

Dayton City Planning Commission
Regular Meeting—Minutes
Tuesday, August 20th, 2019 at 6:30 PM
114 South 2nd Street, Dayton, Washington 99328



1. Call to Order
 - a. Chair Kari Dingman called to order the regular meeting of the Dayton Planning Commission at 6:32 pm.
2. Roll Call and Establish Quorum
 - a. Members present: Kari Dingman, Byron Kaczmariski, and Kathryn Witherington
Members absent: Alicia Walker
Staff present: Meagan Bailey, Planning Director
Public Present: Cindi Jon
3. Review of Minutes
 - a. July 16th, 2019
 - i. A motion was made by Witherington and seconded by Kaczmariski to approve the July 16th, 2019 meeting minutes as presented; none opposed – motion carries.
4. Communications from Citizens
 - a. None presented.
5. Public Hearings
 - a. None Scheduled.
6. Old Business
 - a. Acceptance of attorney revisions to Rules of Procedure regarding Special Meetings
 - i. Following the June recommendation to forward the final draft of the Rules of Procedure to City Council for final adoption by resolution, the Dayton City Attorney made minor amendments under “Special Meetings” to cite the applicable RCW.
 1. A motion was made by Witherington and seconded by Kaczmariski to accept the changes recommended by the City Attorney and as adopted by City Council; none opposed – motion carries.

b. 2020 Comprehensive Plan

- i. Staff provided a brief update of final changes made, and presented the comment letter received from the state.
- ii. Since Planning Commissioner Kaczmariski is requested to recuse himself from decision making during quasi-judicial orders, staff recommended to the Planning Commission to table scheduling the public hearing until Planning Commission Walker was present and a quorum could be maintained, excluding Kaczmariski.
 1. A motion was made by Witherington and seconded by Kaczmariski to table the Comprehensive Plan until the next regular meeting of the Dayton Planning Commission; none opposed – motion carries.

c. Special event permits

- i. *Tabled*

7. New Business

- a. None presented.

8. Adjournment

- a. A motion was made by Witherington and seconded by Kaczmariski to adjourn the regular meeting of the Dayton Planning Commission at 6:42 pm; none opposed. Meeting adjourned. (Next meeting: Tuesday, September 24th, 2019 @ 6:30 pm at Dayton City Hall)

Approved September 24th, 2019

Kari Dingman, Planning Commission Chair

Date

Attest:

Meagan Bailey, Planning Director