



Dayton Historic Preservation Commission

Regular Meeting Minutes

Date: February 27th, 2019 **Time:** 6:00 PM

Place: 114 South 2nd Street, Dayton, Washington 99328

A. CALL TO ORDER

A. Chair Chrissy Talbott called to order the regular meeting of the Dayton Historic Preservation Commission at 6:00 pm.

B. ROLL CALL

A. Members present: Chrissy Talbott, Mike Smith, JJ Dippel and Ginny Butler
Staff present: Meagan Bailey, Planning Director

C. ADOPTION OF MINUTES

A. January 23rd, 2019

- i. A motion was made by Smith and seconded by Dippel to approve the meeting minutes as presented; none opposed. Motion carries.

D. DESIGN/SPECIAL VALUATION REVIEW

A. COA 2019-02: 350 East Main Street, Dayton, Washington 99328

- i. General discussion commenced regarding the application and the proposed window types.
- ii. Butler motioned to adopt the Findings of Fact for COA 2019-02 with the amendment to require the four windows be double pane as presented in option A. With no second, the motion died.
- iii. Dippel motioned to adopt the Findings of Fact for COA 2019-02 with the amendment to require the two uppermost windows to be double hung, and the remaining windows to be single pane; Smith seconded the motion. None opposed; Findings of Fact adopted with amendments.
- iv. Butler motioned to approve COA 2019-02 with the changes approved in the Findings of Fact for window replacement on the alley side of the Annex Building; Smith seconded. None opposed; COA 2019-02 approved and issued with amendments.

B. COA 2019-03: 151 East Main Street, Dayton, Washington 99328

- i. General discussion commenced regarding the application.

- ii. Concern regarding the proposed new light fixture, whereas the fixture would generate a false sense of historicism, provided the style is more fitted to a 20's – 30's Craftsman structure – not a Victorian building.
- iii. Butler motioned to adopt the Findings of Fact for COA 2019-03 with the amendment to approve only the new sign; Smith seconded. None opposed; Findings of Fact adopted with amendments.
- iv. Butler motioned to approve COA 2019-03 with the changes approved in the Findings of Fact for the signage replacement on the Inland Cellular building; Smith seconded. None opposed; COA 2019-03 approved and issued with amendments.

E. UNFINISHED BUSINESS

A. JJ Dippel Update

- i. Butler provided information on McCauley property. The “Harriet-McCauley Building” was named as such due to transfer of property post-death of McCauley. Correct address is 143 East Main Street.
- ii. JJ provided a general update on current project status and activities, including waiting for a database restore due to duplicated records. Discussion regarding organization on new records was also held and guidance was offered on “how-to”. Finally, Dippel informed the DHPC that the State will not allow new documents with new information, and that the information should be put into the database. Dippel will continue to work on the update and will continue to provide updates to the commission.

F. NEW BUSINESS

A. 2019 elections

- a. Butler nominated Mike Smith for the role of the Chair for 2019; Smith accepted nomination. Dippel seconded; none opposed – Smith will serve as Chair until the next election cycle.
- b. Smith nominated Dippel for the role of Vice-Chair for 2019; Dippel accepted nomination. Butler seconded; none opposed – Dippel will serve as Vice-Chair until the next election cycle.

G. OTHER BUSINESS

- A. Butler shared with the commission an article regarding Spokane and their creation of local residential districts; copies were made and distributed to the members.

- B. Staff informed the DHPC of a pending application for assignment to the commission.

H. ADJOURNMENT

- A. Butler motioned to adjourn the regular meeting of the Dayton Historic Preservation Commission at 6:54 pm; Smith seconded. Meeting adjourned.

Minutes approved by:

Mike Smith, Chair

Date

Attest:

Meagan Bailey, Planning Director

Date