

DAYTON CITY COUNCIL MINUTES

Regular Meeting

Tuesday May 9, 2023

HYBRID MEETING

ZOOM AND IN-PERSON MEETING

Dayton, Washington 99328

CALL TO ORDER:

A. Call to order

Mayor Weatherford calls the meeting to order at approximately 6:00 p.m.

Roll Call: Present: Councilmembers: Teeny McMunn, Dain Nysoe, Tiger Dieu, Kyle Anderson, Jim Su'euga, Shannon McMillen, Laura Aukerman

Staff: Debra Hays – City Clerk, Ryan Paulson - Public Works Director

Pledge of Allegiance.

B. Approval of agenda

1. ACTION: Consider authorizing 05/9/2023 City Council Agenda as presented:

McMunn makes a motion authorizing 05/9/2023 City Council Agenda as presented. McMillen seconds the motion. Agenda approved, unanimously.

C. Public Comment – No Public Comment

- D. Sheriff Joe Helm** - Columbia County Sheriff's Department – Helm updates the council with the monthly incident reports, deputy training, graduations and awards. He also discusses upcoming events, meetings, training sessions as well as purchases of new equipment and grants for additional equipment. Council questions Helm on the number of deputies on staff. Helm responds that there are currently 12.

- E. Tina Bobbitt – Columbia County Emergency Management Director-** Bobbitt updates council on number of calls for inside the City and County for dispatch services.

- F. Ryan Rundell – Columbia County Board of Commissioners-** Rundell updates council on open positions, Public Health events, placement of new bus shelters in the City and County. Council questions Rundell regarding the Resolution for the Pool District. Rundell responds that they have not had a presentation yet.

- G. Belinda Larsen – Chamber of Commerce –** Larsen updates council on Chamber and Dayton Development downtown task force meeting and events. She also speaks in regard to main street business tax credit opportunities, adding lights to doorways and upcoming downtown improvements. She also gives a brief history of the origin of the Dayton Development task force and its purpose.

H. Consent Agenda - Action

1. Approval of April 11, 2023, Regular City Council Meeting Minutes.
2. Approval of Claims Voucher Warrants as audited by the Finance Committee in the amount of **\$143,400.00**. Voucher #'s 55244-55282, 55298-55303, 55329, 55333-55341.
3. Approval of Payroll Voucher Warrants for April 2023 in the amount of **\$93,471.25**.

Voucher #55283-55296, 55304-55327, 55330-55331.

Su'euga makes a motion to authorize the Consent Agenda. Aukerman seconds the motion. Motion carries unanimously.

Items for Council Consideration/Action.

1. **Recommended Action-** Consider Authorizing the Mayor to sign an annual membership contract with Municipal Research and Services Center of Washington – Purpose of the contract is to provide the City of Dayton with membership in MRSC Roster program (Small Works, Consultants and Vendors). Mayor, Staff and Council discuss. **Su'euga makes a motion authorizing the mayor to sign an annual membership contract with Municipal Research and Services Center of Washington – Purpose of the contract is to provide the City of Dayton with membership in MRSC Roster program (Small Works, Consultants and Vendors). Aukerman seconds the motion. Motion carries unanimously.**

2. **Recommended Action** – Consider Authorizing Resolution No. 1509 – Authorizing the Mayor to approve a resolution of the City of Dayton, Washington, Approving the Inclusion of the Incorporated Area of the City of Dayton in a Proposed Park and Recreation District. Council discusses. ***Aukerman makes a motion to approve Authorizing the Mayor to approve a resolution of the City of Dayton, Washington, Approving the Inclusion of the Incorporated Area of the City of Dayton in a Proposed Park and Recreation District. McMillen seconds the motion. Motion passes 5 approving, 1 nay (Nysoe), and 1 abstaining (Su'euga).***
3. **Recommended Action-** Consider Authorizing Resolution No. 1510 – Authorizing the Mayor to approve a Resolution of the City of Dayton, Washington, Declaring Certain Personal Property Surplus; Authorizing and Directing the Disposal of Surplus Property; and Providing an Effective Date. Staff explains purpose and requirements for surplus and/or disposing of surplus items and materials. Council questions staff. Staff responds. ***Aukerman makes a motion authorizing the mayor to approve a Resolution of the City of Dayton, Washington, Declaring Certain Personal Property Surplus; Authorizing and Directing the Disposal of Surplus Property; and Providing an Effective Date. Su'euga seconds the motion. Motion carries unanimously.***
4. **Recommended Action** – Consider Authorizing Resolution No. 1511 – Authorizing the Mayor to approve a Resolution of the City of Dayton, Washington, Awarding the Contract for the Improvements of North & South 3rd Streets, J Street, Pearson Street, and Main Street Sidewalk Project to Humbert Asphalt, Inc.; and Authorizing the Mayor to Execute a Public Works Construction Contract with Humbert Asphalt, Inc. for Said Work – Contingent Upon Additional Funding Approval from TIB & Public Works Board. – Mayor Weatherford explains the project and the need for extra financing. Council questions Adam Schmidtgall of Anderson & Perry regarding engineering fees. Schmidtgall responds. The council questions Ryan Paulson on the procedure and requirements for getting the extra funding from TIB. Paulson responds. ***McMunn makes a motion authorizing the mayor to approve a Resolution of the City of Dayton, Washington, Awarding the Contract for the Improvements of North & South 3rd Streets, J Street, Pearson Street, and Main Street Sidewalk Project to Humbert Asphalt, Inc.; and Authorizing the Mayor to Execute a Public Works Construction Contract with Humbert Asphalt, Inc. for Said Work – Contingent Upon Additional Funding Approval from TIB & Public Works Board. Su'euga seconds the motion. Motion carries unanimously.***
5. **Recommended Action** – Consider Authorizing Resolution No. 1512 – Authorizing the Mayor to approve a Resolution of the City of Dayton, Washington, Amending the task Order between the City of Dayton, and Anderson Perry & Associates for Additional Engineering Services for the South 3rd Street Construction Project. The council questions Adam Schmidtgall of Anderson & Perry regarding the amending of engineering fees. Schmidtgall responds. ***McMunn makes a motion authorizing the mayor to approve a Resolution of the City of Dayton, Washington, Amending the task Order between the City of Dayton, and Anderson Perry & Associates for Additional Engineering Services for the South 3rd Street Construction Project. Nysoe seconds the motion. Motion carries unanimously.***
6. **Recommended Action** – Consider Authorizing Resolution No. 1513 – Authorizing the Mayor to approve a Resolution of the City of Dayton, Washington, Amending the Task Order between the City of Dayton, and Anderson Perry & Associates for Additional Engineering Services for the North 3rd Street Construction Project. ***Su'euga makes a motion authorizing the mayor to approve a Resolution of the City of Dayton, Washington, Amending the Task Order between the City of Dayton, and Anderson Perry & Associates for Additional Engineering Services for the North 3rd Street Construction Project. Nysoe seconds the motion. Motion carries unanimously.***

I. Standing Committee Reports/Comments

Public Safety – Kyle Anderson - Anderson reports on citizen inquiry regarding fence height with concern due to a potentially aggressive dog. The committee also addressed concerns over missing street signs. Public works will work on the replacement.

Public Works -Jim Su'euga - Su'euga reports on issues with baseball field garbage, curb marking, scrub trimming on streets, replacement of asphalt, broadband installation. He also reports rescheduling of the Touchet River levy group tour/field trip. Ryan Paulson Public works director also comments on river issues and levy group. Su'euga also suggests that a work group be created for better communication with the public in regard to City projects.

Finance Committee -Dain Nysoe -Nysoe reports on discussions regarding the TIB, Public works board funding. He also comments on the need for affordable housing. The affordable housing committee did meet, however 3 of the 5 members terms have expired. This needs to be addressed by the Council to resolve and reestablish and reappoint existing or new members. Mayor and Council discuss.

Parks and Grounds –Tiger Dieu -Dieu reports on meeting to discuss the updates for the cooperative park plan.

Planning and Community Development – Teeny McMunn -McMunn updates council on permit report. She also discussed previous and upcoming meetings.

Human Resources – Shannon McMillen– McMillen no report.

Transportation – Laura Aukerman -Aukerman reports on upcoming regional meetings and goals of the transportation committee.

Chamber –Teeny McMunn – McMunn reports on new visitor's guide.

J. Department Reports

Mayor Reports/Comments – Mayor Weatherford updates council on progress of wastewater treatment plant project and the desire to hire a special planner to address the complexity of the wastewater treatment project.

Public Works Director – Ryan Paulson – Paulson updates the Council on grant applications, Levy maintenance, purchase of equipment, government funding opportunities. He also reports on meetings with Senator Cantwell's outreach director.

City Clerk Treasurer – Debra Hays – Hays reports that she is working on multiple reports that are due May 30th. She also updates the council on upcoming events and training. Hays also informs the council that the advertisement has gone out for bids for the official City of Dayton Newspaper.

Planning – Clark Posey – Posey updates council on sending of Code enforcement letters. Council questions Posey on abatement process and procedures.

K. Unfinished Business- Council questions Planner on status of Jasper Pines Project as well as other planning projects. Posey and Paulson update the council on the progress of projects. Council comments on presentations and activities at the school.

L. New Business – No new business.

M. Final Public Comment- Darcy Beleny of 112 Horse Show Ln - Beleny expresses her appreciation to the council for passing Res. 1509. She also asks the council for clarification of eligibility for the Affordable Housing Commission. The council responds.

N. Adjournment

With no further business to come before the Council, the meeting is adjourned at 8:06 P.M.

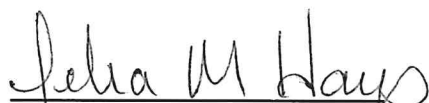
Su'euga makes a motion to Adjourn the City Council meeting of May 9th, 2023, Nysoe seconds the motion. Motion carries, unanimous.

Next regular City Council meeting is scheduled for 6/13/2023.

City of Dayton


By: Zac Weatherford

Attested:


Deb Hays, City Clerk Treasurer

Approved:

6/13/2023
Date