



Dayton Historic Preservation Commission

Regular Meeting Minutes

Date: June 26th, 2019 **Time:** 6:00 PM

Place: 114 South 2nd Street, Dayton, Washington 99328

A. CALL TO ORDER

- A. Chair Mike Smith called to order the regular meeting of the Dayton Historic Preservation Commission at 6:02 p.m.

B. ROLL CALL

- A. Members present: Mike Smith, J.J. Dippel, Ginny Butler, Rusty Figgins, and Carole Lane.

Staff present: Virginia Schmidt, Temporary Planning Clerk

C. ADOPTION OF MINUTES

- A. April 24th, 2019
 - a. A motion was made by Butler and seconded by Lane to approve the meeting minutes as presented; none opposed. Motion carries.

D. DESIGN/SPECIAL VALUATION REVIEW

- A. None presented.

E. UNFINISHED BUSINESS

- A. JJ Dippel project update
 - i. Dippel offered a general update on current project happenings, including current issues with merging records. More updates will be provided as they come available.
- B. Dayton Residential Design Guidelines
 - i. The final draft guidelines were presented for approval. Staff has worked with Council to ensure the updates met the goals of City Council and to draft a final document that would be supported by Council.
 - ii. A motion was made by Butler and seconded by Lane to support the final document and to recommend adoption by resolution to the Dayton City Council; none apposed. Motion carries; staff will forward the recommendation and final document to Dayton City Council in July.

F. NEW BUSINESS

A. Walking Tour Brochure

- i. The document is very outdated. DHPC members will split the properties an update the information.
- ii. Budget for the update was discussed and clarification will be offered at the next regular meeting.
- iii. This was tabled until the next regular meeting.

B. Update to Section 1 of the DHPC Bylaws

- i. Due to the recent initiation of the dissolution of the Planning Interlocal Agreements between Columbia County and the City of Dayton, it was determined by staff that the Bylaws need to be updated to reflect moving meetings back to City Hall.
- ii. A motion was made by Lane and seconded by Butler to approve the updated DHPC Bylaws as presented; none opposed. Motion carries; staff will forward the recommendation and updated bylaws to Dayton City Council in July.

G. OTHER BUSINESS

- A. Butler has conducted research on the Frontier Too building and offered to share the information found, including a historical fire in 1881 that was quite destructive. In 1882, the building was rebuilt as brick to be more fire resistant, and was finished in 1883. In the 20's the building was entirely refinished/remodeled. Another remodel followed shortly thereafter (50's – 60's).

H. ADJOURNMENT

- A. Lane motioned to adjourn the regular meeting of the Dayton Historic Preservation Commission at 6:41 p.m.; Smith seconded. Meeting adjourned.

Minutes approved by:

Mike Smith, Chair Date

Attest:

Meagan Bailey, Planning Director Date