects. Awarded cities and counties will propose a work plan for TIB approval. This work plan will include one or more project(s) to support walking, bicycling, access to transit and/or streetscape aesthetics.

### Complete Streets Awards Program Process Map



**Nomination Process**

TIB will invite partner nominating organizations to nominate eligible cities and counties for the award beginning in fall 2016. Nominating organizations will be state agencies and transportation non-profits with a statewide charter. TIB may choose to add other nominating organizations in the future.

TIB will limit the number of nominations based on the number of eligible cities and counties, the amount of program funding, and the size of the nominating organization. TIB plans to invite the following state agencies and statewide non-profits to become nominating organizations:



Redmond 152 Avenue NE Complete Streets Plan

| State Agency Partners                              | Non-profits                               |
|----------------------------------------------------|-------------------------------------------|
| Department of Transportation                       | Feet First                                |
| Department of Health                               | Transportation Choices Coalition          |
| Department of Commerce                             | Washington Bikes                          |
| Department of Archeology and Historic Preservation | Community Transportation Association – NW |
|                                                    | Futurewise                                |

**Evaluation Process**

TIB staff will evaluate all nominations and recommend awards and funding levels to the Board. Staff will search for indicators demonstrating the city’s or county’s adoption and integration of a complete streets ethic into their plans and capital programs. TIB staff anticipates complete streets indicators will include the elements described in the panel below; TIB staff will refine these indicators during case study practice sessions planned for summer 2016. TIB staff may seek additional information from the nominating organization and the nominated city or county during evaluation, including the presence of strategic initiatives for modal systems, design of previous projects, future design plans, and the work plan for use of award funds.

**Indicators of a Well-Integrated Complete Streets Ethic**

- Comprehensive plan/complete streets integration
- Strategic plan/complete streets integration
- Specific modal plans for freight, bicycles and pedestrian
- ADA transition plan adoption
- Community engagement regarding design for all users
- Performance data and statistics about users
- Operational preparedness for all users and all modes
  - Maintenance
  - Sweeping
  - Striping
  - Landscape management
- Staff training in complete streets design
- Standards that allow responsiveness to users
- Budget prioritization of complete streets elements
- Evidence of past implementation
  - Clearly apparent integration of complete streets elements
  - History of compliant projects
  - Multimodal level of service standards
  - History of actively implementing modal plans
  - Presence of programs and enforcement of modal access
  - Controlling traffic and speed
  - Pedestrian scale lighting

**Funding**

The Legislature provided \$3 million in year one and \$14 million in subsequent biennia for the Complete Streets Awards Program. TIB staff expects the 2016 call for nominations to incorporate two years of available funding, for an anticipated \$10 million total funding amount. TIB staff may recommend an additional year’s funding in the fall if enough additional cities and counties establish eligibility. Subsequent calls for award nominations would be in two or three year cycles.

The Board will confer the awards and approve the funding level. The award consists of two funding targets: \$250,000 for cities and counties early in the Complete Streets adoption process and \$500,000 for cities and counties with highly-integrated policies and a track record of complete street project design and development. The Board may also set different funding levels depending on amount of available funds, number of eligible cities and counties, quality of potential projects and recovery of unused funds.

Immediately after board approval of the city’s or county’s proposed work plan, TIB will disburse funds to the city or county. The city or county will hold the funds in a restricted account to be used only on activities in the approved work plan. TIB staff can approve work plan amendments administratively. Cities must expend funds within three years of payment or the funds will be recovered by TIB.

**Implementation Schedule**

| <b>May</b>                                                                              | <b>June</b>                                                                                                                              | <b>July</b>                                                                                                              | <b>August</b>                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Framework adoption at board meeting</li> </ul> | <ul style="list-style-type: none"> <li>• Invitations to nominators</li> <li>• Training for nominators and cities and counties</li> </ul> | <ul style="list-style-type: none"> <li>• Practice with case studies</li> </ul>                                           | <ul style="list-style-type: none"> <li>• Prepare communications               <ul style="list-style-type: none"> <li>○ Announcements</li> <li>○ Nomination form</li> <li>○ Press release</li> </ul> </li> </ul> |
| <b>September</b>                                                                        | <b>October</b>                                                                                                                           | <b>December</b>                                                                                                          | <b>January</b>                                                                                                                                                                                                  |
| <ul style="list-style-type: none"> <li>• Call for nominations</li> </ul>                | <ul style="list-style-type: none"> <li>• Nominations due Oct 21<sup>st</sup></li> <li>• Pull info from nominees</li> </ul>               | <ul style="list-style-type: none"> <li>• Evaluation</li> <li>• TIB staff jury</li> <li>• Negotiate work plans</li> </ul> | <ul style="list-style-type: none"> <li>• Board award January 27, 2017</li> </ul>                                                                                                                                |

**RCW 47.04.320**

**Complete streets grant program—Purpose—Goals—Awards—Report.**

- (1) The transportation improvement board shall establish a complete streets grant program within the department's highways and local programs division, or its successor. During program development, the board shall include, at a minimum, the department of archaeology and historic preservation, local governments, and other organizations or groups that are interested in the complete streets grant program. The purpose of the grant program is to encourage local governments to adopt urban arterial retrofit street ordinances designed to provide safe access to all users, including bicyclists, pedestrians, motorists, and public transportation users, with the goals of:
  - (a) Promoting healthy communities by encouraging walking, bicycling, and using public transportation;
  - (b) Improving safety by designing major arterials to include features such as wider sidewalks, dedicated bicycle facilities, medians, and pedestrian streetscape features, including trees where appropriate;
  - (c) Protecting the environment and reducing congestion by providing safe alternatives to single-occupancy driving; and
  - (d) Preserving community character by involving local citizens and stakeholders to participate in planning and design decisions.
- (2) For purposes of this section:
  - (a) "Eligible project" means (i) a local government street or road retrofit project that includes the addition of, or significant repair to, facilities that provide street access with all users in mind, including pedestrians, bicyclists, and public transportation users; or (ii) a retrofit project on city streets or county roads that are part of a state highway that include the addition of, or significant repair to, facilities that provide access with all users in mind, including pedestrians, bicyclists, and public transportation users.
  - (b) "Local government" means incorporated cities and towns and counties that have adopted a jurisdiction-wide complete streets ordinance that plans for the needs of all users and is consistent with sound engineering principles.
  - (c) "Sound engineering principles" means peer-reviewed, context sensitive solutions guides, reports, and publications, consistent with the purposes of this section.
- (3) In carrying out the purposes of this section, the transportation improvement board may award funding, subject to the availability of amounts appropriated for this specific purpose, only to eligible projects that are designed consistent with sound engineering principles.
- (4) The transportation improvement board must report annually to the transportation committees of the legislature on the status of any grant projects funded by the program created under this section.

[2015 3rd sp.s. c 44 § 401; 2011 c 257 § 2.]

**NOTES:**

Effective date—2015 3rd sp.s. c 44: See note following RCW 46.68.395.

Intent—2011 c 257: "Urban main streets should be designed to provide safe access to all users, including bicyclists, pedestrians, motorists, and public transportation users. Context sensitive design and engineering principles allow for flexible solutions depending on a community's needs, and result in many positive outcomes for cities and towns, including improving the health and safety of a community. It is the intent of the legislature to encourage street designs that safely meet the needs of all users and also protect and preserve a community's environment and character." [ 2011 c 257 § 1.]

**ORDINANCE NO. 1931**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, AMENDING ORDINANCES 1896 AND 1905, SECTION 06 OF TITLE 1 CHAPTER 2 OF THE DAYTON MUNICIPAL CODE, OPEN TO THE PUBLIC.**

**NOW, THEREFORE, THE CITY COUNCIL OF CITY OF DAYTON, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**SECTION 1.**        **AMENDMENT.** Ordinance No. 1896, Ordinance No. 1905 and Section 06 of Title 1, Chapter 2 of the Dayton Municipal Code are hereby amended to read as follows:

**Section 1-2.06 – Meeting Location and Time - Open to the public.** All regular meetings of the City Council of the City of Dayton shall be held in the Council Chambers of the City Hall, 111 S. 1<sup>st</sup> Street, Dayton, WA, unless otherwise specified. Regular meetings shall commence at six o' clock (6:00) p.m. and shall be open to the public.

**SECTION 2.**        **SEVERABILITY.** If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

**SECTION 4.**        **EFFECTIVE DATE.** A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

City of Dayton

\_\_\_\_\_  
By: Craig George, Mayor

Attested By:

---

By: Trina Cole, City Clerk-Treasurer

Approved as to form:  
Menke Jackson Berry, LLP

---

By: Quinn Plant, City Attorney

ORDINANCE SUMMARY BY TITLE ONLY  
FOR PUBLICATION PURPOSES  
ORDINANCE NO. 1931

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
DAYTON, WASHINGTON, AMENDING ORDINANCES 1896  
AND 1905, SECTION 06 OF TITLE 1 CHAPTER 2 OF THE  
DAYTON MUNICIPAL CODE, OPEN TO THE PUBLIC,  
CHANGING THE TIMES .

SECTION 1. AMEND.

SECTION 2. SEVERABILITY.

SECTION 3. EFFECTIVE DATE.

The full text of Ordinance 1931 adopted the 9<sup>th</sup> day of May, 2018, is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, Monday – Thursday, 7:00 a.m. to 4:00 p.m. Full text of the Ordinance shall be mailed upon request.

By: /s/ Craig George, Mayor

Attest: /s/ Trina Cole, City Clerk-Treasurer

Approved as to form: /s/ Quinn Plant, City Attorney

Published:

Dayton Chronicle - May 17, 2018

Agenda Item No. 7(D)

Columbia County  
Department of Planning and Building

Staff Report  
Chapter 17-02 Ordinance 1932  
*Amending Dayton Municipal Code: Chapter 17-02: Frequently Flooded Areas*

To: Dayton, Washington City Council  
For: Adoption by Ordinance  
By: Department of Planning and Building  
Date: May 9<sup>th</sup>, 2018

SEPA Determination: Determination of Nonsignificance per WAC 197-11-340(2)  
Public hearing: April 17, 2018 held by the City of Dayton Planning Commission

~~~~~

Proposal: The Department of Planning and Building received notice that the Dayton Municipal Code, Chapter 17-02: Frequently Flooded Areas, is out of compliance. Given this notice, Planning Director Meagan Bailey implemented the necessary revisions to the code as illustrated in the attachment. While administrative and minor in context, full compliance with all State and Federal regulations is a must—given the proposed amendments.

Analysis: Department of Ecology Flood Engineer Lynn Schmidt brought to the attention of Columbia County Planning and Building Department Planning Director Meagan Bailey that Chapter 07-02: Frequently Flooded Areas of the Dayton Municipal Code was out of compliance with federal standards. Schmidt recommended amendments to bring the code into compliance with National Flood Insurance Program minimums and Bailey presented those amendments to the Dayton Planning Commission.

The two amendments include:

- Chapter 17-02.022 – Areas of special flood hazard were previously identified by the Federal Insurance Administration in (44CRF 60.3(c) (1) (d)(2)) and are now identified “in a scientific and engineering report entitled “the Flood Insurance Study for Columbia County” dated May 4, 1988, and any revisions thereto.”
- Chapter 17-02.025 – An additional requirement was added to the section on “Alteration of watercourses” reading, “It is required that maintenance be provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.”

Findings of Fact:

1. The proposal was made by Department of Ecology Engineer, Lynn Schmidt.
2. The recommended changes were compiled and presented to the Dayton Planning Commission by Planning Director, Meagan Bailey.

3. On March 20th, 2018, The Planning Commission reviewed and unanimously agreed that the amendments as presented should move forward to a public hearing.
4. A public hearing on the proposed amendments was set for April 17th, 2018 with the Dayton Planning Commission.
5. SEPA Checklist was completed and reviewed by the Lead Agency, and a determination of nonsignificance (DNS) was issued per WAC 197-11-340(2).
6. The Determination of Nonsignificance was advertised within the Paper of Record on 03/29/2018.
7. The Notice of Public Hearing was advertised within the Paper of Record on 03/29/2018.
8. Notice of the Determination of Nonsignificance was sent to the Department of Ecology on 03/21/2018. No comments received.
9. Comment close for the Determination of Nonsignificance on 04/13/2018.
10. Request for expedited review was sent to the Department of Commerce on 03/21/2018, with confirm of receipt of the request on 03/21/2018.
11. The proposed amendments are within full compliance of all environmental and developmental regulations.
12. A public hearing with the Planning Commission was held on April 17th, 2018 at 6:35PM, with there being no negative public comment received regarding the proposed amendments.
13. The Planning Commission unanimously voted to send the Ordinance amendments to City Council for adoption by ordinance.

Discussion: The amendments as presented will ensure the City of Dayton is within full compliance with Federal and State regulations. Given, staff requests a recommendation to either:

1. Adopt Dayton Ordinance 1932 as presented;
2. Adopt Dayton Ordinance 1932 with additional changes; or,
3. Refer Dayton Ordinance 1932 to the Planning Commission for additional review.

Meagan Bailey, Planning Director

ORDINANCE NO. 1932

AN ORDINANCE OF THE CITY OF DAYTON, WASHINGTON AMENDING SECTIONS 17-02.022 and 17-02.025 OF THE DAYTON MUNICIPAL CODE.

WHEREAS, the objective of the Dayton Planning Commission is to provide guidance and direction for Dayton's future growth through continued review, improvement and implementation of the city's comprehensive land use plan and related land use documents, including the Dayton Municipal Code; and,

WHEREAS, a review of Chapter 17-02: Frequently Flooded Areas of the Dayton Municipal Code by Department of Ecology Flood Engineer Lynn Schmidt, resulted in findings that the Chapter was out of compliance with National Flood Insurance Program minimums; and,

WHEREAS, two amendments are required to bring the code into compliance with minimum National Flood Insurance Program minimum standards; and,

WHEREAS, areas of special flood hazard are identified by "The Flood Insurance Study for Columbia County"; and,

WHEREAS, the Dayton Municipal Code must require that altered watercourses be maintained so that flood carrying capacity is not diminished; and,

WHEREAS, the Dayton Planning Commission has reviewed and approved suggested amendments from the Department of Ecology; and,

WHEREAS, these amendments will assure full compliance with the National Flood Insurance Program requirements; and,

WHEREAS, the Dayton Planning Commission held a public hearing on the proposed amendments on April 17, 2018 at 6:35 PM and no comments were received; and,

WHEREAS, the Dayton Planning Commission recommends the proposed amendments be approved and adopted by the Dayton City Council;

THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, DO ORDAIN as follows:

SECTION 1

Section 17-02.022 of the Dayton Municipal Code is hereby amended to read as follows:

17-02.022. Establishing areas of special flood hazard.

The areas of special flood hazard identified by the Federal Insurance Administration **in a scientific and engineering report entitled "The Flood Insurance Study for Columbia County" dated May 4, 1988, and any revisions thereto**, with an accompanying flood insurance

rate map (FIRM), and any revisions thereto, are hereby adopted by reference and declared to be a part of this title. The flood insurance study and the FIRM are on file at City Hall. The best available information for flood hazard area identification as outlined below shall be the basis for regulation until a new FIRM is issued which incorporates the data utilized.

When base flood elevation data has not been provided (A zones) in accordance with this section, the planning director shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state or other source, in order to administer DMC 17-02.033, specific standards.

Where base flood elevation data is provided through the flood insurance study, FIRM, or required as in this section, obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.

For all new or substantially improved flood-proofed structures where base flood elevation data is provided through the flood insurance study, FIRM, or as required in this section:

- A. Obtain and record the elevation (in relation to mean sea level) to which the structure was flood-proofed;
- B. Maintain the flood-proofing certifications required in section 17-01.082; and
- C. Maintain for public inspection all records pertaining to the provisions of this title.

SECTION 2

Section 17-02.025 of the Dayton Municipal Code is hereby amended to read as follows:

17-02.025. Alteration of watercourses.

Notify, in riverine situations, adjacent communities and the State Coordinating Office prior to any alteration or relocation of a watercourse, and submit copies of such notifications to the Federal Insurance Administrator, (44 CFR 60.3(b)(6)). All permits of federal and state agencies must be obtained prior to any alteration or relocation. **It is required that maintenance be provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.**

SECTION 3.

Severability. If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the other remaining parts which shall remain in full force and effect.

SECTION 4.

Effective Date. A summary thereof of this Ordinance consisting of its title shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF DAYTON, WASHINGTON, AT A REGULAR MEETING THIS _____ DAY OF

_____, 2018.

APPROVED:

Craig George, Mayor

ATTEST:

Trina D. Cole, City Clerk

APPROVED AS TO FORM:

Quinn Plant, City Attorney

**ORDINANCE SUMMARY BY TITLE ONLY FOR PUBLICATION PURPOSES
ORDINANCE NUMBER _____**

**AN ORDINANCE OF THE CITY OF DAYTON, WASHINGTON AMENDING
SECTIONS 17-02.022 and 17-02.025 OF THE DAYTON MUNICIPAL CODE.**

The full text of Ordinance 1932, adopted the ____ day of _____, 2018, is available for examination at the City Clerk's Office, 111 S. 1st St., Dayton, WA during normal business hours, 9:00 a.m. to 4:00 p.m., Monday - Friday.

By: /s/ Craig George, Mayor
Attest: /s/ Trina Cole, City Clerk-Treasurer
Approved as to from: /s/ Quinn Plant, City Attorney

Published: _____
The Dayton Chronicle

From: Quinn Plant
To: [Meagan Bailey](#); [Trina Cole](#)
Cc: [Deb Hays](#); [Mail](#)
Subject: RE: Ord. 1932
Date: Thursday, April 19, 2018 10:20:20 AM

Thank you. The ordinance is approved as to form.

Quinn Plant
Menke Jackson Beyer, LLP
807 North 39th Avenue
Yakima, WA 98902
509-575-0313
509-575-0351 fax
www.mjbe.com

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From: Meagan Bailey [mailto:Meagan_Bailey@co.columbia.wa.us]
Sent: Wednesday, April 18, 2018 10:57 AM
To: Trina Cole; Quinn Plant
Cc: Deb Hays; Mail
Subject: RE: Ord. 1932

The attachment didn't come through (on my side at least).

I have attached it here just in case.

Thank you,

Meagan Bailey
Planning Director
p. 509-382-3940

CONFIDENTIALITY STATEMENT: This message may contain information that is protected by the attorney-client and/or work product privileges or is otherwise confidential under the law. If this message was sent to you in error, any use, disclosure, or distribution of its contents is prohibited. If you receive in error, please contact me at the telephone number or email address listed above and delete this message without printing, copying, or forwarding it. Thank you.

From: Trina Cole [mailto:tcole@daytonwa.com]

Sent: Wednesday, April 18, 2018 10:16 AM
To: Quinn Plant
Cc: Meagan Bailey; Deb Hays; Mail
Subject: Re: Ord. 1932

Hi Quinn, Will you please review the attached ordinance?
Thanks,
Trina

On Wed, Apr 18, 2018, 9:13 AM Meagan Bailey <Meagan_Bailey@co.columbia.wa.us> wrote:

Hi there—

We had the public hearing yesterday and this is being recommended for adoption by Ordinance. Could we get this sent to the attorney for review?

I know Trina is out of the office, so if someone could forward this for me I would greatly appreciate it. This will come to City Council at the next regular meeting.

Thank you,

Meagan Bailey
Planning Director
Columbia County Planning and Building
p: 509-382-3940 m: 208-964-4375
a: 114 S. 2nd Street
Dayton Washington, 99328
e: meagan_bailey@co.columbia.wa.us

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RESOLUTION NO. 1340

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, AMENDING THE CITY OF DAYTON PERSONNEL POLICIES AND PROCEDURES MANUAL, SECTION 6.12, SICK LEAVE, TO ALIGN WITH THE STATE'S PAID SICK LEAVE LAW THAT TOOK EFFECT ON JANUARY 1, 2018

WHEREAS, in November 2016, Washington State voters authorized Initiative 1433, relating to fair labor standards to and changing statewide employment standards by adding paid sick leave; and,

WHEREAS, effective January 1, 2018, Chapter 49.46 RCW required employers to grant paid sick leave accruals to all employees; and

WHEREAS, the City of Dayton Personnel Policies and Procedures Manual must be updated to comply with the changes in law; and

WHEREAS, the City Council constitutes the legislative authority of the City of Dayton and deems this to be in the best interest of the city.

NOW, THEREFORE, the City Council of the City of Dayton does hereby resolve as follows:

Section 1. Section 6.12 of the City of Dayton Personnel Policies and Procedures Manual is hereby amended to read as follows:

6.12 SICK LEAVE

Definitions. For the purpose of this Chapter the following definitions apply:

1. "Family member" means any of the following:
 - a) A child, including a biological, adopted, or foster child, stepchild, or a child to whom the employee stands in loco parentis, is a legal guardian, or is a de facto parent, regardless of age or dependency status;
 - b) A biological, adoptive, de facto or foster parent, step-parent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child;
 - c) A spouse;
 - d) A registered domestic partner;
 - e) A grandparent;
 - f) A grandchild; or
 - g) A sibling.
2. "Serious health condition" means an illness, injury, impairment, or physical or mental condition that involves (a) inpatient care in a hospital, hospice, or residential medical care facility; or (b) continuing treatment by a health care provider;

3. "Sick leave" means time allowed to an employee for one of the uses outlined in this Section 7.01. Other paid time off (i.e., vacation, compensatory time, and personal holidays) can be substituted for sick leave if the employee chooses.

Sick Leave Policy. Each employee of the city not represented by a bargaining agreement shall accrue sick leave at a rate of one working day of leave per month of continuous service.

All employees are eligible to use accrued sick leave for:

1. An absence resulting from an employee's mental or physical illness, injury, or health condition; to accommodate the employee's need for medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; or an employee's need for preventative medical care;
2. To provide care for a family member with a mental or physical illness, injury, or health conditions; care of a family member who needs medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; or
3. When an employee's place of business has been closed by order of a public health official for any health-related reason, or when an employee's child's school or place of care has been closed for such a reason.
4. For absences that qualify for leave under the domestic violence leave act, chapter 49.76 RCW.

If the need for sick leave is foreseeable, the employee must provide advance notice to the City of the employee's need for sick leave. An employee should provide notice at least ten days, or as soon as practicable, in advance of the use of sick leave. If the need for sick leave is unforeseeable, the employee must provide notice as soon as possible before the required start of their shift, unless it is not practicable to do so.

For absences exceeding three days, the City may require verification that an employee's use of paid sick leave is for an authorized purpose under this policy. Verification shall be requested and provided in a manner consistent with applicable regulations of the Washington State Department of Labor and Industries.

Abuse of sick leave privileges may be cause for disciplinary action, including termination.

Employees who use all their accumulated sick leave and require more time off work due to illness or injury may, with their supervisor's prior approval, take leave without pay, or may acquire substitution benefits from the Sick Leave Sharing Bank.

Exclusively for employees hired prior to January 1, 2004, upon retirement or death of a City employee after five years of service with the City, the employee shall be eligible to be paid fifty percent of all accrued sick leave, not to exceed 45 days.

Exclusively for employees hired after January 1, 2004, upon retirement or death of a City employee after five years of service with the City, the employee shall be eligible to be paid twenty-five percent of all accrued sick leave, not to exceed 45 days.

Section 2. Except as amended herein, all other provisions of the City of Dayton Policies and Procedures Manual shall remain unchanged.

Section 3. Effective Date. This Resolution shall be effective and in full force immediately upon passage.

Adopted by the City Council of the City of Dayton on this _____ day of May, 2018.

City of Dayton

By: Craig George, Mayor

Attest:

Trina Cole, City Clerk-Treasurer

Approved as to form:

Quinn Plant, City Attorney

Current policy:

The following provides you with how Section 6.12, Sick Leave currently reads in the Dayton Personnel Policies and Procedure. It is simply available for you to compare with the proposed changes in Resolution No. 1340

6.12 SICK LEAVE

Each regular status employee of the city not represented by a bargaining agreement shall accrue sick leave at a rate of one working day of leave per month of continuous service.

All regular status employees not represented by a bargaining agreement are eligible to use accrued sick leave for:

- a) An illness or injury incapacitating the employee and causing the employee to be unable to perform his/her required work; or
- b) preventative health care of the employee; or
- c) An illness, injury or health condition that requires treatment or supervision of a member of the employee's family (e.g. any medical condition requiring medication that the family member can't self-medicate; or any medical, health or mental condition which would endanger the family member's safety or recovery without the presence of a parent or guardian; or any condition warranting preventive health care, such as physical, dental optical or immunization services when a parent must be present to authorize treatment and when sick leave may otherwise be used for the employee's preventive health care); or
- d) As required by law

Employees unable to report to work because of illness are to notify their immediate supervisor within thirty minutes of the official start time, except in the case of a bona fide emergency. Sick leave with pay may not be allowed, at the discretion of the supervisor, unless such report has been made.

The employee may be required to provide certification of illness or a written release to return to work from a qualified health care provider whenever requested by the department manager. Abuse of sick leave privileges may be cause for disciplinary action, including termination.

Employees who use all their accumulated sick leave and require more time off work due to illness or injury may, with their supervisor's prior approval, take leave without pay, or may acquire substitution benefits from the Sick Leave Sharing Bank.

Exclusively for employees hired prior to January 1, 2004, upon retirement or death of a City employee after five years of service with the City, the employee shall be eligible to be paid fifty percent of all accrued sick leave, not to exceed 45 days.

Exclusively for employees hired after January 1, 2004, upon retirement or death of a City employee after five years of service with the City, the employee shall be eligible to be paid twenty-five percent of all accrued sick leave, not to exceed 45 days.

RESOLUTION NO. 1340

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAYTON, WASHINGTON, AMENDING THE CITY OF DAYTON PERSONNEL POLICIES AND PROCEDURES MANUAL, SECTION 6.12, SICK LEAVE, TO ALIGN WITH THE STATE'S PAID SICK LEAVE LAW THAT TOOK EFFECT ON JANUARY 1, 2018

WHEREAS, in November 2016, Washington State voters authorized Initiative 1433, relating to fair labor standards to and changing statewide employment standards by adding paid sick leave; and,

WHEREAS, effective January 1, 2018, Chapter 49.46 RCW required employers to grant paid sick leave accruals to all employees; and

WHEREAS, the City of Dayton Personnel Policies and Procedures Manual must be updated to comply with the changes in law; and

WHEREAS, the City Council constitutes the legislative authority of the City of Dayton and deems this to be in the best interest of the city.

NOW, THEREFORE, the City Council of the City of Dayton does hereby resolve as follows:

Section 1. Section 6.12 of the City of Dayton Personnel Policies and Procedures Manual is hereby amended to read as follows:

6.12 SICK LEAVE

Definitions. For the purpose of this Chapter the following definitions apply:

1. "Family member" means any of the following:
 - a) A child, including a biological, adopted, or foster child, stepchild, or a child to whom the employee stands in loco parentis, is a legal guardian, or is a de facto parent, regardless of age or dependency status;
 - b) A biological, adoptive, de facto or foster parent, step-parent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child;
 - c) A spouse;
 - d) A registered domestic partner;
 - e) A grandparent;
 - f) A grandchild; or
 - g) A sibling.
2. "Serious health condition" means an illness, injury, impairment, or physical or mental condition that involves (a) inpatient care in a hospital, hospice, or residential medical care facility; or (b) continuing treatment by a health care provider;

3. "Sick leave" means time allowed to an employee for one of the uses outlined in this Section 7.01. Other paid time off (i.e., vacation, compensatory time, and personal holidays) can be substituted for sick leave if the employee chooses.

Sick Leave Policy. Each employee of the city not represented by a bargaining agreement shall accrue sick leave at a rate of one working day of leave per month of continuous service.

All employees are eligible to use accrued sick leave for:

1. An absence resulting from an employee's mental or physical illness, injury, or health condition; to accommodate the employee's need for medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; or an employee's need for preventative medical care;
2. To provide care for a family member with a mental or physical illness, injury, or health conditions; care of a family member who needs medical diagnosis, care, or treatment of a mental or physical illness, injury or health condition; or
3. When an employee's place of business has been closed by order of a public health official for any health-related reason, or when an employee's child's school or place of care has been closed for such a reason.
4. For absences that qualify for leave under the domestic violence leave act, chapter 49.76 RCW.

If the need for sick leave is foreseeable, the employee must provide advance notice to the City of the employee's need for sick leave. An employee should provide notice at least ten days, or as soon as practicable, in advance of the use of sick leave. If the need for sick leave is unforeseeable, the employee must provide notice as soon as possible before the required start of their shift, unless it is not practicable to do so.

For absences exceeding three days, the City may require verification that an employee's use of paid sick leave is for an authorized purpose under this policy. Verification shall be requested and provided in a manner consistent with applicable regulations of the Washington State Department of Labor and Industries.

Abuse of sick leave privileges may be cause for disciplinary action, including termination.

Employees who use all their accumulated sick leave and require more time off work due to illness or injury may, with their supervisor's prior approval, take leave without pay, or may acquire substitution benefits from the Sick Leave Sharing Bank.

Exclusively for employees hired prior to January 1, 2004, upon retirement or death of a City employee after five years of service with the City, the employee shall be eligible to be paid fifty percent of all accrued sick leave, not to exceed 45 days.

Exclusively for employees hired after January 1, 2004, upon retirement or death of a City employee after five years of service with the City, the employee shall be eligible to be paid twenty-five percent of all accrued sick leave, not to exceed 45 days.

Section 2. Except as amended herein, all other provisions of the City of Dayton Policies and Procedures Manual shall remain unchanged.

Section 3. Effective Date. This Resolution shall be effective and in full force immediately upon passage.

Adopted by the City Council of the City of Dayton on this _____ day of May, 2018.

City of Dayton

By: Craig George, Mayor

Attest:

Trina Cole, City Clerk-Treasurer

Approved as to form:

Quinn Plant, City Attorney

Current policy:

The following provides you with how Section 6.12, Sick Leave currently reads in the Dayton Personnel Policies and Procedure. It is simply available for you to compare with the proposed changes in Resolution No. 1340

6.12 SICK LEAVE

Each regular status employee of the city not represented by a bargaining agreement shall accrue sick leave at a rate of one working day of leave per month of continuous service.

All regular status employees not represented by a bargaining agreement are eligible to use accrued sick leave for:

- a) An illness or injury incapacitating the employee and causing the employee to be unable to perform his/her required work; or
- b) preventative health care of the employee; or
- c) An illness, injury or health condition that requires treatment or supervision of a member of the employee's family (e.g. any medical condition requiring medication that the family member can't self-medicate; or any medical, health or mental condition which would endanger the family member's safety or recovery without the presence of a parent or guardian; or any condition warranting preventive health care, such as physical, dental optical or immunization services when a parent must be present to authorize treatment and when sick leave may otherwise be used for the employee's preventive health care); or
- d) As required by law

Employees unable to report to work because of illness are to notify their immediate supervisor within thirty minutes of the official start time, except in the case of a bona fide emergency. Sick leave with pay may not be allowed, at the discretion of the supervisor, unless such report has been made.

The employee may be required to provide certification of illness or a written release to return to work from a qualified health care provider whenever requested by the department manager. Abuse of sick leave privileges may be cause for disciplinary action, including termination.

Employees who use all their accumulated sick leave and require more time off work due to illness or injury may, with their supervisor's prior approval, take leave without pay, or may acquire substitution benefits from the Sick Leave Sharing Bank.

Exclusively for employees hired prior to January 1, 2004, upon retirement or death of a City employee after five years of service with the City, the employee shall be eligible to be paid fifty percent of all accrued sick leave, not to exceed 45 days.

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