

# Dayton City Planning Commission

Regular Meeting—Minutes

Tuesday, January 28, 2020 at 6:30 PM

111 South 1<sup>st</sup> St., Dayton, Washington 99328



## 1. Call to Order

- a. Chair Kari Dingman called to order the regular meeting of the Dayton Planning Commission at 6:30 pm.

## 2. Roll Call and Establish Quorum

Members present: Chair Kari Dingman, Kathryn Witherington, Alicia Walker, and Byron Kaczmariski

Members absent: None

Staff present: Meagan Bailey, Director of Planning and Community Development

Public present: None

## 3. Review of Minutes

- a. November 26, 2019
  - i. A motion was made by Witherington and seconded by Walker to approve the November 26, 2019 meeting minutes as presented; none opposed. Motion carries.

## 4. Communications from Citizens

- a. Staff presented a recent discussion with a landowner interested in utilizing a shipping container as a storage facility on his property in a residential zone. It was advised that the Planning Commission consider this potential revision while reviewing and making recommended amendments to Title 11 – Zoning.

## 5. Public Hearings

- a. 6:31 pm – Amendments to Title 1 of the Dayton Municipal Code
  - i. The Chair opened the public hearing to take testimony for or against the proposed code revisions at 6:32 pm.
  - ii. With there being no members of the public present to offer testimony, the Chair closed the public hearing at 6:32 pm.
  - iii. The Chair requested staff to offer a brief explanation of the revisions for the record. This update included:

1. Expanding the qualifications to allow members of the Dayton Planning Commission to reside in established Urban Growth Areas of the City of Dayton; increasing the maximum number of members from five to seven; the addition of parks and recreation planning responsibilities; and the repeal of Chapter 1.6 – Board of Parks Commissioners from the Dayton Municipal Code, and other minor amendments as documented in the draft.
      - iv. A motion was made by Walker to recommend adoption of the code revisions as presented by the Dayton City Council; Witherington seconded that motion. None opposed; motion carries. Staff will present the recommendation and final draft ordinance at the next regular meeting of the Dayton City Council.
6. Old Business
  - a. DMC Title 11 – Zoning Code
    - i. Staff provided an update of previously discussed revisions within the zoning ordinance. Commission members will continue review of Title 11 in its' entirety to make additional suggestions and recommendations for revision.
    - ii. Witherington requested staff review other municipal codes regarding permitting and allowing shipping containers as storage facilities in residential zones; staff will research and present this information at the next regular meeting of the Dayton Planning Commission.
7. New Business
  - i. NFIP, WA State Flood Damage Prevention Ordinance Updates
    1. Staff presented the new Washington State Model Ordinance regarding flood damage prevention. Commission members are requested to review the model ordinance in its' entirety and bring comments and/or suggestions to the next regular meeting of the Dayton Planning Commission.
  - ii. Implementing the Comprehensive Plan
    1. Commission members indicated interested in adding a running agenda item regarding implementation of the newly updated goals and policies as adopted within the 2019 Comprehensive Plan. Staff

will provide working tools for this and create a running item on future agendas to allow for this ongoing discussion and to enable priority planning.

- iii. Building codes and requirements were discussed. The commission has requested staff coordinate a “short course” on building codes with the Building Official. Staff will discuss this with Clint Atteberry and aim to have a presentation scheduled at the next regular meeting.
- iv. Witherington informed the commission of her recent acceptance of a new position that will require her to move to Walla Walla. She will remain on the Planning Commission until she moves, approximately six months. The commission shared their congratulations to her on her new job.

8. Adjournment

- a. A motion was made by Witherington and seconded by Walker to adjourn the regular meeting of the Dayton Planning Commission at 7:20 pm; none opposed. The Chair adjourned the meeting.

Approved on February 25, 2020

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Kari Dingman, Planning Commission Chair

Date

Attest:

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Meagan Bailey, Planning Director