

# Dayton City Planning Commission

Regular Meeting—Minutes

Tuesday, January 15<sup>th</sup>, 2019 at 6:30 PM

114 South 2<sup>nd</sup> Street, Dayton, Washington 99328



1. Call to Order
  - a. Vice Chair Kathryn Witherington called to order the regular meeting of the Dayton Planning Commission at 6:33 pm.
2. Roll Call and Establish Quorum
  - a. Members present: Kathryn Witherington, Ashly Beebe, Kari Dingman, Alicia Walker, and Byron Kaczmarski (late)
  - b. Others present: Meagan Bailey, Planning Director
3. Review of Minutes
  - a. December 18<sup>th</sup>, 2018
    - i. A motion was made by Dingman and seconded by Walker to approve the December 18<sup>th</sup>, 2018 minutes as presented; motion carries.
4. Communications from Citizens
  - a. None.
5. Public Hearings
  - a. 6:35 pm – Countywide Planning Policies
    - i. Vice Chair Witherington opened the public hearing at 6:34 pm.
    - ii. With no members of the public present, Witherington closed the public hearing at 6:37 pm.
    - iii. A motion was made by Beebe and seconded by Dingman for the Chair to sign the Findings of Fact and Conclusions of Law for County Wide Planning Policies as presented, and to recommend that the City Council adopt a Resolution of Support for the County Wide Planning Policies as presented; none opposed, motion carries.
6. Old Business
  - a. 2020 Comprehensive Plan Update Items
    - i. Buildable Lands Analysis
      1. Numbers being finalized – expect draft within couple weeks

- ii. Incentive Zoning
    - 1. A motion was made by Dingman and seconded by Walker for the Chair to sign the Findings of Fact and Conclusions of Law for Dayton Incentive Zoning Techniques as presented; none opposed, motion carries.
  - iii. Docketing Procedures
    - 1. A motion was made by Beebe and seconded by Dingman for the Chair to sign the Findings of Fact and Conclusions of Law for Comprehensive Plan Docketing Procedures as presented; none opposed, motion carries.
  - b. Vision/mission statements report
    - i. Voting close date: 1/31/2019; results will be presented during February meeting.
7. New Business
- a. 2020 Comprehensive Plan Update
    - i. A live editing session commenced and included revisions to the Land Use Element, the Capital Facilities Element, the Transportation Element, the Housing Element, and the Economic Development Element.
    - ii. Edits were captured electronically in the Draft Comprehensive Plan and were saved during the meeting. Revisions included:
      - 1. Correcting the wildlife species lists; and,
      - 2. Updated outdated department/agency titles; and,
      - 3. Adding clarifying language regarding the EMY levy; and,
      - 4. Expanding language under *The Club* to identify availability during school breaks, versus just spring break; and,
      - 5. Addition of Smith Hollow School to museum list; and,
      - 6. An entire re-write of the Downtown Dayton section, including language addition regarding the need for traffic revisions and additional pedestrian facilities; and,
      - 7. Need was identified to discuss transit services with Columbia County Public Transit; and,
      - 8. Various formatting and grammatical errors were identified and corrected.
8. Adjournment
- a. A motion was made by Dingman and seconded by Beebe to adjourn the regular meeting of the Dayton Planning Commission at 8:03 pm; none opposed. Meeting adjourned.
  - b. Next meeting: Tuesday, February 19<sup>th</sup>, 2019

Approved, February 19<sup>th</sup>, 2019

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Byron Kaczmariski, Planning Commission Chair

Date

Attest:

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Meagan Bailey, Planning Director